

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4924

Sponsor(s): Alfred Jordan

Date: October 31, 2016

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An ordinance repealing schedule IV to Chapter 2, Jackson County Code, 1984, relating to position titles and salaries ranges of County employees not within the merit system and enacting, in lieu thereof, one new schedule to the same subject.</u></p>																
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="318 562 1198 936"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td colspan="2" style="text-align: center;">FROM ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		\$	Amount previously authorized this fiscal year:		\$	Total amount authorized after this legislative action:		\$	Amount budgeted for this item * (including transfers):		\$	Source of funding (name of fund) and account code number;	FROM ACCT		
Amount authorized by this legislation this fiscal year:		\$															
Amount previously authorized this fiscal year:		\$															
Total amount authorized after this legislative action:		\$															
Amount budgeted for this item * (including transfers):		\$															
Source of funding (name of fund) and account code number;	FROM ACCT																
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Jean Peters Baker, County Prosecutor, 816-881-3555</p>																
<p>REQUEST SUMMARY</p>	<p>The Jackson County Prosecutor's Office under the recommendation of the Human Resources is requesting to add the classification of Chief of Operations to Schedule IV, Ch. 2 of the Jackson County Code. This recommendation is based on the expanded duties and responsibilities of this position and will bring this position in line with other County positions with similar duties and responsibilities. This request has been reviewed and approved by the Human Resources department and the County's Merit System Committee.</p> <table data-bbox="310 1730 1175 1969"> <tr> <td>Executive Assistant to Prosecuting Attorney</td> <td>\$29,580 – 54,000</td> </tr> <tr> <td>Secretary to Prosecuting Attorney</td> <td>\$26,410 - 40,940</td> </tr> <tr> <td>Deputy Prosecuting Attorney</td> <td>\$92,000-143,000</td> </tr> <tr> <td>Chief</td> <td>\$80,000-125,000</td> </tr> <tr> <td><u>Chief of Operations</u></td> <td><u>\$87,800-135,000</u></td> </tr> <tr> <td>Trial Team Leader</td> <td>\$77,150-120,000</td> </tr> <tr> <td>Assistant Prosecuting Attorney</td> <td>\$50,000-115,000</td> </tr> <tr> <td>Assistant Prosecuting Attorney I</td> <td>\$50,000-83,750</td> </tr> </table>	Executive Assistant to Prosecuting Attorney	\$29,580 – 54,000	Secretary to Prosecuting Attorney	\$26,410 - 40,940	Deputy Prosecuting Attorney	\$92,000-143,000	Chief	\$80,000-125,000	<u>Chief of Operations</u>	<u>\$87,800-135,000</u>	Trial Team Leader	\$77,150-120,000	Assistant Prosecuting Attorney	\$50,000-115,000	Assistant Prosecuting Attorney I	\$50,000-83,750
Executive Assistant to Prosecuting Attorney	\$29,580 – 54,000																
Secretary to Prosecuting Attorney	\$26,410 - 40,940																
Deputy Prosecuting Attorney	\$92,000-143,000																
Chief	\$80,000-125,000																
<u>Chief of Operations</u>	<u>\$87,800-135,000</u>																
Trial Team Leader	\$77,150-120,000																
Assistant Prosecuting Attorney	\$50,000-115,000																
Assistant Prosecuting Attorney I	\$50,000-83,750																

	Assistant Prosecuting Attorney II \$60,000-95,000 Assistant Prosecuting Attorney III \$68,000-109,000 Assistant Prosecuting Attorney IV \$75,000-115,000 Chief Investigator \$41,075 - 67,775 Investigator II \$29,580 - 45,856 Investigator I \$26,410 - 40,940 Director \$75,000 - 110,520 Victim Services Director \$41,075 - 67,775 Program Administrator \$80,000-125,000 Advisor to the Prosecuting Attorney \$29,580 - \$54,000 Any budgetary impacts as a result of these changes in salary will be funded by salary savings and reallocation of funds within the current FY16 budget.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Jean Peters Baker</i> Finance (Budget Approval): <i>If applicable</i> Division Manager: <i>Mary Jo Brown</i> County Counselor's Office:	Date: <i>10-26-16</i> Date: Date: <i>10/27/16</i> Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.