

Request for Legislative Action

Res. #21495

Sponsor: Megan L. Marshall

Date: December 6, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21495
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	12/6/2023

Introduction

Action Items: ['Award']

Project/Title:

Awarding a (12) twelve-month term and supply contract for the furnishing of Maintenance Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services for various County departments to WW Grainger of Lake Forest, IL under the terms and conditions of the City of Tucson, AZ / Omnia Partners Contract No. 192163, an existing competitively bid government contract.

Request Summary

Various County Departments require a Term and Supply Contract for Maintenance Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services and would like to continue to utilize the National Contract awarded to WW Grainger of Lake Forest, IL by the City of Tucson, AZ / OMNIA Partners Contract No. 192163, an existing competitively bid contract. The Purchasing Department is requesting approval for the term of the contract to run January 1, 2024 through December 31, 2024 to run concurrent with the OMNIA Partners contract term. The OMNIA Partners Executive Summary, Term and Renewal Contract Addendum and the using departments recommendation Memos are attached.

Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a (12) twelve-month term and supply contract for the furnishing of Maintenance Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services, to WW Grainger of Lake Forest, IL under the terms and conditions of the City of Tucson, AZ / OMNIA Partners Contract No. 192163, an existing, competitively bid government contract to take full advantage of higher discounts offered to larger entities on National Contracts.

This award is made on as "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations. The annual estimated spend for use by various county departments is \$127,000.00.

The Jackson County Compliance Portal was checked, status was green/issued and showed an expiration date of 2023-12-31. As this contract term is to begin in 2024, Purchasing will pursue WW Grainger to request through the Compliance Office a 2024 Certificate of Compliance.

Contact Information

Department:	Finance	Submitted Date:	11/28/2023
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Request for Legislative Action

Name:	John Konon	Email:	jkonon@jacksongov.org
Title:	Buyer	Phone:	816-881-3292

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
21147	January 30, 2023
20409	April 20, 2020

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Fixed Price Contract
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%

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VBE: .00%	
Prevailing Wage	
Not Applicable	

Fiscal Information

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

History

Submitted by Finance requestor: John Konon on 11/28/2023. Comments:

Approved by Department Approver Bob Crutsinger on 11/28/2023 11:05:28 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 11/28/2023 11:10:42 AM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 11/28/2023 11:27:48 AM. Comments:

Approved by Budget Office Approver David B. Moyer on 11/28/2023 11:33:05 AM. Comments:

Approved by Executive Office Approver Sylvia Stevenson on 11/28/2023 12:33:59 PM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 12/4/2023 12:08:29 PM. Comments:



Maintenance Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services.

Executive Summary

Lead Agency: Tucson, AZ

Solicitation: 192163 X

RFP Issued: March 8, 2019

Pre-Proposal Date: March 27, 2019

Response Due Date: April 11, 2019

Proposals Received: 10

Awarded to: W.W. Grainger, Inc. X

The City of Tucson, AZ Business Services Department, Shared Services - Procurement issued RFP #192163 on March 8, 2019, to establish a national cooperative contract for Maintenance Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services.

The solicitation included cooperative purchasing language in the Introduction and Special Terms and Conditions Sections:

COOPERATIVE PURCHASING: Any Contract resulting from this solicitation shall be for the use of the City of Tucson. In addition, public and nonprofit agencies that have registered with OMNIA Partners or entered into a Cooperative Purchasing Agreement with the City of Tucson's Department of Procurement are eligible to participate in any subsequent Contract. See http://www.tucsonprocurement.com/coop_partners.aspx and click on Cooperatives for a list of the public and nonprofit agencies that have currently entered into Cooperative Purchasing Agreements with the City of Tucson. Additionally, this contract is eligible for use by the Strategic Alliance for Volume Expenditures (SAVE) cooperative. See <http://www.mesaaz.gov/home/showdocument?id=23638> for a listing of participating agencies. The parties agree that these lists are subject to change.

Any orders placed to, or services required from, the successful Contractor(s) will be requested by each participating agency. Payment for purchases made under this agreement will be the sole responsibility of each participating agency. The Contractor may negotiate additional expenses incurred as a result of participating agencies' usage of this contract (i.e., freight charges, travel related expenses, etc.). The City shall not be responsible for any disputes arising out of transactions made by others.

The Contractor(s) will provide an electronic copy of the complete Contract to the City of Tucson Department of Procurement upon receipt of the Notice of Intent to Award. At the City's request, the successful Contractor(s) may also be requested to provide an electronic copy of the complete Contract to a participating agency.

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- City of Tucson, AZ website
- OMNIA Partners, Public Sector website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino Sun, CA
- Honolulu Star-Advertiser, HI

- The Advocate – New Orleans, LA
- New Jersey Herald, NJ
- Times Union, NY
- Daily Journal of Commerce, OR
- The State, SC
- Houston Community Newspapers, Cy Creek Mirror, TX
- Deseret News, UT
- Richmond Times, VA
- Seattle Daily Journal of Commerce, WA
- Helena Independent Record, MT
- The Herald-News, IL
- Las Vegas Review Journal, NV

On April 11, 2019 proposals were received from the following offerors:

- AGS Safety & Supply
- Arizona Commercial Lighting
- Best Plumbing Specialties Inc.
- Copper State
- Graybar
- NCS – Single Source
- Partsmaster
- Supply One
- United Laboratories

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, the committee elected to enter into negotiations with W.W. Grainger, Inc. and proceeding with contract award upon successful completion of negotiations.

The City of Tucson, OMNIA Partners, Public Sector and W.W. Grainger, Inc. successfully negotiated a contract, and the City of Tucson executed the agreement with a contract effective date of July 1, 2019.

Contract includes:

Abrasives, adhesives, sealants, tape, cleaning, electrical, electronics, appliances, batteries, fasteners, fleet, vehicle maintenance, furniture, hospitality, food service, hand tools, hardware, HVAC/refrigeration, lab supplies, lighting, lubrication, material handling, motors, office supplies, outdoor equipment, paint, equipment and supplies, plumbing, pneumatics, power tools, power transmission, pumps, safety, security, test instruments, welding and HVAC filters.

Term:

Initial term from July 1, 2019 through December 31, 2022 with the option to renew for two (2) additional one-year periods through December 31, 2024. X

Pricing/Discount:

Discounts range from 5-40% off designated categories.

OMNIA Partners, Public Sector Web Landing Pages:

<https://www.omniapartners.com/publicsector/contracts/supplier-contracts/grainger>

CONTRACT ADDENDUM

CITY OF TUCSON BUSINESS SERVICES DEPARTMENT
255 W. ALAMEDA, 6TH FLOOR, TUCSON, AZ 85701
P.O. BOX 27210, TUCSON, AZ 85726
PHONE: (520) 837-4137 / FAX: (520) 791-4735
Jenn.Myers@tucsonaz.gov
ISSUE DATE: March 6, 2023

CONTRACT # 192163 X
CONTRACT ADDENDUM NUMBER: THIRTEEN (13)
PAGE 1 of 1
JM
PROCUREMENT MANAGER: JENN MYERS

MAINTENANCE, REPAIR AND OPERATIONS (MRO) SUPPLIES, PARTS, EQUIPMENT, MATERIALS AND RELATED SERVICES

THIS CONTRACT IS AMENDED AS FOLLOWS:

ITEM ONE (1): TERM AND RENEWAL: In accordance with the Special Terms and Conditions, Paragraph 7, "Term and Renewal", the City hereby exercises its option to renew the contract for the period of January 1, 2024 through December 31, 2024.

ALL OTHER PROVISIONS OF THE CONTRACT SHALL REMAIN IN THEIR ENTIRETY.

CONTRACTOR: W.W. Grainger, Inc.

CONTRACTOR HEREBY ACKNOWLEDGES RECEIPT OF AND UNDERSTANDING OF THE ABOVE ADDENDUM

Ken White 3/7/2023
Signature of person authorized to sign Date

Ken White National Government Sales Manager
Name and Title (typed or printed legibly)

Grainger
Company Name

100 Grainger Parkway
Address

ken.white@grainger.com
Email Address

Lake Forest, IL 60045
City State Zip

Contact information for Sales/Account Representative for daily business operations:

Angela Hofer Account Manager
Name and Title (typed or printed legibly)

480-309-2024
Phone Number

angela.hofer@grainger.com
Email Address

CITY OF TUCSON:

THE ABOVE REFERENCED CONTRACT ADDENDUM

IS HEREBY EXECUTED THIS 7th DAY
OF March, 2023, AT TUCSON, ARIZONA.

for

Jennifer Myers
Director of Business Services and not personally



PURCHASING DEPARTMENT

415 East 12th Street
Kansas City, Missouri 64106

816-881-3292
Fax 816-881-3268

DISPOSITION OF TERM & SUPPLY CONTRACT MEMORANDUM

TO: Rick Gerla, Facilities Management *RG*
Caroline Deihl, Public Works
John L. Johnson, Parks + Rec
Deloris Wells, Sheriff's Office

FROM: John Konon, Buyer

DATE: November 17, 2023

RE: Other Government Contract: **OG192163 MRO - Grainger**

The above referenced OG Contract is set to expire on **December 31, 2023**. The City of Tucson, Arizona has extended this for another term through December 31, 2024. If your department still wants to utilize this contract, please let me know your estimated yearly spend and I will generate an eRLA.

Please review the specifications and advise me of the following:

- A. Extend Contract for 12 months. Department needs service.
- B. Rebid with attached changes.
- C. Rebid with specifications as they stand.
- D. Department does not require services of this bid.

Department: Facilities Management Estimated annual usage: \$ \$60,000.00

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

If you have any questions, please feel free to call me at 881-3292. Thank you.



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- C. Rebid with specifications as they stand.
- D. Department does not require services of this bid.

Department: 1506-Public Works R&B Estimated annual usage: \$ 10,000.00

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

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- ~~B. Rebid with attached changes.~~
- ~~C. Rebid with specifications as they stand.~~
- D. Department does not require services of this bid.

Department: Parks + Rec Estimated annual usage: \$ 52,000

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

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- C. Rebid with specifications as they stand.
- D. Department does not require services of this bid.

Department: JCDC Estimated annual usage: \$ \$5,000.00

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

If you have any questions, please feel free to call me at 881-3292. Thank you.

Deloris Wells
Deputy Director of Administration
11-27-2023