

# REQUEST FOR LEGISLATIVE ACTION

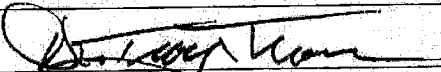
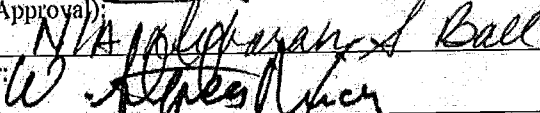
Completed by County Counselor's Office:

Res/Ord No.: 18241

Sponsor(s): James D. Tindall

Date: August 12, 2013

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Thirty-Six Month Term and Supply Contract for the furnishing of Legal Research Services to Lexis Nexis of for use by the County Counselor's Office, Prosecuting Attorney's Office and the Medical Examiner's Office as a Sole Source.</u></p>																				
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="326 558 1422 716"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$38,900.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$38,900.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$38,900.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table border="1" data-bbox="326 905 899 1062"> <thead> <tr> <th>Department:</th> <th>Estimated Use:</th> </tr> </thead> <tbody> <tr> <td>County Counselor's Office</td> <td>\$22,500.00</td> </tr> <tr> <td>Prosecuting Attorney's Office</td> <td>\$15,100.00</td> </tr> <tr> <td>Medical Examiner's Office</td> <td>\$ 1,300.00</td> </tr> <tr> <td>Total</td> <td>\$38,900.00</td> </tr> </tbody> </table> <p>This RLA only approves the term and supply contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): \$66,350.00*          Prior Year Actual Amount Spent (if applicable): \$68,244.16*</p> <p>*included Department of Corrections.</p>	Amount authorized by this legislation this fiscal year:	\$38,900.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$38,900.00	Amount budgeted for this item * (including transfers):	\$38,900.00	Source of funding (name of fund) and account code number:		Department:	Estimated Use:	County Counselor's Office	\$22,500.00	Prosecuting Attorney's Office	\$15,100.00	Medical Examiner's Office	\$ 1,300.00	Total	\$38,900.00
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):          Prior resolutions and (date): 17639, August 1, 2011</p>																				
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																				
<p><b>REQUEST SUMMARY</b></p>	<p>The Counselor's Office, the Prosecuting Attorney's Office and the Medical Examiners Office all require a term and supply contract for Legal Research Services. Research by all departments has determined that there is no other vendor currently providing these services.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Thirty-Six Month Term and Supply Contract for the furnishing of Legal Research Services to Lexis Nexis of for use by the County Counselor's Office, the Prosecuting Attorney's Office and the Medical Examiner's Office as a Sole Source Purchase.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>																				

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	A Memorandum from the County Counselor's Office	
REVIEW	Department Director: 	Date: 8/9/13
	Finance (Budget Approval): If applicable: N/A	Date: 8-9-13
	Division Manager: 	Date: 8/9/2013
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



## OFFICE OF THE COUNTY COUNSELOR

JACKSON COUNTY COURTHOUSE  
415 EAST 12TH STREET  
KANSAS CITY, MISSOURI 64106

816-881-3355  
Fax: 816-881-3398

### MEMORANDUM

August 8, 2013

To: Barbara Cassamento

Re: Lexis-Nexis Subscription Agreements

I am asking for your approval and Ms. Kneauvean's approval for the Sole Source purchase of a 50 user subscription agreement with LexisNexis for Lexis Advance for a two user subscription agreement with LexisNexis for Accurant Government. The subscription will provide the County Counselor's Office, the Prosecuting Attorney's Office and the Medical Examiner's Office with research tools that are necessary to the operation of those offices.

I request LexisNexis be considered a Sole Source vendor for these research subscriptions because the databases that can be accessed are unique and not available through any other vendor, and because LexisNexis has entered into an exclusive partnership with Microsoft that will allow linked access to the research databases in analyzing pleadings received from other parties in litigation, as well as facilitate the preparation of documents and pleadings prepared by the County Counselor's Office and the Prosecuting Attorney's Office. This company is the only company that has the ability to provide the unique research sources contained in the proposed subscription agreements.

No other company, to our knowledge and according to the Purchasing Department's research, has the ability to provide this commodity.

Respectfully submitted,

W. Stephen Nixon  
County Counselor