



Jackson County Health Department

6/17/2020

COVID-19 Data

**More in depth data can be found on the [JACOHD dashboard](#).

JACOHD

- Total Positive Cases- 855
- Total Hospitalizations- 107
- Total Deaths- 26
- Presumed Recoveries-385
- Tests Administered – 17,871

KC Region

- Total Cases- 6,920
- Total Deaths- 227

Current Outbreaks

**Outbreaks are considered concluded after two incubation periods (28 days) since the onset date of the last confirmed case, and are thus removed from the list.

- The Parkway Senior Living
 - 22 cases, 3 deaths
- Oak Grove Nursing & Rehab
 - 19 cases, 3 deaths
- The Groves
 - 37 cases, 0 deaths
- Independence Manor
 - 40 cases, 0 deaths

- Lee's Summit Pointe
 - 54 cases, 4 deaths
- Side by Side (group home)
 - 6 cases, 0 deaths
- Maple House
 - 5 cases, 0 deaths
- John Knox Village Care Center
 - 9 cases, 0 deaths

JACOHD/TMC

Sponsored Testing

Ongoing weekly widespread testing at outbreak facilities

Symptomatic Testing

- Call 816-404-CARE
- Report symptoms to the Jackson County Health Department via online [symptom self-report form](#).

- Sugar Creek
Sugar Creek Elementary
Tuesday June 23rd - 10-2pm

PPE Supply

The PPE burn rate exceeds the supply rate

Testing Supply

Varies. The health department's priority for testing is being given to those with symptoms and to outbreak facilities. Current resources (supplies and staff) to conduct testing are minimal.

JCDC Testing

JACOHD has procured 1,000 test kits from DHSS for widespread testing at the JCDC.

Weekly Regional Coordination Meetings

Health Care Coalition Steering Committee Meeting, Public Health Risk Communication Coordination Meeting, Hospitals & Public Health Meeting, Communicable Disease COVID-19 Update Meeting, Missouri Center for Public Health Excellence Meeting, Public Health Coordination Meeting, Public Health Directors Meeting, Multi Agency Coordination Resource Section Support Meeting, Community Organizations Active in Disaster Meeting

RECEIVED

JUN 17 2020

MARY JO SPINO
COUNTY CLERK

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$26,898.00 from the undesignated fund balance of the 2020 CARES Act Fund for use by Environmental Health to meet unanticipated costs at wastewater treatment plants necessary in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic.

ORDINANCE NO. 5362, June 22, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

WHEREAS, due to a toilet paper shortage during the stay at home order, residents flushed large amounts of insoluble materials into wastewater treatment plants maintained by Environmental Health; and,

WHEREAS, during the stay at home order there was also increased water flow, resulting in additional costs for chemicals and sludge pump-outs; and,

WHEREAS, these circumstances caused clogs that damaged certain pumps and grinders in the plant, necessitating the replacement of the pumps; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

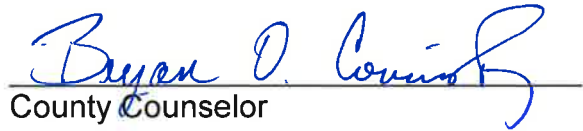
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
CARES Act Fund 040-9999	32810- Undesignated Fund Balance	\$26,898	
Carriage Oaks 040-1519	56790- Other Contractual Services		\$22,898
Trophy Estates 040-1520	56790- Other Contractual Services		\$ 4,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5362 introduced on June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5362.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 040 9999 32810
ACCOUNT TITLE: CARES Act Fund
Undesignated Fund Balance
NOT TO EXCEED: \$26,898.00

6-18-2020

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 5362

Sponsor(s): Theresa Cass Galvin

Date: June 22, 2020

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$26,898 in CARES Act funding for use by Environmental Health to reimburse budget for unanticipated COVID-19 costs at wastewater plants due to increased flow and toilet paper shortages.</p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$26,898</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$ 0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$26,898</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$26,898</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td>FROM ACCT: \$26,898</td> </tr> <tr> <td>TO: 040-1519-56790 CARES Act Fund – Carriage Oaks – Other Contractual Services 040-1520-56790 CARES Act Fund– Trophy Estates – Other Contractual Services</td> <td>TO ACCT: \$22,898 \$ 4,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$26,898	Amount previously authorized this fiscal year:	\$ 0	Total amount authorized after this legislative action:	\$26,898	Amount budgeted for this item * (including transfers):	\$26,898	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT: \$26,898	TO: 040-1519-56790 CARES Act Fund – Carriage Oaks – Other Contractual Services 040-1520-56790 CARES Act Fund– Trophy Estates – Other Contractual Services	TO ACCT: \$22,898 \$ 4,000
Amount authorized by this legislation this fiscal year:	\$26,898												
Amount previously authorized this fiscal year:	\$ 0												
Total amount authorized after this legislative action:	\$26,898												
Amount budgeted for this item * (including transfers):	\$26,898												
Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT: \$26,898												
TO: 040-1519-56790 CARES Act Fund – Carriage Oaks – Other Contractual Services 040-1520-56790 CARES Act Fund– Trophy Estates – Other Contractual Services	TO ACCT: \$22,898 \$ 4,000												
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by Deb Sees, Environmental Health Administrator, 847-7070</p>												
<p>REQUEST SUMMARY</p>	<p>This ordinance appropriates \$26,898 in CARES Act funding to Environmental Health for replacement of pumps damaged by a large amount of materials flushed that are not soluble such as baby wipes and rags. Toilet paper shortages during the stay at home order caused individuals to use alternative items that should not be flushed. The plant is not designed to handle these items, and this caused clogs and severe damage to the pumps and grinders in the plant. During this time the increased flow at the plants also caused additional cost for chemicals and sludge pump outs.</p>												
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A <input type="checkbox"/> VBE Goals</p>												
<p>ATTACHMENTS</p>													

REVIEW	Department Director: <i>Deb Sees</i>	Date: 6/9/2020
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 9:22 am, Jun 11, 2020
	Division Manager: <i>Gray M. Schulto</i>	Date: <i>6-15-2020</i>
	County Counselor's Office: <i>Beyana Comins</i>	Date: <i>6/17/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$26,898

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 10, 2020

Ord # 5362

Department / Division	Character/Description	From	To
040 CARES Act			
9999 -	32810 Undesignated Fund Balance	\$ 26,898	\$ -
1519 Carriage Oaks	56790 Other Contractual Services	-	22,898
1520 Trophy Estates	56790 Other Contractual Services	-	4,000
		<u>\$ 26,898</u>	<u>\$ 26,898</u>

APPROVED
By Mark Lang at 9:24 am, Jun 11, 2020

Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$8,498.00 from the undesignated fund balance of the 2020 Health Fund, representing a reimbursement from the Missouri Department of Health and Senior Services for completed childcare inspections.

ORDINANCE NO. 5363, June 22, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, by Resolution 20221, dated August 12, 2019, the Legislature did authorize the execution of an Environmental Child Care Sanitation Inspection Participation Agreement with the Missouri Department of Health and Senior Services; and,

WHEREAS, pursuant to this Agreement, Environmental Health has received reimbursement in the amount of \$8,497.50 from the Missouri Department of Health and Senior Services for childcare inspections; and,

WHEREAS, an appropriation is necessary to place the reimbursement funds in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2020 Health Fund be and hereby is made:

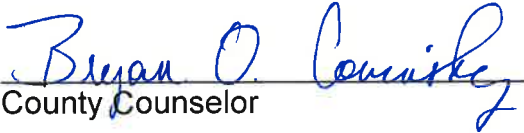
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Health Fund Non-Specific 002-9999	47060 – Miscellaneous	\$8,498	
002-9999	32810- Undesignated Fund Balance		\$8,498
002-9999	32810- Undesignated Fund Balance	\$8,498	
Health Services 002-1500	55010- Salary		\$8,498

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5363 introduced on June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No.5363.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 002 9999 32810

ACCOUNT TITLE: Health Fund

Undesignated Fund Balance

NOT TO EXCEED: \$8,498.00

6-18-2020

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5363

Sponsor(s): **Crystal Williams**

Date: **June 22, 2020**

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: Appropriate \$8,497.50 from the health fund for childcare inspections completed by Environmental Health.															
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="354 478 1393 846"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$8,497.50</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$8,497.50</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>FROM:002-9999-47060; Health Fund – Non-Specific – Miscellaneous</td> <td>\$8,497.50</td> </tr> <tr> <td>TO: 002-1500-55010; Health Fund – Health Services - Salary</td> <td>\$8,497.50</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____		Amount authorized by this legislation this fiscal year:	\$8,497.50	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$8,497.50	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number:		FROM:002-9999-47060; Health Fund – Non-Specific – Miscellaneous	\$8,497.50	TO: 002-1500-55010; Health Fund – Health Services - Salary	\$8,497.50
Amount authorized by this legislation this fiscal year:	\$8,497.50															
Amount previously authorized this fiscal year:	\$0															
Total amount authorized after this legislative action:	\$8,497.50															
Amount budgeted for this item * (including transfers):	\$0															
Source of funding (name of fund) and account code number:																
FROM:002-9999-47060; Health Fund – Non-Specific – Miscellaneous	\$8,497.50															
TO: 002-1500-55010; Health Fund – Health Services - Salary	\$8,497.50															
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): #20221, 8-12-2019;															
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Deb Sees, Environmental Health Administrator, 816-847-7070															
REQUEST SUMMARY	Conducted inspections at childcare facilities per the agreement with Missouri Division of Health and Senior Services. Under the reimbursement requirements we have been paid \$8,497.50 for six months of inspections. The reimbursements received are as follows: \$1,720.00 2/10/20 \$1,892.50 2/10/20 \$1,350.00 2/10/20 \$1,220.00 3/4/20 \$1,335.00 5/19/20 \$980.00 5/19/20															
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)															
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals															
ATTACHMENTS																
REVIEW	Department Director: <i>Deb Sees</i> Date: 6/5/2020 Finance (Budget Approval): APPROVED Date: <i>If applicable</i> <small>By Sarah Matthes at 2:30 pm, Jun 11, 2020</small> Division Manager: <i>Gray M. Schultz</i> Date: <i>6-15-2020</i>															

County Counselor's Office:

Beyona Curiosity

Date:

6/18/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
002-9999-47060	Health Fund – Non-Specific - Miscellaneous	\$8,497.50

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 10, 2020

ORD # 5363

Department / Division	Character/Description	From	To
Health Fund - 002			
9999 - Non-Specific	47060 - Miscellaneous	8,498	
9999 - Non-Specific	32810 - Undesignated Fund Balance		8,498
9999 - Non-Specific	32810 - Undesignated Fund Balance	8,498	
1500 - Health Services	55010 - Salary		8,498
APPROVED <i>By Sarah Matthes at 10:58 am, Jun 10, 2020</i> Budgeting		\$ 16,996	\$ 16,996

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$1,300.00 from the undesignated fund balance of the 2020 Anti-Crime Sales Tax Fund in acceptance of funds received from members of the Jackson County Multi-Jurisdictional Drug Task Force.

ORDINANCE NO. 5364, June 22, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Jackson County Drug Task Force (JCDF) is a multi-jurisdictional task force formed to counter the illegal drug problem in Jackson County; and,

WHEREAS, cities located in Jackson County, as well as the Missouri Highway Patrol and the Jackson County Sheriff, make up the representative agencies of the task force; and,

WHEREAS, the JCDF receives a grant from the U.S. Department of Justice that is administered through the Missouri Department of Public Safety; and,

WHEREAS, the current grant application includes a requirement that the member agencies of the JCDF contribute a nominal annual payment to further the goals and operations of the task force; and,

WHEREAS, the Board of Directors for the Task Force has requested each member contribute one hundred dollars; and,

WHEREAS, the JCDF has received \$1,300.00 from its member agencies and the

Executive Board of the JCDF has directed that this year's funds be used to obtain new equipment to outfit additional officers; and,

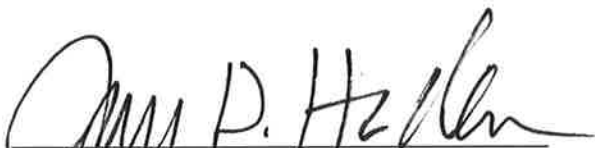
WHEREAS, an appropriation is necessary to place these funds in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be made from the undesignated fund balance of the 2020 Anti-Crime Sales Tax Fund:


<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund 008-9999	45469 – Increase Revenues	\$1,300	
008-2810	Undesignated Fund Balance		\$1,300
008-2810	Undesignated Fund Balance	\$1,300	
Drug Task Force 008-4151	57230- Other Operating Supplies		\$1,300

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5364 introduced on June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No.5364.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 008 2810
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
Undesignated Fund Balance
NOT TO EXCEED: \$1,300.00

6-18-2020
Date


Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 5364

Sponsor(s): Crystal Williams

Date: June 22, 2020

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$1,300.00 within the Anti-Crime Sales Tax Fund and authorizing an increase to Other Operating Supplies to be used by the Multi-Jurisdictional Drug Task Force.</p>																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$1,300</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,300</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>From:</td> <td>FROM ACCT</td> </tr> <tr> <td>008-2810-Anti-Crime Sales Tax Fund Undesignated Fund Balance</td> <td>\$1,300</td> </tr> <tr> <td>To:</td> <td>TO ACCT</td> </tr> <tr> <td>008-4151-57230-Anti-Crime Sales Tax Fund -Drug Task Force- Other Operating Supplies</td> <td>\$1,300</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget): estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$1,300	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$1,300	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number:		From:	FROM ACCT	008-2810-Anti-Crime Sales Tax Fund Undesignated Fund Balance	\$1,300	To:	TO ACCT	008-4151-57230-Anti-Crime Sales Tax Fund -Drug Task Force- Other Operating Supplies	\$1,300
Amount authorized by this legislation this fiscal year:	\$1,300																		
Amount previously authorized this fiscal year:	\$0																		
Total amount authorized after this legislative action:	\$1,300																		
Amount budgeted for this item * (including transfers):	\$0																		
Source of funding (name of fund) and account code number:																			
From:	FROM ACCT																		
008-2810-Anti-Crime Sales Tax Fund Undesignated Fund Balance	\$1,300																		
To:	TO ACCT																		
008-4151-57230-Anti-Crime Sales Tax Fund -Drug Task Force- Other Operating Supplies	\$1,300																		
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Ord: 5225 5/13/19; 5109 6/25/18; 4977, 5/1/2017 Prior resolutions and (date):</p>																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Danny Cummings, OIC 816-503-4725</p>																		
<p>REQUEST SUMMARY</p>	<p>The Jackson County Drug Task Force is a multi-jurisdictional task force formed to counter the drug problem in Jackson County. Cities located in Jackson County, as well as the Missouri Highway Patrol and the Jackson County Sheriff make up the representative agencies of the task force. The JCDF receives a JAG grant from the U.S. Department of Justice that is administered through the Missouri Department of Public Safety. The current grant application includes the requirement that the member agencies of the Drug Task Force submit a nominal annual payment to further the goals and operations of the Task Force. The Board of the Directors for the Task Force has requested each member submit \$100 and have requested this year's funds be used to obtain new equipment to accommodate additional officers.</p> <p>Please appropriate \$1,300.00 from the undesignated fund balance of the Anti-Drug Sales Tax Fund into: 008-4151-57230</p>																		
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																		
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p>																		

ATTACHMENTS	Exhibit A	
REVIEW	Department Director: <i>Dunnings</i>	Date: <i>6/16/20</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager:	Date: <i>6-17-20</i>
	County Counselor's Office: <i>Jean Peters Baker</i> <i>Bryan Coultz</i>	Date: <i>6/18/20</i>

APPROVED
By Sarah Matthes at 7:41 am, Jun 18, 2020

(Fiscal Information (to be verified by Budget Office in Finance Department))

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
008-2810	Anti-Crime Sales Tax Fund	\$1,300
	Undesignated Fund Balance	

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 16, 2020

ORD # 5364

Department / Division	Character/Description	From	To
Anti-Crime Sales Tax Fund - 008			
9999	45469 - Increase Revenues	1,300	
2810	Undesignated Fund Balance		1,300
2810	Undesignated Fund Balance	1,300	
4151 - Drug Task Force	57230 - Other Operating Supplies		1,300
<div style="border: 1px solid green; padding: 2px; display: inline-block;"> APPROVED <small>By Sarah Matthes at 7:41 am, Jun 18, 2020</small> </div>		<u>\$ 1,300</u>	<u>\$ 1,300</u>

Budgeting

EXHIBIT A:

JAG program managers have determined that an “investment” of \$100.00 per year by participating Jackson County Agencies would meet statewide performance measure as defined in Goals and Objectives of the JAG grant program.

- 1. Blue Springs PD - \$100.00**
- 2. Buckner PD- \$100.00**
- 3. Grain Valley PD -\$100.00**
- 4. Grandview PD - \$100.00**
- 5. Greenwood PD - \$100.00**
- 6. Independence PD - \$100.00**
- 7. Lake Lotawana PD - \$100.00**
- 8. Lake Tapawingo PD - \$100.00**
- 9. Lee’s Summit PD - \$100.00**
- 10. Lone Jack PD - \$100.00**
- 11. Oak Grove PD - \$100.00**
- 12. Raytown PD - \$100.00**
- 13. Sugar Creek PD - \$100.00**

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$113,317.00 from the undesignated fund balance of the 2020 Federal Forfeiture Fund and awarding a contract for the furnishing of portable and mobile radios for use by the Sheriff's Office and the Drug Task Force to Motorola Solutions of Chicago, IL, under the terms and conditions of Mid-America Regional Council/Kansas City Regional Purchasing Cooperative Contract No. 34733, a competitively-bid, fixed-price government contract, at an actual cost to the County in the amount of \$167,368.00.

ORDINANCE NO. 5365, June 22, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Sheriff's Office has a need for mobile radios for installation in new fleet vehicles purchased earlier this year and the Drug Task Force is in need of new portable radios to replace radios that are twelve years old and no longer fully operable; and,

WHEREAS, pursuant to section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a contract for the required mobile and portable radios to Motorola Solutions of Chicago, IL, with installation to be provided by Commenco of Kansas City, MO, under the terms and conditions of Mid-Regional Council/ Kansas City Regional Purchasing Cooperative Contract No. 34733, a competitively-bid, fixed-price government contract, at an actual cost to the County in the amount of \$167,368.00; and,

WHEREAS, in order to fund this purchase, an appropriation is necessary; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2020 Federal Forfeiture Fund be hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Federal Forfeiture fund 047-9999	32810- Undesignated Fund Balance	\$113,317	
Jackson County Drug Task Force 047-4151	58160- Radio/Communications Equip.		\$113,317

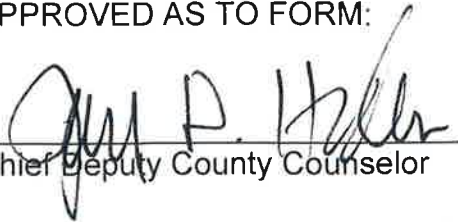
and,

BE IT FURTHER ORDAINED that award be made as recommended by the Director of Finance and Purchasing and the Director be and hereby is authorized to execute any and all documents necessary to the accomplishment of the award; and,

BE IT FURTHER ORDIAINED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5365, introduced on June 22, 2020 was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for her signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance.5365.

Date

Frank White, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 047 9999 32810
ACCOUNT TITLE: Federal Forfeiture Fund
Undesignated Fund
NOT TO EXCEED: \$113,317.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 047 4151 58160
ACCOUNT TITLE: Federal Forfeiture Fund
Jackson County Drug Task Force
Radio/Communications Equip.
NOT TO EXCEED: \$ 113,317.00

ACCOUNT NUMBER: 004 4201 58160
ACCOUNT TITLE: Special Road and Bridge Fund
Sheriff
Radio/Communications Equip.
NOT TO EXCEED: \$54,051.00

6-18-2020
Date


Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 5365

Sponsor(s): Crystal Williams

Date: June 22, 2020

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an Ordinance appropriating \$113,317 from the undesignated fund balance of the Federal Equitable Sharing Fund and authorize the purchase of Portable and Mobile Radios for the Sheriff's Office and the Drug Task Force from Motorola of Chicago, Illinois with installation from Commenco of Kansas City, Missouri under the terms and conditions of MARC (Mid-America Regional Council)/KCRPC (Kansas City Regional Purchasing Cooperative), a competitively bid, fixed price governmental contract.</u></p>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$167,368</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$167,368</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$167,368</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 004-5104-58160 Road and Bridge Fund, Non-Departmental Special Road & Bridge, Radio/Communications Equipment</td> <td style="text-align: right; vertical-align: bottom;">\$ 54,051</td> </tr> <tr> <td>APPROPRIATE FROM: 047-2810 Federal Equitable Sharing Fund</td> <td style="text-align: right;">\$113,317</td> </tr> <tr> <td>APPROPRIATE TO: 047-4151, 58160 Federal Equitable Sharing Fund, Drug Task Force, Radio/Communications Equipment</td> <td style="text-align: right;">\$113,317</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$167,368</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$167,368	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$167,368	Amount budgeted for this item * (including transfers):	\$167,368	Source of funding (name of fund) and account code number: 004-5104-58160 Road and Bridge Fund, Non-Departmental Special Road & Bridge, Radio/Communications Equipment	\$ 54,051	APPROPRIATE FROM: 047-2810 Federal Equitable Sharing Fund	\$113,317	APPROPRIATE TO: 047-4151, 58160 Federal Equitable Sharing Fund, Drug Task Force, Radio/Communications Equipment	\$113,317	Total	\$167,368
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APPROPRIATE TO: 047-4151, 58160 Federal Equitable Sharing Fund, Drug Task Force, Radio/Communications Equipment	\$113,317																
Total	\$167,368																
PRIOR LEGISLATION	<p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>																
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																
REQUEST SUMMARY	<p>The Sheriff's Office needs to purchase Mobile Radios for the new fleet vehicles purchased this year and the Drug Task Force needs new Portable Radios to replace radios that are twelve years old and are not working properly. Both departments would like to purchase Motorola radios from the MARC/KCRPC contract with installation by Commenco.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, Purchasing, the Sheriff's Office and the Drug Task Force all recommend the purchase of Mobile and Portable Radios in the amount of \$167,368 from Motorola of Chicago, Illinois with installation by Commenco of Kansas City, Missouri under the terms and conditions of the MARC/KCRPC Contract No. 34733, a competitively bid, fixed price governmental contract.</p> <p>The Director of Finance and Purchasing also requests the transfer of \$113,317 as follows:</p> <table style="width:100%; border: none;"> <tr> <td style="width: 70%;"></td> <td style="text-align: right;">FROM:</td> <td style="text-align: right;">TO:</td> </tr> <tr> <td>047-2810 Federal Equitable Sharing Fund</td> <td style="text-align: right;">\$113,317</td> <td></td> </tr> <tr> <td>047-4151-58160 Federal Equitable Sharing Fund, Drug Task Force, Radio/Communications Equipment</td> <td></td> <td style="text-align: right;">\$113,317</td> </tr> </table>		FROM:	TO:	047-2810 Federal Equitable Sharing Fund	\$113,317		047-4151-58160 Federal Equitable Sharing Fund, Drug Task Force, Radio/Communications Equipment		\$113,317							
	FROM:	TO:															
047-2810 Federal Equitable Sharing Fund	\$113,317																
047-4151-58160 Federal Equitable Sharing Fund, Drug Task Force, Radio/Communications Equipment		\$113,317															

CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals No goals assigned <input type="checkbox"/> VBE Goals	
ATTACHMENTS	The pertinent pages of the MARC/KCRPC Contract, Memorandums by the Sheriff's Office and Drug Task Force and the quotes from Motorola/Commenco	
REVIEW	Department Director: <i>Commings</i>	Date: 6/12/20
	Finance (Budget Approval): <i>If applicable</i>	<div style="border: 1px solid green; padding: 2px; display: inline-block;"> APPROVED <small>By Mark Lang at 4:38 pm, Jun 12, 2020</small> </div>
	Division Manager: <i>Aray M. Schutte</i>	Date: 6/15/2020
	County Counselor's Office: <i>By County</i>	Date: 6/18/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 12, 2020

ORD # 5365

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<u>047 Federal Forfeiture Fund</u>			
9999	32810 Undesignated Fund Balance	\$ 113,317	\$ -
4151 Jackson County Drug Task Force	58160 Radio/Communications Equip.	-	113,317

Fiscal Note:

This expenditure was included in the Annual Budget

PC# _____

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
<u>047 Federal Forfeiture Fund</u>		
4151 Jackson County Drug Task Force	58160 Radio/Communications Equip.	\$ 113,317
<u>004 Special Road & Bridge Fund</u>		
4201 Sheriff	58160 Radio/Communications Equip.	\$ 54,051
		<u><u>\$ 167,368</u></u>

APPROVED

By Mark Lang at 4:38 pm, Jun 12, 2020

Budget Office



JACKSON COUNTY DRUG TASK FORCE

Date: March 15, 2020

TO: Barbara Casamento / Purchasing Supervisor
FROM: Danny Cummings, Jackson County Drug Task Force
SUBJECT: AP 6000 Police Radio purchase

Ms. Casamento,

The Jackson County Drug Task Force utilizes the Motorola XTS 2500 portable radio for communications on all operations conducted by Detectives assigned to the Task Force. These radios were purchased in 2008 and have been in use by the Task Force since the time of the purchase.

In early 2019 the Task Force received an "end of support" notice from Motorola effective December 2020 concerning the XTS 2500 series radio. The XTS series radio will not support newer technologies and any enhancements required to support the new technologies require a revision in hardware not possible in the older XTS 2500 series radios. Additionally, any product repair support of the XTS 2500 series is dependent on the availability of replacement parts and any new features and software enhancements will not be offered after December 2020.

Several radios in use by the Task Force are not working properly and are in need of repair. Due to the "end of support" notice by the manufacturer any repairs or replacement parts needed to repair the radios could not be available after December 2020.

I respectfully request to purchase twenty five (25) Motorola APX 6000 series radios under the Mid-America Regional Council/Kansas City Regional Purchasing Cooperative contract for Public Safety Radios, RFP No. 83.

If approved, the funds to purchase the radios will be from the Task Force asset forfeiture account.

A copy of the Mid-America Regional Council contract and quote from Motorola for the purchase and programming of the radios are attached.

Please let me know if you have any further questions,

Dan Cummings, Officer-in-Charge
Jackson County Drug Task Force
816-503-4725 – desk
816-935-4367 – cell
dcummings@jcdtf.com



QUOTE-1241578
APX6000 Portable Radio Quote

Billing Address:
JACKSON COUNTY DRUG TASK
FORCE
P O BOX 392
BLUE SPRINGS, MO 64015
US

Shipping Address:
JACKSON COUNTY DRUG TASK
FORCE
415 E 12TH ST
KANSAS CITY, MO 64106
US

Quote Date:06/10/2020
Expiration Date:09/08/2020
Quote Created By:
James Brafford
Public Safety Account Manager
james.brafford@commenco.com
816-753-2166 Ext 336

End Customer:
JACKSON COUNTY DRUG TASK
FORCE
Steve McVay
Smcvay@jcdf.com
816-564-9116

Contract: 34733 - MARC/KCRPC
Payment Terms:30 NET

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	25	\$3,026.00	\$1,815.60	\$45,390.00
1a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	25	\$5.00	\$3.00	\$75.00
1b	QA01833AH	ADD: EXTREME 1-SIDED NOISE REDUCTION	25	\$25.00	\$10.00	\$250.00
1c	Q361AR	ADD: P25 9600 BAUD TRUNKING	25	\$300.00	\$180.00	\$4,500.00
1d	Q58AL	ADD: 3Y ESSENTIAL SERVICE	25	\$115.00	\$115.00	\$2,875.00
1e	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	25	\$799.00	\$479.40	\$11,985.00
1f	QA09006AA	ADD: ADAPTIVE NOISE SUPPRESSION	25	\$150.00	\$90.00	\$2,250.00
1g	Q498AY	ENH: ASTRO 25 OTAR W/ MULTIKEY	25	\$740.00	\$444.00	\$11,100.00
1h	H38BT	ADD: SMARTZONE OPERATION	25	\$1,200.00	\$720.00	\$18,000.00



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Purchase Terms and Conditions govern the purchase of the Products.



Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1i	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	25	\$515.00	\$309.00	\$7,725.00
1j	H122BR	ALT: 1/4 WAVE 7/8 STUBBY (NAR6595)	25	\$24.00	\$14.40	\$360.00
2	PMNN4485A	BATT IMPRES 2 LIION R IP68 2550T	25	\$146.00	\$87.60	\$2,190.00
3	PMMN4062AL	AUDIO ACCESSORY- REMOTE SPEAKER MICROPHONE,IMPRES RSM, NOISE CANC. EMERGENCY BUTTON 3.5MM JACK IP54	25	\$117.70	\$70.62	\$1,765.50
4	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	25	\$165.00	\$99.00	\$2,475.00
5	LSV00Q01074A	DEVICE MISCELLANEOUS SERVICES Build new template for APX6000 portable radios.	1	\$646.15	\$646.15	\$646.15
6	LSV00Q00202A	DEVICE PROGRAMMING P25 Certify and program APX radios to new template.	25	\$69.23	\$69.23	\$1,730.75

Grand Total

\$113,317.40(USD)

Notes:



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Purchase Terms and Conditions govern the purchase of the Products.



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

INTER-OFFICE MEMO

To: Capt. D. Covey, #08

From: Sgt. D. Barnes, #25

Re: 2020 Radio Communications Purchase (Assoc. w/ New Vehicles Purchase)

Date: 04-06-2020

Capt. Covey,

Capt. M. Rogers, #04, currently has oversight of the 2020 patrol vehicle purchase project, including the line designated for radio communications equipment. He reports that after required transfers and modifications to the original purchase plan, there is \$55,000.00 available in the line designated for radio communications equipment that should be used to purchase radio equipment according to the following plan, which he has endorsed:

First, to facilitate the transfer of existing Motorola APX 7500 radios from patrol vehicles being retired and replaced, new wiring harnesses for power to the radio, control head, and connector cables between the radio and control head should be purchased. This ensures old wiring does not need to be removed from retired vehicles (very difficult to accomplish without damaging the wiring), the takeoff radios can be installed into new patrol vehicles as quickly as possible, and the newly installed radios have newly manufactured, more reliable wiring connections when they enter service.

1. Radio Power, Control Head Power, Control Head Connector Wiring Harnesses, QTY: 15

Second, purchase of new APX 6000 radios is recommended to increase our existing deployment of portable MARRS-compliant radios. This will allow the Sheriff's Office to fully equip all full-time sworn members with assigned portable radios.

Additionally, this will allow several radios to be permanently assigned to the Reserve Unit, for use by reserve deputies on an assigned basis.

2. APX 6000 Portable Radio, Speaker Mic, Batteries, Chargers, Carry Cases, QTY: 12

The APX 6000 radios will be ordered to comply with all existing and proposed guidelines for use on the MARRS radio system, including being fully prepared for deployment alongside replacement radios that are proposed by the Jackson County P25 Next-Gen report.

Quotation is attached from Motorola Solutions, Inc., the current supplier of radio communications equipment to our agency, along with Comenco, Inc., their local agent. The total cost per the quote is **\$54,050.89**. Motorola Solutions, Inc is an existing Jackson County vendor.

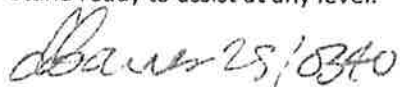
The purchase is to be completed using the **Mid-America Regional Council / Kansas City Regional Purchasing Cooperative Contract**, (attached) which has been utilized by the Sheriff's Office in the past for radio equipment purchases. This is a locally secured contract, specifically targeted to serve member agencies of the MARRS radio network.

The funds for this purchase are currently held in line **004-5104-58160**, with an available amount of **\$105,465.00**. Keep in mind the available amount, excepting \$55,000.00 designated for this purchase, is planned to be transferred to accomplish the goals of the new vehicle purchase plan.

Therefore, a transfer will be necessary to complete the purchase, **\$54,050.89** from **5104-58160** to **4201-58160**.

I recommend this purchase be forwarded to the Sheriff for approval, and upon such approval be forwarded to appropriate staff for completion.

I stand ready to assist at any level.



Sgt. Danny F. Barnes, #25 / 0340

Supervisor – Safety Security Technology Unit

Jackson County Sheriff's Office and Detention Center

*I recommend moving forward with this purchase
See budget and other supporting documents to
transfer 4-2 amount per request to cover it.*

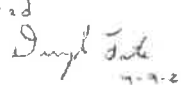


01/06/2020

Noted and money showed encumbered
in vehicle budget. Capt. M. R. #4
04-07-2020

This appears to be an efficient/necessary request to maintain an effective Communications Platform. Funding appears available therefore.

I recommend approval. 
04-09-2020

Approved

7-9-20



QUOTE-1213519
APX6000 APX7500 Cables

Billing Address:
JACKSON COUNTY SHERIFF'S
OFFICE
3310 NE RENNAU DR
LEES SUMMIT, MO 64064
US

Shipping Address:
JACKSON COUNTY SHERIFF'S
OFFICE
4001 LAKEWOOD WAY
LEES SUMMIT, MO 64063
US

Quote Date:06/09/2020
Expiration Date:09/07/2020
Quote Created By:
James Brafford
Public Safety Account Manager
james.brafford@commenco.com
816-753-2166 Ext 336

End Customer:
JACKSON COUNTY SHERIFF'S DEPT
Sgt. Danny Barnes
Dbarnes@jacksongov.org
816-507-5171

Contract: 34733 - MARC/KCRPC
Payment Terms:30 NET

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1	HKN4192B	CABLE, ASSEMBLY,MOBILE PWR CABLE 20 FT, 10 AWG, 20A Power cable for radio.	15	\$38.33	\$23.00	\$345.00
2	HKN6169B	CABLE, REMOTE MOUNT, 5M 17 Foot cable from radio to control head.	15	\$71.39	\$60.68	\$910.20
3	HKN6188B	CABLE, CH POWER AND SPEAKER Power cable for remote head and speaker.	15	\$38.67	\$32.87	\$493.05
	APX™ 6000 Series	APX6000				
4	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	12	\$3,026.00	\$1,815.60	\$21,787.20
4a	H869BZ	ENH: MULTIKEY	12	\$330.00	\$198.00	\$2,376.00
4b	QA09006AA	ADD: ADAPTIVE NOISE SUPPRESSION	12	\$150.00	\$90.00	\$1,080.00
4c	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	12	\$5.00	\$3.00	\$36.00
4d	QA01833AH	ADD: EXTREME 1-SIDED NOISE REDUCTION	12	\$25.00	\$15.00	\$180.00
4e	Q361AR	ADD: P25 9600 BAUD TRUNKING	12	\$300.00	\$180.00	\$2,160.00



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.



Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
4f	Q58AL	ADD: 3Y ESSENTIAL SERVICE	12	\$110.00	\$110.00	\$1,320.00
4g	H38BT	ADD: SMARTZONE OPERATION	12	\$1,200.00	\$720.00	\$8,640.00
4h	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	12	\$799.00	\$479.40	\$5,752.80
4i	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	12	\$515.00	\$309.00	\$3,708.00
5	PMMN4099BL	AUDIO ACCESSORY- REMOTE SPEAKER MICROPHONE,IP68 REMOTE SPEAKER MICROPHONE,3.5MM,UL	12	\$132.00	\$79.20	\$950.40
6	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	12	\$165.00	\$99.00	\$1,188.00
7	PMNN4485A	BATT IMPRES 2 LIION R IP68 2550T	16	\$146.00	\$87.60	\$1,401.60
8	LSV00Q01074A	DEVICE MISCELLANEOUS SERVICES Modify current template for APX portable radio.	1	\$323.08	\$323.08	\$323.08
9	LSV00Q00202A	DEVICE PROGRAMMING P25 certify and program APX6000 portable radios.	12	\$69.23	\$69.23	\$830.76
10	PMLN7904A	CARRY ACCESSORY-CASE,APX6000 CC 2.75 SWLBL TIA BATTERY	12	\$79.00	\$47.40	\$568.80

Grand Total

\$54,050.89(USD)



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.



**YEARLY CONTRACT for PUBLIC SAFETY RADIOS
RFP NO. 83**

This CONTRACT, by and between Mid-America Regional Council/Kansas City Regional Purchasing Cooperative, hereinafter referred to as "MARC/KCRPC", and MOTOROLA SOLUTIONS, INC. hereinafter referred to as "Contractor" is effective this 1st day of April, 2019.

WITNESSETH:

WHEREAS, MARC/KCRPC does hereby accept, with modifications, if any, the PROPOSAL of: MOTOROLA SOLUTIONS, INC. The proposal, addendums 1 - 3 and supplemental agreement are made a part of this contract.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. SCOPE OF SERVICES

The MARC region currently has 25,000 subscribers located within the nine-county area of Kansas and Missouri. The Metropolitan Area Regional Radio System Management Council (MARRS), Technical Committee requires any radio purchased for public safety use on the MARRS system must be Project 25 capable. The radios do not need to be ordered with these features installed but must be capable of required features, for later programming as needed.

Contractor shall provide Project 25 capable radios and accessories, as submitted under Addendum 3 pricing forms, which replace pricing and discounts previously submitted. Pricing reflects categories for base, mid-range and premium units, phase 1 and phase 2 for mobile and portable radios and accessories

Contractor agrees to extend agreement and terms of contract to any Municipal, County, Public Utility, Hospital, Educational Institution, or any other non-profit organization located within the Greater Kansas City Metropolitan Trade Area. All sales will be made in accordance with the terms, and conditions of the Request for Proposal. There shall, however, be no obligation under the cooperative procurement agreement for an agency to use the contract. All sales shall include the 1.5 percent administrative fee.

All orders will be placed directly with Contractor by the agency. Invoices shall be prepared and submitted in triplicate unless otherwise specified by the ordering agency. Invoices shall reference MARC/KCRPC RFP 83, ordering agency purchase order number, description of equipment or services provided, quantities, unit prices and extended totals. Invoices for and inquiries regarding payment shall be addressed to the ordering agency. Payment terms under this contract shall be Net 30

2. CONTRACT TIME

Contract is effective from April 1, 2019 through March 31, 2021 with the option to renew for three additional one-year renewal options

3. ADMINISTRATIVE FEE:

All payments of administrative fees are due 30 calendar days after the closing of each quarter. A late penalty of 18 percent will be assessed to the Contractor, by MARC/KCRPC, each month the payments are not received. Payment of the 1.5 percent administrative fee to MARC/KCRPC shall be based on gross sales. If no sales were conducted during a quarter, a report reflecting this shall be sent to the Program Coordinator. The Contractor shall have no claim or right to all or any portion of the administrative fee. All payments shall be made payable to: Mid-America Regional Council, referencing "KCRPC RFP 83" and the quarter of sales on each payment. Payments shall be mailed to MARC, Attn: Finance Department,

600 Broadway Suite 200, Kansas City, Missouri 64105-1659. The composite report of all sales shall be sent electronically to the Program Coordinator. The report shall include, at a minimum, ordering agency, detail of items sold including description, quantity, and price. The report shall be totaled for the accumulated dollar amount sold within the quarter for each ordering agency. Failure of the Contractor to provide quarterly reports as required, may be deemed breach of the contract.

4. TERMINATION

Subject to the provisions below, the contract may be terminated by either party upon thirty (30) days advance written notice to the other party; but if any work or service hereunder is in progress, but not completed as of the date of termination, then said contract may be extended upon written approval of MARC/KCRPC or Participants until said work or services are completed and accepted.

a. TERMINATION FOR CONVENIENCE

In the event the contract is terminated or cancelled upon request and for the convenience of MARC/KCRPC, without the required thirty (30) days advance written notice, then MARC/KCRPC and Participants shall negotiate reasonable termination costs, if applicable.

b. TERMINATION FOR CAUSE

Termination by MARC/KCRPC for cause, default or negligence on the part of the contractor shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The thirty (30) days advance notice requirement is waived in the event of Termination for Cause.

5. CHANGES AND ADDITIONAL SERVICES

Either Party may at any time, by mutually agreed upon written order, without notice to any surety, make changes or additions, within the general scope of this contract in or to specifications, instructions for work, methods of shipment or packing or place of delivery. If any such change causes an increase or decrease in the cost of or in the time required for performance of this contract, the Contractor shall notify MARC/KCRPC in writing immediately and an appropriate equitable adjustment will be made in the price or time of performance, or both, by written modification of the contract. Any claim by the Contractor for such adjustment must be asserted within 30 days, or such other period as may be agreed upon in writing by the parties, after the Contractor's receipt of notice of the change. Nothing herein contained shall excuse the Contractor from proceeding with the contract as changed.

6. CONFLICTS OF INTEREST

The Contractor certifies that to the best of their knowledge or belief, no elected or appointed official of any Participant is financially interested, directly or indirectly, in the purchase of the goods or services specified on this order.

7. COMPLIANT WITH APPLICABLE LAWS

The Contractor warrants it has complied with all applicable laws, rules and ordinances of the United States, or any applicable state, municipality or any other Governmental authority or agency in the manufacture or sale of the items covered by this order, including but not limited to, all provisions of the Fair Labor Standards Act of 1938, as amended.

8. INSURANCE AND INDEMNIFICATION

The Contractor agrees to carry liability and workmen's compensation insurance, reasonably satisfactory to MARC/KCRPC, and hold harmless and indemnify MARC/KCRPC against all liability, loss and damage arising out of any injuries to persons and property to the extent they are caused by the negligence of Contractor, his sub-contractors, employees or agents. A Certificate of Insurance shall be provided with the following coverage after contract execution:

- a. Commercial General Liability with required limit of \$1,000,000 combined single limit for bodily injury and property damage per occurrence with \$2,000,000 general aggregate.
- b. Comprehensive Automobile Liability with required limit of \$1,000,000 combined single limit
- c. Workers Compensation with minimum of statutory requirements.
- d. Employers' Liability with required limit of \$500,000 each employee, \$500,000 each accident and \$500,000 policy limit.
- e. Contractor shall provide cancellation notification within thirty (30) days. MARC/KCRPC to be included as additional insured on certificate with respect to the general and automobile required policies.
- f. Certificate holder shall be shown as Mid-America Regional Council / KCRPC, 600 Broadway Suite 200, Kansas City, Mo., 64105.
- g. Professional liability may be required, at the request of the ordering agency with written agreement.

9. NOTICES

Any notice to any Contractor from MARC/KCRPC relative to any part of this contract will be in writing and considered delivered and the service thereof completed when said notice is posted, by certified, electronic or regular mail, to the said Contractor at his last given address or delivered in person to said Contractor or his authorized representative.


IN WITNESS WHEREOF, the parties hereto have signed this CONTRACT:

By: 

David A. Warm
 Executive Director
 Mid-America Regional Council
 600 Broadway Suite 200
 Kansas City, Mo., 64105-1659

3/29/19

Date:

By: 

Nicole Sherrill
 TSS Territory Vice President
 Motorola Solutions, Inc.
 500 W. Monroe
 Chicago, IL 60661

E: nsherrill@motorolasolutions.com
 M 609-760-2703

3/29/2019

Date:

Attachments: Pricing sheets
 Supplemental agreement – Master Purchasing Contract and Software Licensing

Originals: Contractor
 KCRPC Contact: Program Coordinator
info@kcrpc.org / 816-246-5083

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$2,500.00 from the undesignated fund balance of the 2020 Park Fund in acceptance of a donation from Mike Dodd to the Parks + Rec Department, to be used for a new commemorative park bench at Longview Lake.

ORDINANCE NO. 5366, June 22, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, Mike Dodd has donated funds in the amount of \$2,500.00 to be used for a new commemorative park bench for use by the Parks + Rec Department at Longview Lake; and,

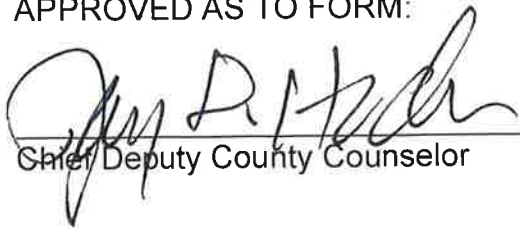
WHEREAS, an appropriation is necessary to place the donated funds in the proper spending account, so that the funds may be used for the stated purpose; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2020 Park Fund be and hereby is made:

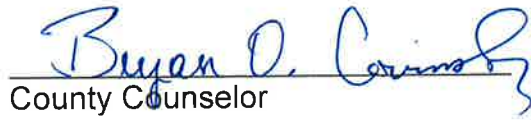
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Park Fund 003-9999	47960 – Misc. Donations	\$2,500	
003-9999	32810- Undesignated Fund Balance		\$2,500
003-9999	32810- Undesignated Fund Balance	\$2,500	
Construction Services 003-1608	58060- Other Improvements		\$1,000
003-1608	58170- Other Equipment		\$1,500

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No.5366 , introduced on June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No.5366.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 003 9999 32810
ACCOUNT TITLE: Park Fund
Undesignated Fund Balance
NOT TO EXCEED: \$2,500.00

6-18-2020

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 5366

Sponsor(s): Crystal Williams

Date: June 22, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: Acknowledge and Appropriate Donations for Jackson County Park Improvements																		
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$2,500.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$2,500.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td>FROM ACCT: Park Fund 003-9999-47960</td> <td style="text-align: right;">FROM ACCT: \$2,500.00</td> </tr> <tr> <td>TO ACCT: Park Fund 003-1608-58060</td> <td style="text-align: right;">TO ACCT: \$1,000.00</td> </tr> <tr> <td>-AND-</td> <td></td> </tr> <tr> <td>Park Fund 003-1608-58170</td> <td style="text-align: right;">TO ACCT: \$1,500.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____	Amount authorized by this legislation this fiscal year:	\$2,500.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$2,500.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:		FROM ACCT: Park Fund 003-9999-47960	FROM ACCT: \$2,500.00	TO ACCT: Park Fund 003-1608-58060	TO ACCT: \$1,000.00	-AND-		Park Fund 003-1608-58170	TO ACCT: \$1,500.00
Amount authorized by this legislation this fiscal year:	\$2,500.00																		
Amount previously authorized this fiscal year:																			
Total amount authorized after this legislative action:	\$2,500.00																		
Amount budgeted for this item * (including transfers):	\$																		
Source of funding (name of fund) and account code number:																			
FROM ACCT: Park Fund 003-9999-47960	FROM ACCT: \$2,500.00																		
TO ACCT: Park Fund 003-1608-58060	TO ACCT: \$1,000.00																		
-AND-																			
Park Fund 003-1608-58170	TO ACCT: \$1,500.00																		
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____																		
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Brian Nowotny, Deputy Director, Park Operations (816) 503-4803																		
REQUEST SUMMARY	Requesting \$2,500.00 to be appropriated in acceptance of proceeds from a donation from Mike Dodd, for a commemorative park bench to be placed at Longview Lake.																		
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																		
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals																		
ATTACHMENTS	Check copy.																		

REVIEW	Department Director: <i>Michele Newman</i>	Date: 06/10/2020
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 1:23 pm, Jun 16, 2020
	Division Manager: <i>Ray M. Schutte</i>	Date: 6-16-2020
	County Counselor's Office: <i>Buy - County</i>	Date: 6/17/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
003-9999-47960	Park Fund - Donations	\$2,500

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Jackson County Parks + Rec Commemorative Bench Program Creating special spaces to reflect, relax and rejuvenate

Contact Form

(Please print)

Donor Name MIKE DODD Phone _____
 Address: 14413 CRAIG AVE GRANDVIEW MO 64030
and Street City State Zip
 Email: MDODD244@GMAIL.COM

Bench Options:

1. Standard Bench @ \$1000 _____ OR 2. Premium Bench @ \$2500 X

Requested Park Location:

1st Choice _____
 2nd Choice _____

Plaque Inscription (limit 36 characters per line):

1. TO BE SENT LATER
2. _____
3. _____
4. _____

Make check payable to
 Jackson County Parks + Rec

Mail to: **Jackson County Parks + Rec**
ATTN: Commemorative Bench Program
22807 Woods Chapel Road
Blue Springs, MO 64015
(816) 503-4805

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$157,500.00 from the undesignated fund balance of the 2020 CARES Act Fund to allow the Information Technology, Collection, and Public Works Departments, and County Executive's Office, to acquire mobile computers and virtual meeting software, provide health screenings at County facilities, rent automobiles and tents, and pay other costs necessary in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic.

ORDINANCE NO. 5367, June 22, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens and employees; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

WHEREAS, with the funding provided by this appropriation, various County departments will be able to work remotely more effectively, provide health screenings for associates, conduct the annual delinquent property tax sale in a manner insuring social distancing guidelines are met, and meet other COVID-related costs; and,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

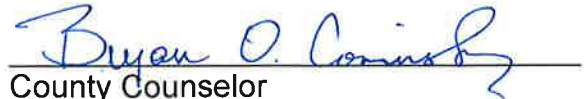
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
CARES Act Fund 040-9999	32810- Undesignated Fund Balance	\$157,500	
Information Technology 040-1305	56661- Software Purchases		\$25,000
Information Technology 040-1305	58171- Personal Computers/Accessories		\$50,000
County Executive's Office 040-1001	56060- Medical & Dental Services		\$75,000
Collections 040-1403	56630- Rent - Auto		\$ 2,500
Fac. Mgmt Truman Courthouse 040-1206	56670- Rent - Miscellaneous		\$ 5,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5367 introduced on June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5367.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 040 9999 32810
ACCOUNT TITLE: CARES Act Fund
Undesignated Fund Balance
NOT TO EXCEED: \$157,500.00

6-18-2020

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 5367

Sponsor(s): Theresa Cass Galvin

Date: June 22, 2020

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$157,500 in CARES Act funding for use by the departments of Information Technology, County Executive's Office, Collections, and Facilities to pay unanticipated COVID-19 costs for mobile computers, virtual meeting software, health screenings at County facilities, and rent of automobiles and tents.</p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$157,500</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$157,500</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$157,500</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td>FROM ACCT: \$157,500</td> </tr> <tr> <td>TO: CARES Act Fund 040-1305-56661 Information Technology – Software Purchases 040-1305-58171 Information Technology – Computers 040-1001-56060 County Administration – Medical Services 040-1403-56630 Collections-Rent of Auto 040-1206-56670 Facilities-Truman Courthouse-Misc. Rent</td> <td>TO ACCT: \$25,000 \$50,000 \$75,000 \$2,500 \$5,000</td> </tr> <tr> <td style="text-align: right;">Total:</td> <td>\$157,500</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$157,500	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$157,500	Amount budgeted for this item * (including transfers):	\$157,500	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT: \$157,500	TO: CARES Act Fund 040-1305-56661 Information Technology – Software Purchases 040-1305-58171 Information Technology – Computers 040-1001-56060 County Administration – Medical Services 040-1403-56630 Collections-Rent of Auto 040-1206-56670 Facilities-Truman Courthouse-Misc. Rent	TO ACCT: \$25,000 \$50,000 \$75,000 \$2,500 \$5,000	Total:	\$157,500
Amount authorized by this legislation this fiscal year:	\$157,500														
Amount previously authorized this fiscal year:															
Total amount authorized after this legislative action:	\$157,500														
Amount budgeted for this item * (including transfers):	\$157,500														
Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT: \$157,500														
TO: CARES Act Fund 040-1305-56661 Information Technology – Software Purchases 040-1305-58171 Information Technology – Computers 040-1001-56060 County Administration – Medical Services 040-1403-56630 Collections-Rent of Auto 040-1206-56670 Facilities-Truman Courthouse-Misc. Rent	TO ACCT: \$25,000 \$50,000 \$75,000 \$2,500 \$5,000														
Total:	\$157,500														
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>														
<p>REQUEST SUMMARY</p>	<p>This ordinance appropriates \$75,000 in CARES Act funding to the department of Information Technology for the purpose of providing funds for the purchase of mobile computers and remote meeting software to allow for county associates to work and participate in meetings remotely. This ordinance also appropriates \$75,000 to County Administration to pay for public and associate health screenings at four county courthouses. This ordinance also appropriates \$2,500 for rental of vans to facilitate the annual delinquent property tax by allowing county associates to properly socially distance themselves, and \$5,000 for the rental of a large tent at the Truman Courthouse to shade County residents who wait outside to insure proper social distance guidelines are met.</p>														
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p>														

	<input type="checkbox"/> Business License Verified (Purchasing & Department) N/A	
	<input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals	
	<input type="checkbox"/> WBE Goals N/A	
	<input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Tracy M. Schultz</i>	Date: <i>6-16-2020</i>
	Finance (Budget Approval). <i>If applicable</i>	APPROVED By Mark Lang at 1:40 pm, Jun 16, 2020
	Division Manager: <i>[Signature]</i>	Date: <i>6-18-2020</i>
	County Counselor's Office: <i>Bryan Curiosity</i>	Date: <i>6/17/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- X Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$157,500

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 16, 2020

Ord # 5367

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
040 CARES Act			
9999 -	32810 Undesignated Fund Balance	\$ 157,500	\$ -
1305 Information Technology	56661 Software Purchases	-	25,000
1305 Information Technology	58171 Personal Computers/Accessories		50,000
1001 County Executive's Office	56060 Medical & Dental Services		75,000
1403 Collections	56630 Rent - Auto		2,500
1206 Fac. Mgmt Truman Courthouse	56670 Rent - Miscellaneous		5,000
		<u>\$ 157,500</u>	<u>\$ 157,500</u>

APPROVED
By Mark Lang at 1:40 pm, Jun 16, 2020

Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$306,000.00 from the undesignated fund balance of the 2020 Health Fund and awarding a twelve-month contract with one twelve-month option to extend for the furnishing of mental health services to the inmates of the Department of Corrections to Advanced Correctional Healthcare of Peoria, IL, under the terms and conditions of Request for Proposals No. 11-20, at an actual cost to the County in 2020 in the amount of \$306,000.00.

ORDINANCE NO. 5368, June 22, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Department of Corrections has a need for mental health services for the inmates in its custody; and,

WHEREAS, the Director of Finance and Purchasing has solicited formal proposals for these services via Request for Proposals No. 11-20; and,

WHEREAS, a total of thirty-nine notices were distributed and one response was received and evaluated; and,

WHEREAS, the only response received was by Advanced Correctional Healthcare, Inc., of Peoria, IL, the County's current provider of inmate healthcare, dental, and pharmaceutical services at the detention center pursuant to Resolution 19895, dated June 11, 2018, and gap provider of mental health coverage at the detention center pursuant to Resolution 20403, dated April 20, 2020; and,

WHEREAS, pursuant to section 1030.4, Jackson County Code, the Director of Finance and Purchasing recommends the award of a twelve-month contract with one twelve-month option to extend for the furnishing of mental health services to the inmates of the Department of Corrections, under the terms and conditions of Request for Proposals No. 11-20, to Advanced Correctional Healthcare of Peoria, IL; and,

WHEREAS, an appropriation is necessary to fund this award; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Health Fund 002-9999	32810- Undesignated Fund Balance	\$306,000	
Corrections 002-2701	56090- Health & Social Services		\$306,000

and,

BE IT FURTHER ORDAINED that award be made as recommended by the Director of Finance and Purchasing and that the Director be, and hereby is, authorized to execute for the County the attached Agreement and any other documents necessary for the accomplishment of the award; and,

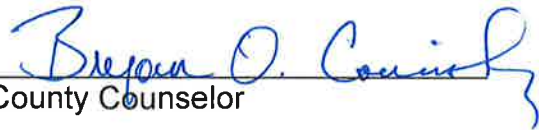
BE IT FURTHER ORDAINED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the Agreement, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No.5368 introduced on June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5368.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 002 9999 32810
ACCOUNT TITLE: Health Fund
Undesignated Fund Balance
NOT TO EXCEED: \$306,000.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 002 2701 56090
ACCOUNT TITLE: Health Fund
Corrections
Health & Social Services
NOT TO EXCEED: \$306,000.00

6-18-2020

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5368

Sponsor(s): Crystal Williams

Date: June 22, 2020

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Appropriating \$306,000 within the Health Fund and Awarding a Twelve Month Professional Services Contract, with one Twelve Month Option to Extend, for the furnishing of Mental Health Services for the Inmates at the Jackson County Detention Center to Advanced Correctional Healthcare of Peoria, Illinois under the terms and conditions of Request for Proposal No. 11-20.</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$ 306,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$ 42,352</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$ 348,352</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$348,352</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: From Account: 002-9999-32810 Health Fund, Undesignated Fund Balance</td> <td>From Amount: \$306,000</td> </tr> <tr> <td>To Account: 002-2701-56090 Health Fund, Corrections, Health & Social Services</td> <td>To Amount: \$306,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$ 306,000	Amount previously authorized this fiscal year:	\$ 42,352	Total amount authorized after this legislative action:	\$ 348,352	Amount budgeted for this item * (including transfers):	\$348,352	Source of funding (name of fund) and account code number: From Account: 002-9999-32810 Health Fund, Undesignated Fund Balance	From Amount: \$306,000	To Account: 002-2701-56090 Health Fund, Corrections, Health & Social Services	To Amount: \$306,000
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To Account: 002-2701-56090 Health Fund, Corrections, Health & Social Services	To Amount: \$306,000												
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): 19895, 6/11/2018; 20403, 4-20-2020 Prior resolutions and (date):</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>												
<p>REQUEST SUMMARY</p>	<p>The Department of Corrections requires a Professional Services Contract for the furnishing of Mental Health Services for the Inmates at the Jackson County Detention Center. The Purchasing Department issued Request for Proposal No. 11-20 in response to those requirements.</p> <p>A total of thirty-nine notices were distributed and one response was received and evaluated as follows:</p> <p>Advanced Correctional Healthcare of Peoria, IL Out of 100 possible points, 90.714 points awarded</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Department of Corrections and the Purchasing Department recommend the award of a Twelve Month Professional Services Contract, with one Twelve Month Option to Extend, for Mental Health Services for Inmates at the Jackson County Detention to Advanced Correctional Healthcare of Peoria, Illinois as the best proposal received.</p> <p>The Director of Finance and Purchasing also requests the Appropriation of \$306,000 within the Health Fund to the Health Fund, Corrections, Health & Social Services. This amount is funding for the remainder of the year, and the remaining six months' funding will be subject to appropriation in the 2021 budget.</p>												
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A</p>												

	<input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	No Goals Applied
ATTACHMENTS	Abstract of Bids Received, Memorandum from Diana Turner, Director of Corrections, Scores from the Evaluation Committee and the pertinent pages of Advanced Correctional Healthcare's proposal	
REVIEW	Department Director: <i>Diana L. Turner</i>	Date: <i>6-18-20</i>
	Finance (Budget Approval): <i>If applicable</i>	APPROVED <i>By Mark Lang at 9:41 am, Jun 17, 2020</i>
	Division Manager: <i>Way M. Schutte</i>	Date: <i>6-18-2020</i>
	County Counselor's Office: <i>Bryan Conroy</i>	Date: <i>6/18/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____.
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
32810	Undesignated Fund Balance	\$ 306,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 17, 2020

Ord # 5368

Department / Division	Character/Description	From	To
002 Health Fund			
9999 -	32810 Undesignated Fund Balance	306,000	\$ -
2701 Corrections	56090 Health & Social Services	-	306,000
		<u>\$ 306,000</u>	<u>\$ 306,000</u>

APPROVED
By Mark Lang at 2:30 pm, Jun 17, 2020

Budget Office

AGREEMENT FOR THE PROVISION OF MENTAL HEALTH CARE
TO INCARCERATED PATIENTS
JACKSON COUNTY, MISSOURI

This agreement, effective as of the date of the last signature hereto, entered into by and between the County of Jackson, located in the State of Missouri, through the Jackson County Sheriff in their official capacity (hereinafter referred to as “county”), and Advanced Correctional Healthcare, Inc. (hereinafter referred to as “ACH”), an Illinois corporation.

ARTICLE 1:
ACH

- 1.1 **ELECTIVE CARE.** Elective care is defined as care which, if not provided, would not, in the opinion of ACH’s prescriber, cause the patient’s health to deteriorate. ACH will not pay for elective care for patients.
- 1.2 **MENTAL HEALTH FIRST AID (MHFA) TRAINING.** Mental Health First Aid is an 8-hour course that teaches you how to identify, understand and respond to signs of mental illnesses and substance use disorders. The training gives you the skills you need to reach out and provide initial help and support to someone who may be developing a mental health or substance use problem or experiencing a crisis. ACH provides MHFA training free to your officers.
- 1.3 **OFFICE SUPPLIES.** **ACH will provide and pay for disposable office supplies, such as medical charts, paper, pens, staples, and Post-It notes which are required for the provision of inmate healthcare services.**
- 1.4 **OTHER SERVICES AND EXPENSES.** ACH may not provide and will not pay for any services, supplies and/or equipment which are not specifically contained in this agreement.
- 1.5 **PHARMACEUTICALS.** **Pharmaceuticals will be prescribed and distributed as provided in the health services contract,** between ACH and the county. The county agrees to allow home medications in the facility when they are able to be properly verified. It is the policy of ACH to provide our health care professionals the freedom to provide care without limitation by prescription formulary, corporate approval for expensive medication, etc. Each situation should be addressed on a case-by-case basis. ACH does not have standing orders. ACH does not have a formulary.
- 1.6 **STAFFING.**
 - 1.6.1 **DISCHARGE PLANNER FOR MENTAL HEALTH.** ACH will provide an on-site discharge planner for 8 hours per week on a schedule approved by the county. For hours of absence due to holidays, paid time off, or sick time, the hours will not be replaced or credited. For other absences, ACH endeavors to provide replacement coverage, and if it is unable to do so, ACH and the county or designee will negotiate a mutually agreeable remedy.
 - 1.6.2 **MEAL BREAKS.** It is understood and agreed that during unpaid meal break(s), ACH employees are (1) allowed to leave their duty post and (2) completely relieved from all duties. If the facility requires the ACH employee to be “on call” during meal break(s) so that they may respond to an emergency, then the ACH employee is considered to be “on duty” and the meal break(s) will be paid for by the county.
 - 1.6.3 **MENTAL HEALTH PRESCRIBER.** A prescriber will visit the facility for up to 12 hours per week (or as otherwise agreed by the county and ACH) and will stay until their work is

- 1.6.3 MENTAL HEALTH PRESCRIBER. A prescriber will visit the facility for up to 12 hours per week (or as otherwise agreed by the county and ACH) and will stay until their work is completed. A prescriber will be available by telephone to the facility and medical staff on an on-call basis, 7 days per week, 24 hours per day. For scheduled visits that fall on holidays, coverage will be provided by telephone only.
- 1.6.4 PSYCHIATRIST. A psychiatrist prescriber will visit the facility for up to four hours per week (or as otherwise agreed by the county and ACH) and will stay until their work is completed. A prescriber will be available by telephone to the medical prescriber and medical staff on an on-call basis, 7 days per week, 24 hours per day. For scheduled visits that fall on holidays, coverage will be provided by telephone only.
- 1.6.5 QUALIFIED MENTAL HEALTH PROFESSIONAL (QMHP). ACH will provide an on-site QMHP for 80 hours per week on a schedule approved by the county. The county agrees to pay, on a monthly basis, for extra hours worked (at the prevailing wage and benefit rate of the particular employee). For hours of absence due to holidays, paid time off, or sick time, the hours will not be replaced or credited. For other absences, ACH endeavors to provide replacement coverage, and if it is unable to do so, ACH and the county or designee will negotiate a mutually agreeable remedy.

ARTICLE 2:
THE COUNTY

- 2.1 AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs). The duty to purchase, provide, inspect, and maintain the facility's AEDs is, and always will be, vested in the county. This agreement does not result in the assumption of those duties by ACH or its people. While ACH and its people may assist the county, ultimately the county specifically retains the duties and obligations with respect to AEDs. ACH and its people will assume no responsibility for and will not be liable for the facility's lack of AED(s) and/or defective and/or non-working AEDs in the facility.
- 2.2 CO-PAY. The county agrees to the use of a co-pay system, as permitted by law, for patient medical requests. The county will be responsible for determining the legality and structure of the co-pay system.
- 2.3 COUNTY'S ILLNESS REPORTS, POLICIES, PROCEDURES. All illness reports, policies, and procedures will at all times remain the property of the county and will remain at the facility. ACH may make recommendations to the county's health care policies, procedures, and illness reports. Those recommendations are made for the county's consideration. ACH operates within the county's policies, procedures, and illness reports. It is the policy of ACH to provide our health care professionals the freedom to provide care without limitation by prescription formulary, approval process for outside care, etc. The materials in this section are for general information purposes only. That information should be treated as guidelines, not rules. The information is not intended to establish a standard of medical care and is not a substitute for common sense. The information is not legal advice, is not to be acted on as such, may not be current, and is subject to change without notice. Each situation should be addressed on a case-by-case basis. ACH does not have standing orders. ACH does not have a formulary.
- 2.4 DECLINING APPLICANTS FROM ACH SO THE COUNTY MAY EMPLOY THEM DIRECTLY. ACH makes a significant investment in the recruiting of new applicants and acknowledges the county has final approval of who may enter the facility. As a result, ACH does not expect the county to deny approval of an applicant presented to them in order for the county to employ that person directly. If, during the term of this agreement or within 1 year after this agreement's termination, the county should hire an applicant who was presented to them by ACH and denied approval by the county, the county agrees to pay ACH 30% of the applicant's first year's salary/compensation as a recruiting fee for each applicant.

- 2.5 DUTY TO PROTECT PATIENTS. The non-delegable duty to protect patients is, and always will be, vested in the county. This agreement does not result in the assumption of a non-delegable duty by ACH. As such, the county specifically retains the duty and obligation for security of the patients. This duty extends to the control of patient movement. ACH and its personnel will assume no responsibility for the movement of patients and assume no responsibility for patient protection at any time.
- 2.6 ELECTRONIC COMMUNICATIONS. The county agrees to provide to ACH copies of any electronic communications between ACH and ACH's employees and independent contractors in the county's possession (including stored on the county's email servers) as requested by ACH. The county agrees to treat electronic communications between ACH and its employees and independent contractors as confidential and agrees not to share those communications with any third party unless required by law.
- 2.7 EMPLOYEE RAIDING (ANTI-POACHING / NON-SOLICITATION AGREEMENT). ACH makes a significant investment in the training and professional development of our employees and independent contractors. As a result, ACH does not expect the county to offer employment to or otherwise "poach" or solicit ACH employees or independent contractors **and the county is specifically prohibited from doing the same**. If the county should hire any ACH employee or independent contractor during this agreement's term or within 1 year after this agreement's termination, the county agrees to pay ACH a professional replacement fee of \$10,000 or 10% of this contract price, whichever is greater, for each employee or independent contractor, with the following exception: this does not apply to any person who was employed by the county prior to this agreement. It is expressly agreed by ACH and the county that the payment under this provision does not constitute a penalty and that the parties, having negotiated in good faith and having agreed that the payment is a reasonable estimate of damages in light of the anticipated harm caused by the breach related thereto and the difficulties of proof of loss and inconvenience or nonfeasibility of obtaining any adequate remedy, are estopped from contesting the validity or enforceability of such payment.
- 2.8 MEDICAL AND MENTAL HEALTH RECORDS. Patient medical and mental health records will always be the property of the county and will remain in the facility. The county agrees to provide copies of those records to ACH when requested.
- 2.9 NON-MEDICAL CARE OF PATIENTS. The county will provide and pay for non-medical needs of the patients while in the facility, including, but not limited to: daily housekeeping services; dietary services, including special supplements, liquid diets, or other dietary needs; building maintenance services; personal hygiene supplies and services; clothing; and linen supplies.
- 2.10 OFFICE EQUIPMENT (DURABLE). The county will provide use of county-owned office equipment and utilities in place at the facility's health care unit. Typical office equipment expected in a medical unit would be a locking file (recommended four-drawer); paper punch; staple remover; stapler; cabinet for storing medical supplies such as Band-Aids, gauze, etc.; computer; fax machine; copier / printer; and toner. Upon termination of this agreement, the office equipment will be in good working order, with allowances made for reasonable wear and tear.
- 2.11 OFFICER TRAINING. The duty to train the officer(s) is and always remains vested in the county. Upon request of the county, ACH may assist in training for officer(s) on certain topics as determined by the county. The county is solely responsible for overall operation of the facility, including medical care. The county maintains ultimate responsibility for training and supervising its correctional officers, including but not limited to emergency procedures, ensuring sick calls are passed along to the medical team, and properly distributing medications (where appropriate).
- 2.12 SECURITY. The county will maintain responsibility for the physical security of the facility and the continuing security of the patients. The county understands that adequate security services are necessary for the safety of the agents, employees, and subcontractors of ACH, as well as for the security of patients

and officer(s), consistent with the correctional setting. The county will provide security sufficient to enable ACH and its personnel to safely provide the health care services described in this agreement. The county will screen ACH's proposed staff to ensure that they will not constitute a security risk. The county will have final approval of ACH's employees and independent contractors regarding security/background clearance.

ARTICLE 3:
COMPENSATION/ADJUSTMENTS

- 3.1 ANNUAL AMOUNT/MONTHLY PAYMENTS. The county agrees to pay \$613,324.42 per year to ACH under this agreement. To do so, the county agrees to make monthly payments of \$51,110.37 to ACH during the term of this agreement. ACH will bill the county approximately 30 days prior to the month in which services are to be rendered. The county agrees to pay ACH within 30 days of receipt of the bill. If the invoice is not paid within 30 days, the county agrees to pay a 1.5% per month finance charge.
- 3.1.1 ANNUAL AMOUNT UPON RENEWAL. Upon the annual anniversary of the commencement of services under this agreement, the annualized amount of increase for compensation will be the 12-Month Consumer Price Index (CPI) for hospital and related services – medical care or zero percent (0%), whichever is higher. The CPI will be calculated from the most recent CPI data as published by the Bureau of Labor Statistics.
- 3.2 FUNDING THE FACILITY'S HEALTH CARE PROGRAM. It is ultimately the responsibility of the county to appropriately fund the facility's health care program. As a result, ACH's health care program at the facility (staffing, etc.) is customized and approved by the county.
- 3.3 ARREARS. Any contract amount in arrears will be settled through reconciliation and adjusted accordingly. Adjustments will be made to the first monthly invoice prepared after reconciliation between ACH and the county. Payment of the adjusted amount will be due upon receipt of said invoice.

ARTICLE 4:
TERM AND TERMINATION

- 4.1 TERM. The term of this agreement will begin on July 1, 2020 at 12:01 A.M. and will continue in full force and effect until June 30, 2021 at 11:59 P.M., unless earlier terminated, extended, or renewed pursuant to this agreement. **After the first year there will be a mutual option to extend the contract for an additional one-year term, to be exercised no later than 30 days prior to expiration.**
- 4.2 TERMINATION.
- 4.2.1 TERMINATION FOR LACK OF APPROPRIATIONS. It is understood and agreed that this agreement will be subject to annual appropriations by the county. If funds are not appropriated for this agreement, then upon exhaustion of such funding, the county will be entitled to immediately terminate this agreement. Recognizing that such termination may entail substantial costs for ACH, the county will act in good faith and make every effort to give ACH reasonable advance notice of any potential problem with funding or appropriations. The county agrees to pay for services rendered up to the point of termination.
- 4.2.2 30-DAY OUT CLAUSE. Notwithstanding anything to the contrary contained in this agreement, the county or ACH may, without prejudice to any other rights they may have, terminate this agreement by giving 30 days' advance written notice to the other party. If the county gives ACH less than 30 days' advance written notice, the county agrees to pay to ACH 1-month's contract price as an early termination fee.

ARTICLE 5:
GENERAL TERMS AND CONDITIONS

- 5.1 **ADVICE OF COUNSEL.** Each of the parties (a) has had the opportunity to seek counsel, legal or otherwise, prior to entering into this agreement, (b) is freely entering into this agreement of his/her or its own volition, and (c) understands and agrees that this agreement will be construed as if drafted by both parties and not by one party solely.
- 5.2 **ASSIGNMENT.** ACH may not assign this agreement or any rights hereunder in whole or in part. Subject to the foregoing, this agreement will inure to the benefit of and be binding upon each of the heirs, permitted assigns, and successors of the respective parties. Any assignment in violation of this section will be null and void.
- 5.3 **ATTORNEY FEES AND COSTS.** In the event a lawsuit, arbitration, or mediation is initiated by either party, the party against whom a judgment or award is entered will also be liable for costs of suit and reasonable attorneys' fees as set by the court or arbitrator.
- 5.4 **AUTHORITY.** The persons signing below represent that they have the right and authority to execute this agreement for their respective entities and no further approvals are necessary to create a binding agreement.
- 5.5 **COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS.** The county and ACH agree that no party will require performance of any ACH or county employee, agent or independent contractor that would violate federal, state and/or local laws, ordinances, rules and/or regulations. If the county elects not to follow any federal, state, or local law, the parties agree the county will be responsible for all costs associated with noncompliance. The county will be responsible for any additional services required at the facility as the result of governmental (including, but not limited to, the Department of Justice, Immigration and Customs Enforcement, Department of Corrections, Federal Bureau of Prisons, or United States Marshals Service) investigation, mandate, memorandum, or order. Should new legislation require substantial new medical treatment, the county will pay for it, unless specifically agreed upon in writing between ACH and the county.
- 5.6 **COUNTERPARTS; HEADINGS.** This agreement may be executed in counterparts, each of which will be an original and all of which will constitute one agreement. The headings contained in this agreement are for reference purposes only and will not affect in any way the meaning or interpretation of this agreement. The term "patient" includes incarcerated detainees and inmates.
- 5.7 **ENTIRE AGREEMENT; AMENDMENT.** **This agreement, together with the county's Request For Proposals No. 11-20 and ACH's response to that RFP (including any exception requested by ACH and agreed to by the county), represents the entire understanding of the parties with respect to the subject matter hereof, and may only be amended by written agreement of both parties. In the event of a conflict between provisions of any of these documents, the prevailing order is as follows: (1) this agreement, (2) ACH's response to the RFP, (3) the county's RFP. The parties agree that their performances hereunder do not obligate either party to enter into any further agreement or business arrangement.**
- 5.8 **EQUAL EMPLOYMENT OPPORTUNITY.** It is the policy of ACH to provide equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, disability, age, or genetics. This policy applies to all terms and conditions of employment including, but not limited to, recruitment, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, benefit plans, all forms of compensation, and training.

- 5.9 EXCUSED PERFORMANCE. In case performance of any terms or parts hereof will be delayed or prevented because of compliance with any law, decree, or order of any governmental agency or authority of local, state, or federal governments or because of riots, public disturbances, strikes, lockouts, differences with workers, fires, floods, Acts of God, pandemics, or any other reason whatsoever which is not within the control of the parties whose performance is interfered with and which, by the exercise of reasonable diligence, said party is unable to prevent, the party so suffering may at its option, suspend, without liability, the performance of its obligations hereunder during the period such cause continues.
- 5.10 FILMING. ACH does not consent to the filming of its employees for any commercial purpose including, but not limited to, documentaries, docuseries (including, but not limited to, "60 Days In"), etcetera. If the facility and/or county decide to engage in such a project, they agree to notify ACH's legal department at least 90 days prior to filming, at 309-692-8100; facsimile: 309-214-9977; or email: Contracts@advancedch.com. ACH reserves the right to terminate the agreement prior to the beginning of the filming of such a project. ACH will have no obligation under this agreement to maintain insurance coverage against any loss or damage caused or necessitated by the filming of such a project. The county agrees to hold harmless and indemnify ACH and its employees against any loss or damage, including reasonable attorneys' fees and other costs of litigation, caused or necessitated by the filming of such a project.
- 5.11 FURTHER ACTS. The parties agree to perform any further acts and execute and deliver any further documents that may be reasonably necessary to carry out the provisions of this agreement.
- 5.12 GOVERNING LAW. This agreement will be governed by the laws of the State of Missouri (without reference to conflicts of laws principles).
- 5.13 INDEPENDENT CONTRACTORS. ACH may engage certain health care professionals as independent contractors rather than employees. The county understands and acknowledges that some physicians, advanced practice providers, nurses, mental health workers, consultants, specialists, and other allied health professionals practicing with ACH ("health care team members") are not employees or associates of ACH; and that ACH is not responsible for their opinions, decisions or medical procedures performed.
- 5.14 INSURANCE. ACH will maintain policies of insurance as specified in Exhibit A to the County's RFP No. 11-20.
- 5.15 NO GRANT OF RIGHTS. Each of the parties understands and agrees that no grant or license of a party's rights in any patent, trademark, trade secret, copyright and/or other intellectual property right is made hereby, expressly or by implication.
- 5.16 NO RELATIONSHIP OR AUTHORITY. The parties agree that ACH will at all times be an independent contractor in the performance of the services hereunder, and that nothing in this agreement will be construed as or have the effect of constituting any relationship of employer/employee, partnership, or joint venture between the county and ACH. ACH does not have the power or authority to bind the county or to assume or create any obligation or responsibility on the county's behalf or in the county's name, except as otherwise explicitly detailed in this agreement, and ACH will not represent to any person or entity that ACH has such power or authority. ACH will not act as an agent nor will ACH be deemed to be an employee of the county for the purposes of any employee benefit program.
- 5.17 NOTICE. Any notice required or permitted to be given hereunder will be in writing and delivered to the respective addresses in this section or such other addresses as may be designated in writing by the applicable party from time to time and will be deemed to have been given when sent. To the county: Director of Corrections, Jackson County Detention Center, 1300 Cherry Street, Kansas City, MO 64106; email: corrections@jacksongov.org; and Purchasing Administrator, Jackson County Detention Center, 415 E. 12th Street, Ground Floor, Kansas City, MO 64106; email: purchasing@jacksongov.org. To

ACH: Advanced Correctional Healthcare, Inc., Attn: Associate General Counsel, 3922 West Baring Trace, Peoria, IL 61615; facsimile: 309.214.9977; email: Contracts@advancedch.com.

- 5.18 OTHER CONTRACTS AND THIRD PARTY BENEFICIARIES. The parties acknowledge that ACH is not bound by or aware of any other existing contracts to which the county is a party and which relate to the provision of health care to patients at the facility. The parties agree that they have not entered into this agreement for the benefit of any third person(s) and it is their express intention that this agreement is intended to be for their respective benefits only and not for the benefits of others who might otherwise be deemed to constitute third party beneficiaries thereof.
- 5.19 SEVERABILITY. If any provision of this agreement, or any portion thereof, is found to be invalid, unlawful, or unenforceable to any extent, such provision will be enforced to the maximum extent permissible so as to effect the intent of the parties, and the remainder of this agreement will continue unaffected in full force and effect. The parties will negotiate in good faith an enforceable substitute provision for such invalid provision that most nearly achieves the same intent and economic effect.
- 5.20 SUBCONTRACTING. ACH may subcontract services including, but not limited to, biomedical waste disposal, electronic medical records, mobile services, pharmaceutical services, staffing, and training.
- 5.21 TRAINING MATERIAL. Information in any training material should be treated as guidelines, not rules. The information presented is not intended to establish a standard of medical care and is not a substitute for common sense. The information presented is not legal advice, is not to be acted on as such, may not be current, and is subject to change without notice. Each situation should be addressed on a case-by-case basis.
- 5.22 USE BY OTHER PUBLIC AGENCIES (PIGGYBACK). ACH agrees to allow the county to authorize other public agencies in the county to purchase the proposed items by issuance of a purchase order at the same terms and conditions as this agreement, and to make payments directly to ACH during the period of time that this agreement is in effect.
- 5.23 WAIVER. Any waiver of the provisions of this agreement or of a party's rights or remedies under this agreement must be in writing to be effective. Failure, neglect, or delay by a party to enforce the provisions hereof or its rights or remedies at any time, will not be construed as a waiver of such party's rights or remedies hereunder and will not in any way affect the validity of this agreement or prejudice such party's right to take subsequent action.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the date and year written below.

ADVANCED CORRECTIONAL HEALTHCARE, INC.

Jessica Young, President

Date

COUNTY OF JACKSON, MISSOURI

County Sheriff

Date

APPROVED AS TO FORM:

ATTEST:

County Counselor

Clerk of the County Legislature

Please complete and return via email to Contracts@advancedch.com.

If this contract is not returned to ACH by 7/11/20, the price may be subject to increase.

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$306,000.00 which is hereby authorized. Remaining funds are subject to appropriation in the County's 2021 and 2022 annual budgets.

Date

Director of Finance and Purchasing
Account No.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$2,000,000.00 from the undesignated fund balance of the 2020 CARES Act Fund to support the Jackson County Health Department, allow the hiring of contact tracers, and pay other costs necessary in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic.

ORDINANCE NO. 5369, June 22, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens and employees; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

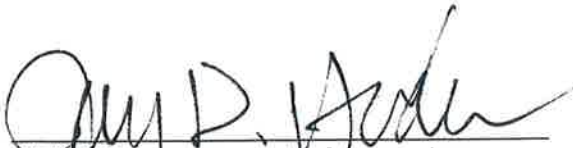
WHEREAS, with the funding provided by this appropriation, the Jackson County Health Department will hire up to fifty-two person to conduct contact tracing and investigations to make sure all cases of COVID-19 are appropriately tracked to minimize any further spread of the virus; and,

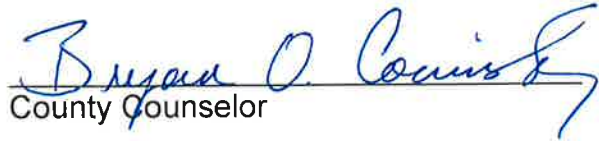
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
CARES Act Fund 040-9999	32810- Undesignated Fund Balance	\$2,000,000	
Jackson County Health Department 040-2603	56790- Other Contractual Svc.		\$2,000,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5369 introduced on June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No.5369.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 040 9999 32810
ACCOUNT TITLE: CARES Act Fund
Undesignated Fund Balance
NOT TO EXCEED: \$2,000,000.00

6-18-2020
Date


Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION


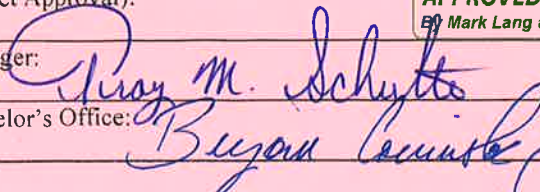
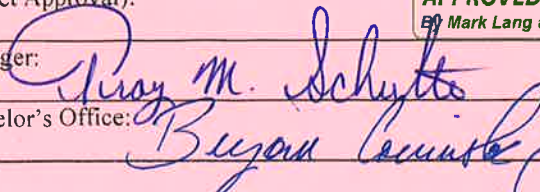
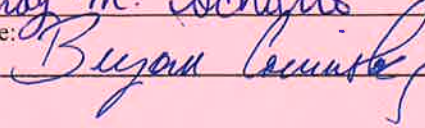

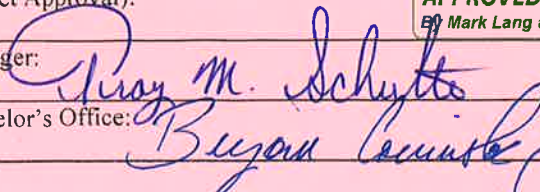
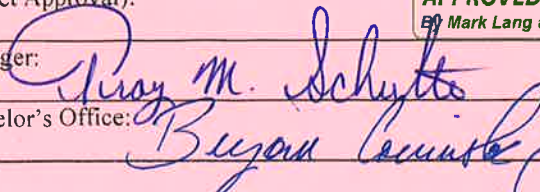
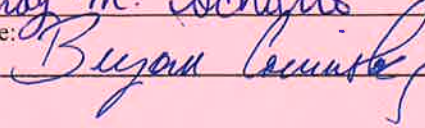

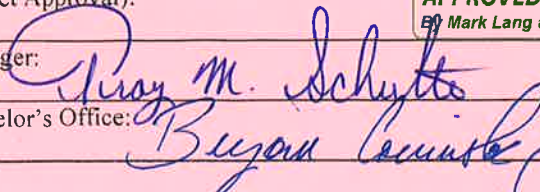
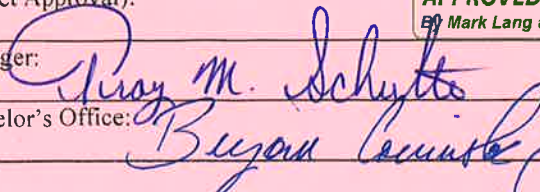
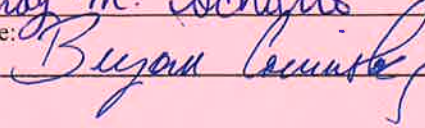
Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 5369

Sponsor(s): Theresa Cass Galvin

Date: June 22, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: Appropriating \$2,000,000 in CARES Act funding for use by the Jackson County Health Department to fully fund all estimated costs of contact tracing and testing necessary to address current and future outbreaks of COVID-19 in Eastern Jackson County.													
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align:right">\$2,000,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align:right">\$3,050,000</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align:right">\$5,050,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align:right">\$5,050,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td style="text-align:right">FROM ACCT: \$2,000,000</td> </tr> <tr> <td>TO: CARES Act Fund 040-2603-56790 Jackson County Health Department-Other Contractual Services</td> <td style="text-align:right">TO ACCT: \$2,000,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A		Amount authorized by this legislation this fiscal year:	\$2,000,000	Amount previously authorized this fiscal year:	\$3,050,000	Total amount authorized after this legislative action:	\$5,050,000	Amount budgeted for this item * (including transfers):	\$5,050,000	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT: \$2,000,000	TO: CARES Act Fund 040-2603-56790 Jackson County Health Department-Other Contractual Services	TO ACCT: \$2,000,000
Amount authorized by this legislation this fiscal year:	\$2,000,000													
Amount previously authorized this fiscal year:	\$3,050,000													
Total amount authorized after this legislative action:	\$5,050,000													
Amount budgeted for this item * (including transfers):	\$5,050,000													
Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT: \$2,000,000													
TO: CARES Act Fund 040-2603-56790 Jackson County Health Department-Other Contractual Services	TO ACCT: \$2,000,000													
PRIOR LEGISLATION	Prior ordinances and (date): 5333, 5-4-2020; 5340, 5-18-2020; Prior resolutions and (date):													
CONTACT INFORMATION	RLA drafted by Troy Schulte, County Administrator at 881-1079													
REQUEST SUMMARY	This ordinance appropriates the final \$2,000,000 in CARES Act funding necessary to fully fund the \$5,050,000 request from the Jackson County Health Department. This appropriation will provide for full support for up to 52 contract personnel to perform contract tracing to make sure that all cases of COVID-19 are appropriately tracked to prevent a further spread of the virus. Ordinance #5340 previously funded \$1.5 million in staffing costs and reallocated \$2 million in CARES Act funding previously provided for emergency housing needs to begin this effort.													
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)													
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A <input type="checkbox"/> VBE Goals													
ATTACHMENTS														
REVIEW	<table border="1" style="width:100%"> <tr> <td>Department Director: </td> <td>Date: 6-18-2020</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i> </td> <td> APPROVED By Mark Lang at 1:26 pm, Jun 17, 2020 </td> </tr> <tr> <td>Division Manager: </td> <td>Date: 6/18/2020</td> </tr> <tr> <td>County Counselor's Office: </td> <td>Date: 6/18/20</td> </tr> </table>		Department Director: 	Date: 6-18-2020	Finance (Budget Approval): <i>If applicable</i> 	APPROVED By Mark Lang at 1:26 pm, Jun 17, 2020	Division Manager: 	Date: 6/18/2020	County Counselor's Office: 	Date: 6/18/20				
Department Director: 	Date: 6-18-2020													
Finance (Budget Approval): <i>If applicable</i> 	APPROVED By Mark Lang at 1:26 pm, Jun 17, 2020													
Division Manager: 	Date: 6/18/2020													
County Counselor's Office: 	Date: 6/18/20													

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$2,000,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 17, 2020

Ord # 5369

Department / Division	Character/Description	From	To
040 CARES Act			
9999 -	32810 Undesignated Fund Balance	\$ 2,000,000	\$ -
2603 Jackson County Health Department	56790 Other Contractual Services	-	2,000,000
		<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>

APPROVED
By Mark Lang at 1:26 pm, Jun 17, 2020

Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$19,500.00 from the undesignated fund balance of the 2020 Health Fund and awarding a contract for the furnishing of a used fleet vehicle for use by the Medical Examiner's Office to the Missouri State Highway Patrol, at an actual cost to the County in the amount of \$19,500.00, as an acquisition from another government.

ORDINANCE NO. 5370, June 22, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Medical Examiner's Office desires to purchase a used fleet vehicle as a replacement for another vehicle in its fleet that was determined to be a total loss as the result of a motor vehicle accident; and,

WHEREAS, a suitable vehicle is available from the Missouri State Highway Patrol; and,

WHEREAS, the Director of Finance and Purchasing recommends that this vehicle be purchased from the Highway Patrol pursuant to section 1030.2 of the County Code as an acquisition from another government; and,

WHEREAS, in order to fund this purchase, an appropriation is necessary; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2020 Health Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Health Fund 002-9999	32810- Undesignated Fund Balance	\$19,500	
Medical Examiner 002-2001	58120-Automobiles		\$19,500

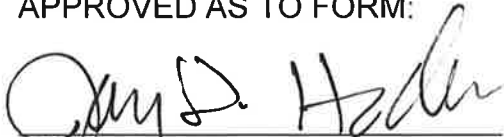
and,

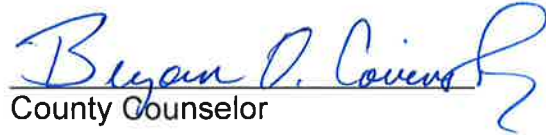
BE IT FURTHER ORDAINED that award be made as recommended by the Director of Finance and Purchasing and that the Director be and hereby is authorized to execute any and all documents necessary to the accomplishment of the award; and,

BE IT FURTHER ORDAINED that the Director of Finance and Purchasing be and hereby is authorized to make all payments including final payment on the contract.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5370 introduced on June 22, 2020 was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance.5370.

Date Frank White, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 002 9999 32810
ACCOUNT TITLE: Health Fund
Undesignated Fund Balance
NOT TO EXCEED: \$19,500.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 002 2001 58120
ACCOUNT TITLE: Health Fund
Medical Examiner
Automobiles
NOT TO EXCEED: \$19,500.00

6-18-2020
Date


Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Rgs/Ord No.: 5370

Sponsor(s): Crystal Williams

Date: June 22, 2020

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an Ordinance appropriating \$19,500 from the undesignated balance of the Health Fund and authorizing the purchase of a vehicle for the Medical Examiner from the Missouri State Highway Patrol as an Acquisition from Other Government</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$19,500</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$19,500</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$19,500</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>APPROPRIATE FROM: 002-9999-32810 Undesignated Health Fund Balance</td> <td>\$19,500</td> </tr> <tr> <td>APPROPRIATE TO: 002-2001-58120 Health Fund, Medical Examiner, Vehicles</td> <td>\$19,500</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$19,500	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$19,500	Amount budgeted for this item * (including transfers):	\$19,500	Source of funding (name of fund) and account code number:		APPROPRIATE FROM: 002-9999-32810 Undesignated Health Fund Balance	\$19,500	APPROPRIATE TO: 002-2001-58120 Health Fund, Medical Examiner, Vehicles	\$19,500
Amount authorized by this legislation this fiscal year:	\$19,500														
Amount previously authorized this fiscal year:															
Total amount authorized after this legislative action:	\$19,500														
Amount budgeted for this item * (including transfers):	\$19,500														
Source of funding (name of fund) and account code number:															
APPROPRIATE FROM: 002-9999-32810 Undesignated Health Fund Balance	\$19,500														
APPROPRIATE TO: 002-2001-58120 Health Fund, Medical Examiner, Vehicles	\$19,500														
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>														
<p>REQUEST SUMMARY</p>	<p>The Medical Examiner's Office would like to purchase a used vehicle for its fleet from the Missouri State Highway Patrol. This vehicle will replace a vehicle totaled on 4/21/20.</p> <p>The purchase would be made pursuant to Section 1030.2 of the Jackson County Code, as an Acquisition from Other Government.</p> <p>The Director of Finance and Purchasing also requests the appropriation of \$19,500 from the Health Fund as follows:</p> <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: right;">FROM:</td> <td style="text-align: right;">TO:</td> </tr> <tr> <td>002-9999-32810 Undesignated Health Fund Balance</td> <td style="text-align: right;">\$19,500</td> <td></td> </tr> <tr> <td>002-2001-58120 Health Fund, Medical Examiner, Vehicles</td> <td></td> <td style="text-align: right;">\$19,500</td> </tr> </table>		FROM:	TO:	002-9999-32810 Undesignated Health Fund Balance	\$19,500		002-2001-58120 Health Fund, Medical Examiner, Vehicles		\$19,500					
	FROM:	TO:													
002-9999-32810 Undesignated Health Fund Balance	\$19,500														
002-2001-58120 Health Fund, Medical Examiner, Vehicles		\$19,500													
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>														
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals No goals assigned <input type="checkbox"/> VBE Goals</p>														
<p>ATTACHMENTS</p>	<p>Memorandum from Dr. Tarau, Medical Examiner and a quote from the Missouri Highway Patrol</p>														

REVIEW	Department Director:	<i>Christy W. W. W.</i>	Date:	06/12/2020
	Finance (Budget Approval): <i>If applicable</i>		Date:	
	Division Manager:	<i>Ray M. Schultz</i>	Date:	6/18/2020
	County Counselor's Office:	<i>Bryan County</i>	Date:	6/18/20

APPROVED
By Mark Long at 12:58 pm, Jun 18, 2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
002-9999-3810	HEALTH - UNDESIGNATED FUND BALANCE	\$19,500.60

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 16, 2020

Ord # 5370

Department / Division	Character/Description	From	To
002 Health Fund			
9999 -	32810 Undesignated Fund Balance	\$ 19,500	\$ -
2001 Medical Examiner	58120 Automobiles	-	19,500
		<u>\$ 19,500</u>	<u>\$ 19,500</u>

APPROVED
By Mark Lang at 1:01 pm, Jun 16, 2020

Budget Office



The Jackson County Medical Examiner's Office

950 East 21st Street
Kansas City, MO 64108
816-881-6600
816-881-6641 fax

MEMO

To: Barb Casamento, Purchasing

From: Marius Tarau, M.D., Chief Medical Examiner

Date: June 9, 2020

RE: Purchase of vehicle from MSHP

Barbara,

The Jackson County Medical Examiner's Office (JCMEO) is requesting approval to proceed with the purchase of one surplus vehicle from the Missouri State Highway Patrol under County Code, Chapter 10 (1030.2) Acquisition from Another Government.

Current funds are being requested per the attached RLA.

The attached email dated April 24th, 2020 shows the cost of the replacement 2018 Dodge Charger per Missouri State Highway Patrol Fleet Control Coordinator, Todd Diehl. After This vehicle will be added to our fleet of aging vehicles. Our hope is, replacing the additional vehicle, we can prolong the useful lifespan of our other, older, high mileage vehicles.

If you have any questions or require any additional information, please feel free to call me at (816) 881-6600.

Regards,

Marius Tarau, MD
Chief Medical Examiner

Barbara J. Casamento

From: Shaun M. Hachinsky
Sent: Tuesday, May 26, 2020 1:51 PM
To: Kandi L. Brooke
Subject: FW: EXTERNAL RE: Surplus Vehicle Availability

From: Diehl, Todd <Todd.Diehl@mshp.dps.mo.gov>
Sent: Friday, April 24, 2020 10:19 AM
To: Shaun M. Hachinsky <SHachinsky@jacksongov.org>
Subject: RE: EXTERNAL RE: Surplus Vehicle Availability

4/24/2020

2018 DODGE CHARGER AWD

<u>P#</u>	<u>COLOR</u>	<u>MILES</u>	<u>CONDITION/COMMENTS</u>	<u>PRICE</u>
18035	WHITE	54,135		\$19,500.00
G18348	WHITE	54,230		\$19,500.00
18038	WHITE	54,427		\$19,500.00

04/24/2020

2016 DODGE CHARGER AWD

<u>P#</u>	<u>COLOR</u>	<u>MILES</u>	<u>CONDITION/COMMENTS</u>	<u>PRICE</u>
16287	SILVER	54,433		\$16,950.00

Todd Diehl
Fleet Control Coordinator
Missouri State Highway Patrol
573-526-6147
573-418-3088 – Cell



IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$1,500,000.00 from the undesignated fund balance of the 2020 CARES Act Fund to allow for allocation to food banks and other food providers in Jackson County to insure that food insecurity is minimized in the wake of the full economic impact in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic and authorizing the Administration to solicit proposals from outside agencies to assist in mitigating that need.

ORDINANCE NO. 5371, June 22, 2020

INTRODUCED BY Theresa Cass Galvin and Ronald E. Finley, County Legislator

WHEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens and employees; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

WHEREAS, the funding provided by this appropriation will address food insecurity in the County brought on by the economic recession triggered by COVID-19 pandemic; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

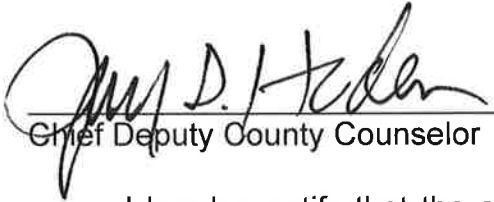
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
CARES Act Fund 040-9999	32810- Undesignated Fund Balance	\$1,500,000	
Food Insecurity 040-1526	56789- Outside Agency Funding		\$1,500,000

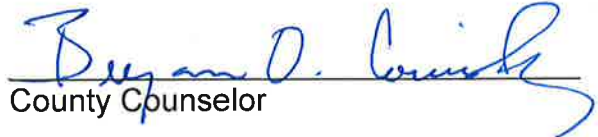
and,

BE IT FURTHER ORDAINED that the County Administration hereby is authorized and requested to solicit proposals from interested outside agencies to address food insecurity needs in the County.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5371 introduced on June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5371.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 040 9999 32810
ACCOUNT TITLE: CARES Act Fund
Undesignated Fund Balance
NOT TO EXCEED: \$1,500,000.00

6-18-2020
Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19



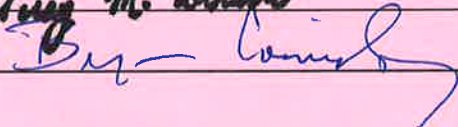
Completed by County Counselor's Office:

Res/Ord No.: 5371

Sponsor(s): Theresa Cass Galvin & Ronald E. Finley

Date: June 22, 2020

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$1,500,000 in CARES Act funding for eventual distribution to food banks and other providers in Jackson County to insure that food insecurity is minimized in the wake of the full economic impact of the COVID-19 outbreak and authorizing the County Executive to solicit for proposals by outside agencies to assist in mitigating that need..</p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$1,500,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,500,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$1,500,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES ACT Fund, Undesignated Fund Balance</td> <td>FROM ACCT: \$1,500,000</td> </tr> <tr> <td>TO: CARES Act Fund 040-1526-56789 CARES ACT Fund – Food Insecurity - Outside Agency Funding</td> <td>TO ACCT: \$1,500,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$1,500,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$1,500,000	Amount budgeted for this item * (including transfers):	\$1,500,000	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES ACT Fund, Undesignated Fund Balance	FROM ACCT: \$1,500,000	TO: CARES Act Fund 040-1526-56789 CARES ACT Fund – Food Insecurity - Outside Agency Funding	TO ACCT: \$1,500,000
Amount authorized by this legislation this fiscal year:	\$1,500,000												
Amount previously authorized this fiscal year:	\$0												
Total amount authorized after this legislative action:	\$1,500,000												
Amount budgeted for this item * (including transfers):	\$1,500,000												
Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES ACT Fund, Undesignated Fund Balance	FROM ACCT: \$1,500,000												
TO: CARES Act Fund 040-1526-56789 CARES ACT Fund – Food Insecurity - Outside Agency Funding	TO ACCT: \$1,500,000												
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>												
<p>REQUEST SUMMARY</p>	<p>This ordinance appropriates \$1,500,000 in CARES Act funding to address food insecurity in Jackson County brought on by the economic recession triggered by the COVID-19 pandemic. This ordinance further authorizes the County Executive to solicit proposals for outside agencies to purchase and distribute food and other basic necessities to Jackson County residents in need. All proposals recommended for funding will be brought back before the County Legislature for final approval.</p>												
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A <input type="checkbox"/> VBE Goals</p>												

ATTACHMENTS		
REVIEW	Department Director: 	Date: 6-18-2020
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By: Brian Lang at 3:15 pm, Jun 17, 2020
	Division Manager: 	Date: 6-17-20
	County Counselor's Office: 	Date: 6/18/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$1,500,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 17, 2020

Ord # 5371

Department / Division	Character/Description	From	To
040 CARES Act			
9999 -	32810 Undesignated Fund Balance	\$ 1,500,000	\$ -
1526 Food Insecurity	56789 Outside Agency Funding	-	1,500,000
		<u>\$ 1,500,000</u>	<u>\$ 1,500,000</u>

APPROVED

By Mark Lang at 3:15 pm, Jun 17, 2020

Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$36,924,000.00 from the undesignated fund balance of the 2020 CARES Act Fund to provide funds to the cities of Kansas City, Independence, Lee's Summit, Blue Springs, Raytown, Grandview, Grain Valley, Oak Grove, and Greenwood, Missouri, to allow them to meet unanticipated costs necessary in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic and authorizing the County Executive to execute Intergovernmental Agreements with the cities at an aggregate cost to the County not to exceed \$36,924,000.00.

ORDINANCE NO. 5372, June 22, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

WHEREAS, with the funding provided by this appropriation, the cities of Kansas City, Independence, Lee's Summit, Blue Springs, Raytown, Grandview, Grain Valley, Oak Grove, and Greenwood will be reimbursed for prior incurred costs necessary in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic; and,

WHEREAS, these funds may also be used to meet future costs provided such expenditures meet all CARES Act funding guidelines; and

WHEREAS, the funds provided by this Ordinance will supplement previously authorized funding for these cities; and,

WHEREAS, Jackson County cities with populations of less than 5,000 shall continue to be eligible to apply to the County for reimbursement of eligible COVID-19 expenses incurred and may submit proposals for future programs for consideration; and,

WHEREAS, the County Executive recommends this appropriation and the execution of Intergovernmental Agreements with the Cities of Kansas City, Independence, Lee's Summit, Blue Springs, Raytown, Grandview, Grain Valley, Oak Grove, and Greenwood, Missouri, for this purpose, in a form to be approved by the County Counselor; and,

WHEREAS, such Intergovernmental Agreements shall require that Jackson County be indemnified by the City for any shortfall in or misuse of County-provided funds; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
CARES Act Fund 040-9999	32810- Undesignated Fund Balance	\$36,924,000	
City of Kansas City 040-1540	56070- Intergovernmental Agreements		\$16,082,945
City of Independence 040-1541	56070- Intergovernmental Agreements		\$ 6,953,474
City of Lee's Summit 040-1544	56070- Intergovernmental Agreements		\$ 5,921,527
City of Blue Springs 040-1546	56070- Intergovernmental Agreements		\$ 3,227,324
City of Raytown 040-1550	56070- Intergovernmental Agreements		\$ 1,577,820
City of Grandview 040-1549	56070- Intergovernmental Agreements		\$ 1,481,380
City of Grain Valley 040-1554	56070- Intergovernmental Agreements		\$ 855,728
City of Oak Grove 040-1547	56070- Intergovernmental Agreements		\$ 476,164
City of Greenwood 040-1553	56070- Intergovernmental Agreements		\$ 347,638

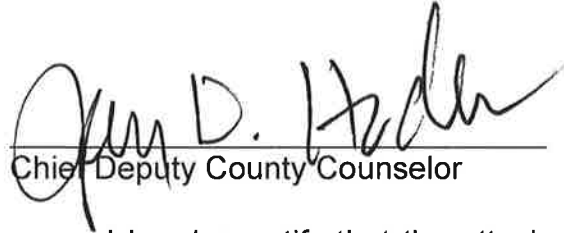
and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute appropriate Intergovernmental Agreements with the Cities of Kansas City, Independence, Lee's Summit, Blue Springs, Raytown, Grandview, Grain Valley, Oak Grove, and Greenwood, in a form to be approved by County Counselor; and,

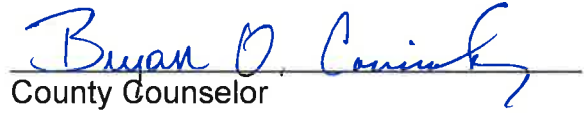
BE IT FURTHER ORDAINED that the Director of the Department of Finance and Purchasing be and hereby is authorized to make all payments including final payment on the Agreements.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5372 introduced on June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5372.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 040 9999 32810
ACCOUNT TITLE: CARES Act Fund
Undesignated Fund Balance
NOT TO EXCEED: \$36,924,000.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 040 1540 56070
ACCOUNT TITLE: CARES Act Fund
City of Kansas City
Intergovernmental Agreements
NOT TO EXCEED: \$16,082,945.00

ACCOUNT NUMBER: 040 1541 56070
ACCOUNT TITLE: CARES Act Fund
City of Independence
Intergovernmental Agreements
NOT TO EXCEED: \$6,953,474.00

ACCOUNT NUMBER: 040 1544 56070
ACCOUNT TITLE: CARES Act Fund
City of Lee's Summit
Intergovernmental Agreements
NOT TO EXCEED: \$5,921,527.00

ACCOUNT NUMBER: 040 1546 56070
ACCOUNT TITLE: CARES Act Fund
City of Blue Springs
Intergovernmental Agreements
NOT TO EXCEED: \$3,227,324.00

ACCOUNT NUMBER: 040 1550 56070
ACCOUNT TITLE: CARES Act Fund
City of Raytown
Intergovernmental Agreements
NOT TO EXCEED: \$1,577,820.00

ACCOUNT NUMBER: 040 1549 56070
ACCOUNT TITLE: CARES Act Fund
City of Grandview
Intergovernmental Agreements
NOT TO EXCEED: \$1,481,380.00

ACCOUNT NUMBER: 040 1554 56070
ACCOUNT TITLE: CARES Act Fund
City of Grain Valley
Intergovernmental Agreements
NOT TO EXCEED: \$855,728.00

ACCOUNT NUMBER: 040 1547 56070
ACCOUNT TITLE: CARES Act Fund
City of Oak Grove
Intergovernmental Agreements
NOT TO EXCEED: \$476,164.00

ACCOUNT NUMBER: 040 1553 56070
ACCOUNT TITLE: CARES Act Fund
City of Greenwood
Intergovernmental Agreements
NOT TO EXCEED: \$347,638.00

6-18-2020
Date


Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19


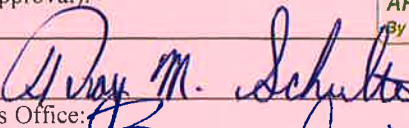
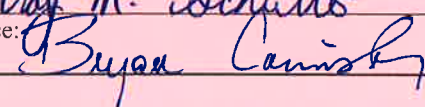
Completed by County Counselor's Office:

~~Res~~ Ord No.: **Ordinance #5372**

Sponsor(s): **Theresa Cass Galvin**

Date: **June 22, 2020**

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating an additional \$36,924,000 in CARES Act funding for use by the cities of Kansas City, Independence, Lees Summit, Blue Springs, Raytown, Grandview, Grain Valley, Oak Grove and Greenwood, Missouri to reimburse for unanticipated COVID-19 costs and spend on other important COVID-19 related needs identified by those cities and authorizing the County Executive to execute an intergovernmental agreement on the use of those funds that meet all current federal guidelines.</p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$36,924,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$3,094,100</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$40,018,100</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$40,018,100</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td style="text-align: right;">FROM ACCT: \$36,924,000</td> </tr> <tr> <td>TO: CARES Act Fund 040-1540-56070 City of Kansas City – Intergovernmental Agreement 040-1541-56070 City of Independence – Intergovernmental Agreement 040-1544-56070 City of Lee’s Summit – Intergovernmental Agreement 040-1546-56070 City of Blue Springs – Intergovernmental Agreement 040-1550-56070 City of Raytown – Intergovernmental Agreement 040-1549-56070 City of Grandview – Intergovernmental Agreement 040-1554-56070 City of Grain Valley– Intergovernmental Agreement 040-1547-56070 City of Oak Grove – Intergovernmental Agreement 040-1553-56070 City of Greenwood – Intergovernmental Agreement Total:</td> <td style="text-align: right;">TO ACCT: \$16,082,945 \$6,953,474 \$5,921,527 \$3,227,324 \$1,577,820 \$1,481,380 \$855,728 \$476,164 <u>\$347,638</u> \$36,924,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$36,924,000	Amount previously authorized this fiscal year:	\$3,094,100	Total amount authorized after this legislative action:	\$40,018,100	Amount budgeted for this item * (including transfers):	\$40,018,100	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT: \$36,924,000	TO: CARES Act Fund 040-1540-56070 City of Kansas City – Intergovernmental Agreement 040-1541-56070 City of Independence – Intergovernmental Agreement 040-1544-56070 City of Lee’s Summit – Intergovernmental Agreement 040-1546-56070 City of Blue Springs – Intergovernmental Agreement 040-1550-56070 City of Raytown – Intergovernmental Agreement 040-1549-56070 City of Grandview – Intergovernmental Agreement 040-1554-56070 City of Grain Valley– Intergovernmental Agreement 040-1547-56070 City of Oak Grove – Intergovernmental Agreement 040-1553-56070 City of Greenwood – Intergovernmental Agreement Total:	TO ACCT: \$16,082,945 \$6,953,474 \$5,921,527 \$3,227,324 \$1,577,820 \$1,481,380 \$855,728 \$476,164 <u>\$347,638</u> \$36,924,000
Amount authorized by this legislation this fiscal year:	\$36,924,000												
Amount previously authorized this fiscal year:	\$3,094,100												
Total amount authorized after this legislative action:	\$40,018,100												
Amount budgeted for this item * (including transfers):	\$40,018,100												
Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT: \$36,924,000												
TO: CARES Act Fund 040-1540-56070 City of Kansas City – Intergovernmental Agreement 040-1541-56070 City of Independence – Intergovernmental Agreement 040-1544-56070 City of Lee’s Summit – Intergovernmental Agreement 040-1546-56070 City of Blue Springs – Intergovernmental Agreement 040-1550-56070 City of Raytown – Intergovernmental Agreement 040-1549-56070 City of Grandview – Intergovernmental Agreement 040-1554-56070 City of Grain Valley– Intergovernmental Agreement 040-1547-56070 City of Oak Grove – Intergovernmental Agreement 040-1553-56070 City of Greenwood – Intergovernmental Agreement Total:	TO ACCT: \$16,082,945 \$6,953,474 \$5,921,527 \$3,227,324 \$1,577,820 \$1,481,380 \$855,728 \$476,164 <u>\$347,638</u> \$36,924,000												
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): #5341, 5-26-2020; #5342 5-26-2020; #5353 6-1-2020; #5359 6-15-2020; Prior resolutions and (date):</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>												
<p>REQUEST SUMMARY</p>	<p>This ordinance appropriates \$36,924,000 in CARES Act funding to the cities of Kansas City, Missouri; Independence, Missouri; Lees Summit, Missouri; Blue Springs, Missouri; Raytown, Missouri; Grandview, Missouri; Grain Valley, Missouri; Oak Grove, Missouri; and Greenwood, Missouri for the purpose of providing reimbursement funding for unanticipated COVID-19 costs from March 1, 2020 to December 30, 2020. These funds will supplement \$3,094,100 in funds already provided to some of these cities for certain COVID-19 purposes. These funds may also be made available to support local community needs such as small business assistance, housing and utility assistance and other needs that are consistent and allowable under federal CARES Act guidelines. All COVID-19 costs incurred by these cities will be funded by this allocation and these funds</p>												

	shall only be expended within Jackson County. It further authorizes the County Executive to enter into and/or amend previously authorized intergovernmental agreements and distribute those funds once agreement is reached. An indemnification or hold-harmless agreement for Jackson County will be required before any funds are disbursed. Allocation was determined by 2019 census estimates for all cities over 5,000 residents. Cities with populations less than 5000 residents shall continue to receive reimbursement for all COVID-19 expenses and may submit proposals for future consideration by the County Legislature.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: 	Date: 6-18-2020
	Finance (Budget Approval): <i>If applicable</i>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> APPROVED <small>By Mark Lang at 4:21 pm, Jun 17, 2020</small> </div>
	Division Manager: 	Date: 6/18/2020
	County Counselor's Office: 	Date: 6/18/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$36,924,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 17, 2020

Ord # 5372

Department / Division	Character/Description	From	To
040 CARES Act			
9999 -	32810 Undesignated Fund Balance	\$ 36,924,000	\$ -
1540 City of Kansas City	56070 Intergovernmental Agreements	-	16,082,945
1541 City of Independence	56070 Intergovernmental Agreements	-	6,953,474
1544 City of Lee's Summit	56070 Intergovernmental Agreements	-	5,921,527
1546 City of Blue Springs	56070 Intergovernmental Agreements	-	3,227,324
1550 City of Raytown	56070 Intergovernmental Agreements	-	1,577,820
1549 City of Grandview	56070 Intergovernmental Agreements	-	1,481,380
1554 City of Grain Valley	56070 Intergovernmental Agreements	-	855,728
1547 City of Oak Grove	56070 Intergovernmental Agreements	-	476,164
1553 City of Greenwood	56070 Intergovernmental Agreements	-	347,638
		<u>\$ 36,924,000</u>	<u>\$ 36,924,000</u>

APPROVED
By Mark Lang at 4:22 pm, Jun 17, 2020

Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION nominating candidates for appointment to the Jackson County Sports Complex Authority, for a term to expire July 15, 2025.

RESOLUTION NO. 20446, June 22, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the term of Garry Kemp as a member of the Jackson County Sports Complex Authority expires July 15, 2020, and this will result in a vacancy on the authority; and,

WHEREAS, pursuant to §64.930, RSMo 2016, and case law construing said section, in the event a vacancy exists, a panel of three nominees shall be submitted by majority vote of the County Legislature to the governor for appointment; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following nominees shall be submitted to the governor for his consideration for final appointment to fill the vacancy on the Jackson County Sports Complex Authority occasioned by the expiration of the term of Garry Kemp, for a new term to expire July 15, 2025.

A. _____

B. _____

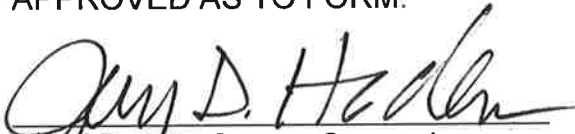
C. _____

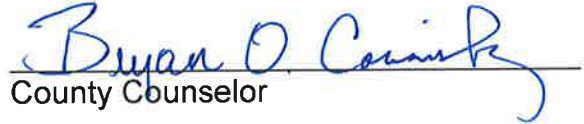
and,

BE IT FURTHER RESOLVED that the Clerk of the Legislature be and hereby is directed to submit this panel to the governor by providing him a true and correct copy hereof.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20446 of June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$220,000.00 within the 2020 CARES Act Fund for use by the Raytown, Sni-Valley, Fort Osage, Prairie Township, Lone Jack, and Inter City Fire Protection Districts to reimburse for unanticipated expenses necessary in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic and authorizing the County Executive to execute Intergovernmental Agreements with the districts.

RESOLUTION NO. 20447, June 22, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

WHEREAS, with the funding provided by this transfer, the Raytown, Sni-Valley, Fort Osage, Prairie Township, Lone Jack, and Inter City Fire Protection Districts will acquire personal protective equipment (PPE) for district staff and electronic equipment, hardware, and software to allow for virtual operations, and pay for employee overtime and testing; and,

WHEREAS, the County Executive recommends this transfer and the execution of Intergovernmental Agreements with the listed districts in the amounts specified below, for this purpose, in a form to be approved by the County Counselor; and,

WHEREAS, such Intergovernmental Agreements shall require that Jackson County be indemnified by the listed districts for any shortfall in or misuse of County-provided funds; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2020 Cares Act Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
CARES Act Fund Non-Departmental CARES Act 040-5140	57230- Other Operating Supp.	\$220,000	
Raytown Fire 040-1531	56070- Intergovernmental Agreements		\$100,000
Sni-Valley Fire 040-1532	56070- Intergovernmental Agreements		\$ 50,000
Fort Osage Fire 040-1533	56070- Intergovernmental Agreements		\$ 25,000
Prairie Township Fire 040-1534	56070- Intergovernmental Agreements		\$ 25,000
Lone Jack Fire 040-1535	56070- Intergovernmental Agreements		\$ 10,000

Inter City Fire
040-1536

56070-
Intergovernmental Agreements

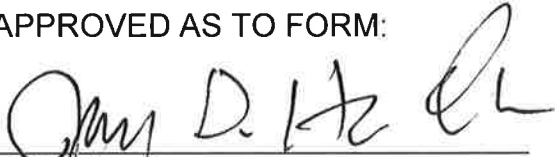
\$ 10,000

and,


BE IT FURTHER RESOLVED that the County Executive be and hereby is authorized to execute appropriate Intergovernmental Agreements with the Raytown, Sni-Valley, Fort Osage, Prairie Township, Lone Jack, and Inter City Fire Districts, in a form to be approved by the County Counselor.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20447 of June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 040 5140 57230
ACCOUNT TITLE: CARES Act Fund
Non-Departmental- CARES ACT
Other Operating Supplies
NOT TO EXCEED: \$220,000.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 040 1531 56070
ACCOUNT TITLE: CARES Act Fund
Raytown Fire
Intergovernmental Agreements
NOT TO EXCEED: \$100,000.00

ACCOUNT NUMBER: 040 1532 56070
ACCOUNT TITLE: CARES Act Fund
Sni-Valley Fire
Intergovernmental Agreements
NOT TO EXCEED: \$50,000.00

ACCOUNT NUMBER: 040 1533 56070
ACCOUNT TITLE: CARES Act Fund
Fort Osage Fire
Intergovernmental Agreements
NOT TO EXCEED: \$25,000.00

ACCOUNT NUMBER: 040 1534 56070
ACCOUNT TITLE: CARES Act Fund
Prairie Township Fire
Intergovernmental Agreements
NOT TO EXCEED: \$25,000.00

ACCOUNT NUMBER: 040 1535 56070
ACCOUNT TITLE: CARES Act Fund
Lone Jack Fire
Intergovernmental Agreements
NOT TO EXCEED: \$10,000.00

ACCOUNT NUMBER: 040 1536 56070
ACCOUNT TITLE: CARES Act Fund
Inter City Fire
Intergovernmental Agreements
NOT TO EXCEED: \$10,000.00

Date

Chief Administrative Officer

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 040 1531 56070
ACCOUNT TITLE: CARES Act Fund
Raytown Fire
Intergovernmental Agreements
NOT TO EXCEED: \$100,000.00

ACCOUNT NUMBER: 040 1532 56070
ACCOUNT TITLE: CARES Act Fund
Sni-Valley Fire
Intergovernmental Agreements
NOT TO EXCEED: \$50,000.00

ACCOUNT NUMBER: 040 1533 56070
ACCOUNT TITLE: CARES Act Fund
Fort Osage Fire
Intergovernmental Agreements
NOT TO EXCEED: \$25,000.00

ACCOUNT NUMBER: 040 1534 56070
ACCOUNT TITLE: CARES Act Fund
Prairie Township Fire
Intergovernmental Agreements
NOT TO EXCEED: \$25,000.00

ACCOUNT NUMBER: 040 1535 56070
ACCOUNT TITLE: CARES Act Fund
Lone Jack Fire
Intergovernmental Agreements
NOT TO EXCEED: \$10,000.00

ACCOUNT NUMBER: 040 1536 56070
ACCOUNT TITLE: CARES Act Fund
Inter City Fire
Intergovernmental Agreements
NOT TO EXCEED: \$10,000.00

6-18-2020
Date


Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20447

Sponsor(s): Theresa Cass Galvin

Date: June 22, 2020

SUBJECT	<p>Action Requested</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Ordinance</p> <p>Project/Title: Transferring \$220,000 from existing appropriations in the Jackson County CARES Act Fund for use by the Raytown, Sni-Valley, Fort Osage, Prairie Township, Lone Jack, and Inner-City Fire Districts to reimburse for unanticipated COVID-19 costs and authorizing the County Executive to execute an intergovernmental agreement on the use of those funds.</p>																																			
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%;">Amount authorized by this legislation this fiscal year:</td> <td style="width:30%; text-align: right;">\$220,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$220,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$220,000</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td>FROM:</td> <td style="text-align: right;">FROM ACCT:</td> </tr> <tr> <td>CARES Act Fund</td> <td></td> </tr> <tr> <td>040-5140-57230 Non-Departmental – Other Operating Supplies</td> <td style="text-align: right;">\$220,000</td> </tr> <tr> <td colspan="2">TO:</td> </tr> <tr> <td>CARES Act Fund</td> <td style="text-align: right;">TO ACCT:</td> </tr> <tr> <td>040-1531-56070 Raytown Fire – Intergovernmental Agreement</td> <td style="text-align: right;">\$100,000</td> </tr> <tr> <td>040-1532-56070 Sni-Valley Fire – Intergovernmental Agreement</td> <td style="text-align: right;">\$50,000</td> </tr> <tr> <td>040-1533-56070 Fort Osage Fire – Intergovernmental Agreement</td> <td style="text-align: right;">\$25,000</td> </tr> <tr> <td>040-1534-56070 Prairie Township Fire – Intergovernmental Agreement</td> <td style="text-align: right;">\$25,000</td> </tr> <tr> <td>040-1535-56070 Lone Jack Fire – Intergovernmental Agreement</td> <td style="text-align: right;">\$10,000</td> </tr> <tr> <td>040-1536-56070 Inner City Fire District – Intergovernmental Agreement</td> <td style="text-align: right;">\$10,000</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: right;">\$220,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>		Amount authorized by this legislation this fiscal year:	\$220,000	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$220,000	Amount budgeted for this item * (including transfers):	\$220,000	Source of funding (name of fund) and account code number:		FROM:	FROM ACCT:	CARES Act Fund		040-5140-57230 Non-Departmental – Other Operating Supplies	\$220,000	TO:		CARES Act Fund	TO ACCT:	040-1531-56070 Raytown Fire – Intergovernmental Agreement	\$100,000	040-1532-56070 Sni-Valley Fire – Intergovernmental Agreement	\$50,000	040-1533-56070 Fort Osage Fire – Intergovernmental Agreement	\$25,000	040-1534-56070 Prairie Township Fire – Intergovernmental Agreement	\$25,000	040-1535-56070 Lone Jack Fire – Intergovernmental Agreement	\$10,000	040-1536-56070 Inner City Fire District – Intergovernmental Agreement	\$10,000	Total	\$220,000
Amount authorized by this legislation this fiscal year:	\$220,000																																			
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040-1535-56070 Lone Jack Fire – Intergovernmental Agreement	\$10,000																																			
040-1536-56070 Inner City Fire District – Intergovernmental Agreement	\$10,000																																			
Total	\$220,000																																			
PRIOR LEGISLATION	<p>Prior ordinances and (date): #5335 on May 11, 2020</p> <p>Prior resolutions and (date):</p>																																			
CONTACT INFORMATION	<p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>																																			
REQUEST SUMMARY	<p>This ordinance transfers \$220,000 in CARES Act funding previously allocated for first responders in Jackson County to the following fire protection districts in Jackson County, Missouri: Raytown Fire District, Sni-Valley Fire Protection District, Fort Osage Fire Protection District, Prairie Township, Lone Jack, and Inner City Fire Protection District for the purpose of providing reimbursement funding for unanticipated COVID-19 costs from March 1, 2020 to December 30, 2020 such as the purchase of personal of protective equipment (PPE), employee overtime and testing, medical treatment, and virtual operations and any other costs deemed reasonable under CARES Act guidelines. It further authorizes the County Executive to enter into an intergovernmental agreement with the various fire protection districts as to the use of these CARES Act funds.</p>																																			

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Way M. Schulte</i>	Date: <i>6-16-2020</i>
	Finance (Budget Approval): <i>If applicable</i>	APPROVED <small>By Mark Lang at 3:14 pm, Jun 16, 2020</small>
	Division Manager: <i>J. M. [Signature]</i>	Date: <i>6-18-2020</i>
	County Counselor's Office: <i>Bryan [Signature]</i>	Date: <i>6/18/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #5335
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: June 16, 2020

RES # 20447

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
------------------------------	------------------------------	-------------	-----------

040 CARES Act

5140	Non-Departmental - CARES ACT	57230 Other Operating Supplies	\$ 220,000	\$ -
1531	Raytown Fire	56070 Intergovernmental Agreements	-	100,000
1532	Sni-Valley Fire	56070 Intergovernmental Agreements	-	50,000
1533	Fort Osage Fire	56070 Intergovernmental Agreements	-	25,000
1534	Prairie Township Fire	56070 Intergovernmental Agreements	-	25,000
1535	Lone Jack Fire	56070 Intergovernmental Agreements	-	10,000
1536	Inner City Fire	56070 Intergovernmental Agreements	-	10,000

APPROVED
By Mark Lang at 3:14 pm, Jun 16, 2020

\$ 220,000 \$ 220,000

Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$68,276.00 within the 2020 Anti-Crime Sales Tax Fund and authorizing the issuance of payment in the amount of \$68,275.35 to the Missouri State Auditor for services rendered for the audit of the COMBAT tax.

RESOLUTION NO. 20448, June 22, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, by Resolution 19745, dated February 26, 2018, the Legislature did authorize the Missouri State Auditor to conduct a comprehensive performance audit to examine and evaluate the management the County's fiscal, budgetary, and procurement policies and procedures to ensure transparency and accountability to the taxpayers in the expenditure of public funds; and,

WHEREAS, the Legislature further requested the State Auditor to audit the COMBAT tax pursuant to section 29.200.3, RSMo; and,

WHEREAS, the COMBAT audit was conducted in accordance with the Missouri State Auditor's engagement letter dated March 6, 2019, and the Auditor's office has submitted an invoice for its work in the amount of \$68,275.35; and,

WHEREAS, a transfer within the 2020 Anti-Crime Sales Tax Fund is necessary to cover these costs; now therefore,

BE IT RESOLVED, by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2020 Anti-Crime Sales Tax Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Crime Sales Tax Fund COMBAT Administration 008-4401	56790-Other Contractual Services	\$68,276	
008-4401	56010-Auditing and Accounting Svc.		\$68,276

and,

BE IT FURTHER RESOLVED that the Director of the Department of Finance and Purchasing be and hereby is authorized to issue a payment to the Missouri State Auditor in the amount of \$68,275.35.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20448 of June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 008 4401 56790
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
COMBAT Administration
Other Contractual Service
NOT TO EXCEED: \$68,276.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4401 56010
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
COMBAT Administration
Auditing and Accounting Service
NOT TO EXCEED: \$68,275.35

6-18-2020

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20448

Sponsor(s): Crystal Williams

Date: June 22, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A resolution transferring \$68,276 from 008-4401-56790 (COMBAT Administration, Other Contractual Services) to 008-4401-56010 (COMBAT Administration, Auditing and Accounting Services) and authorizing the issuance of payment to the Missouri State Auditor. The payment is for services rendered for the audit of the Jackson County Community Backed Anti-Crime Tax (COMBAT).</p>																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$ 68,276</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$ -0-</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$ 68,276</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$ 68,276</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>FROM:</td> <td></td> </tr> <tr> <td>008-4401-56790 – COMBAT Fund, Administration, Other Contractual Services</td> <td>\$ 68,276</td> </tr> <tr> <td>TO:</td> <td></td> </tr> <tr> <td>008-4401-56010 – COMBAT Fund, Administration, Auditing and Accounting Services</td> <td>\$ 68,276</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$ 68,276	Amount previously authorized this fiscal year:	\$ -0-	Total amount authorized after this legislative action:	\$ 68,276	Amount budgeted for this item * (including transfers):	\$ 68,276	Source of funding (name of fund) and account code number:		FROM:		008-4401-56790 – COMBAT Fund, Administration, Other Contractual Services	\$ 68,276	TO:		008-4401-56010 – COMBAT Fund, Administration, Auditing and Accounting Services	\$ 68,276
Amount authorized by this legislation this fiscal year:	\$ 68,276																		
Amount previously authorized this fiscal year:	\$ -0-																		
Total amount authorized after this legislative action:	\$ 68,276																		
Amount budgeted for this item * (including transfers):	\$ 68,276																		
Source of funding (name of fund) and account code number:																			
FROM:																			
008-4401-56790 – COMBAT Fund, Administration, Other Contractual Services	\$ 68,276																		
TO:																			
008-4401-56010 – COMBAT Fund, Administration, Auditing and Accounting Services	\$ 68,276																		
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): 19745, 2-26-2018</p>																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Gina Robinson, Chief Of Operations, Prosecuting Attorney 816-881-3369</p>																		
<p>REQUEST SUMMARY</p>	<p>A resolution transferring \$68,276 from 008-4401-56790 (COMBAT Administration, Other Contractual Services) to 008-4401-56010 (COMBAT Administration, Auditing and Accounting Services) and authorizing the issuance of payment to the Missouri State Auditor. The payment is for services rendered for the audit of the Jackson County Community Backed Anti-Crime Tax (COMBAT).</p> <p>Resolution 19745, adopted 2-26-2018, requested the Missouri State Auditor to conduct a comprehensive performance audit to examine and evaluate the management of Jackson County's fiscal, budgetary, and procurement policies and procedures to ensure transparency and accountability to the taxpayers in the expenditure of public funds.</p> <p>The Jackson County Legislature requested the State Auditor audit the Jackson County Community Backed Anti-Crime Tax (COMBAT) under Section 29.200.3, RSMo. The COMBAT audit was conducted in accordance with the Missouri State Auditor's engagement letter dated 3-6-2019. Attached to this RLA is a communication form the State Auditor, dated 5-27-2020, and the related invoice for \$68,275.35.</p>																		

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Communication dated 5-27-2020, from the Missouri State Auditor with related invoice	
REVIEW	Department Director: <i>Cheri Peters Baker</i>	Date: <i>6/11/20</i>
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 2:39 pm, Jun 12, 2020
	Division Manager: <i>William M. Schultz</i>	Date: <i>6/15/2020</i>
	County Counselor's Office: <i>Bryan C... ..</i>	Date: <i>6/18/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



NICOLE R. GALLOWAY, CPA
Missouri State Auditor

May 27, 2020

Jackson County Legislature
and County Executive
Jackson County Courthouse
415 E 12th Street
Kansas City, MO 64106

Dear Jackson County Legislature:

The Jackson County Legislature requested the State Auditor audit the Jackson County Community Backed Anti-Crime Tax (COMBAT) under Section 29.200.3, RSMo. Pursuant to our engagement letter dated March 6, 2019, attached please find our invoice in the amount of \$68,275.35 for audit services rendered. Per state law, the city is responsible for paying this audit bill. Payment is now due.

Should you have any questions concerning this invoice, please feel free to contact the audit manager, Todd Schuler, at (573)751-4213.

Sincerely,

A handwritten signature in cursive script that reads "Randall Gordon".

Randall Gordon, M.Acct., CPA, CGAP
Director of Audits

Attachment
RG/sr





NICOLE R. GALLOWAY, CPA
Missouri State Auditor

INVOICE

TO: Jackson County Legislature and County Executive
FROM: Missouri State Auditor's Office
DATE: May 27, 2020
SUBJECT: Invoice for Services Rendered for the Audit of the
Jackson County Community Backed Anti-Crime Tax (COMBAT)
per Section 29.200.3, RSMo

* * * * *

<u>Personal Services</u>	<u>Hours</u>	<u>Cost</u>
Audit Staff	1,027.50	48,788.40
Audit Manager	204.00	15,608.10
Director of Audits	21.00	1,752.30
Director of Quality Control	22.00	1,855.20
Audit Report Preparation	6.75	271.35
Total Amount Due		<u>\$68,275.35</u>

Payment is due within 30 days of above date. Please make check payable to the Missouri State Auditor and mail to P. O. Box 869, Jefferson City, Missouri 65102.



IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION approving the 2020-2021 Jackson County Assessment and Equalization Maintenance Plan.

RESOLUTION NO. 20449, June 22, 2020

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, section 137.115 of the Revised Statutes of Missouri requires the County Assessor, or the equivalent officer in Jackson County, the Director of Assessment, to submit a two-year assessment and equalization maintenance plan to the Legislature; and,

WHEREAS, section 137.115 further requires review and approval of that plan by the Legislature; and,

WHEREAS, the Director of Assessment has submitted a two-year plan, a copy of which is attached hereto, in accordance with the requirements of section 137.115, and monies required for said plan for 2020 have been appropriated by the Legislature for deposit in the Assessment Fund, with funds for 2021 subject to appropriation in the 2021 annual budget; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the attached two-year assessment and equalization maintenance plan for 2020-2021 submitted by the Director of Assessment be and hereby is approved as submitted.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20449 of June 22, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____


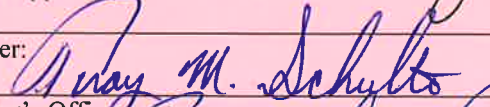


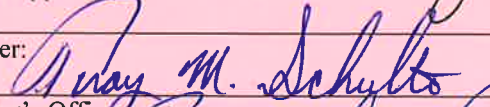


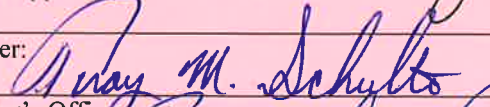

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 20449
 Sponsor(s): Charlie Franklin
 Date: June 22, 2020

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Requesting Legislative approval of the 2020-2021 Reassessment Maintenance Plan as submitted to the State Tax Commission.</u>																			
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="316 571 1203 886"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM ACCT</td> <td></td> <td>\$</td> </tr> <tr> <td>TO ACCT</td> <td></td> <td>\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$ Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):		Amount authorized by this legislation this fiscal year:		\$	Amount previously authorized this fiscal year:		\$	Total amount authorized after this legislative action:		\$	Amount budgeted for this item * (including transfers):		\$	Source of funding (name of fund) and account code number; FROM ACCT		\$	TO ACCT		\$
Amount authorized by this legislation this fiscal year:		\$																		
Amount previously authorized this fiscal year:		\$																		
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Amount budgeted for this item * (including transfers):		\$																		
Source of funding (name of fund) and account code number; FROM ACCT		\$																		
TO ACCT		\$																		
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): Resolution 19071, adopted Monday, February 22, 2016. Resolution 19752, adopted Monday, March 5, 2018.																			
CONTACT INFORMATION	RLA drafted by Gail McCann Beatty, Director of Assessment, (816) 881-3263;																			
REQUEST SUMMARY	The Assessment Department is requesting Legislative approval of the 2020-2021 Reassessment Maintenance Plan as submitted to the State Tax Commission.																			
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																			
ATTACHMENTS	Please see the attached 2020-2021 Reassessment Maintenance Plan as submitted to the State Tax Commission.																			
REVIEW	<table border="1" data-bbox="300 1715 1547 1959"> <tr> <td>Department Director: </td> <td>Date: 6/15/2020</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 6-16-2020</td> </tr> <tr> <td>County Counselor's Office: </td> <td>Date: 6/17/20</td> </tr> </table>		Department Director: 	Date: 6/15/2020	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager: 	Date: 6-16-2020	County Counselor's Office: 	Date: 6/17/20										
Department Director: 	Date: 6/15/2020																			
Finance (Budget Approval): <i>If applicable</i>	Date:																			
Division Manager: 	Date: 6-16-2020																			
County Counselor's Office: 	Date: 6/17/20																			

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.
- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



ASSESSMENT DEPARTMENT
JACKSON COUNTY COURTHOUSE
415 EAST 12TH STREET, SUITE 1M
Kansas City, MO 64106-2752

www.jacksongov.org
(816) 881-1263
FAX (816) 881-1388

Honorable Missouri State Tax Commissioners
Honorable Jackson County Legislature:

June 15, 2020

Attached you will find the Jackson County, Missouri Assessment Department's 2020-2021 Maintenance Plan. The Plan attempts to address all *statutory* elements of the coming assessment cycle under my leadership as Director of Assessment.

Three objectives have been identified for the 2020-2021 Reassessment Cycle:

1. **Implementation of a new CAMA system which we anticipate will be fully installed and functional by the 2025 reassessment.**
2. **Residential New Construction**
3. **Residential Demolition Permits.**

The Chart below shows the current staff, open positions and positions needed per STC to complete the duties of the Assessment Department. The goals identified in this 2020-2021 maintenance plan reflect what can be accomplished given the current staff numbers.

	<i>Residential Appraisers</i>	<i>Commercial Appraisers</i>
<i>Current Staff</i>	8	1
<i>Open Positions</i>	4	5
<i>Positions Needed</i>	30	20

The Jackson County Assessment Department is committed to maintaining and improving the quality of assessments. For the 2021 reassessment, the assessment department will temporarily move away from a mass assessment methodology to a less labor intensive assessment methodology and use a trending method. Trending is a mass assessment valuation methodology where a factor is applied to a group of properties to reflect any changes, increases or decreases, in property values since the last reassessment.

In order for Jackson County to meet statutory requirements and new county ordinance for maintenance and reassessment, it will be necessary to contract these services. Our current staff will continue to resolve the 2019 and 2020 BOE appeals. It will be necessary to contract with an outside vendor to complete the parcel by parcel review that will be needed to implement the new cama system and for the 2023 reassessment.

6/16/2020

The above plans is based on extraordinary assumptions and is contingent upon legislative approval and adequate funding

Our Personal Property units will continue to assist customers, track and maintain required personal property records via walk-in units at two Jackson County, Missouri, locations, one is in Independence and another facility located in Kansas City, as well as by telephone and electronic communication and field review.

The Jackson County, Missouri Assessment Department, though understaffed, has worked diligently this year and we will strive to accomplish the plan set forth while continually evaluating market changes. In the next re-assessment cycle we intend to replace more staff that is needed. We have lost many current staff to retirement, job changes and COVID-19. This plan is based upon the CURRENT staffing situation which enables us to pick up residential new construction, and residential demolition permits and prepare BOE cases throughout the year for 2019 and 2020. Any changes to this plan will be submitted to the State Tax Commission for approval. Please feel free to contact me at 816-881-1009 or email gmbcatty@jacksongov.org if there are any questions or concerns.

Sincerely,



Gail McCann Beatty
Director of Assessment
Jackson County, Missouri

6/16/2020

Page 3 Assessor's Letter

Addendum to Letter

There are currently 76 positions in the Assessment Department plus one seasonal part-time person. In order to meet our statutory obligations for annual maintenance and the 2021 reassessment, we will have to consider outsourcing these tasks. The current number of positions even if all were filled is not adequate. In addition, we have a number of people that are out of the office due to Covid-19.

Assessment is currently focused on 2019 BOE Appeals which are likely to continue into July which leaves us only a few months to complete the tasks noted in our plan. With only 1 commercial appraiser, commercial new construction and review of commercial parcels will be limited.

It is impossible for the department to continue to perform its statutory requirement given the current circumstances which includes BOE Appeals, employee shortage and antiquated software.

While the legislature has approved funding for new software it will take at least 18 months after the signing of a contract for it to be operational and the county will have to contract with an outside source to do a parcel by parcel review to make sure information for a new system is accurate.

The issues in Jackson County did not occur overnight but have been building for many years. If drastic changes are not made, our taxpayers, school districts and other taxing entities will suffer the consequences.

The challenges facing the assessment department can be corrected but will require far more investment from the County. My commitment to this County is to address the issues that have faced us for more than a decade. In order to do this, more resources will have to be invested in staff, equipment and software.

2020-2021 Assessment Maintenance Plan

Jackson County

January 1, 2020 Through December 31, 2021

I. MISSION STATEMENT AND APPROVAL

II. FUNCTIONS AND RESPONSIBILITIES

III. CHARTS AND REPORTS

IV. FORMS TO BE UTILIZED

V. PLAN BUDGET

Mission Statement

The Jackson County Assessor and State Tax Commission shall strive to assess all property in a fair and uniform manner; shall strive to discover, list, and assess all taxable property within the county; shall faithfully and impartially execute this assessment maintenance plan, shall develop assessments based on current market value as of the date of appraisal; shall promptly and efficiently respond to questions, complaints, and needs of taxpayers and assessment officers; and shall uphold the constitution and statutes of the State of Missouri.

2020-2021 Assessment Maintenance Plan

I, Gail McCann Beatty, the duly elected Jackson County Assessor, submit the following assessment maintenance plan for the 2020-2021 assessment maintenance cycle. This plan contains the framework and all of the necessary elements to allow me to carry out my official duties as required by the constitution and laws of the State of Missouri.

2020-2021 Assessment Maintenance Plan Agreement and Approval

The parties to this plan, the County Assessor, the County Commission, and the State Tax Commission, agree to its specific terms as well as these general obligations:

The Assessor will assess all taxable property in the county uniformly and at the statutorily required percentage of market value for the respective property. The actions of the assessor and staff will comply with the requirements found in Article X, Section 3 of the state constitution, Chapters 53, 137, 138 and any other pertinent chapter of the Revised Statues of Missouri.

The County will provide office facilities and the budgetary support, as set out in this agreement, to allow the Assessor and staff to carry out the terms of this agreement and the duties of the Assessors Office.


The State Tax Commission will provide technical assistance, including regular visits by the field representative, educational training, guidelines and other resources to aid the assessor in the execution of this plan. Further, in consideration for the Assessor supplying assessment services in compliance with the terms and obligations of this plan, the state will provide cost-share reimbursement funds to the extent specified in 137.750, RSMo.

It is hereby affirmed by the County, that an Assessment Fund has been established, and that the general revenue funds required of this plan will be deposited into the Assessment Fund.

The undersigned approve and submit this plan.

Jackson County, Missouri

State Tax Commission of Missouri

	6/15/20 Date		
County Assessor		STC Chairman	Date
Presiding Commissioner	Date	STC Commissioner	Date
County Commissioner	Date	STC Commissioner	Date
County Commissioner	Date		

Floor Amendment
December 16, 2019

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE to adopt the annual budget and set forth appropriations for the various spending agencies and the principal subdivisions thereof, for the fiscal year ending December 31, 2020.

ORDINANCE NO. 5292, November 18, 2019

INTRODUCED BY Theresa Galvin, County Legislator

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following amounts are appropriated for the fiscal year ending December 31, 2020, for the spending agencies included within the categories designated below:

<u>APPROPRIATIONS</u>	<u>AMOUNT</u>
<u>General Fund - 001</u>	
Legislature	\$ 2,828,602
County Administration	2,315,071
County Counselor	2,565,470
Internal Services & Taxation	13,729,462
Operations & Public Safety	8,927,003
Courts	35,604,176
Prosecuting Attorney	7,738,042
Sheriff	34,610,708
EHRCC Commission	205,414
Election Boards	5,676,348
Non-Departmental	25,856,782
	<hr/>
<u>Total</u>	\$ <u>140,057,077</u>

Health Fund – 002

Health Services	\$	9,806,157
Operations & Public Safety		239,702
Courts		364,782
Public Administrator		2,037,305
Sheriff		4,936,921
Non-Departmental		8,873,368
<u>Total</u>	\$	<u>26,258,235</u>

Park Fund – 003

Operations & Public Safety	\$	11,595,445
Non-Departmental		4,931,544
<u>Total</u>	\$	<u>16,526,989</u>

Special Road & Bridge Fund – 004

Operations & Public Safety	\$	10,095,349
Non-Departmental		5,793,995
<u>Total</u>	\$	<u>15,889,344</u>

Sewer Fund – 005

Health Services	\$	125,699
<u>Total</u>	\$	<u>125,699</u>

Convention & Sports Complex – 007

Non-Departmental	\$	1,255,342
Sports Authority		5,688,736
<u>Total</u>	\$	<u>6,944,078</u>

Anti-Crime Fund - 008

Courts		3,311,059
Prosecuting Attorney	\$	22,516,650
Sheriff		4,138,825

<u>Total</u>	\$	<u>29,966,534</u>
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Law Enforcement Training Fund – 028

Operations & Public Safety	\$	1,333
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<u>Total</u>	\$	<u>1,333</u>
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E-911 System Fund – 031

Non-Departmental	\$	2,466,025
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<u>Total</u>	\$	<u>2,466,025</u>
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Inmate Security Fund – 036

Sheriff	\$	146,000
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<u>Total</u>	\$	<u>146,000</u>
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Emergency Service & Public Safety – 039

Non-Departmental	\$	405,000
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<u>Total</u>	\$	<u>405,000</u>
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Domestic Abuse – 041

Non-Departmental	\$	168,461
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<u>Total</u>	\$	<u>168,461</u>
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Recorder's Technology Fund – 042

Internal Services & Taxation	\$	131,288
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<u>Total</u>	\$	<u>131,288</u>
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Definitions

As used in this agreement the following words shall have this meaning attributed to them in this subsection:

1. The word "County" means Jackson County, Missouri.
2. The word "Commission" means the State Tax Commission of Missouri.
3. The words "Market Value" mean the most probable price in terms of money which a property will bring if exposed for sale on the open market for a reasonable length of time, providing there is a knowledgeable buyer and seller both aware of the uses to which a property is adapted and for which it is capable of being used. Used synonymously with True Value in Money.
4. For land used for agricultural purposes, the words "Market Value" or "True Value in Money" shall mean the value the land has for agricultural and horticultural use, which is based upon the land's productive capability as set out in Section 137.017 - 137.021.
5. The words "Project", "Plan", or "Agreement" shall mean the assessment maintenance plan.
6. The word "Ownership Maps or Mapping" means all ownership maps and related records which are prepared or compiled by the County under the guidelines of the original mapping contract or a more current mapping/GIS project.
7. The words "Replacement Cost New (RCN)" means the cost, including material, labor, and overhead, that would be incurred in constructing an improvement having the same utility to its owner as the improvement in question, without necessarily reproducing exactly any particular characteristic of the property.
8. The word "Depreciation" means the loss in value of an object, relative to its replacement cost new, whether the loss of value is caused by physical deterioration, economic obsolescence or functional obsolescence.
9. The words "Physical Deterioration" mean the loss of value caused by wear and tear.
10. The words "Economic Obsolescence" mean the loss in value of a property (relative to the cost of replacing it with a property of equal utility) that stems from factors external to the property.
11. The words "Functional Obsolescence" mean the loss in value of a property resulting from changes in tastes, preferences, technical innovations, or market standards.
12. The words "Submitting to Commission" for reports or PRC cards means mailing paper copies or emailing digital PDF or TIF files to localassistance@stc.mo.gov.
13. The words "Index Study" are synonymous with "Manual Level Study."

Real Property

FUNCTIONS AND RESPONSIBILITIES

Responsibility		Job Title and Comments
1.	Public information and public relations - on going.	Director of Assessment; Public Information Officer & Taxpayer Support
2.	Update all property transfers on the mylars/digitized maps, property record cards, work index cards, final alpha cards and/or other related forms. Complete on a quarterly or monthly basis. Ownership data will be maintained to within <u>3</u> months.	GIS Department
3.	Sales information. Obtain, verify and log sales information from all sale letters. Copy corresponding PRC and file with the returned sale letter. Other sources may include certificates of value, real estate agents, appraisers, banks and savings & loans, etc. All sale information will be available for review and use by the Commission.	Commercial Department Residential Department Research Analysts
4.	Building Costs. Obtain and verify current building costs. The new construction log will be utilized to identify and locate new construction samples.	Commercial Department Residential Department Research Analysts
5.	Conduct sale analysis of all available sales. Studies will be conducted to determine the base rates for building costs, land values, and rates of depreciation-both physical and obsolescence.	Commercial Department Residential Department Research Analysts
A)	Building Cost Index for 2021. An index study/manual level study will be completed and submitted by 8 - 30 - 2020 to the Commission for their review and approval. The study will include PRC copies of all index samples.	Commercial Department Residential Department Research Analysts
B)	Depreciation studies will be completed and submitted to the Commission by 8 - 30 - 2020 for review and comment. In addition, studies will be conducted by neighborhood or other strata to identify obsolescence.	Commercial Department Residential Department Research Analysts

Real Property

FUNCTIONS AND RESPONSIBILITIES

Responsibility	Job Title and Comments
<p>C) Land value studies will be conducted by neighborhood and land rates will be established which when properly applied result in a fair and reasonable land value for parcels assessed at market value. These studies will be submitted to the Commission for review and comment by <u>8 - 30 - 2020</u> .</p>	<p>Commercial Department Residential Department Research Analysts</p>
<p>6. Complete interim untrended index study or preliminary manual level study, based on additional average quality, new construction, to be completed and submitted to the Commission by October 1, 2021.</p>	<p>Commercial Department Residential Department Research Analysts</p>
<p>7. <u>Sale Ratio Reports</u> to be submitted to the Sate Tax Commission: Will be conducted by neighborhood or other strata. The object being to determine the relative level of assessment between the county's appraised value and the sale price of the sold property. Complete on a quarterly basis and generate summary by neighborhood or strata, listing the number of sales, the low, high, mean, median and weighted mean ratios, C.O.D., P.R.D. and the time-frame of the sales used within the study. Reports are to be sent to the State Tax Commission by March 31st, June 30th, September 30th, December 31st of each year</p>	<p>Residential Department Research Analysts</p>
<p>8. Recalculate all proposed 2021 land values and improvement costs, up to replacement cost new prior to conducting field review, to be completed by <u>8 / 30 / 2020</u> .</p>	<p>Commercial Department Residential Department Research Analysts</p>
<p>If your county's 2017 Residential and/or Commercial Ratio Study were out of compliance and having a median ratio below 89.99%, a more detailed narrative shall be attached to this 2020-2021 plan detailing specific action(s) in steps 9A – 9H to bring the county in compliance.</p>	
<p>9. Conduct final field review.</p>	<p>Commercial Department Residential Department</p>
<p>A) Inspect recently sold properties to establish bench marks. Update neighborhood sales analysis. Based on the updated neighborhood sales analysis, corrective actions will be outlined and implemented to ensure final 2021 values will reflect local market conditions. This would include adjusting index level/manual adjustment level, neighborhood factors, special units, condition adjustments, site improvement values, etc.</p>	<p>Commercial Department Residential Department Research Analysts</p>

Real Property**FUNCTIONS AND RESPONSIBILITIES**

Responsibility	Job Title and Comments
B) Review, data collect, and photograph all new improvements and additions.	Commercial Department Residential Department
C) Review changes resulting from mapping splits or combinations.	Commercial Department Residential Department
D) Verify accuracy of all physical data, quality grades of improvements, subclassification of land and improvements. Property records will be updated to reflect changes or to correct errors. Take new photographs if none exists, or the improvement's condition has substantially changed.	Commercial Department Residential Department
E) Review land value and apply adjustments as needed.	Commercial Department Residential Department
F) Assign depreciation to improvements. Depreciation will be assigned to reflect the physical condition and obsolescence applied (whether economic or functional) as needed, to ensure the final value reflects current local market conditions. Notes will be listed on the PRC to explain any adjustments.	Commercial Department Residential Department
G) Adjust agricultural land grades where required, changing the agricultural maps and property record cards accordingly.	Residential Department
H) Update review date on property record card.	Residential Department
10. Complete final calculations following field review, data entry, and finalize your estimate of market value.	Commercial Department Residential Department
11. Income. Obtain and verify income and expense information for commercial property. Review records for 2018, 2019, 2020.	Commercial Department
12. Develop appropriate capitalization rates for income producing properties and calculate their values by the income approach.	Commercial Supervisor
13. Prepare notices to taxpayers for increases in value, by June 15th annually.	Director of Assessment Systems Administrator

Real Property

FUNCTIONS AND RESPONSIBILITIES

Responsibility		Job Title and Comments
14.	Conduct informal meetings with taxpayers, completed by <u>July 1st</u> annually.	Appraisal Staff
15.	Prepare for and defend values at board of equalization annually.	Appraisal Staff
16.	Complete the real property assessment roll by July 1st annually.	Director of Assessment Systems Administrator
17.	Submit electronic copy of assessment roll to the Commission for parcel count by August 1st annually.	Director of Assessment Research Analysts
18.	Submit electronic file of appraisal/building data to Commission for ratio study by August 1st of odd numbered years.	Director of Assessment Research Analysts
19.	Provide electronic file of previous two years sales to Commission for ratio study April 15th of even numbered year.	Director of Assessment Research Analysts
20.	If the county is under a Memorandum of Understanding or an Equalization Order by the State Tax Commission, the memorandum and/or order shall be part of the Jackson County Maintenance Plan. The document can be added to the plan in the Additional Pages tab.	N/A
21.	Submit completed electronic file of Yearly Totals for Mapping Transactions, Sales Letters, Livestock Values, Informal Hearings and BOE totals, and Personal Property Totals to the State Tax Commission for January - July by September 1st and August - December by April 15th annually.	Director of Assessment System Administrator

Personal Property

FUNCTIONS AND RESPONSIBILITIES

Responsibility	Job Title and Comments
1. Submit County Personal Property and Business Personal Property Assessment List for the following year to the State Tax Commission by November 20th annually for approval.	Director of Assessment System Administrator
2. Mail State Tax Commission approved personal property assessment forms by February 1st annually.	Director of Assessment System Administrator
3. Process railroad and utility returns for appraisal of locally assessed property by April 20th annually.	Director of Assessment System Administrator
4. Process State Tax Commission approved personal property assessment forms	Director of Assessment System Administrator
5. Prepare second notice to taxpayers whose assessment list has not been received April 1st annually. Track and log late lists, penalties, and waivers.	Director of Assessment System Administrator
6. Complete the personal property assessment roll by July 1st annually.	Director of Assessment System Administrator
Additional Comments:	

Charts and Reports

The following charts and reports have been recommended by the State Tax Commission. We intend to prepare and incorporate into the plan the selected charts and reports by the date shown.

	Date Available
A. Parcel Count. All parcels, both taxable and exempt, including manufactured homes on leased land, REC's, CATV's, and other unmapped parcels where applicable.	Assessment Roll is to be submitted to the State Tax Commission by August 1st annually
B. Proposed budget through December 31, 2021	To be submitted upon being approved or no later than February 28, 2021
C. Phase charts through December 31, 2021	December 31, 2019
D. Personnel Estimation Chart through December 31, 2021	December 31, 2019
E. Employment Schedule through December 31, 2021	December 31, 2019
F. Organization Chart to show overall responsibility and accountability.	December 31, 2019
G. Duties and responsibilities itemized for each personnel position.	December 31, 2019
H. A narrative description of all major phases, including standard procedures and assignments of responsibility.	December 31, 2019
I. Abated property report. To be submitted by November 1, 2021	November 1, 2021
J. Annual Computer Inventory. A summary of disk usage by system users, and anticipated maintenance costs expected for the year. To be submitted by March 31st annually.	March 31st Annually
It is recommended a training outline for all personnel and a detailed field manual for data collectors be maintained in the assessor's office.	
Additional Comments	

FORMS TO BE UTILIZED

The following forms have been recommended by the State Tax Commission. Jackson County intends to incorporate the following forms into the plan. The forms are available for the State Tax Commission's review upon request.

		Date Available
A.	Sales Questionnaire/Letter for mailing.	December 31, 2019
B.	Income and Expense Forms	December 31, 2019
C.	Assessment Change Notice	December 31, 2019
D.	Infomal Hearing Forms	December 31, 2019
E.	Board of Equalization Forms	December 31, 2019
F.	Split Tax Statement Forms	December 31, 2019
G.	Statistical Analysis Forms/Reports	December 31, 2019
H.	Data Verification Forms/Letters for New Construction	December 31, 2019
I.	New Construction Log	Delphi Residential Occupancy New Constr. Database
J.	Project Control Log to track different phases by map sheet	N/A
K.	Map Count Log to track parcel counts by Map Sheet	Exists in the Esri application of all real estate parcels.
L.	Real Estate and Personal Property Assessment Roll	In CAMA (Sigma) and Billing App (Ascend)
M.	Individual and Business Personal Property Lists	Exists in the Ascend Billing Application
N.	Second Notice for Non-Returned Assessment Lists	N/A
COUNTY MAY LIST ADDITIONAL FORMS UTILIZED (OPTIONAL)		
O.		
P.		
Q.		
R.		
S.		
T.		
U.		
V.		
W.		
X.		
Y.		
Z.		

Definitions and Instructions - Page 12 - Page 15

1. The Phase Charts on Page 12 and Page 14 break down the monthly work schedule for each item to be completed by the assessor office. Page 12 is for the even year. Page 14 is for the odd year.
2. Page 13 and Page 15 provides the number of employees estimated to complete each project per month and the average number of employees in the assessor's office.
3. There are 52 weeks in a calendar year. The Phase Chart is based on 48 weeks, allowing 4 weeks of vacation, medical leave, and holidays.
4. Administration - Is the list of the assessor's office work.
5. Number of Parcels - An estimation of the amount of parcels estimated for the tasks.
6. Standard Level of Production - Number of items that can be done by one worker in one day. This is a required field to be complete for the following phases: Change Notices, Public Traffic, Processing Transfers, Map/GiS, Sales Letters, Sales Data Entry, New System Data Entry RP (if applicable), New Const Field Review, New Const Data Entry/Cal, New Const Office Review, Preliminary Calculations, Final Field Review, Final Data Entry/Cal., Final Office Review, PP Prepare/Mail, PP 2nd Notices, Process PP Lists, PP Data Entry, Informal Hearings, BOE Hearings.
7. RP is the abbreviation for Real Property.
8. PP is the abbreviation for Personal Property.
9. Const is the abbreviation for Construction.
10. Cal. is the abbreviation for Calculation.
11. Each box represents 1 week or 5 working days.
12. Enter x or X in each box for the week the work will be completed.
13. Upon entering the Number of Parcels, the Standard Level of Production, and x or X, the form will auto calculate and auto populate the corresponding week box for the work task on Page 13 and Page 15 respectively.

Administration	Number of Parcels per Tasks	Standard Level of Production per Day	January	February	March	April	May	June	July	August	September	October	November	December
Plan & Budget			X											
Change Notices				contracted										
Assmt Roll														
Email Assmt Roll to STC														
Abated Prop														
Computer Inv				X										
Public Traffic	150,000	55	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
Processing Transfers	45,000	50	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
Map/GIS Updates	20,000	20	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
COV Data Char. Letters	25,000	50	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
Sales Data Entry	30,000	50	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
Sales Field Reviews														
Sales to STC Res Ratio									X					
Sales Ratios									X X X X					
Index/Man Lvl									X X X X					
Land Analysis											X X X X	X X X X	X X X X	X X X X
Building/Deprec Study												X X X X	X X X X	X X X X
New System Data Entry RP														
Contract/New Const/Field Review	9,000	15	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
New Const Data Entry/Cal.	9,000	60	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
New Const Office Review	9,000	60	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
Preliminary Calculations	10,000	20												
Final Field Review	10,000	20	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
Final Data Entry/Cal.	50,000	100	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
Final Office Review	50,000	100	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
Parcel Review Contracted														
PP Preparer/Mail					contract Strlram									
PP 2nd Notices					contract Strlram									
Process PP Lists	300,000	90	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
PP Data Entry	150,000	90	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
Informal Hearings	15,000	75												
BOE Hearings	7,000	75	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
STC Hearings														
Define Market Areas														
Hearing Set-Up	10,000	100												
Processing PP after close of book	20,000	50												

PLAN A
Phase Chart 2020

Administration	January	February	March	April	May	June	July	August	September	October	November	December
Change Notices												
Public Traffic	11.36	11.36	11.36	11.36	11.36	11.36	11.36	11.36	11.36	11.36	11.36	11.36
Processing Transfers	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75
Map/GIS Updates	4.17	4.17	4.17	4.17	4.17	4.17	4.17	4.17	4.17	4.17	4.17	4.17
COV Data Char. Letters	2.08	2.08	2.08	2.08	2.08	2.08	2.08	2.08	2.08	2.08	2.08	2.08
Sales Data Entry	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50
New System Data Entry RP												
New Const Field Rev	3.00	3.00	3.00	3.00	3.00			3.00	3.00	3.00	3.00	3.00
New Const Data Entry/Cal.	0.75	0.75	0.75	0.75	0.75			0.75	0.75	0.75	0.75	0.75
New Const Office Review	0.75	0.75	0.75	0.75	0.75			0.75	0.75	0.75	0.75	0.75
Preliminary Calculations											12.50	12.50
Final Field Review	10.00	10.00	10.00									
Final Data Entry/Cal.	5.00	5.00							5.00	5.00	5.00	5.00
Final Office Review	5.00	5.00							5.00		5.00	5.00
Parcel Review Contracted												
PP Prepare/Mail												
PP 2nd Notices												
PP Process Lists	27.78	27.78	27.78	27.78	27.78	27.78						
PP Data Entry	13.89	13.89	13.89	13.89	13.89	13.89						
Informal Hearings					6.67	6.67						
BOE Hearings	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60			
Define Market Areas												
Hearing Set-Up						1.67			1.67			
Processing PP after close of book							3.33	3.33	3.33	3.33	3.33	3.33
Total	90.63	90.63	80.63	70.63	77.30	74.47	29.46	33.96	31.69	41.69	54.19	54.19

Average Number of Employees: 60.79

Administration	Number of Parcels per Tasks	Standard Level of Production per Day	January	February	March	April	May	June	July	August	September	October	November	December
Plan & Budget			X											
Change Notices				contracted										
Assmt Roll														
Email Assmt Roll to STC														
Abated Prop														
Computer Inv														
Public Traffic	150,000	55	X	X	X	X	X	X	X	X	X	X	X	X
Processing Transfers	45,000	50	X	X	X	X	X	X	X	X	X	X	X	X
Map/GIS Updates	20,000	20	X	X	X	X	X	X	X	X	X	X	X	X
COV Data Char Letter	30,000	20	X	X	X	X	X	X	X	X	X	X	X	X
Sales Data Entry	30,000	50	X	X	X	X	X	X	X	X	X	X	X	X
Sales Field Reviews			X											
Sales to STC Res Ratio														
Sales Ratios														
Index/Man Lvl														
Land Analysis														
Building/Deqree Study														
New System Data Entry RP														
Contracted/NewConst/FieldRev	9,000	15	X	X	X	X	X	X	X	X	X	X	X	X
New Const Data Entry/Cal	9,000	60	X	X	X	X	X	X	X	X	X	X	X	X
New Const Office Review	9,000	60	X	X	X	X	X	X	X	X	X	X	X	X
Preliminary Calculations	10,000	20	X	X	X	X	X	X	X	X	X	X	X	X
Final Field Review	10,000	20	X	X	X	X	X	X	X	X	X	X	X	X
Final Data Entry/Cal	50,000	100	X	X	X	X	X	X	X	X	X	X	X	X
Final Office Review	50,000	100	X	X	X	X	X	X	X	X	X	X	X	X
Parcel Review Contracted														
PP Prepare/Mail				contract Sirham										
PP 2nd Notices				contract Sirham										
Process PP Lists	300,000	90	X	X	X	X	X	X	X	X	X	X	X	X
PP Data Entry	150,000	90	X	X	X	X	X	X	X	X	X	X	X	X
Informal Hearings	15,000	75												
BOE Hearings	7,000	75												
STC Hearings														
Processing PP after close of book	20,000	50												
Hearing Set - Up	10,000	150												

Plan A
Phase Chart 2021

Revised: _____

Administration	January	February	March	April	May	June	July	August	September	October	November	December
Change Notices												
Public Traffic	11.36	11.36	11.36	11.36	11.36	11.36	11.36	11.36	11.36	11.36	11.36	11.36
Processing Transfers	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75
Map/GIS Updates	4.17	4.17	4.17	4.17	4.17	4.17	4.17	4.17	4.17	4.17	4.17	4.17
COV Data Char Letter	6.25	6.25	6.25	6.25	6.25	6.25	6.25	6.25	6.25	6.25	6.25	6.25
Sales Data Entry	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50
New System Data Entry RP												
New Const Field Rev	3.00	3.00	3.00	3.00	3.00			3.00	3.00	3.00	3.00	3.00
New Const Data Entry/Cal.	0.75	0.75	0.75	0.75	0.75			0.75	0.75	0.75	0.75	0.75
New Const Office Review	0.75	0.75	0.75	0.75	0.75			0.75	0.75	0.75	0.75	0.75
Preliminary Calculations	12.50	12.50										
Final Field Review	10.00	10.00	10.00									
Final Data Entry/Cal.	5.00	5.00								5.00	5.00	5.00
Final Office Review	5.00	5.00								5.00	5.00	5.00
Parcel Review Contracted												
PP Prepare/Mail												
PP 2nd Notices												
PP Process Lists	27.78	27.78	27.78	27.78	27.78	27.78						
PP Data Entry	13.89	13.89	13.89	13.89	13.89	13.89						
Informal Hearings					5.00	5.00						
BOE Hearings							2.33	2.33				
Processing PP after close of boo							3.33	3.33	3.33	3.33	3.33	3.33
Hearing Set - Up												
Total	106.70	106.70	84.20	74.20	79.20	74.70	33.69	38.19	35.86	45.86	45.86	45.86

Average Number of Employees: 64.25

		Employee Schedule																							
		2020												2021											
# of Emp	Job Description	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December
1	Assessor	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
2	Deputy	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Residential Supervisor	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
2	Res Appr Coordinator/Spec Proj Coordinators	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Residential Senior Appraisers	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
4	Residential Appraisers	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Residential - Clerk	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Senior Commercial Appraiser	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Senior Project Manager	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	System Administrator	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Senior Research Analyst	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
4	Research Analyst	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	BPP Supervisor	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	BPP Audit Appeals Examiner	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
4	Auditors	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
3	BPP-Clerk	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
0	Taxpayer Support-Admin Asst (Acting Sup)	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
4	Lead Clerks	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
16	Clerks	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Taxpayer Assistance - Lead Clerk (Acting Sup)	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
3	Taxpayer Assistance -Clerks	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Special Assessment Supervisor	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Tax & Records Coordinator	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Exemptions Analyst	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Office Administrator	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
1	Tax Payer Assistant Supervisor			x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
0.5	Seasonal Clerk			x	x	x	x	x	x	x	x					x	x	x	x	x	x	x			
2	GIS			x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
60.5	Total Number of Employees																								

Preliminary Budget Summary

Report amounts to nearest \$1.00 increment

Expenditure Summary	Approved 2019	Requested 2020	Projected 2021
Salaries	\$3,766,008	\$4,222,374	To be submitted upon being approved by county or no later than February 28, 2021
Office Expenses and Non-Computer Related Equipment	\$24,620	\$24,620	
Mileage Expense Only	\$113,700	\$113,700	
Education and Training	\$12,000	\$12,000	
Hardware/Software Computer	\$17,900	\$17,900	
Leased Equipment	\$22,000	\$22,000	
Contracts and Other Expenses	\$2,026,890	\$2,008,490	
Total	\$5,983,118	\$6,421,084	

Sources of Revenue Available:	Approved 2019	Requested 2020
County General Revenue	\$0	\$0
Tax Collection Withholding	\$5,088,716	\$4,527,406
State Reimbursement	\$894,402	\$899,643
Other		
Prior Year Net Cash Available December 31		\$994,035
Total	\$5,983,118	\$6,421,084

Current Parcel Count	298,134	299,881
Cost Per Parcel	\$20.07	\$21.41

Vacant Positions		As of 6/15/2020
	3 Senior Residential Appraisers	
	1 Residential Appraiser	
	1 Commercial Appraisal Supervisor	
	4 Senior Commercial Appraisers	
	1 Research Analyst	
	1 Business Personal Property Auditor	
	1 Taxpayer Support Administrator (IPP Supervisor)	
	5 Clerks	



FRANK WHITE, JR.
Jackson County Executive

EXECUTIVE ORDER NO. 20-09

**TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE**

**FROM: FRANK WHITE, JR.
COUNTY EXECUTIVE**

DATE: June 16, 2020

**RE: AMENDMENT TO PERSONNEL RULES- JUNETEENTH ADDITIONAL
FLOATING HOLIDAY**

RECEIVED

JUN 16 2020

MARY JO SPIND
COUNTY CLERK

*JHW
4:30pm*

Pursuant to section 706.1, Jackson County Code, 1984, I hereby promulgate a one-time exception to section 9.2 of the Personnel Rules for Jackson County Employees. Juneteenth is declared an additional floating holiday in 2020 effective immediately.

Frank White, Jr., County Executive

Dated: 6/16/2020





RECEIVED

JUN 17 2020

MARY JO SPINO
COUNTY CLERK

KEP
2:12pm

FRANK WHITE, JR.
Jackson County Executive

EXECUTIVE ORDER NO. 20-10

**To: Members of the Legislature
Clerk of the Legislature**

**From: Frank White, Jr
County Executive**

Date: June 17, 2020

RE: Amendment to the Personnel Rules: Paid Parental Leave

Pursuant to section 706.1, Jackson County Code, 1984, I hereby promulgate the following amendment to Rule 9 of the Jackson County Personnel Rules for Jackson County associates. The amendment shall be effective immediately, and shall apply to all associates who have experienced an eligible birth or adoption within the twelve months prior to its effective date.

Rule 9.21 is amended to read as follows:

Section 9.21 - Family and Medical Leave

- A. This Rule is promulgated pursuant to the requirements of Public Law 103-3, The Family and Medical Leave Act of 1993 and the official rules and regulations promulgated hereunder by the appropriate agency of the United States, (hereinafter referred to simply as "FMLA"). For the purposes of this rule, all provisions of the FMLA, codified as 29 U.S.C. § 2601 *et seq.* (2005), are hereby adopted and incorporated herein by reference as is fully set forth herein, as the official Personnel Rule of Jackson County. The material set forth hereafter is intended to be a summary and clarification of the application of the FMLA to all employees, whether merit or non-merit, of Jackson County, and the official text of said public law and the regulations promulgated hereunder shall govern to the extent of any conflict between said summary and the FMLA.
- B. The Appointing Authority shall grant an eligible employee leave in accordance with the FMLA, not to exceed 12 weeks during any 12 month period or up to 26 weeks of leave in any 12 month period in compliance with the expansion of FMLA under The Support for Injured Servicemembers Act of 2007. To be eligible for this leave,



an employee must have worked at least 12 months for the County and at least 1250 hours in the year immediately preceding the commencement of the leave.

Nothing herein shall prevent the County from discretionary denial or the placement of reasonable limitations or conditions upon privileges otherwise granted under the FMLA in accordance with the terms thereof.

- C. Eligibility. Eligible employees are entitled to a total of 12 weeks leave during any 12 month period for one or more of the following: 1) caring for a spouse, child, or parent with a serious health condition, or 2) the serious health condition of the employee, or 3) an employee's spouse, son, daughter or parent has been notified of an impending call or order to active military duty or who is already on active duty (herein "servicemember"). Employees shall provide their Appointing Authorities with a written statement from a physician certifying the condition for which the leave is required in cases of serious health condition. Eligible employees are entitled to a total of 26 weeks during any 12 month period for an employee whose spouse, son, daughter, parent or next-of-kin is injured or recovering from an injury suffered while on active military duty and who is unable to perform the duties of the servicemember's office, grade, rank, or rating.
- D. Return to Work. When the employee reports for work following family medical leave for their own serious health condition he shall furnish a physician's statement indicating the ability to resume the duties of his regular position to the Appointing Authority who will provide a copy to Human Resources.
- E. Advance Notice. The employee is required to give the Appointing Authority thirty days notice of foreseeable leaves, as well as to make reasonable efforts in scheduling leaves to avoid disrupting the County's business operations, as more specifically set forth in 29 U.S.C. § 2612(e) (2005) of the Act.
- F. Recertification. For pregnancy, chronic or permanent/long term conditions under continuing supervision of a health care provider, the County may request recertification no more often than every thirty (30) days and only in connection with an absence by the employee once the duration of the initial certification has passed. If the employee requests an extension, circumstances described by the previous certification have changed significantly, or the County receives information that casts doubt upon the employee's stated reason for the absence a recertification can be required by the County.

Members of the Legislature

Clerk of the Legislature

June 17, 2020

Page 3

A recertification requested by the County shall be at the employee's expense unless otherwise provided for by the County; and the employee must provide the requested recertification to the County within the time frame requested by the County, which will allow at least fifteen (15) days. Failure to submit the recertification within the allotted timeframe will result in an automatic denial of the employee requested extension or termination of FMLA benefits for an employer requested recertification.

- G. **Married Employees.** In the case where both spouses are employees of the County, their combined total leave in any 12-month period may be limited to 12 weeks to care for a sick parent or 26 weeks to care for a covered injured or ill servicemember. This limitation does not apply to leave taken by either spouse to care for the other who is seriously ill, to care for a child with a serious illness, or to take care of his or her own illness.
- H. **Intermittent Leave.** The employee is entitled to take leave on an intermittent or reduced schedule basis, only when an employee is requesting leave because of a serious health condition, either their own or that of a family member.
- I. **Benefits.** The payment and accrual of sick leave, vacation leave, and payment or accrual of other benefits shall be governed by the medical leave rule (Section 9.11 hereof), except as otherwise required by FMLA and that Jackson County will require that employees substitute accrued paid leave for unpaid FMLA leave in the following order: 1) Accrued sick leave balance will be substituted until such accrual is exhausted; 2) Accrued compensatory time balance will be substituted until such accrual is exhausted; 3) Accrued vacation balance will be substituted until such accrual is exhausted; and 4) All other accrued leave balance. Once all accrued time has been exhausted, employees will be placed on leave without pay status.
- J. **Medical Evaluation.** The Appointing Authority may request an additional medical evaluation at the County's expense for the purpose of granting a family medical leave request or allowing the employee to return to work at any time the medical condition is in question.
- K. **Parental Leave.** FMLA leave in connection with the birth or adoption of a child shall be governed by Rule 9.25 of these Rules

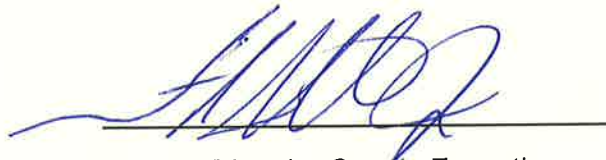
New Rule 9.25 is added, to read as follows:

Section 9.25- Paid Parental Leave.

- A. In order to allow parents time to bond and care for their new child, all regular and appointed employees who are eligible to take leave under the County's family and medical leave policy shall be granted paid parental leave due to birth of the employee's child or the placement within the employee's home of an adopted child in accordance with the following provisions:
1. An eligible employee will receive up to twelve weeks of leave with pay at 100 percent of the employee's base pay per birth or adoption event.
 2. An employee may take paid parental leave intermittently, provided the leave is taken in no less than one week increments and is approved by the employee's manager.
 3. If both parents are eligible employees, each will receive the leave available under subsections (1) and (2) of this section.
 4. Leave will be based on the employee's certified normal rate of pay, not including premiums or overtime.
 5. All paid parental leave will run concurrently with family and medical leave under the County's family and medical leave policy and must be started within 12 weeks following the birth or adoption of a child, unless approved by the Appointing Authority. Paid parental leave will not reduce eligibility for other types of paid and unpaid leaves such as sick leave, vacation, floating holiday, and holiday.

6. An eligible employee must submit a completed employee request for family and medical leave form, requesting FML leave to the human resources office at least 30 days prior to the anticipated date of the leave. To the extent the 30-day notice is not possible, the employee must submit a completed employee request for family and medical leave form to the human resources benefits office as soon as possible.
7. Multiple births or adoptions do not increase the length of leave granted for the birth or adoption event.
8. An eligible employee will be required to furnish an employee request for FMLA form for the birth of child. If applicable, the medical certification requirements for FML leave will govern. The medical documentation must be completed and signed by the individual's health care provider.
9. An eligible employee will be required to furnish appropriate adoption documentation, such as a letter from an adoption agency, or from the attorney in cases of private adoption.
10. Surrogate mothers and sperm donors are excluded from coverage under this policy, as are parents who elect to place their newborn child/children up for adoption.
11. In the unfortunate event that the new child dies during the time of paid parental leave, the leave shall be cancelled, and employee shall be allowed to take bereavement leave and may apply for/request the use of FMLA leave.
12. A fraudulent request for paid parental leave shall be grounds for serious disciplinary action, up to and including termination of employment.

13. An employee must return to work for a minimum of 6 months after taking paid parental leave, or will be required to repay the County for the leave.
14. To be eligible for this leave, an employee must meet the time in County service requirements set out in Rule 9.21.B of these rules



Frank White, Jr., County Executive

Dated: 6/17/2020