

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$300.00 from the undesignated fund balance of the 2011 Grant Fund and authorizing the County Executive to execute an agreement with the Missouri Safety Center in acceptance of the Jackson County Sheriff's Office Youth Seat Belt Enforcement Campaign grant.

ORDINANCE #4291, February 14, 2011

INTRODUCED BY James D. Tindall and Dan Tarwater, County Legislator

WHEREAS, the Sheriff's Office has been awarded a grant in the amount of \$300.00 by the Missouri Safety Center for the Youth Seat Belt Enforcement Campaign, for the period March 15 through March 31, 2011; and,

WHEREAS, this campaign will encourage young drivers to use seatbelts in an effort to reduce fatalities; and,

WHEREAS, the Sheriff recommends the use of funds for reimbursement of overtime used for the campaign throughout the County, pursuant to the attached agreement with the Missouri Safety Center; and,

WHEREAS, an appropriation is necessary to place the grant funds in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the unappropriated surplus of the 2010 Grant Fund be and

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following appropriation from the unappropriated surplus of the 2010 Grant Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund			
Youth Seat Belt Enforcement			
010-4237	45393 - Increase Revenue	\$300	
010-2810	Undesignated Fund Balance		\$300
010-2810	Undesignated Fund Balance	\$300	
010-4297	55030 - Overtime		\$300

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached agreement with the Missouri Safety Center.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

Amy D. Hallen
Chief Deputy County Counselor

W. H. Ripley
County Counselor

I hereby certify that the attached Ordinance, Ordinance #4291, introduced on February 14, 2011, was duly passed on February 14, 2011 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 7

Nays 0

Abstaining 0

Absent 2

This Ordinance is hereby transmitted to the County Executive for his signature.

2.14.11
Date

Mary Jo Spino
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4291.

2/15/2011
Date

Michael D. Sanders
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$300.00

February 10, 2011
Date

D. Larry Horn
Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

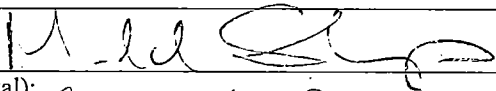

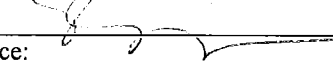

Completed by County Counselor's Office:

~~Res~~ Ord No.: 4291

Sponsor(s): James D. Tindall

Date: February 14, 2011

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Jackson County Sheriff's Office "March 15-31, 2011 Youth Seat Belt Enforcement Campaign". An ordinance to appropriate \$300.00 from the undesignated fund balance of the Grant Fund and to authorize the County Executive to execute an agreement with the Missouri Safety Division of the Missouri Department of Transportation in the acceptance of the grant awarded to the Sheriff's Office.</p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="321 625 1192 911"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$300.000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$300.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; From: 010-2810 Grant Fund – Undesignated Fund Balance TO: 010-4237-55030 Grant Fund Teen Seat Belt Enforcement Overtime</td> <td>\$300.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$300.000	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$300.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; From: 010-2810 Grant Fund – Undesignated Fund Balance TO: 010-4237-55030 Grant Fund Teen Seat Belt Enforcement Overtime	\$300.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): <u>N/A</u></p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Beverly Smith Traffic Analyst 816-524-4302</p>										
REQUEST SUMMARY	<p>Accept and appropriate \$300.00 from the undesignated fund balance of the Grant Fund and authorize the County Executive to execute an agreement with the Missouri Safety Division of the Missouri Department of Transportation in acceptance of the March 15-31, 2011 Youth Seat Belt Enforcement Campaign.</p> <p>The grant is awarded in the amount of \$300.00 and requires no local matching funds.</p> <p>The goal of this campaign is to reduce fatalities and encourage young drivers to buckle up. To help with this effort the Sheriff's Office requested these funds intended for the reimbursement of overtime used for enforcement activities.</p> <p>Please appropriate \$300.00 as follows:</p> <p>55030 Overtime \$300.00</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Three (3) copies March 15-31, 2011 Youth Seat Belt Enforcement Campaign Notification of Eligibility to Participate/Contract	
REVIEW	Department Director: 	Date: 2-8-11
	Finance (Budget Approval): <i>If applicable</i> 	Date: 2/9/11
	Division Manager: 	Date: 2/9/11
	County Counselor's Office: 	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010 - 2810	Grant Fund Undesignated Fund Balance	\$300.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**Notification of Eligibility to Participate
Youth Seat Belt Enforcement Campaign 2011**

The Highway Safety Division of MoDOT has identified Jackson County Sheriff Dept. as eligible to participate in the: **2011 Youth Seat Belt Enforcement Campaign.**

Full-time, part-time and reserve officers are eligible to participate in overtime enforcement campaigns. Part-time and reserve officers must have the same authority as a full-time permanent officer. **All officers working enforcement campaigns must have 24 hours of SFST training.**

Your agency is authorized for reimbursement of actual overtime salary and fringe up to the following amount:

Youth Seat Belt Enforcement Campaign	*Amount
March 15-31, 2011	\$300

* Please note the maximum total amount your agency is eligible to receive for this campaign.

Your agency may submit a request for, and be reimbursed for less, **but will not be reimbursed for more than the authorized amount,** regardless of the overtime hours worked.

Reimbursable participation in this campaign requires that your agency:

236. Complete the Law Enforcement Agency Information on the UCM Subaward/Subcontract Agreement
237. Sign and return (FAX or scan and email) the completed agreement (**pg. #2 only**) no later than February 15, 2011 to:

Bev Richardson
msc@ucmo.edu
fax: 660-543-4482
phone: 800-801-3588

Missouri Safety Center
Humphreys 200
University of Central Missouri
Warrensburg, MO 64093

***Denotes required signatures and agency information on pg. #2**

238. Provide the campaign overtime enforcement hours
239. Submit the completed campaign manpower report form to UCM's Missouri Safety Center **no later than April 30, 2011.** The manpower report form will identify the SFST trained officers who worked the campaign, the hours worked on the campaign, and their rate of pay including benefits.
240. Submit enforcement statistics on-line to Highway Safety – MoDOT **no later than April 30, 2011.**

Upon verification of the above participation activities, the Missouri Safety Center/UCM will process the reimbursement for costs up to the maximum total amount.

All LEAs must have on file with UCM a completed agency W-9 BEFORE payment can be issued. A W-9 form will be included in the informational packet you'll receive once this agreement is processed.

Manpower report forms submitted beyond the reporting deadline may not be reimbursed.

Agencies are encouraged to provide to local media, pre & post press releases to notify the public of your enforcement efforts and the support with Highway Safety-MoDOT funds. Enforcement is tied to Missouri's current campaign, called "Click It Or Ticket."

Upon receipt of this signed agreement your agency will receive an enforcement packet of information, including:

- Processing instructions
- Pre & post press releases
- Manpower report form
- Enforcement statistics form
- Online citation reporting instructions

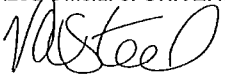
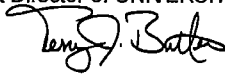
If your agency chooses to participate in this campaign, please provide the following information and signatures by 2/15/11

University of Central Missouri Subaward/Subcontract Agreement

Institution/Organization ("UNIVERSITY") Name: University of Central Missouri Address: Sponsored Programs Ward Edwards 1800 108 W. South Street Warrensburg, MO, 64093	Jackson County Sheriff Dept. ("COLLABORATOR") EIN No: Name: Address:
Source Awarding Agency (if applicable): Missouri Department of Transportation, Highway Safety Division	CFDA No. (if applicable): 20.600
Period of Performance: March 15, 2011 to March 31, 2011	Amount of Award: \$300
Project Title: Youth Seat Belt Enforcement Campaign	

Terms and Conditions

- 424) University hereby awards a cost reimbursable contract, as described above, to Collaborator. The statement of work and budget for this contract are shown in the Notification of Eligibility to Participate. In its performance of work under the terms of this agreement, Collaborator shall be an independent entity and not an employee or agent of University.
- 425) All invoicing and reporting will follow the guidelines and restrictions as set out in the attached statement of work. By signing this form you agree to abide by the terms set forth in the statement of work and comply with all requirements therein.
- 426) All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Collaborator.
- 427) Matters concerning the technical performance of this agreement, no cost extensions, a request or negotiation of any changes in terms, conditions, or amounts, and any changes requiring prior approval, should be directed to University's project director as noted in the signature block of this form. Any such changes made to this agreement require the written approval of each party's Authorized Official.
- 428) Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
- 429) Either party may terminate this agreement with thirty days written notice to the appropriate party's Administrative Contact, as shown in Attachment 3. If applicable, University shall pay Collaborator for termination costs as allowable under OMB Circular A-87, OMB Circular A-21, OMB Circular A-122, or the Federal Acquisition Regulation, whichever applies.
- 430) This agreement is subject to the terms and conditions of the Prime Award, Project No. 11-OP-05-3, and other special terms and conditions.
- 431) This agreement shall be governed and construed in accordance with the laws of the State of Missouri.
- 432) By signing below Collaborator certifies and assures:
- It is compliant with 41 CFR Chapter 60 as defined by the U. S. Department of Labor
 - It is compliant with OMB Circular A-102
 - It complies with OMB Circular A-133 and it will notify University of completion of required audits and of any adverse finding which impact this subaward.
 - No Federal appropriated funds have been paid or will be paid, by or on behalf of the Collaborator, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Collaborator shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the University.
 - Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

Authorized Official of UNIVERSITY:  January 26, 2011	*Authorized Official of COLLABORATOR:
Dr. Victoria A. Steel, Director, Sponsored Programs Date	Date
Project Director of UNIVERSITY:  January 26, 2011	*Enforcement Administrator of COLLABORATOR:
Mr. Terry J. Butler, MSC, Project Director Date	Date
Phone Number: 800-801-3588	Agency Phone Number:
Email: msc@ucmo.edu	Agency Email Address:



Missouri Safety Center
Humphreys 200
University of Central Missouri
Warrensburg, MO 64093
Office 800-801-3588 Fax 660-543-4482
www.safetycenter.ucmo.edu

DATE: January 27, 2011
TO: Overtime Enforcement Partner
FROM: Terry J. Butler, Director 
RE: **March 15-31, Youth Seat Belt Enforcement Campaign Information.**

Through a grant with the Highway Safety Division of MoDOT we are pleased to extend to your agency this invitation to participate in the March 15-31, Youth Seat Belt Enforcement Campaign. The goal of this campaign is to reduce fatalities and encourage young drivers to buckle-up.

Enclosed, you will find a Notification of Eligibility to Participate for the 2011 Youth Seat Belt Enforcement Campaign (March 15-31, 2011). Please refer to this contract for the maximum total amount that has been established for your agency. If your agency wants to participate in this campaign, **the contract must be completely filled out, including two signatures and returned to our office by February 15, 2011.**

NOTE:

- Refer to the contract for the campaign dates and maximum total amount your agency is eligible to receive.
- Two signatures are required on the contract for it to be accepted.
- Once we receive and approve your contract we will send you an informational packet for this campaign.

Thank you, in advance, for participating in this important effort. If you have any questions about the process, reporting or payment **please contact Bev Richardson at the Missouri Safety Center at 800-801-3588 or brichardson@ucmo.edu**. For Highway Safety Division – MoDOT questions you should contact Carrie Wolken at 800-800-2358.



Equal Education and Employment
Opportunity

*Call
for specific notes*