

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19104

Sponsor(s): Tony Miller

Date: March 21, 2016

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the Director of Finance and Purchasing to execute an Agreement with Fun Flicks of Lenexa, Kansas for the Parks + Rec Department's Sand Cinema Outdoor Movie Program at a cost to the County not to exceed \$1,756.00.</u></p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$1,756.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,756.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$1,756.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 300-1654-56670 Park Enterprise Fund, Recreation Programs, Rent -Misc.</td> <td>\$1,756.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$1,756.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$1,756.00	Amount budgeted for this item * (including transfers):	\$1,756.00	Source of funding (name of fund) and account code number: 300-1654-56670 Park Enterprise Fund, Recreation Programs, Rent -Misc.	\$1,756.00
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):          Prior resolutions and (date):</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>The Parks + Rec Department is requesting approval of a Contract for Rental Equipment that will be needed for their Sand Cinema Outdoor Movie Program in June and July. The Equipment is being rented from Fun Flicks of Lenexa, KS and the cost will not exceed \$1,756.00.</p> <p>The attached Agreement includes indemnification language that requires the approval of the Legislature.</p> <p>The rental fees for the equipment will be processed on a Purchase Order under Section 1030.5 – Purchases of less than \$5,000.00 of the Jackson County Code.</p>										
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>										
<p><b>ATTACHMENTS</b></p>	<p>Memorandum from Ms. Tina Spallo, Superintendent of Recreation, Parks + Rec Department and the Contracts from Fun Flicks</p>										
<p><b>REVIEW</b></p>	<table border="1"> <tr> <td>Department Director: <i>Michelle Newman</i></td> <td>Date: 3-9-16</td> </tr> <tr> <td>Finance (Budget Approval): If applicable <i>Mary Rasmussen</i></td> <td>Date: 3/9/16</td> </tr> <tr> <td>Division Manager: <i>Mary Jane Brown</i></td> <td>Date: 3/16/16</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: <i>Michelle Newman</i>	Date: 3-9-16	Finance (Budget Approval): If applicable <i>Mary Rasmussen</i>	Date: 3/9/16	Division Manager: <i>Mary Jane Brown</i>	Date: 3/16/16	County Counselor's Office:	Date:		
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Finance (Budget Approval): If applicable <i>Mary Rasmussen</i>	Date: 3/9/16										
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County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.





**JACKSON COUNTY  
Parks + Rec**


22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

**Res. 19104**

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

## MEMORANDUM

To: Barbara Casamento, Purchasing Supervisor

From: Tina Spallo, Superintendent of Recreation 

Date: March 3, 2016

Re: Fun Flicks Contracts

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The Sand Cinema outdoor movie program is heading into its third year and will take place at the Longview Beach. The featured films this year are Cinderella (June 17) and Inside Out (July 15). Crowds of 300 or more will set up blankets and chairs on the beach and watch the movie that begins at 9:00 p.m. each night. Patrons pay a fee of \$5 per car to view the movie and a full service concession stand is available for all your favorite movie snack purchases.

Movies are projected onto a 26 foot high inflated screen provided by Fun Flicks. The Parks + Rec Department have worked with Fun Flicks the past 2 years and have received excellent customer service. Fun Clicks personnel set up the screen and accompanying sound system. The technician is available at the site the entire night to monitor equipment.

If you need further information please do not hesitate to let me know.



*Michael D. Sanders, County Executive*