

**REQUEST FOR LEGISLATIVE ACTION**

**EXECUTIVE OFFICE**

Completed by County Counselor's Office:

Res/Ord No.: 19866

Sponsor(s): **Alfed Jordan** **MAY 09 2018**

Date: **May 21, 2018**

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract for the Purchase, Installation and Repair of Whelan Emergency Equipment for use by the Sheriff's Office to 911 Custom of Overland Park, Kansas as a Sole Source.</u></p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department Sheriff's Office Estimated Use \$100,000.00</p> <p>This RLA only approves the term and supply contract. The funds were appropriated through the annual budget adoption. Figures included in the Budget Information section are for informational purposes to provide an estimate of contract value.</p> <p>Prior Year Budget (if applicable):                  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:	
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):                  Prior resolutions and (date): 19473, May 1, 2017</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>The Sheriff's Office requires a Term and Supply Contract to Purchase, Install and Repair Whelan Emergency Equipment on their fleet vehicles. 911 Custom of Overland Park, Kansas is the only authorized dealer in the greater Kansas City Metropolitan Area for Whelan Equipment. Several attempts have been made at bidding Whelan Equipment and Services with only one response and the Whelan website shows 911 Custom to be the only authorized dealer in this area.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Sheriff's Office and the Purchasing Department recommend the award of a Twelve Month Term and Supply Contract for the Purchase, Installation and Repair of Whelan Emergency Equipment for the Sheriff's Office to 911 Custom of Overland Park, Kansas as a Sole Source.</p> <p>This Award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>										
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

COMPLIANCE	<input type="checkbox"/> MBE Goals – N/A <input type="checkbox"/> WBE Goals – N/A <input type="checkbox"/> VBE Goals – N/A	
ATTACHMENTS	Sole Source Memorandum from Capt. Scott Goodman	
REVIEW	Department Director:	Date: Aug 2017
	Finance (Budget Approval): <i>If applicable</i>	Date: 5/9/18
	Division Manager:	Date: 5.9.18
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



OFFICE OF THE  
JACKSON COUNTY  
**SHERIFF**

**TO:** Jackson County Purchasing

**FROM:** Captain Scott Goodman

**DATE:** 04-30-18

**SUBJECT: Sole Source Memorandum**

We are respectfully requesting to again award *911 Customs, LLC., 6970 W. 152<sup>nd</sup> Terrace Overland Park, KS 66223, phone #913-390-8540* to be a sole source vendor. They are the sole provider of Whelan emergency equipment, which, we use exclusively. 911 Customs has been our sole source provider since 2012 and we are very pleased with their performance and would like to continue the business relationship.

Captain Scott Goodman  
Jackson County Sheriff's Office  
Staff Services Commander