

REQUEST FOR LEGISLATIVE ACTION



Completed by County Counselor's Office:

Res/Ord No.: 19707

Sponsor(s): Scott Burnett

Date: January 29, 2018

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transfer of Road and Bridge Reserve funds to accommodate salary for associate transfer from Parks + Rec.</p>																		
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="326 541 1479 919"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$97,096.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$97,096.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$97,096.00</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number; FROM / TO</td> </tr> <tr> <td>FROM: Road and Bridge Reserve -- Operating</td> <td>004-8006-8635⁶⁸³⁵ \$97,096.00</td> </tr> <tr> <td>TO: Road and Bridge Maintenance -- Regular Salaries</td> <td>004-1506-5010 \$79,666.00</td> </tr> <tr> <td>Road and Bridge Maintenance -- FICA</td> <td>004-1506-5040 \$6,094.00</td> </tr> <tr> <td>Road and Bridge Maintenance -- Pension</td> <td>004-1506-5050 \$11,336.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$97,096.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$97,096.00	Amount budgeted for this item * (including transfers):	\$97,096.00	Source of funding (name of fund) and account code number; FROM / TO		FROM: Road and Bridge Reserve -- Operating	004-8006- 8635 ⁶⁸³⁵ \$97,096.00	TO: Road and Bridge Maintenance -- Regular Salaries	004-1506-5010 \$79,666.00	Road and Bridge Maintenance -- FICA	004-1506-5040 \$6,094.00	Road and Bridge Maintenance -- Pension	004-1506-5050 \$11,336.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): 5062, 1/6/2017;</p> <p>Prior resolutions and (date):</p>																		
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Brian Gaddie, PE, Director of Public Works, 881-4496</p>																		
REQUEST SUMMARY	<p>The Department of Public Works requests the transfer of funds from the newly created Reserve Account Code within the existing Road and Bridge Fund to appropriate salaries to two associates that have transferred from the Parks + Rec Department.</p> <p>During the 2018 budget process, both Public Works and Parks + Rec recognized the need to transfer the salaries of two associates who began working for the Public Works Department in 2016 yet were being paid from Parks + Rec account codes. In order to maintain accuracy for 2018, the submitted budget from the Executive Office contained the transfer of these two employed associates, Mr. Jim Onka and Mr. Jim Nelson.</p> <p>It has been determined that the amount placed into the Reserve Account Code is equivalent to the Salary, FICA and Pension distributions for these two individuals. In order to maintain accurate accounting, we request that these funds be transferred to the account codes above.</p>																		

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Copy of Line Item Adjustments to Ordinance 5052	
REVIEW	Department Director: Brian Gaddie, PE 	Date: 1.5.18
	Finance (Budget Approval): <i>If applicable</i> 	Date: 1/24/18
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

2018 Budget Adjustments

Exhibit A
Ordinance 5052
Floor Amendment
December 15, 2017

Org #	Department	Account	Description	From	To
		5040	FICA		788
		5050	Pension		1,466
1504	Planning and Development	5010	Regular Salaries		5,762
		5040	FICA		441
		5050	Pension		820
1506	Road & Bridge Maintenance	5010	Regular Salaries		33,838
		5040	FICA		2,589
		5050	Pension		4,815
3601	Rock Island Rail Corridor Authority	5010	Regular Salaries		2,906
		5040	FICA		222
		5050	Pension		414
4201	Sheriff	5010	Regular Salaries		9,252
		5040	FICA		708
		5050	Pension		1,317
9000	Allowance for Outside Agencies	6789	Outside Agencies		1,800
1101	County Counselor	6020	Legal Services	234,232	
1202	Human Resources	5010	Regular Salaries	5,745	
		5040	FICA	439	
		5050	Pension	818	
1501	PW Director	5010	Regular Salaries	235,157	
		5040	FICA	17,990	
		5050	Pension	33,463	
1506	Road & Bridge Maintenance	5010	Regular Salaries	79,666	
		5040	FICA	6,094	
		5050	Pension	11,336	
4201	Sheriff	5010	Regular Salaries		476,594
		5040	FICA		36,459
		5050	Pension		67,819
5104	Non-Departmental	5010	Regular Salaries	60,000	
		5040	FICA	4,590	
		5050	Pension	8,538	
		5060	Insurance	14,265	
		5061	Insurance Fixed Cost and Dental	116,225	
		6080	Other Professional Services	324,416	
		6240	Office Services Charges	3,340	
		6662	Software Maintenance	17,280	
		6710	Dues & Memberships	32,473	
		6790	Other Contractual Services	243,302	
		8020	Building & Improvements	125,000	
		8040	Roads & Hiways	50,000	
		8160	Radio/Communications Equipment	12,200	
8005	Non-Mandated Emergency (Contingency)	6830	Emergency Fund (Contingency)	690,826	
8006	Reserve	8635	Reserve - Operating		1,324,759
		8636	Reserve - Legal		234,232
		8637	Reserve - Capital		187,200
			SUBTOTAL	2,436,646	2,436,646
Sewer Fund - 005					
1519	Carriage Oaks	5090	Salary Adjustment	112	
		5010	Regular Salaries		92
		5040	FICA		7
		5050	Pension		13
1520	Trophy Estates	5090	Salary Adjustment	54	
		5010	Regular Salaries		45
		5040	FICA		3
		5050	Pension		6
			SUBTOTAL	166	166
Convention & Sports Fund - 007					
5020	JC Sports Auth. Payroll	5090	Salary Adjustment	4,970	
		5010	Regular Salaries		4,078
		5040	FICA		312

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: January 24, 2018

RES # 19707

Department / Division	Character/Description	From	To
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Special Road & Bridge Fund

8006 - Reserve	56835 - Reserve Operating	\$ 97,096	\$ -
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1506 - Road & Bridge Maintenance	55010 - Regular Salaries		79,666
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1506 - Road & Bridge Maintenance	55040 - FICA		6,094
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1506 - Road & Bridge Maintenance	55050 - Pension		11,336
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		<u>\$ 97,096</u>	<u>\$ 97,096</u>
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1/24/18

Budget Office