

Request for Legislative Action

Res. No.: 20702
Sponsor: Charlie Franklin
Date: June 21, 2021

| Completed by County Counselor's Office | | | |
|--|------------------|---------------------------|-----------|
| Action Requested: | Resolution | Res.Ord No.: | 20702 |
| Sponsor(s): | Charlie Franklin | Legislature Meeting Date: | 6/21/2021 |

| Introduction |
|---|
| Action Items: ['Authorize'] |
| Project/Title: |
| Requesting authority for additional payments to PubWorks of Snowmass Village, Colorado, under the License Agreement for Computer Software and Services authorized by Res. 20526 dated October 19, 2020. |

| Request Summary |
|---|
| <p>Request for Proposal No. 15-20 for Asset Management Software and Services was awarded via Resolution No. 20526 on October 26, 2020 to Tracker Software Corporation, dba PubWorks . In January 2021 the Public Works and Parks + Rec Departments began converting operations to our new PubWorks Asset Management Software System. The PubWorks program is used to manage data for our fleet of vehicles, equipment, infrastructure, and work request systems. The contract, approved in October 2020 with a total cost to the County of \$49,125, included an initial 50 hours of data conversion services to transfer our existing data over to the new system. The contract allowed for billing at \$125 per hour for any additional time for data conversion beyond the initial estimated 50 hours. A total of 42 additional hours were required to complete the needed data transfers for an additional cost of \$5,250, with costs and services equally split between the Road and Bridge Fund (\$2,625) and Park Fund (\$2,625).</p> |

| Contact Information | | | |
|---------------------|----------------------------------|------------------------|--------------------------|
| Department: | Parks + Rec | Submitted Date: | 5/21/2021 |
| Name: | Brian Nowotny | Email: | BPNowotny@jacksongov.org |
| Title: | Deputy Director, Park Operations | Phone: | 816-503-4803 |

| Budget Information | |
|---|-----------------------------------|
| Amount authorized by this legislation this fiscal year: | \$5,250 |
| Amount previously authorized this fiscal year: | !Unexpected End of Formula |
| Total amount authorized after this legislative action: | \$5,250 |
| Is it transferring fund? | No |
| Single Source Funding: | |

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| Fund: | Department: | Line Item Account: | Amount: |
|----------------------------------|----------------------------------|------------------------------|---------|
| 003 (Park Fund) | 1602 (Park Operations) | 56662 (Software Maintenance) | \$2,625 |
| 004 (Special Road & Bridge Fund) | 1506 (Road & Bridge Maintenance) | 56662 (Software Maintenance) | \$2,625 |

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| Prior Legislation | |
|-------------------|------------------|
| Prior Ordinances | |
| Ordinance: | Ordinance date: |
| | |
| Prior Resolution | |
| Resolution: | Resolution date: |
| 20526 | October 19, 2020 |

| Purchasing | |
|--|----------------|
| Does this RLA include the purchase or lease of supplies, materials, equipment or services? | Yes |
| Chapter 10 Justification: | Formal Bid |
| Core 4 Tax Clearance Completed: | Not Applicable |
| Certificate of Foreign Corporation Received: | Yes |
| Have all required attachments been included in this RLA? | Yes |

| Compliance | |
|--|------|
| Certificate of Compliance | |
| In Compliance | |
| Minority, Women and Veteran Owned Business Program | |
| Goals are waived - insufficient MBE or WBE firms available | |
| MBE: | .00% |
| WBE: | .00% |
| VBE: | .00% |
| Prevailing Wage | |
| Not Applicable | |

| Fiscal Information | |
|---|--|
| <ul style="list-style-type: none"> There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered. | |

Request for Legislative Action

History

Brian Nowotny at 5/21/2021 10:27:42 AM - [Submitted |]
Department Director: Michele Newman at 5/21/2021 2:16:22 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/24/2021 12:01:32 PM - [Returned for more information | In the Request Summary, please include the following information: "Request for Proposal No. 15-20 for Asset Management Software and Services was awarded via Resolution No. 20526 on October 26, 2020".]
Submitter: Kay D. Norris at 5/24/2021 1:23:43 PM - [Submitted |]
Department Director: Michele Newman at 5/24/2021 3:59:46 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/24/2021 4:10:50 PM - [Returned for more information | Please put "Request for Proposal No. 15-20 for Asset Management Software and Services was awarded via Resolution No. 20526 on October 26, 2020" in Request Summary]
Submitter: Kay D. Norris at 5/26/2021 8:40:43 AM - [Submitted |]
Department Director: Michele Newman at 5/26/2021 8:54:50 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/26/2021 10:52:30 AM - [Approved |]
Audit: Katie M. Bartle at 5/26/2021 12:13:39 PM - [Returned for more information | This vendor is not in compliance. I checked both PubWorks and Tracker Software Corporation.]
Submitter: Kay D. Norris at 6/3/2021 11:16:31 AM - [Submitted | 6/3/21 Tracker Software Corporation has completed their online registration on the portal and they are now in compliance.]
Department Director: Michele Newman at 6/3/2021 12:16:27 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 6/3/2021 1:37:14 PM - [Approved |]
Audit: Katie M. Bartle at 6/3/2021 2:47:06 PM - [Approved | eRLA 100]
Finance (Budget): Mark Lang at 6/4/2021 1:21:48 PM - [Approved | Fiscal Note has been attached.]
Executive: Sylvia Stevenson at 6/7/2021 8:42:23 AM - [Approved |]
Legal: Elizabeth Freeland at 6/10/2021 9:15:26 AM - [Returned for more information | Please adjust "total amount authorized after this legislative action" per our email discussion. Thx!]
Submitter: Brian P. Nowotny at 6/10/2021 9:37:50 AM - [Submitted | Confirming "total amount authorized after this Legislation" is \$54,375.]
Department Director: Michele Newman at 6/10/2021 9:55:10 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 6/10/2021 10:23:13 AM - [Approved |]
Audit: Katie M. Bartle at 6/10/2021 11:43:37 AM - [Returned for more information | Returned due to departmental request by Brian Nowotny.]
Submitter: Brian P. Nowotny at 6/10/2021 12:11:22 PM - [Submitted | Confirming total amount authorized after this legislative action this fiscal year is \$5,250.]
Department Director: Michele Newman at 6/10/2021 2:08:28 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 6/10/2021 3:09:19 PM - [Approved |]
Audit: Katie M. Bartle at 6/11/2021 9:21:52 AM - [Approved |]
Finance (Budget): Mark Lang at 6/11/2021 12:03:20 PM - [Approved |]
Executive: Sylvia Stevenson at 6/14/2021 8:48:24 AM - [Approved |]
Legal: Elizabeth Freeland at 6/16/2021 10:25:01 AM - [Approved |]

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# 160221003 000

Date: June 4, 2021

RES # 20702

eRLA ID #: 100

| | | |
|-----------------------------|--------------------------------|----------------------|
| <u>Org Code/Description</u> | <u>Object Code/Description</u> | <u>Not to Exceed</u> |
|-----------------------------|--------------------------------|----------------------|

003 Park Fund

| | | |
|----------------------|----------------------------|----------|
| 1602 Park Operations | 56662 Software Maintenance | \$ 2,625 |
|----------------------|----------------------------|----------|

004 Special Road & Bridge Fund

| | | |
|--------------------------------|----------------------------|----------|
| 1506 Road & Bridge Maintenance | 56662 Software Maintenance | \$ 2,625 |
|--------------------------------|----------------------------|----------|

\$ 5,250

APPROVED
By Mark Lang at 1:15 pm, Jun 04, 2021

Budget Office

Invoice 434-003

April 6, 2021

Tracker Software Corporation, Inc.
PO Box 6502
Snowmass Village, CO 81615

888 . 920 . 0380 / pete@PubWorks.com

| Bill To |
|---|
| Jackson County Office of the Purchasing Department Jackson County Courthouse Room G-1, Ground Floor 415 East 12th Street Kansas City, Missouri 641-6 |

| Description | Quantity | Rate | Amount |
|----------------------------|-----------------|-------------|--------------------|
| Additional Data Conversion | 42 Hours | \$125/Hour | \$ 5,250.00 |
| Total Due | | | \$ 5,250.00 |

Please make checks payable to Tracker Software Corporation. Thank you.