

Request for Legislative Action

Resolution No. 21229

Sponsor: Jeanie Lauer

Date: April 17, 2023

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	21229
Sponsor(s):	Jeanie Lauer	Legislature Meeting Date:	4/17/2023

Introduction
Action Items: ['Award']
Project/Title:
Awarding a split contract for a Twelve (12) Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of Automotive/Truck Parts and Repair Services for use by various County Departments to NAPA Auto Parts of Kansas City, Kansas, Factory Motor Parts of Kansas City, Missouri and Metro Ford of Independence, Missouri under the terms and conditions of Invitation to Bid No. 23-003.

Request Summary
<p>Various County Departments require a Term and Supply Contract for the furnishing of Automotive/Truck Parts and Repair Services. The Purchasing Department issued Invitation to Bid No. 23-003 in response to those requirements. A total of 106 notifications were distributed, Twelve (12) viewed with three (3) responses received and evaluated. An Executive Summary of the Invitation to Bid, including the Contractor's Quotations and the using departments Recommendation Memos are attached.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department recommends a split award of a Twelve (12) Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of Automotive/Truck Parts and Repair Services to NAPA Auto Parts of Kansas City, Kansas, Factory Motor Parts of Kansas City, Missouri and Metro Ford of Independence, Missouri under the terms and conditions of Invitation to Bid No. 23-003 as the best qualified bids received. A split award is recommended for this bid because one single vendor does not accommodate every part needed for County equipment and this will ensure that the County Department needs are met.</p> <p>An annual estimated usage of \$105,000. The award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p> <p>A current Certificate of Compliance has been filed for each recommended awardee.</p>

Contact Information			
Department:	Finance	Submitted Date:	3/30/2023
Name:	Keith E. Allen	Email:	keallen@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3465

Request for Legislative Action

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20573	December 7, 2020

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Request for Legislative Action

Fiscal Information

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

History

Submitted by Finance requestor: Keith E. Allen on 3/30/2023. Comments:

Approved by Department Approver Bob Crutsinger on 3/30/2023 3:54:02 PM. Comments:

Approved by Purchasing Office Approver Craig A. Reich on 3/31/2023 9:39:43 AM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 3/31/2023 12:30:52 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 3/31/2023 12:39:35 PM. Comments:

Approved by Executive Office Approver Troy Schulte on 3/31/2023 1:47:46 PM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 4/6/2023 4:07:53 PM. Comments:



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Keith Allen, Senior Buyer, Purchasing

FROM: John Johnson, Superintendent, Park Operations

DATE: March 29, 2023

SUBJECT: ITB No. 23-003, Auto/Truck Parts & Repair Services

Please consider Bid No. 23-003 Auto/Truck Parts be a split award to NAPA Auto Parts, Metro Ford and Factory Motor Parts.

One single vendor does not accommodate every part needed for all of Parks + Rec equipment and vehicles. Also, the bids from the vendors have a cheaper price than the other for certain parts, for example, the most common battery Park's uses is priced lowest at Factory Motor. NAPA has the greatest discount on most other items, and we need Metro Ford to easily get original parts for our older Ford trucks.

Parks + Rec's **projected usage** during the next twelve months is \$40,000.

Thank you.



Frank White Jr., County Executive



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

INTER-OFFICE MEMO

TO: Keith Allen, Purchasing
FROM: Beth Money, Office Administrator
CC: Sgt. John Payne
RE: Recommendation Memo 23-003 Auto/Truck Parts
Date: March 30, 2023

The Sheriff's Office has an ongoing need for vendors to provide auto/truck parts. Sgt. John Payne has reviewed the bids submitted by Factory Motor Parts, Metro Ford, Inc., and NAPA Auto Parts. We recommend awarding a split contract to Factory Motor Parts and NAPA Auto Parts as their pricing and products will meet our needs.

The Sheriff's Office will spend approximately \$15,000 annually using this contract.



Jackson County Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Keith Allen, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works Department

DATE: March 30, 2023

SUBJECT: Recommendation for Vendors: Metro Ford Inc., Factory Motor Parts, and Napa Auto Parts

Please consider bid No. 23-003 Auto/Truck Parts & Repair Services - Non Dealer be split and awarded to Metro Ford Inc., Factory Motor Parts, and Napa Auto Parts.

One single vendor does not accommodate every part needed for County equipment. Also, one vendor may have a cheaper price than the other for certain parts.

It is estimated that Road & Bridge Public Works could spend approximately \$50,000.00 annually between these 3 vendors.

For the reasons above, it has been requested that bid No. 22-003 Auto/Truck Parts & Repair Services - Non Dealer be split and awarded to Metro Ford Inc., Factory Motor Parts, and Napa Auto Parts.

Thank you for your consideration,

Thank you,

Matt Willier, Assistant Road & Bridge Administrator



23-003 - Auto/Truck Parts & Repair Services - Non Dealer

Project Overview

Project Details	
Reference ID	23-003
Project Name	Auto/Truck Parts & Repair Services - Non-Dealer
Project Owner	Keith Allen
Project Type	ITB
Department	Various Departments
Budget	\$0.00 - \$0.00
Project Description	Jackson County, Missouri is seeking bids for the furnishing of Automotive/Truck Parts and Repair Services for use by various Jackson County, MO Departments on a Twelve (12) Month Contract with a Twelve (12) Month Option to Extend.
Open Date	Feb 10, 2023 12:00 PM CST
Intent to Bid Due	Mar 14, 2023 1:30 PM CDT
Close Date	Mar 14, 2023 2:00 PM CDT

Highest Scoring Supplier	Score
NAPA Auto Parts	91.67 pts



Seal status

Requested Information	Unsealed on	Unsealed by
Addenda	Mar 23, 2023 9:14 AM CDT	Keith Allen
Affidavit	Mar 23, 2023 9:14 AM CDT	Keith Allen
Attachment 1 - Bidder's Quotation Sheet	Mar 23, 2023 9:09 AM CDT	Keith Allen
Certificate of Compliance	Mar 23, 2023 9:09 AM CDT	Keith Allen
Exhibit F - Bidder's Exceptions	Mar 23, 2023 9:09 AM CDT	Keith Allen
Statement of Contractor's Qualifications	Mar 23, 2023 9:09 AM CDT	Keith Allen
Attachment 1 - Bidder's Quotation Sheet	Mar 23, 2023 10:52 AM CDT	Keith Allen



Scoring Summary

Active Submissions

	Total	A - Purchasing Evaluation	A-1 - Addenda	A-2 - Affidavit	A-3 - Attachment 1 - Quotation Sheet
Supplier	/ 100 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
NAPA Auto Parts	91.67 pts	0 pts	Pass	Pass	Pass
FACTORY MOTOR PARTS	85 pts	0 pts	Pass	Pass	Pass
Metro Ford Inc.	68.33 pts	0 pts	Pass	Pass	Pass



	A-4 - Certificate of Compliance	A-5 - Exhibit F - Bidder's Exceptions	A-6 - Statement of Contractor's Qualifications	A-7 - Term and Supply Contract Page	B - Department Evaluation
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	/ 100 pts
NAPA Auto Parts	Pass	Pass	Pass	Pass	91.67 pts
FACTORY MOTOR PARTS	Pass	Pass	Pass	Pass	85 pts
Metro Ford Inc.	Pass	Pass	Pass	Pass	68.33 pts

	B-1 - Exhibit F - Bidder's Exceptions	B-2 - Statement of Contractor's Qualifications	B-3 - Attachment 1 - Bidder's Quotation Sheet
Supplier	/ 15 pts	/ 35 pts	/ 50 pts
NAPA Auto Parts	15 pts	31.67 pts	45 pts
FACTORY MOTOR PARTS	15 pts	30 pts	40 pts



	B-1 - Exhibit F - Bidder's Exceptions	B-2 - Statement of Contractor's Qualifications	B-3 - Attachment 1 - Bidder's Quotation Sheet
Supplier	/ 15 pts	/ 35 pts	/ 50 pts
Metro Ford Inc.	15 pts	23.33 pts	30 pts

**Attachment 1 Bidder's
Quotation Sheet**

No	Description	Price
1	Spark Plug Wire Set for 2009 Chevrolet Pickup, 4.3-liter engine, 2x4	\$ 34.31
2	Gas Charged Rear Shocks for 2006 F-550 Ford, 6.0 diesel engine, 4x4	\$ 53.83 per
3	Water Pump for 2017 F-350 4x4 6.2 liter	\$ 89.95
4	Idler Arm for 2006 Chevrolet Trailblazer, 4.2-liter engine, 2x4	\$ 28.14
5	Idler Arm for 2006 Chevrolet Pickup, 5.3-liter engine, 4x4	\$ 54.13
6	Master Cylinder for 2006 F-550 Ford, 6.01-liter engine, 4x4 with hydro boost brake control	\$ 126.34
7	Spark Plug for 2017 F-350 4x4- NGK Iridium OE	\$ 8.35 per
8	Headlight for 2017 F-350 4x4	\$ 11.17 per
9	Light Bulb, Mini 1157 (double pack)	\$ 3.14 2 pack
10	Light Bulb, Mini 3157 (double pack)	\$ 3.38 2 pack
11	Lower Radiator Hose for 2008 Ford Crown Victoria, 4.6-liter engine	\$ 44.04
12	Power Steering Pump for 2017 F-350 4x4	\$ 112.87
13	Power Steering Pump for 2010 Ford Escape, 3.0-liter engine, 2x4- Electronic	\$ 713.50
14	Oil Pressure Switch for 2014 Chevrolet Pickup, 5.3-liter engine, 4x4	\$ 28.69
15	Spark Plug Wire Set for 2017 F-350 4x4 COIL BOOTS NOT WIRES	\$ 8.35 each
16	Serpentine Belt for 2008 Ford Escape, 3.0-liter engine, 2x4	\$ 17.75
17	Group 31 Battery	\$ 82.93
18	Group 58 Battery	\$ 115.05
19	Group 65 Battery	\$ 120.54
20	ABS Wheel Sensor for 2010 F350 Flatbed	\$ 68.63
21	Charcoal Cannister for 2017 F350 4x4	\$ 145.33
22	<p>MISCELLANEOUS CATALOG ORDER ITEMS:</p> <p>LIST PERCENTAGE OF DISCOUNT YOU ARE OFFERING THE COUNTY FROM YOUR RETAIL PRICING ON MISCELLANEOUS ITEMS NOT LISTED ABOVE</p> <p>If more than one discount, list each discount, manufacturer, item type and submit on your own letterhead and attach it to this Invitation to Bid.</p> <p>NOTE: If a discount is not being offered, enter a Zero (0) or enter "NONE OFFERED" in the Discount Offered Column. YOU MUST INCLUDE A COPY OF THE PRICE LIST OR CATALOG YOU ARE OFFERING A DISCOUNT ON WITH YOUR BID.</p>	<p>Discount Offered</p> <p align="center">See attached pricing sheet for all other lines</p>

Bidder Name: Genuine Parts Company, dba NAPA

CATEGORY	DESCRIPTION	PERCENT DISCOUNT (%)
1	AIR CONDITIONING	52%
2	ALTERNATORS AND STARTERS	53%
3	BATTERIES	46%
4	BEARING, BALL AND ROLLER	57%
5	BELTS AND HOSES	48%
6	BRAKES	56%
7	ELECTRICAL AND IGNITION	50%
8	EMISSIONS, SENSORS AND EXHAUST	54%
9	ENGINE AND DRIVE TRAIN	52%
10	FILTERS, OIL, GAS, AIR AND TRANSMISSION	72%
11	GASKETS AND SEALS	50%
12	HEATING AND COOLING (ENGINE)	53%
13	LAMPS, LIGHTING AND MIRRORS	56%
14	OILS, CHEMICALS, FLUIDS AND LUBRICANTS	52%
15	PUMPS, FUEL AND WATER	54%
16	SUSPENSION, SHOCKS, STRUTS, AND STEERING	52%
17	WIPERS/WASHERS	59%
18	WINTER ACCESSORIES	60%
19	GENERAL AUTOMOTIVE PARTS (Aftermarket Automotive Parts not included in Categories 1-18.)	49%
20	AUTOMOTIVE REPAIR SHOP SUPPLIES, EQUIPMENT AND TOOLS (e.g. cleaning supplies, wrenches, etc.)	46%



FACTORYMOTORPARTS™

Jackson County Discount Sheet

Catalog: www.factorymotorparts.com

ACDelco Parts: Dealer Cost

Motorcraft Parts: Dealer Cost

Centric Brakes: 68%

Continental Belts & Hoses: 62%

Dorman: 62%

Federal Mogul: 63%

Felpro Gaskets: 60%:

FVP Products & Parts: 62%

Ideal Hose Clamps: 70%

KYB 62%

Moog suspension: 65%

Standard Ignition: 59%

Wix Filters: 40%

**Attachment 1
Bidder's Quotation Sheet**

No	Description	Price
1	Spark Plug Wire Set for 2009 Chevrolet Pickup, 4.3-liter engine, 2x4	\$ 33.57
2	Gas Charged Rear Shocks for 2006 F-550 Ford, 6.0 diesel engine, 4x4	\$ 58.88 each
3	Water Pump for 2017 F-350 4x4	\$ 111.32 V-10
4	Idler Arm for 2006 Chevrolet Trailblazer, 4.2-liter engine, 2x4	\$ N/A
5	Idler Arm for 2006 Chevrolet Pickup, 5.3-liter engine, 4x4	\$ N/A
6	Master Cylinder for 2006 F-550 Ford, 6.0-liter engine, 4x4 with hydro boost brake control	\$ 183.99
7	Spark Plug for 2017 F-350 4x4	\$ 10.17 each
8	Headlight for 2017 F-350 4x4	\$ 17.83
9	Light Bulb, Mini 1157 (double pack)	\$ 6.48
10	Light Bulb, Mini 3157 (double pack)	\$ 6.48
11	Lower Radiator Hose for 2008 Ford Crown Victoria, 4.6-liter engine	\$ 47.96
12	Power Steering Pump for 2017 F-350 4x4	\$ 300.15
13	Power Steering Pump for 2010 Ford Escape, 3.0-liter engine, 2x4	\$ N/A
14	Oil Pressure Switch for 2014 Chevrolet Pickup, 5.3-liter engine, 4x4	\$ 30.90
15	Spark Plug Wire Set for 2017 F-350 4x4	\$ 110.40
16	Serpentine Belt for 2008 Ford Escape, 3.0-liter engine, 2x4	\$ 27.83
17	Group 31 Battery	\$ 188.60
18	Group 58 Battery	\$ 137.95
19	Group 65 Battery	\$ 137.95
20	ABS Wheel Sensor for 2010 F350 Flatbed	\$ 63.25
21	Charcoal Cannister for 2017 F350 4x4	\$ 140.50
22	<p>MISCELLANEOUS CATALOG ORDER ITEMS:</p> <p>LIST PERCENTAGE OF DISCOUNT YOU ARE OFFERING THE COUNTY FROM YOUR RETAIL PRICING ON MISCELLANEOUS ITEMS NOT LISTED ABOVE</p> <p>If more than one discount, list each discount, manufacturer, item type and submit on your own letterhead and attach it to this Invitation to Bid.</p> <p>NOTE: If a discount is not being offered, enter a Zero (0) or enter "NONE OFFERED" in the Discount Offered Column. YOU MUST INCLUDE A COPY OF THE PRICE LIST OR CATALOG YOU ARE OFFERING A DISCOUNT ON WITH YOUR BID.</p>	<p>Discount Offered</p> <p>Cost + 15% %</p>