

Request for Legislative Action

Res. #21258

Sponsor: Megan L. Marshall

Date: May 1, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21258
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	5/1/2023

Introduction

Action Items: ['Award']

Project/Title:

A Resolution awarding a contract for video closed captioning services for use by the Office of the Clerk of the County Legislature to Granicus of St. Paul, MN, at an actual cost to the County in the amount of \$23,625.00 for 2023, as a sole source purchase.

Request Summary

Resolution 21093 dated November 14, 2022, approved software maintenance for the Clerk of the County Legislature's Granicus software. Granicus, of St. Paul, MN is the developer of software that provides encoding, Open Platform Suite, and Meeting Efficiency Suite to facilitate the Clerk's Office's agenda, journal, and video services for the legislative and committee meetings.

The Clerk's office has a need for closed captioning services for its meeting video software. Granicus of St. Paul, MN, as the County's current vendor for video services, can supply closed captioning services at a cost for 2023 in the amount of \$23,625.00.

The Clerk of the County Legislature recommends the award of a contract to Granicus for closed captioning services as a sole source for the reason that, as the video supplier and software developer, only they can supply these services.

Contact Information

Department:	Clerk of Legislature	Submitted Date:	4/19/2023
Name:	Tedi H. Rowland	Email:	TRowland@jacksongov.org
Title:	Deputy County Clerk	Phone:	816-881-3246

Budget Information

Amount authorized by this legislation this fiscal year:	\$23,625
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$23,625
Is it transferring fund?	No
Single Source Funding:	

Request for Legislative Action

Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	0201 (Clerk of the Legislature)	56663 (Software As A Service)	\$23,625

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
21093	November 14, 2022

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Less than \$50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab. 	

Request for Legislative Action

History

Submitted by Clerk of Legislature requestor: Tedi H. Rowland on 4/19/2023. Comments: Please prepare for the May 1, 2023 agenda. Megan L. Marshall and Manuel Abarca IV will sponsor.

Approved by Department Approver Mary Jo Spino on 4/19/2023 4:23:25 PM. Comments: mjs

Megan Marshall and Manuel Abarca IV will sponsor this legislation.

Approved by Purchasing Office Approver Craig A. Reich on 4/19/2023 4:32:06 PM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 4/19/2023 4:39:47 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 4/20/2023 12:02:50 PM. Comments:

Approved by Executive Office Approver Sylvya Stevenson on 4/20/2023 12:55:49 PM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 4/27/2023 9:36:47 AM. Comments:

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: April 20, 2023

RES #	<u>21258</u>
eRLA ID #:	<u>890</u>

<u>Org Code/Description</u>	<u>Object Code/Description</u>	<u>Not to Exceed</u>
001 General Fund		
0201 Legislature - Clerk of the County	56663 Software As A Service	\$ 23,625
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_____	_____	<u><u>\$ 23,625</u></u>

David Moyer

Budget Office



Invoice

Granicus
Dept CH – Box 19634
Palatine, IL 60055 - 9634

Please remit via ACH to:
Routing #: 022000020 Acct #: 269099115

Date	2/28/2023	Invoice #	162737
Terms	Net 30	Due Date	3/30/2023
P.O. Number			

Bill To
Clerk of the Legislature Jackson County Courthouse 415 E. 12th Street 2nd Floor Kansas City MO 64016 United States

Sold To
Clerk of the Legislature Jackson County Courthouse 415 E. 12th Street 2nd Floor Kansas City MO 64016 United States

Description	Term Start Date	Term End Date	Amount
Recurring Captioning Services <i>Cloud Captioning</i>	2/24/2023	2/23/2024	23,625.00

For any questions about your invoice, please contact us at
AR@granicus.com or 1-800-314-0147

Thank you for your business

Total	\$23,625.00
Amount Due	\$ 23,625.00 USD




MARY JO SPINO

CLERK OF THE COUNTY LEGISLATURE

415 EAST 12TH STREET, 2nd FLOOR
KANSAS CITY, MO 64106
(816) 881-3242
FAX: (816) 881-3234

201 W. LEXINGTON, 2nd FLOOR
INDEPENDENCE, MO 64050
(816) 881-1626
FAX: (816) 881-4473

TO: CRAIG REICH, SENIOR BUYER

FROM: MARY JO SPINO, CLERK OF THE COUNTY LEGISLATURE 

DATE: APRIL 17, 2023

RE: GRANICUS CLOSED CAPTIONING – SOLE SOURCE

Granicus is the County's sole source provider for legislative tracking software primarily used by the County Clerk's Office. Services include closed captioning, agenda and journal preparation, and live streaming for the legislative meetings in Kansas City.