

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20596

Sponsor(s): Charlie Franklin

Date: January 4, 2021

SUBJECT	<p>Action Requested</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve-Month Term and Supply Contract with One Twelve Month Option to Extend for the furnishing of Vehicle Rental Services for use by Various County Departments to Enterprise Leasing Company of Kansas, LLC of Merriam, KS under the terms and conditions of Request for Proposal No. 62-20.</u></p>																				
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Department</th> <th>Estimated Use</th> </tr> </thead> <tbody> <tr> <td>Anti-Drug Task Force</td> <td style="text-align: right;">\$150,000.00</td> </tr> <tr> <td>Sheriff's Office</td> <td style="text-align: right;">\$15,600.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$165,600.00</td> </tr> </tbody> </table> <p>This RLA only approves the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for information purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:			\$	Department	Estimated Use	Anti-Drug Task Force	\$150,000.00	Sheriff's Office	\$15,600.00	Total	\$165,600.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 19017, 11/30/2015</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Katelyn Edgar, Buyer, 881-3292</p>																				
REQUEST SUMMARY	<p>The Anti-Drug Task Force and the Sheriff's Office along with other County Departments require a Term and Supply Contract for the furnishing of Vehicle Rental Services. The Purchasing Department issued Request for Proposal No. 62-20 in response to those requirements.</p> <p>A total of eight notifications were distributed and one response was received and evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Evaluation Criteria</th> <th>Enterprise Leasing Company of KS, LLC of Merriam, KS</th> </tr> </thead> <tbody> <tr> <td>References & Qualifications (Max 30 Points)</td> <td style="text-align: center;">29.25</td> </tr> <tr> <td>Additional Insurance Options (Max 30 Points)</td> <td style="text-align: center;">30</td> </tr> <tr> <td>Pricing (Max 40 Points)</td> <td style="text-align: center;">37.75</td> </tr> <tr> <td>Total</td> <td style="text-align: center;">97</td> </tr> </tbody> </table>	Evaluation Criteria	Enterprise Leasing Company of KS, LLC of Merriam, KS	References & Qualifications (Max 30 Points)	29.25	Additional Insurance Options (Max 30 Points)	30	Pricing (Max 40 Points)	37.75	Total	97										
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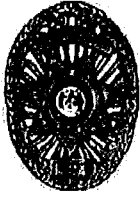
	<p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends award for Vehicle Rental Services to Enterprise Leasing Company of Kansas, LLC of Merriam, KS as the lowest and best proposal received in response to Request for Proposal No. 62-20.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase is subject to annual appropriations.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals No Goals were Assigned.	
ATTACHMENTS	Abstract of Bids received, Recommendation Memo for the Using Departments, Evaluation Scoring Sheet, and the pertinent pages of Enterprise Leasing's proposal.	
REVIEW	Department Director: Bob Crutsinger	Digitally signed by Bob Crutsinger Date: 2020.12.21 15:20:49 -06'00' Date:
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 2:10 pm, Dec 23, 2020 Date:
	Division Manager: <i>[Signature]</i>	Date: <i>12/30/20</i>
	County Counselor's Office: <i>[Signature]</i>	Date: <i>12/29/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



JACKSON COUNTY DRUG TASK FORCE
Inter-Departmental

Date: December 16, 2020

TO: Katelyn Edgar, Senior Buyer, Jackson County, Mo. Purchasing Department

FROM: Dan Cummings, Officer in Charge, Jackson County Drug Task Force

SUBJECT: 2020 Vehicle Lease Contract, Request for Proposal NO. 62-20

This correspondence is in reference to Jackson County Request for Proposal 62-20, a twelve month term & supply contract to furnish vehicle rental services for use by various County Departments to include the Jackson County Drug Task Force.

The Jackson County Drug Task Force currently lease ten (10) vehicles from Enterprise Rent-A-Car. These vehicles are used for covert surveillance and undercover operations in narcotics investigations.

Because of the nature of narcotics investigations and the need for officer safety it is critical detectives assigned to the Task Force have available a variety of types of vehicles to drive. And, on occasion, a vehicle must be changed on short notice if it is compromised.

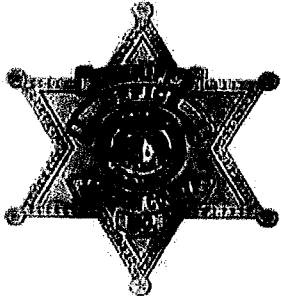
Due to the rate increase the Task Force could expect to spend as much as \$150,000 in vehicle leases in 2021.

As Enterprise Rent-A-Car is the only company to respond to this Request for Proposal the Jackson County Drug Task Force would request that Enterprise Rent-A-Car be awarded the contract to furnish vehicle rentals for the Jackson County Drug Task Force.

Please let me know if you have any further questions.

A handwritten signature in black ink, appearing to read "Dan Cummings".

Dan Cummings, Officer-in-Charge
Jackson County Drug Task Force
816-503-4725 - desk
816-935-4367 - cell
dcummings@jcdtf.com



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

TO: Katelyn Edgar
FROM: Sgt. J. Payne #23, Support Services Division
DATE: 12-16-2020
SUBJECT: Recommendation for Vendor: Enterprise Holdings (Enterprise Rent-A-Car)

Ms. Edgar,

Please consider bid No. 62-20 Vehicle Rental Services be awarded to Enterprise Holdings (Enterprise Rent-A-Car).

It is estimated the Sheriff's Office could spend approximately \$15,600.00 annually with this vendor for the rental of an undercover vehicle.

Thank you for your consideration,

Sgt. John Payne



RFP Number: 62-20
 RFP Name: Rental Vehicle Services
 Dept. Name: Drug Task Force

Respondents

Evaluation Criteria: Enterprise Holdings	Maximum Points	Panelist 1	Panelist 2	Panelist 3
Respondent's References and Qualifications	30	30		
Respondent's Additional Insurance Options	30	30		
Respondent's Pricing	40	40		
Total	100	100	0	0



RFP Number: 62-20
 RFP Name: Rental Vehicle Services
 Dept. Name: Sheriff's Office

Respondents

Evaluation Criteria: Enterprise Holdings	Maximum Points	Panelist 1	Panelist 2	Panelist 3
Respondent's References and Qualifications	30	29	30	28
Respondent's Additional Insurance Options	30	30	30	30
Respondent's Pricing	40	38	37	36
Total	100	97	97	94

Katelyn W. Edgar

From: McDole, Melanie D <Melanie.D.McDole@ehi.com>
Sent: Friday, December 11, 2020 2:52 PM
To: Katelyn W. Edgar
Cc: Sarah L. Matthes; Barbara J. Casamento; McDole, Melanie D
Subject: RE: EXTERNAL RFP

Hi Katelyn,
Below are the approved rates that would include 100/300/50 in liability. Let me know if you have any questions or if there are any other steps I need to take.

RESPONDENT'S QUOTATION
for
JACKSON COUNTY, MISSOURI REQUEST FOR PROPOSAL NO. 62 -20
5X DAILY RATE **20X DAILY RATE**

VEHICLE CLASS	DAILY RATE	WEEKLY RATE	MONTHLY RATE
Economy/Compact	\$28.00	\$140.00	\$560.00
Intermediate/Standard	\$29.75	\$148.75	\$595.00
Full Size	\$32.50	\$162.50	\$650.00
Premium	\$49.00	\$245.00	\$980.00
Station Wagon	\$	\$	\$
SUV	\$49.00	\$245.00	\$980.00
Mini-Van	\$49.00	\$245.00	\$980.00
12 Passenger Van	\$116.00	\$580.00	\$2320.00
Small Pickup	\$54.00	\$270.00	\$1,080.00
Large Pickup	\$59.00	\$295.00	\$1,180.00
Cargo Van	\$54.00	\$270.00	\$1,080.00
Large SUV	\$64.00	\$320.00	\$1,280.00

CERTIFICATION

Signature:	Date:
Name: Michell Kay (Print or Type)	Phone: 314-512-5000
Title: Vice President / General Manager (Print or Type)	Mobile: 913-383-1515
Company Name: EAN Services, LLC (Print or Type)	Fax: 913-383-0011

**RESPONSE TO RFP No. 62-20
VEHICLE RENTAL SERVICES
Weekly and Monthly Multipliers**

Weekly Multiplier	5 times the daily rate noted above.
Monthly Multiplier	20 times the daily rate noted above.

Midweek One-Day Utilization Fee

Due to increased car handling costs and rental activity on Monday, Tuesday, Wednesday, and Thursday a \$5 surcharge will be applied to the corporate daily rate for all Kansas City airport rentals on these specific days that last 25 hours or less.

Jackson County Program

The rates and details provided as a part of this proposal are exclusively for Jackson County in the Kansas City Area.