

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19154

Sponsor(s): Dan Tarwater III

Date: May 23, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Contract for the Employment Barriers Program for the Jackson County, Missouri Prosecuting Attorney's Office to the Twelfth Street Heritage Development Corporation of Kansas City, Missouri under the terms and conditions of Request for Proposal No. 17-16.</u></p>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$76,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$76,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$76,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>008-4154-56790 Anti-Drug Sales Tax Fund, Deferred Prosecution, Other Contractual Services</td> <td>\$38,000.00</td> </tr> <tr> <td>008-4152-56080 Anti-Drug Sales Tax Fund, Criminal Prosecution, Other Professional Services</td> <td>\$38,000.00</td> </tr> <tr> <td>Total</td> <td>\$76,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$76,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$76,000.00	Amount budgeted for this item * (including transfers):	\$76,000.00	Source of funding (name of fund) and account code number:		008-4154-56790 Anti-Drug Sales Tax Fund, Deferred Prosecution, Other Contractual Services	\$38,000.00	008-4152-56080 Anti-Drug Sales Tax Fund, Criminal Prosecution, Other Professional Services	\$38,000.00	Total	\$76,000.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																
REQUEST SUMMARY	<p>The Prosecuting Attorney's Office is implementing a Employment Barriers Program for adult members of the Re-entry Community that are either court involved or at-risk adults and requires the assistance of professional services. The Purchasing Department issued Request for Proposal No. 17-16 in response to those requirements.</p> <p>A total of thirty-four notifications were distributed and two responses were received and evaluated as follows:</p> <table border="1"> <thead> <tr> <th>Respondent</th> <th>Amount</th> <th>Points Awarded</th> </tr> </thead> <tbody> <tr> <td>Twelfth Street Heritage, Kansas City, MO</td> <td>\$ 76,000.00</td> <td>88</td> </tr> <tr> <td>Community Services League, Kansas City, MO</td> <td>\$406,560.00</td> <td>53</td> </tr> </tbody> </table> <p>Points were based on Responsiveness to the Request for Proposal; Qualifications and Experience; References; Previous Successful Programs; and Pricing.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Contract for the Employment Barriers Program for the Prosecuting Attorney's Office to Twelfth Street Heritage Development Corporation of Kansas City, Missouri as the lowest and best proposal received.</p>	Respondent	Amount	Points Awarded	Twelfth Street Heritage, Kansas City, MO	\$ 76,000.00	88	Community Services League, Kansas City, MO	\$406,560.00	53							
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids; Recommendation Memorandum from Gina Robinson of the Prosecuting Attorney's Office and the pertinent pages of Twelfth Street Heritage's proposal.	
REVIEW	Department Director: <i>Jean Peters Baker</i>	Date: <i>5/11/16</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>5/12/16</i>
	Division Manager: <i>Mandy Lou Brown</i>	Date: <i>5/12/16</i>
	County Counselor's Office:	Date:

Fiscal Note:



This expenditure was included in the Annual Budget.

PC# _____

Date: May 13, 2016

RES # 19154

Department / Division	Character/Description	Not to Exceed
Anti-Drug Sales Tax Fund - 008		
4154 - Deferred Prosecution	56790 - Other Contractual Services	38,000
4152 - Criminal Prosecution	56080 - Other Professional Services	38,000
		76,000



 Budgeting

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

ABSTRACT OF BIDS

RFP: 17-16
 DATE: 04/05/16
 COMMODITY: Employment Barrier Program

NO	DESCRIPTION	UNIT	QTY	Community Services League	Twelfth Street Heritage	AMOUNT	AMOUNT	AMOUNT	AMOUNT
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See Proposal

see bid

see bid

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: April 5, 2016 BY
[Signature]
 CLERK OF THE LEGISLATURE
[Signature]
 PURCHASING

JACKSON COUNTY PROSECUTOR'S INTEROFFICE MEMORANDUM

TO: MS. BARBARA J. CASAMENTO
FROM: MS. GINA ROBINSON, CHIEF OF OPERATIONS
SUBJECT: REQUEST FOR PROPOSALS- EMPLOYMENT BARRIERS PROGRAM
DATE: MAY 3, 2016
CC: DION SANKAR, PROGRAM MANAGER AND ASSISTANT PROSECUTING ATTORNEY

Ms. Casamento:

Our office created a committee to evaluate the proposals submitted regarding the Employment Barriers Program. Thereafter, scores were given according to Jackson County policy. Following that process, scores were tabulated and 12th Street Heritage Development Corporation was determined to be the best bidder.

After a careful review of all submissions, our office has determined that it is in the best interest of our office and the County to engage in a contract with bidder 12th Street Heritage Development Corporation. 12th Street Heritage Development Corporation's references and their direct experience in implementing such a program shows that they are extremely qualified and competent. Furthermore, their proposal demonstrated that they have the ability and resources to accomplish the outcomes desired by our request for proposal. Lastly, the proposed pricing for the submitted proposal does not cause significant budgetary impacts to the Prosecutor's Office's budget.

If you need any further information please let me know.

Sincerely,

/s/ Gina Robinson

Chief of Operations
Jackson County Prosecutor's Office

Scoring Sheet: Employment Barriers (RFP#17-16)

Respondent: Twelfth Street Heritage Development Corp.	Responsiveness	Qualifications/Experience	References	Prior Successful Programs
Reviewer(s)				
Reviewer #1	5	25	15	13
Reviewer #2	5	20	10	10
Reviewer# 3	5	22	15	13
Grand Total	5	22	13	12

Respondent: Community Services League	Responsiveness	Qualifications/Experience	References	Prior Successful Programs
Reviewer(s)				
Reviewer #1	5	20	13	13
Reviewer #2	5	15	5	5
Reviewer# 3	5	20	10	8
Grand Total	5	18	9	9

<u>Pricing</u>	<u>Total Score</u>
37	95
35	80
35	90
36	88

<u>Pricing</u>	<u>Total Score</u>
10	61
15	45
10	53
12	53

April 5, 2016

Office of the Jackson County Purchasing Department
Room G-1, Ground Room
Jackson County Courthouse
415 East 12th Street
Kansas City, Missouri 64106

RE: FY2016 Employment Barriers Program Request for Funding Proposal

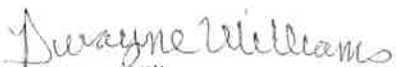
Twelfth Street Heritage Development Corporation is please to submit the enclosed response to the Jackson County's Prosecutor's Office Employment Barriers Program Request for Proposal. I am committed on developing a working relationship and meeting to exceeding the requirement expectations for the Jackson County Prosecutor's Office and the community as a whole.

I have carefully examined the RFP documents and understand the nature of the scope of work to be performed. Therefore, based on my understanding of the requirements the information submitted in our bid is accurate and can satisfy the requirements of the RFP. This program is a truly a passion of mine, and I am dedicated in investing in our communities and the people who reside in them.

Please do not hesitate to contact me if you have any questions, require additional clarification regarding our program, or to schedule a meeting to discuss further. Please feel free to contact me directly at (816) 216-6242 or via email Dawilliams61@aol.com.

Thanks for your consideration.

Kind Regards,



Dwayne Williams
Executive Director
Twelfth Street Heritage Development Corporation

PRICING (4.6.13)

Pricing will vary based on the following factors:

1. Negotiated starting wage
2. Number of hours worked
3. Number of participants
4. Administrative Service Charge (includes cost associated with program oversight, insurance, payroll services, etc.)
5. Transportation Stipend
6. Uniform Stipend (Safety glasses and t-shirts)

Hourly rate-\$8.50

$\$8.50 \times 520$ (20 hours week x 26 week=520 hours)= \$4,420

$4,420 \times 10 = \$44,200$

FICA: $\$44,200 \times .0765 = \$3,381.30$

Total \$47,581.30

$4,420 \times 15 = \$66,300$

FICA: $\$66,300 \times .0765 = \$5,071.95$

Total: \$71,371.95

Transportation Stipend (Bus Pass)- $\$50 \times 10 \times 6 = \$3,000$

Transportation Stipend (Bus Pass)- $\$50 \times 15 \times 6 = \$4,500$

Uniform Stipend- \$500

Administrative Service Charge (15%)

Projected Salary (10 participants) + Transportation Stipend + Uniform Stipend= \$7,662

Projected Salary (15 participants) + Transportation Stipend= \$11,456

Total Projected Cost (10 participants) \$58,743

Total Project Cost (15 participants) \$87,828