

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4727

Sponsor(s): Alfred Jordan

Date: April 13, 2015

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an Ordinance appropriating \$62,000.00 from the Undesignated Fund Balance of the Federal Forfeiture Fund and \$14,250.00 from the Undesignated Fund Balance of the Sheriff's Revolving Fund and authorizing the purchase of vehicles from the Missouri State Highway Patrol as an Acquisition from Other Government.</u></p>																		
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$76,250.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$76,250.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>From: 047-2810 Federal Forfeiture, Undesignated Fund Balance</td> <td>\$62,000.00</td> </tr> <tr> <td>To: 047-4201-58120 Federal Forfeiture, Sheriff's, Vehicles</td> <td>\$62,000.00</td> </tr> <tr> <td>From: 048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance</td> <td>\$14,250.00</td> </tr> <tr> <td>To: 048-4201-58120 Sheriff's Revolving Fund, Sheriff's, Vehicles</td> <td>\$14,250.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$76,250.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$76,250.00	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		From: 047-2810 Federal Forfeiture, Undesignated Fund Balance	\$62,000.00	To: 047-4201-58120 Federal Forfeiture, Sheriff's, Vehicles	\$62,000.00	From: 048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance	\$14,250.00	To: 048-4201-58120 Sheriff's Revolving Fund, Sheriff's, Vehicles	\$14,250.00
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):  Prior resolutions and (date):</p>																		
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																		
<p><b>REQUEST SUMMARY</b></p>	<p>The Sheriff's Office would like to purchase four 2012 Dodge Charges and one 2010 Ford F-150 Pick-up Truck for its fleet from the Missouri State Highway Patrol.</p> <p>The purchase of the vehicles would be made pursuant to Section 1030.2 of the Jackson County Code, as an Acquisitions from Other Government.</p> <p>The Director of Finance and Purchasing also requests the appropriation of funds as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>FROM:</th> <th>TO:</th> </tr> </thead> <tbody> <tr> <td>047-2810 Federal Forfeiture, Undesignated Fund Balance</td> <td>\$62,000.00</td> <td></td> </tr> <tr> <td>047-4201-58120 Federal Forfeiture, Sheriff's, Vehicles</td> <td></td> <td>\$62,000.00</td> </tr> <tr> <td>048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance</td> <td>\$14,250.00</td> <td></td> </tr> <tr> <td>048-4201-58120 Sheriff's Revolving Fund, Sheriff's, Vehicles</td> <td></td> <td>\$14,250.00</td> </tr> </tbody> </table>		FROM:	TO:	047-2810 Federal Forfeiture, Undesignated Fund Balance	\$62,000.00		047-4201-58120 Federal Forfeiture, Sheriff's, Vehicles		\$62,000.00	048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance	\$14,250.00		048-4201-58120 Sheriff's Revolving Fund, Sheriff's, Vehicles		\$14,250.00			
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<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>																		

ATTACHMENTS	Memorandum from Sgt. Dale Covey of the Sheriff's Office and the Vehicle Sales Invoice from the Missouri State Highway Patrol.	
REVIEW	Department Director: <i>[Signature]</i>	Date: <i>4/6/15</i>
	Finance (Budget Approval): <i>If applicable</i> <i>Mary Rasmussen</i>	Date: <i>4/7/15</i>
	Division Manager: <i>Mary Lou Brown</i>	Date: <i>4/13/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
047-2810	Forfeiture	62,000
048-2810	Revolving	14,250

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



JACKSON COUNTY SHERIFF'S OFFICE

INTER-OFFICE MEMO

DATE: 02-25-2015

TO: Barbara Casamento

FROM: Sgt. Dale Covey

SUBJECT: Purchase of four (4) 2012 Dodge Chargers and one (1) 2010 Ford F150 Extended Cab 4X4 truck from the Missouri State Highway Patrol.

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Barbara,

I am sending you this memorandum to inform you that the Jackson County Sheriff's Office is recommending you allow us to purchase four (4) surplus 2012 Dodge Chargers and one (1) surplus 2010 Ford F150 Extended Cab 4X4 truck from the Missouri State Highway Patrol to add to our fleet of emergency vehicles.

The Jackson County Sheriff's Office has funds available to purchase these surplus vehicles, and further, we will have additional funding to outfit each one with emergency equipment by utilizing the same line item.

The cost of the vehicles is set at \$76,250.00. We plan to appropriate \$62,000.00 from 047-4201-58120 of the federal forfeiture fund for the purchase of the Dodge Chargers. There needs to be a new line item, 048-4201-58120, for vehicles in the Revolving Funds. Once that line item is established, \$14,250.00 from the Sheriff's Revolving Funds 048-4201-58120 will be used for the purchase of the 2010 Ford Truck. The truck will be issued to Deputy Marshall Cole, who is covered by the CCP funding.

I have attached a copy of the vehicle sales invoice from the Missouri State Highway Patrol for inclusion to the file.

  
Sgt. Dale L. Covey #29  
Executive Officer

Approved  
Michael Shoop  
3/18/15

MISSOURI STATE HIGHWAY PATROL  
Fleet & Facilities Division  
P.O. Box 568  
Jefferson City, MO 65102  
**VEHICLE SALES INVOICE**

**Ord. 4727**

Invoice Number:  
Page 1 of 1

Under provisions of 43.260 RSMo, the Missouri State Highway Patrol is authorized to sell the following used vehicles.

(1) Year and Make of Vehicle: 2012 Dodge Charger Title Number: \_\_\_\_\_  
Serial Number: 2C3CDXAT8CH190699 P Number: 12063 Price: ~~\$15,750.00~~ \$15,500  
Comments: \_\_\_\_\_ *D/C #29*

(2) Year and Make of Vehicle: 2012 Dodge Charger Title Number: \_\_\_\_\_  
Serial Number: 2C3CDXAT8CH240078 P Number: 12377 Price: ~~\$15,750.00~~ \$15,500  
Comments: \_\_\_\_\_ *D/C #29*

(3) Year and Make of Vehicle: 2012 Dodge Charger Title Number: \_\_\_\_\_  
Serial Number: 2C3CDXAT3CH240084 P Number: 12417 Price: ~~\$15,750.00~~ \$15,500  
Comments: \_\_\_\_\_ *D/C #29*

*g*  
*Egait*  
*STAR*

(4) Year and Make of Vehicle: 2012 Dodge Charger Title Number: \_\_\_\_\_  
Serial Number: 2C3CDXAT1CH240083 P Number: 12449 Price: ~~\$15,750.00~~ \$15,500  
Comments: \_\_\_\_\_ *D/C #29*

(5) Year and Make of Vehicle: 2010 Ford F150 Ext Cab 4X4 Title Number: \_\_\_\_\_  
Serial Number: 1FTFX1EV8AFB91035 P Number: 10531 Price: \$14,250.00  
Comments: Mileage 111,800

*CCP*  
*Yund*

Agency: Jackson County

Address: \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Upon receipt of a check in the amount of \$77,250.00, payable to the Missouri State Highway Patrol, title(s) to the above identified vehicle(s) will be transferred to the above buyer. No guarantee on the used vehicle(s) is expressed or implied by the Missouri State Highway Patrol.

MISSOURI STATE HIGHWAY PATROL

*Jodee Dick*  
By

Fleet Control Coordinator  
Title

12/30/14  
Date