

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20468

Sponsor(s): Crystal Williams

Date: July 27, 2020

<b>SUBJECT</b>	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance  Project/Title: <u>Resolution transferring \$5,000 within the Prosecutor's Office 2020 General Fund and authorizing a 2<sup>nd</sup> contract Addendum with Zamkus and Associates LLC to cover costs associated with governmental consulting.</u>																							
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$15,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$15,000.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$20,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$20,000.00</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td colspan="2"><b>FROM</b></td> </tr> <tr> <td colspan="2"><b>General Fund</b></td> </tr> <tr> <td>001-4101-56798 Grant Match</td> <td style="text-align: right;">\$5,000.00</td> </tr> <tr> <td colspan="2"><b>TO</b></td> </tr> <tr> <td colspan="2"><b>General Fund</b></td> </tr> <tr> <td>001-4101--56020 Legal Services</td> <td style="text-align: right;">\$5,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: _____                  Prior Year Budget (if applicable): _____                  Prior Year Actual Amount Spent (if applicable): _____</p>		Amount authorized by this legislation this fiscal year:	\$15,000.00	Amount previously authorized this fiscal year:	\$15,000.00	Total amount authorized after this legislative action:	\$20,000.00	Amount budgeted for this item * (including transfers):	\$20,000.00	Source of funding (name of fund) and account code number:		<b>FROM</b>		<b>General Fund</b>		001-4101-56798 Grant Match	\$5,000.00	<b>TO</b>		<b>General Fund</b>		001-4101--56020 Legal Services	\$5,000.00
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<b>PRIOR LEGISLATION</b>	Prior ordinances and (date): Res. 20425, May 11, 2020 Prior resolutions and (date):																							
<b>CONTACT INFORMATION</b>	RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations, 816-881-3369																							
<b>REQUEST SUMMARY</b>	This resolution authorizes a 2 <sup>nd</sup> addendum in the amount of \$5,000 from the Jackson County Prosecutor's Office to extend and cover costs associated with Zamkus and Associates LLC for governmental consulting services. Contract extension will cover July 27, 2020 through September 30, 2020.																							
<b>CLEARANCE</b>	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																							
<b>COMPLIANCE</b>	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals																							
<b>ATTACHMENTS</b>																								
<b>REVIEW</b>	Department Director: <i>Clean Peters Baker</i>	Date: <i>7/21/20</i>																						

Finance (Budget Approval): <i>If applicable</i>	<b>APPROVED</b> By Mark Lang at 11:59 am, Jul 22, 2020	Date:
Division Manager:	<i>Bryan O. Conner</i> ↗	Date: <i>7-23-2020</i>
County Counselor's Office:	<i>Wayne M. Schulte</i> ↖	Date: <i>7-23-2020</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

