

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~Ord No.: 4654

Sponsor(s): Theresa Garza Ruiz

Date: August 25, 2014

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Requesting an Ordinance appropriating \$117,885.12 from the undesignated fund balance of the 2014 Grant Fund in acceptance of the Emergency Management Performance Grant (EMPG) awarded to Jackson County Department of Emergency Preparedness by Missouri-State Emergency Management Agency (SEMA).</p>														
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="329 573 1203 919"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$117,885.12</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$117,885.12</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td></td> </tr> <tr> <td>FROM ACCT 010-2810</td> <td>\$117,885.12</td> </tr> <tr> <td>TO ACCT 010-1250-EMPG</td> <td>\$117,885.12</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$115,119.97  Prior Year Actual Amount Spent (if applicable): \$114,119.97</p>	Amount authorized by this legislation this fiscal year:	\$117,885.12	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$117,885.12	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO		FROM ACCT 010-2810	\$117,885.12	TO ACCT 010-1250-EMPG	\$117,885.12
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): #4084 Feb. 2, 2009 (\$59,951.00) #4213 June 14, 2010 (\$124,260.00)  #4364 Oct. 10, 2011 (\$133,200.00) #4483 Nov. 11, 2012 (\$136,143.00)  #4571 Sept. 30, 2013 (\$123,317.26)</p> <p>Prior resolutions and (date):</p>														
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Michael Curry/Director Emergency Preparedness 816-304-4624</p>														
<p><b>REQUEST SUMMARY</b></p>	<p>Requesting an ordinance appropriating \$117,885.12 from the Undesignated Fund Balance of the 2013 Grant in acceptance of the Emergency Management Performance Grant (EMPG) awarded to Jackson County Department of Emergency Preparedness by SEMA. The EMPG grant is a performance based grant that is reviewed and paid by quarter. The award was announced July 9, 2014. (See attached letter dated July 9, 2014) The intent of the award is to assist in funding the Department of Emergency Performance / Jackson County. The grant is a match fund grant and is awarded and renewed on an annual basis. Grant ID 5565</p> <table data-bbox="329 1833 1466 1953"> <tr> <td>TO: 010-Grant Fund: 1250 Emergency Management Performance – 5010 Regular Salary</td> <td>\$81,907.72</td> </tr> <tr> <td>TO: 010-Grant Fund: 1250 Emergency Management Performance – 5040 FICA</td> <td>\$6,265.94</td> </tr> <tr> <td>TO: 010-Grant Fund: 1250 Emergency Management Performance – 7510 Equip. small tools</td> <td>\$2,505.02</td> </tr> <tr> <td>TO: 010-Grant Fund: 1250 Emergency Management Performance – 7010 Supplies</td> <td>\$1,500.00</td> </tr> </table>	TO: 010-Grant Fund: 1250 Emergency Management Performance – 5010 Regular Salary	\$81,907.72	TO: 010-Grant Fund: 1250 Emergency Management Performance – 5040 FICA	\$6,265.94	TO: 010-Grant Fund: 1250 Emergency Management Performance – 7510 Equip. small tools	\$2,505.02	TO: 010-Grant Fund: 1250 Emergency Management Performance – 7010 Supplies	\$1,500.00						
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	TO: 010-Grant Fund: 1250 Emergency Management Performance – 6790 Tech./contract serv \$1,410.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 6620 Rent/Building \$16,950.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 6530 Vehicle Maintenance \$934.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 7110 Other/gas \$1,237.64 TO: 010-Grant Fund: 1250 Emergency Management Performance – 8150 Furniture \$1,250.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 6641 EOC Copier Repair \$1,249.80 TO: 010-Grant Fund: 1250 Emergency Management Performance – 8171 Desktop Computers \$950.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 6710 Dues/Memberships \$75.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 6230 Office Printing \$300.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 6520 EOC Maintenance/radar \$500.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 8171 Laptop Computer \$850.00																
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
ATTACHMENTS	Cover Letter form MARC to Mike Sanders Agreement for Services 2012 – 2013 Previous Resolution 17596																
REVIEW	<table border="1"> <tr> <td>Department Director:</td> <td><i>Michael C...</i></td> <td>Date:</td> <td>8-25-14</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td><i>[Signature]</i></td> <td>Date:</td> <td>8-14-14</td> </tr> <tr> <td>Division Manager:</td> <td><i>[Signature]</i></td> <td>Date:</td> <td>8-18-14</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> <td></td> </tr> </table>	Department Director:	<i>Michael C...</i>	Date:	8-25-14	Finance (Budget Approval): <i>If applicable</i>	<i>[Signature]</i>	Date:	8-14-14	Division Manager:	<i>[Signature]</i>	Date:	8-18-14	County Counselor's Office:		Date:	
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Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund – Undesignated Fund Balance	\$117,885.12

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

**Date:** August 18, 2014

ORD # 4654

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>Grant Fund - 010</b>			
1250 - Emergency Management	45752 - Increase Revenues	117,885	
2810	Undesignated Fund Balance		117,885
2810	Undesignated Fund Balance	117,885	
1250-Emergency	55010 - Regular Salaries		81,908
1250-Emergency	55040 - FICA		6,266
1250-Emergency	57510 - Small Tools/Equip		2,505
1250-Emergency	57010 - Office Supplies		1,500
1250-Emergency	56790 - Other Contractual Serv.		1,410
1250-Emergency	56620 - Rent - Buildings		16,950
1250-Emergency	56530 - Maint & Repair Auto		934
1250-Emergency	57110 - Gasoline		1,238
1250-Emergency	58150 - Office Furniture & Fixtures		1,250
1250-Emergency	56641 - Copier Rental/Maint.		1,250
1250-Emergency	58171 - Personal Computers & Acce		1,800
1250-Emergency	56710 - Dues/Memberships		75
1250-Emergency	56230 - Office Printing		300
1250-Emergency	56520 - Maint. & Repair Equip		500
<b>Budgeting</b>		<b>117,885</b>	<b>117,885</b>

