

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~ Ord No.: 4566

Sponsor(s): James D. Tindall & Dan Tarwater

Date: September 16, 2013

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An ORDINANCE authorizing the County Executive to sign a purchase agreement for the building located at 4001 NE Lakewood Way, Lee's Summit, Missouri for the purpose of a new headquarters for the Sheriff's Office and authorizing the transfer and appropriation of \$470,000 from the Road & Bridge Undesignated Fund Balance to the Road and Bridge, Non Departmental, Buildings & Improvements</u></p>																
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="324 619 1201 1165"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$920,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$920,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$920,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number</td> <td>FROM ACCT</td> </tr> <tr> <td>FROM: 004-2810 – Road and Bridge Undesignated Fund Balance</td> <td>\$470,000</td> </tr> <tr> <td>TO: 004-5104-58020 – Road and Bridge Non-Departmental Buildings and Improvements</td> <td>\$470,000</td> </tr> <tr> <td>004-5104-58020 – Road and Bridge Non-Departmental Buildings and Improvements</td> <td>\$920,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$750,000 authorized in the FY13 budget of which \$450,000 will be used towards the purchase and reserves \$300,000 for the construction of an additional parking lot, adjacent small outbuilding, and minor improvements such as paint and signage</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$920,000	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$920,000	Amount budgeted for this item * (including transfers):	\$920,000	Source of funding (name of fund) and account code number	FROM ACCT	FROM: 004-2810 – Road and Bridge Undesignated Fund Balance	\$470,000	TO: 004-5104-58020 – Road and Bridge Non-Departmental Buildings and Improvements	\$470,000	004-5104-58020 – Road and Bridge Non-Departmental Buildings and Improvements	\$920,000
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____</p> <p>Prior resolutions and (date): _____</p>																
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Shelley Kneuvean, Chief Operating Officer</p>																
<p>REQUEST SUMMARY</p>	<p>As part of the FY13 budget, a total of \$750,000 was authorized for the remodeling of the existing Sheriff's Headquarters. Prior to renovation, the County examined a number of other buildings to determine the feasibility</p>																

	<p>of acquisition. The building located at 4001 NE Lakewood Way, Lee's Summit, Missouri is approximately 16,000 square feet and is well designed for reuse as a Sheriff's Headquarters.</p> <p>Throughout negotiations, a purchase price of \$920,000 was agreed to subject to the approval of the Legislature. This ordinance will authorize the sales agreement and purchase of the property; as well as appropriate additional funds for the acquisition of the property.</p> <p>It is anticipated if approved, work would begin to prepare the building for a move with a final move in date late this year or early next year.</p> <p>It is planned that the Parks Department including the Park Ranger unit would utilize the existing Sheriff's Headquarters building upon vacation by the Sheriff's Office.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i> <i>Alleberan S Ball</i>	Date: <i>9-12-13</i>
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
004-2810	Road and bridge undesignated fund balance	\$470,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date:	September 12, 2013	PC# _____	RES # 4566
Department / Division	Character/Description	From	To
Special Road and Bridge - 004			
	2810 - Undesignated Fund Balance	470,000	
5104 - Non-departmental	58020 - Buildings and Improvements		470,000

Fiscal Note:

This expenditure was included in the Annual Budget.

Date:	September 12, 2013	PC# _____	RES # _____
Department / Division	Character/Description		
Speical Road and Bridge - 004			
5104 - Non-Departmental	58020 - Buildings and Improvements		920,000
Total from fund			920,000

Alvaran S. Ball 9-12-13
Budgeting