

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Record No.: 20473

Sponsor(s): Dan Tarwater III

Date: August 10, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract with one Twelve Month Option to Extend for the furnishing of Outpatient Substance Abuse Treatment for use by the Prosecuting Attorney's Office to Heartland Center for Behavioral Change of Kansas City, Missouri under the terms and conditions of Request for Proposal No. 4-20</u></p>																								
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Prosecuting Attorney's Office Estimated Use: \$840,000</p> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funds have been appropriated through the annual budget adoption. Estimated figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$														
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 18833 dated 5/18/15 and 20295 dated 11/4/19</p>																								
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																								
REQUEST SUMMARY	<p>The Drug Court Program of the Prosecuting Attorney's Office requires an Outpatient Substance Abuse Treatment Program. The Purchasing Department issued Request for Proposal No. 4-20 in response to those requirements.</p> <p>A total of fifteen notifications were distributed and two responses were received and evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Description</th> <th>Heartland Center for Behavioral Change - KCMO</th> <th>Comprehensive Mental Health Services of Independence, MO</th> </tr> </thead> <tbody> <tr> <td>Responsiveness - 5 Points</td> <td style="text-align: center;">5</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Understanding of Scope -20 Points</td> <td style="text-align: center;">15</td> <td style="text-align: center;">10</td> </tr> <tr> <td>Experience, Expertise and Qualifications - 35 Points</td> <td style="text-align: center;">28</td> <td style="text-align: center;">24</td> </tr> <tr> <td>Implementation - 5 Points</td> <td style="text-align: center;">4</td> <td style="text-align: center;">3</td> </tr> <tr> <td>Cost - 30 Points</td> <td style="text-align: center;">20</td> <td style="text-align: center;">20</td> </tr> <tr> <td>References - 5 Points</td> <td style="text-align: center;">4</td> <td style="text-align: center;">3</td> </tr> <tr> <td>Total - 100 Points</td> <td style="text-align: center;">76</td> <td style="text-align: center;">65</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Prosecuting Attorney's Office and the Purchasing Department recommend the Award of a Twelve Month Term and Supply Contract, with one Twelve Month Option to Extend for the furnishing of Outpatient Substance Abuse Treatment for use by the Drug Court of the Prosecuting Attorney's Office to Heartland Center for Behavioral Change of Kansas City, Missouri as the lowest</p>	Description	Heartland Center for Behavioral Change - KCMO	Comprehensive Mental Health Services of Independence, MO	Responsiveness - 5 Points	5	5	Understanding of Scope -20 Points	15	10	Experience, Expertise and Qualifications - 35 Points	28	24	Implementation - 5 Points	4	3	Cost - 30 Points	20	20	References - 5 Points	4	3	Total - 100 Points	76	65
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	and best proposal received.	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals <p style="text-align: center;">There were no goals assigned to this Request for Proposal.</p>	
ATTACHMENTS	Abstract of Proposals received; a Recommendation Memorandum from Mr. Dion Sankur, Drug Court Program Manager for the Prosecuting Attorney's Office and the pertinent pages of Heartland Center for Behavioral Change.	
REVIEW	Department Director: <i>Juan Peters Baker</i>	Date: 7/30/2020
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 11:35 am, Jul 31, 2020
	Division Manager: <i>Gray M. Schultz</i>	Date: 8-4-2020
	County Counselor's Office: <i>Byron O. Connelly</i>	Date: 8-6-2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

ABSTRACT OF BIDS

Request for Proposal No. 4-20
 Drug Court Treatment
 Opens: 2:00 PM, CDT on 3/10/20

NO	DESCRIPTION	UNIT	QTY	Heartland Center KCMO		Comprehen Mental Health Indep MO		AMOUNT	AMOUNT	AMOUNT
				AMOUNT	AMOUNT	AMOUNT	AMOUNT			
1	See Bid									

See bid See bid

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: March 10, 2020, BY
Judi H. Bowland
 CLERK OF THE LEGISLATURE
Zorana Caganer
 PURCHASING

MEMORANDUM

To: Barbara J. Casamento, Jackson County Purchasing Administrator & Gina Robinson, Jackson County Prosecutor's Office Chief Operating Officer

From: Dion Sankar, Drug Court Program Manager

Date: July 27, 2020

Re: Recommendation for Drug Court Treatment Provider

I am writing to recommend that an agreement be reached to obtain treatment services from the Heartland Center for Behavioral Change ("HBC") for our Drug Court Program.

After posting a request for proposal for a treatment provider for our Drug Court Program, our finance department received proposals from HBC and Comprehensive Mental Health Service, Inc. On April 10, 2020, a review team met virtually via Microsoft teams to score/grade the two submissions. Based on the raw scores, the submission from HBC scored slightly higher than that of the submission by Comprehensive Mental Health Service, Inc. Attached is the score sheet showing the cumulative score.

Thereafter, while still being in the midst of the pandemic and adjusting to the re-opening of Court with multiple new revised dockets and staggered work schedules, our staff met with members of HBC to discuss various items related to their submission in late April and May 2020.

First, we sought information regarding the increased pricing in HBC's quotation page (*see* page 61 of their submission). We were advised that the new pricing was related to the increased cost of providing services identified. In addition, HBC noted that the prior pricing had remained at one level for the five previous years without an increase. Second, we advised HBC that it is our expectation that they are required to provide an observer for testing. This point was identified and discussed by them in their submission on pages 98-105. HBC noted that they recognize their obligation and noted that currently they have staff available that can meet this need. Third, we noted that "CLEARLOGIC" or any system used by HBC for maintaining participant records must be accessible to the treatment team to the extent that those members will be able to view the system and track the progress and treatment of participants. In addition, HBC agreed to allow us to retrieve this information should there be a future end to the program's connection to HBC.

Fourth, we discussed with HBC that there has been a growing need for flexibility in scheduling regarding locations to test, individual therapy and group therapy. We anticipate that this need will grow given the logistical issues created by the pandemic. HBC are aware of these issues and appears ready to meet these challenges and they have agreed to work with the treatment team and the Court on this issue.

In late May 2020, my father in law became ill and entered hospice treatment. He passed away in late June 2020 after fighting a devastating stroke that limited him over the last two years. Because of personal obligations, I was sporadically in and out of the office through the middle of July. That personal matter combined with other work deadlines and responsibilities have caused my delay in providing this memorandum. I apologize for that delay and take full responsibility for timing of this memorandum.

The ability to provide the high level of quality treatment for our Drug Court and Veterans' Court participants is a critical part of our program. As part of any contract, HBC will be required to perform an assessment for each participant. This assessment will identify an individualized treatment plan designed specifically for each participant based on that participant's history (i.e. social, criminal, and abuse), access to resources, and projected needs for achieving and maintaining sobriety. HBC's contractual obligations will also require a variety of additional services be provided to participants. These include but are not limited to individual counseling, group counseling, sanction groups, and observation during urinalysis drug testing.

Completing the agreement with HBC to provide treatment in our Drug Court is of critical importance. The Jackson County Drug Court started in October 1993. To date, the Drug Court program has graduated over 2700 participants. As of March 1, 2020, our treatment Court programs had over 400 active participants. Based on a review of prior treatment provider billing in conjunction with the projected costs identified in HBC's request for proposal response, we project that we will need approximately \$70,000 a month or \$840,000 annually to maintain the programmatic standards for treatment.

Thank you.

Dion Sankar