

## Request for Legislative Action

Res. #21035

Sponsor: Theresa Cass Galvin

Date: September 12, 2022

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21035
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	9/12/2022

### Introduction

**Action Items:** ['Transfer']

**Project/Title:**

Transfer funds to cover unforeseen/unbudgeted increases in costs and training.

### Request Summary

Due to the increased number of cases being heard, Jury department requires additional summons envelopes. The cost of interpreters and their use has increased with the number of cases being heard. A lack of Court Reporters (an essential function of the court) has resulted in the court offering training courses to employees which creates an unbudgeted/unforeseen expense. Court Information Technology purchased unbudgeted equipment, supplies, and software for the court reporter training.

### Contact Information

<b>Department:</b>	Circuit Court	<b>Submitted Date:</b>	8/18/2022
<b>Name:</b>	Diane Freed	<b>Email:</b>	diane.freed@courts.mo.gov
<b>Title:</b>	Assistant Director of Finance and Budget, Circuit Court	<b>Phone:</b>	816-881-3317

### Budget Information

Amount authorized by this legislation this fiscal year:	\$89,520		
Amount previously authorized this fiscal year:	\$ 0		
Total amount authorized after this legislative action:	\$89,520		
Is it transferring fund?	Yes		
<b>Transferring Fund From:</b>			
<b>Fund:</b>	<b>Department:</b>	<b>Line Item Account:</b>	<b>Amount:</b>
001 (General Fund)	3001 (Circuit Court)	56810 (Circuit Court Jury)	\$10,000
001 (General Fund)	3001 (Circuit Court)	56793 (Catering Services)	\$2,000
001 (General Fund)	3001 (Circuit Court)	56013 (Banking Fees)	\$42,520
001 (General Fund)	3001 (Circuit Court)	56663 (Software As A Service)	\$5,000
001 (General Fund)	3001 (Circuit Court)	56140 (Travel Expense)	\$30,000

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<b>Transferring Fund To:</b>			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	3001 (Circuit Court)	56230 (Printing)	\$12,000
001 (General Fund)	3001 (Circuit Court)	57601 (Computer, Printer, Accessories)	\$5,000
001 (General Fund)	3001 (Circuit Court)	56756 (Training Expense)	\$23,122
001 (General Fund)	3001 (Circuit Court)	58173 (Computer Equipment/Terminal)	\$19,398
001 (General Fund)	3001 (Circuit Court)	56080 (Other Professional Services)	\$30,000

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
Not Applicable	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

## Request for Legislative Action

### Fiscal Information

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

### History

Submitted by Circuit Court requestor: Diane Freed on 8/18/2022. Comments:

Approved by Department Approver Mary Marquez on 8/19/2022 11:48:47 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 8/19/2022 12:50:28 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/19/2022 4:42:46 PM. Comments:

Approved by Budget Office Approver Mark Lang on 8/23/2022 12:12:30 PM. Comments: The fiscal note is attached.

Approved by Executive Office Approver Sylvia Stevenson on 8/23/2022 9:02:34 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 9/6/2022 9:25:34 AM. Comments:

