

**REQUEST FOR LEGISLATIVE ACTION  
EXECUTIVE OFFICE**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20202

Sponsor(s): Ronald E. Finley

Date: July 22, 2019

**JUL 16 2019**

<b>SUBJECT</b>	<p>Action Requested  <input type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract with Four Twelve Month Options to Extend for the furnishing of Herbicide for use by the Public Works Department to Helena Agri Enterprises of Shawnee, KS under the terms and conditions of Invitation to Bid 22-19.</u></p>																																																																																											
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Public Works Estimated Use: \$30,000</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$																																																																																	
Amount authorized by this legislation this fiscal year:	\$																																																																																											
Amount previously authorized this fiscal year:																																																																																												
Total amount authorized after this legislative action:	\$																																																																																											
Amount budgeted for this item * (including transfers):	\$																																																																																											
Source of funding (name of fund) and account code number:	\$																																																																																											
<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):          Prior resolutions and (date):</p>																																																																																											
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Katie Bartle, Senior Buyer, 816-881-3465</p>																																																																																											
<b>REQUEST SUMMARY</b>	<p>The Public Works Department requires a term and supply contract for the furnishing of Herbicide to be sprayed on County roads. The Purchasing Department issued Invitation to Bid 22-19 in response to this requirement.</p> <p>A total of sixteen notifications were distributed and three responses were received and evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>NO.</th> <th>Description</th> <th>Unit</th> <th>Qty</th> <th>Helena Agri Enterprises of Shawnee, KS Amount</th> <th>SiteOne Landscapes of Cleveland, OH Amount</th> <th>Reinders of Olathe, KS Amount</th> </tr> </thead> <tbody> <tr> <td>1.0</td> <td>Influence Spray Aid</td> <td>Gal</td> <td>1</td> <td>\$55.00</td> <td>No Bid</td> <td>\$28.00</td> </tr> <tr> <td>2.0</td> <td>Cohere</td> <td>Gal</td> <td>1</td> <td>\$48.00</td> <td>\$29.94</td> <td>No Bid</td> </tr> <tr> <td>3.0</td> <td>Ranger Pro</td> <td>Gal</td> <td>2.5</td> <td>\$33.00</td> <td>\$53.95</td> <td>\$31.22</td> </tr> <tr> <td>4.0</td> <td>Milestone</td> <td>Gal</td> <td>2.5</td> <td>\$750.00</td> <td>No Bid</td> <td>\$919.15</td> </tr> <tr> <td>5.0</td> <td>Garlon 4A</td> <td>Gal</td> <td>2.5</td> <td>\$195.00</td> <td>\$176.50</td> <td>\$251.28</td> </tr> <tr> <td>6.0</td> <td>Outrider</td> <td>Oz</td> <td>20</td> <td>\$336.40</td> <td>\$1181.20</td> <td>\$392.60</td> </tr> <tr> <td>7.0</td> <td>Vastlan</td> <td>Gal</td> <td>2.5</td> <td>\$267.85</td> <td>No Bid</td> <td>\$281.25</td> </tr> <tr> <td>8.0</td> <td>Reward Landscape and Aquatic</td> <td>Gal</td> <td>2.5</td> <td>\$197.50</td> <td>\$197.50</td> <td>\$197.50</td> </tr> <tr> <td>9.0</td> <td>Oust Extra</td> <td>LB</td> <td>3</td> <td>\$82.80</td> <td>No Bid</td> <td>\$171.36</td> </tr> <tr> <td>10.0</td> <td>Rodeo</td> <td>Gal</td> <td>2.5</td> <td>\$49.50</td> <td>\$83.75</td> <td>\$59.32</td> </tr> <tr> <td>11.0</td> <td>Turf Mark</td> <td>Gal</td> <td>1</td> <td>No Bid</td> <td>\$48.98</td> <td>\$23.28</td> </tr> <tr> <td>12.0</td> <td>Excort XP</td> <td>OZ</td> <td>8</td> <td>\$28.80</td> <td>\$52.88</td> <td>\$54.32</td> </tr> </tbody> </table>	NO.	Description	Unit	Qty	Helena Agri Enterprises of Shawnee, KS Amount	SiteOne Landscapes of Cleveland, OH Amount	Reinders of Olathe, KS Amount	1.0	Influence Spray Aid	Gal	1	\$55.00	No Bid	\$28.00	2.0	Cohere	Gal	1	\$48.00	\$29.94	No Bid	3.0	Ranger Pro	Gal	2.5	\$33.00	\$53.95	\$31.22	4.0	Milestone	Gal	2.5	\$750.00	No Bid	\$919.15	5.0	Garlon 4A	Gal	2.5	\$195.00	\$176.50	\$251.28	6.0	Outrider	Oz	20	\$336.40	\$1181.20	\$392.60	7.0	Vastlan	Gal	2.5	\$267.85	No Bid	\$281.25	8.0	Reward Landscape and Aquatic	Gal	2.5	\$197.50	\$197.50	\$197.50	9.0	Oust Extra	LB	3	\$82.80	No Bid	\$171.36	10.0	Rodeo	Gal	2.5	\$49.50	\$83.75	\$59.32	11.0	Turf Mark	Gal	1	No Bid	\$48.98	\$23.28	12.0	Excort XP	OZ	8	\$28.80	\$52.88	\$54.32
NO.	Description	Unit	Qty	Helena Agri Enterprises of Shawnee, KS Amount	SiteOne Landscapes of Cleveland, OH Amount	Reinders of Olathe, KS Amount																																																																																						
1.0	Influence Spray Aid	Gal	1	\$55.00	No Bid	\$28.00																																																																																						
2.0	Cohere	Gal	1	\$48.00	\$29.94	No Bid																																																																																						
3.0	Ranger Pro	Gal	2.5	\$33.00	\$53.95	\$31.22																																																																																						
4.0	Milestone	Gal	2.5	\$750.00	No Bid	\$919.15																																																																																						
5.0	Garlon 4A	Gal	2.5	\$195.00	\$176.50	\$251.28																																																																																						
6.0	Outrider	Oz	20	\$336.40	\$1181.20	\$392.60																																																																																						
7.0	Vastlan	Gal	2.5	\$267.85	No Bid	\$281.25																																																																																						
8.0	Reward Landscape and Aquatic	Gal	2.5	\$197.50	\$197.50	\$197.50																																																																																						
9.0	Oust Extra	LB	3	\$82.80	No Bid	\$171.36																																																																																						
10.0	Rodeo	Gal	2.5	\$49.50	\$83.75	\$59.32																																																																																						
11.0	Turf Mark	Gal	1	No Bid	\$48.98	\$23.28																																																																																						
12.0	Excort XP	OZ	8	\$28.80	\$52.88	\$54.32																																																																																						

NO.	Description	Unit	Qty	Helena	SiteOne	Reinders
13.0	Misty Surfactant	Gal	2.5	\$46.25	\$74.85	\$60.31
14.0	Shake Down	OZ	32	No Bid	\$18.56	\$9.50
15.0	Quest	Gal	2.5	\$38.50	\$97.00	No Bid
16.0	Plateau Specimen	Gal	1	\$132.00	\$146.79	\$149.00
17.0	Perspective	Gal	2.5	No Bid	No Bid	No Bid
18.0	Roundup Pro	Gal	2.5	No Bid	\$53.95	\$59.23

Public Works recommends the award to be made to Helena Agri Enterprises of Shawnee, KS as the lowest and best bid received.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department Recommends the award of a Twelve Month Term and Supply Contract with Four Twelve Month Options to Extend for the furnishing of Herbicide for use by the Public Works Department to Helena Agri Enterprises of Shawnee, KS under the terms and conditions of Invitation to Bid 22-19 as the lowest and best bid received.

**CLEARANCE**

Tax Clearance Completed (Purchasing & Department)  
 Business License Verified (Purchasing & Department)  
 Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)


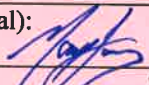
**COMPLIANCE**

MBE Goals  
 WBE Goals                      No Goals Assigned  
 VBE Goals

**ATTACHMENTS**

Recommendation Memo from Caroline Deihl of Public Works, Abstract of Bids Received, Pertinent pages of Helena's bid

**REVIEW**

Department Director:		Date:	7.11.19
Finance (Budget Approval): If applicable		Date:	7/15/19
Division Manager:	Gary Sanethiere	Date:	7.16.19
County Counselor's Office:	Dyan Lemire	Date:	7/18/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.