

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19594

Sponsor(s): Dan Tarwater

Date: October 2, 2017

<p>SUBJECT</p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution transferring \$100,000 within the 2017 Anti-Drug Sales Tax to cover repairs and upgrades to the Jackson County Prosecutor's Office.</u></p>																										
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$100,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$100,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td><b>FROM:</b></td> <td></td> </tr> <tr> <td><b>Anti Drug Sales Tax</b></td> <td></td> </tr> <tr> <td>008-4152-55010-Regular Salaries</td> <td>\$100,000</td> </tr> <tr> <td><b>TO:</b></td> <td></td> </tr> <tr> <td><b>Anti Drug Sales Tax</b></td> <td></td> </tr> <tr> <td>008-4152-56510- Maintenance and Repairs</td> <td>\$25,000</td> </tr> <tr> <td>008-4152-58150- Office Furniture</td> <td>\$60,000</td> </tr> <tr> <td>008-4152-58171- Personal Computer/Accessories</td> <td>\$15,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$100,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$100,000.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:		<b>FROM:</b>		<b>Anti Drug Sales Tax</b>		008-4152-55010-Regular Salaries	\$100,000	<b>TO:</b>		<b>Anti Drug Sales Tax</b>		008-4152-56510- Maintenance and Repairs	\$25,000	008-4152-58150- Office Furniture	\$60,000	008-4152-58171- Personal Computer/Accessories	\$15,000
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, &amp; phone): <b>Gina Robinson, Chief of Operations, 881-3369</b></p>																										
<p>REQUEST SUMMARY</p>	<p>This resolution requests the transfer of estimated savings "soft" salary savings in regular salaries to cover repairs and upgrades to the Jackson County Prosecutor's Office conference room, training/classroom space, restroom, and several offices located on the 7M Floor (Violent Crimes Unit) and 11<sup>th</sup> Floor in the Jackson County Courthouse and the Prosecutor's Independence Office. Improvements to this area will assist in creating increased capacity to facilitate staff trainings, meeting space for victims/witnesses, press conferences, depositions, etc. Additionally, it provides necessary upgrades to hardware and software applications for prosecutors and support staff.</p>																										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Jean Peters Baker</i>	Date: <i>9/22/17</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>9/25/17</i>
	Division Manager: <i>[Signature]</i>	Date: <i>9/25/17</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Fiscal Note: Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: September 25, 2017      PC#                     

RES # 19594

Department / Division	Character/Description	From	To
<b><u>Anti-Drug Sales Tax Fund - 008</u></b>			
<u>4152 - Pros Atty Criminal Prosecution</u>	<u>55010 - Regular Salaries</u>	<u>\$ 100,000</u>	<u>\$ -</u>
<u>4152 - Pros Atty Criminal Prosecution</u>	<u>56510 - Maint. &amp; Repairs</u>		<u>25,000</u>
<u>4152 - Pros Atty Criminal Prosecution</u>	<u>58150 - Office Furniture</u>		<u>60,000</u>
<u>4152 - Pros Atty Criminal Prosecution</u>	<u>58171 - Personal Computer/Acc.</u>		<u>15,000</u>
		<u>\$ 100,000</u>	<u>\$ 100,000</u>

09/25/17  
Budget Office