

AGREEMENT
(Teen Rec Program)

AN AGREEMENT by and between Jackson County, Missouri, a Constitutional Charter County, hereinafter referred to as the "County" and the **MID-AMERICA REGIONAL COUNCIL**, 600 Broadway, Suite 200, Kansas City, MO 64105, a regional planning commission operating pursuant to Sections 251.150 et seq., RSMo, hereinafter referred to as "MARC."

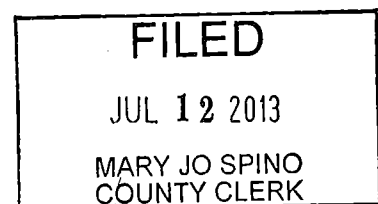
WHEREAS, the County deems it to be in the best interest of its citizenry to support recreational programs and services as provided by MARC and other agencies, under subcontracts with MARC; and,

WHEREAS, this Agreement is entered into pursuant to the provisions of Chapter 70, RSMo, dealing with cooperative agreements; therefore,

The County and MARC agree, in consideration of the following mutual promises and valuable consideration, as follows:

1. **Services.** MARC shall provide teen recreational and athletic programs and services, as is more fully set forth in the proposal attached hereto as Exhibit A. MARC is expressly authorized to enter into a subcontract with the **Guadalupe Center**, for these programs and services upon such terms and conditions as MARC shall deem appropriate, provided that such subcontract shall provide that the County's funds shall be used by the to support recreational and youth development programming activities for the youth in western Jackson County through the Guadalupe Centers, Inc.

2. **Terms of Payment.** Upon the execution of this Agreement, the County shall provide to MARC the lump sum of \$20,610.00 which shall be used for recreational and



athletic programs. The County, through the Legislative Auditor, may approve adjustments to line items listed in MARC's budget/proposal contained in Exhibit A, in an amount not to exceed 10 percent of the total amount of the Agreement, so long as there is no additional total cost to the County.

3. **Annual Report.** MARC shall submit an annual report, including a statement of budgeted and actual expenditures, and other documentation as requested by the Director of Finance and Purchasing to show that the funds paid to MARC by the County were used for the purposes set forth in this Agreement. Said annual report shall be submitted no later than December 31, 2013. Failure to submit this annual report shall disqualify MARC from future funding by the County.

4. **Submission of Documents.** No payment shall be made under this contract unless Guadalupe Center shall have provided to MARC and MARC shall have confirmed to County and Director of Finance and Purchasing its receipt of: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the MARC's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the MARC's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If MARC has previously received County funding, to be eligible for future payments, MARC must submit either an audited financial statement for the MARC's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not

be resubmitted to qualify for payment. No payment shall be made if the contract MARC is out of compliance on any other County contract.

5. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books and records of MARC pertaining to the finances and operations of MARC.

6. **Default.** If MARC shall default in the performance or observation of any term or condition of this Agreement, the County shall give MARC written notice setting forth the default and correction required. Thereafter, if said default by MARC shall continue and not be corrected within ten days of the notice of default, the County may, at its election, terminate the Agreement and take such action in law or equity to recover all funds given to MARC under this Agreement, but not used for the purposes set forth in the Agreement, as the County deems appropriate.

7. **Conflict of Interest.** MARC warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement. MARC shall insure that its subcontractor has made this same warranty.

8. **Employment of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, MARC assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, MARC shall sign an affidavit, attached hereto and incorporated herein as Exhibit

B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

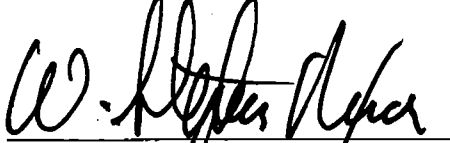
9. **Term.** This Agreement shall be effective as of January 1, 2013, and shall terminate on December 31, 2013. This Agreement may be terminated prior to that date by either party upon written notice delivered thirty days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed as verified by the County's audit as provided in paragraph 5 above.

10. **Equal Opportunity.** In carrying out this Agreement, MARC shall insure that none of the benefits or services of the program are denied to any eligible recipient on the basis of race, color, religion, sex, age, handicap or national origin. MARC shall take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, age, handicap or national origin. Such action shall include but not be limited to, the following: employment or termination, rates of pay or other forms of compensation and selection for training including apprenticeship. MARC shall in all solicitations or advertisements for employees placed by or on behalf of MARC, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap or national origin.

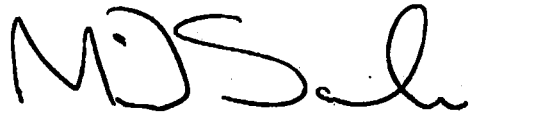
11. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and MARC have executed this Agreement
this 12th day of July, 2013.

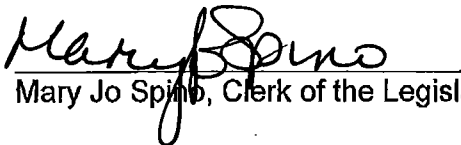
APPROVED AS TO FORM:


W. Stephen Nixon,
County Counselor

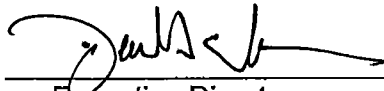
JACKSON COUNTY, MISSOURI


Michael D. Sanders,
County Executive

ATTEST:


Mary Jo Spino, Clerk of the Legislature

MID-AMERICA REGIONAL COUNCIL

By 
Executive Director
Federal I.D. 43-0976432

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$20,610.00 which is hereby authorized.

July 19, 2013
Date


Director of Finance and Purchasing
Account No. 003-7905-56789

79052013601

Teen Rec Program



**OUTSIDE AGENCY FUNDING REQUEST FORM
2013 BUDGET**

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org

Section A: Organization or Agency Information	page 1
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Section A: Organization or Agency Information

Name:	Guadalupe Centers, Inc.		
Address:	1015 Avenida Cesar Chavez		
Phone No:	816.421.1015	Fax:	816.421.1001
Website Address:	www.guadalupecenters.org		
Federal Tax ID No:	44-0610781	Fiscal Year Cycle:	1/1/13-12/31/13
Executive Director:	Cris Medina		
Name and Title of Principal Contact Person:	Diane Rojas		
Phone No:	816.561.6885 ext. 25	Email Address:	drojas@guadalupecenters.org
Submittal of this request has been authorized by:	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <p style="text-align: center; margin: 0;">RECEIVED</p> <p style="text-align: center; margin: 0;">AUG 28 2012</p> <p style="text-align: center; margin: 0;">JACKSON COUNTY AUDITORS OFFICE KANSAS CITY, MISSOURI</p> </div>		
Date:			

Section B: Agency's 2012 and 2013 Revenue Information

Agency's 2013 Projected Revenue Information

Funding Entity	Agency's 2013 Total Projected Revenue Source You Will Request 2013 Funding From	Projected Amount	% of Total Revenue
Federal	DESE, Headstart, MARC & DOL	\$ 1,607,404	15
State	DESE, DFS-FAMIS, CSIPS, CSIPS, SFSP	\$ 5,904,035	54
Jackson County	Combat, Outside Agency	\$ 199,296	2
Other Counties	None	\$ -	0
City	DESE, Kansas City - CDBG, ESG-Hud, Hlth Dept	\$ 1,003,237	9
Charity/Donations	United Way, Foundation, Corporation, Other	\$ 888,266	8
Fundraisers	Agency Special Events	\$ 146,600	1
Other	Year Funds	\$ 1,205,918	11
2013 Total Projected Revenue		\$ 10,954,756	

Agency's 2012 Revenue Information

Funding Entity	Agency's 2012 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal	DESE, Headstart, MARC & DOL	\$ 1,530,861	15
State	DESE, DFS-FAMIS, CSIPS, CSIPS, SFSP	\$ 5,622,890	53
Jackson County	Combat, Outside Agency	\$ 199,296	2
Other Counties	None	\$ -	0
City	DESE, Kansas City - CDBG, ESG-Hud, Hlth Dept	\$ 955,464	9
Charity/Donations	United Way, Foundation, Corporation, Other	\$ 888,266	8
Fundraisers	Agency Special Events	\$ 146,600	1
Other (please list)	Year Funds	\$ 1,205,918	11
2012 Total Revenue		\$ 10,549,295	

If your agency received funding from Jackson County in 2012, please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 148,900	SA TX & Prevention
Mental Health Levy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 50,396	Teen Preg & Gym Rental
2012 Total Jackson County Funding			\$ 199,296	

Did your agency receive funding or resources in 2012 from either of the following?

Mid America Regional Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 197,943
Harvesters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 15,878

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Section B

Section C: 2013 REVISED Program Budget

Complete a separate program budget for each program your agency is applying for funding.

Agency Name: Guadalupe Centers, Inc.

Program Name: Youth Recreational Program

Personal Services			
For each salary request below please attach a job description or duties			
Position / Title	Annual Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Salaries			\$ -
Total Fringe Benefits			\$ -
Total Personal Services			\$ -
Contractual Services			
Gym Facility Rental			\$ 17,220
Gym Facility Liability Insurance			\$ 1,200
			\$ -
			\$ -
			\$ -
			\$ -
Total Contractual Services			\$ 18,420
Supplies			
Office Supplies \$100 per month			\$ 1,200
Athletics Supplies, (Balls, socrebooks, nets, etc.)			\$ 990
			\$ -
			\$ -
			\$ -
			\$ -
Total Supplies			\$ 2,190

Total Program Request \$ 20,610

Section C

Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Guadalupe Centers, Inc.

Program Name: Youth Recreation Program

Proposed Program

Detail functions to be performed by each program.

Funding from Jackson County would be used to support recreational and Youth Development programming activities for the youth in Western Jackson County through the Guadalupe Centers, Inc. (GCI). Funds from Jackson County would be utilized to pay the lease and support the operation of the GCI Youth Center / Gymnasium and to support Recreation and Youth Development for the agency. Separate funding is utilized to hire part time staff, these staff members oversee and coach in the organized athletic program at GCI. This consists of leagues that include soccer, baseball, football, volleyball, and basketball. These funds and the lease of the GCI Youth Center is also used by other agency staff to coordinate and setup social events like teen nights, dances and overnight lock-ins at the Youth Center. They would also monitor and staff the Center's game room and gym facilities. Youth Development staff would also provide summer enrichment camp activities for "tweens" (ages 10 - 14). The Agency runs its youth program in accordance with the Youth Program Standards promoted and supported by YouthNet. Following these standards all staff and volunteers working with youth must pass criminal / child abuse screenings. Staff must also receive training in principles of youth development and first aid. There are currently few Jackson County youth and recreation programs and facilities in the Western half of Jackson County. GCI programs are among the few that receive county funds for these types of services. We have been expanding our youth services to service the Northeast and Eastside communities, partnering with Della Lamb, Don Bosco and other community centers situated in these communities. These partnerships help GCI to reach out to the Latino communities not in the Westside and helps the partnering community centers to offer other services to their growing Latino community.

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Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Guadalupe Centers, Inc.

Program Name: Youth Recreation Program

Participants
Identify the number of participants by County that each program serves.
Jackson, MO
Clay, Platte, Cass, MO
Wyandotte, Johnson, KS
Other Missouri

Target Population
Describe target population and demographics to be served by each program.

The main target population for this program are Latino and urban youth from Western Jackson County. Many of the participants and / or their families are limited English proficient. The programs provided by the Youth Development Program target a wide variety of ages in sports programming that serves youth in beginners leagues for children ages 4 to 6 years of age, and regular leagues for children ages 10 and under, 12 and under, 14 and under, middle school, and high school. Teen diversion groups are established for participating youth 14 to 18. Social and educational programs for the tween segment ages 9 - 14.

Would you provide these services to anyone at your door? **YES** **Answer Yes or No**
 Is anyone denied services? **NO** **Answer Yes or No**

What level of indigents (below poverty level) do you serve?

Please classify your program from the following types by percentage of your agency's overall services:

- Senior Program
- Indigent Program (Below Poverty Level)
- Senior Indigent Program

What criteria do you have for the clients you serve?

% 95 % RECEIVED % AUG 28 2012 JACKSON COUNTY AUDITORS OFFICE KANSAS CITY, MISSOURI

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Agency Name: Guadalupe Centers, Inc.

Program Name: Youth Recreation Program

Clients must be between the ages of 4 and 21 and want to participate in organized athletics.

Service Delivery Area

Identify your specific geographic service delivery area for each program.

The program serves around 1,200 youth and family members of Western Jackson County, through the development, administration and coordination of educational, social, cultural, and recreational activities that enhance the quality of life for our clients and their families. Scheduled program hours are Monday thru Friday, 3:00 PM to 7:00 PM, during the school year. Weekend and summer activities hours will vary. The program targets youth 4 thru 21 years of age. It serves students living in neighborhoods located in the western edge of Jackson County with 47th street as our southern boundary and the river as our northern boundary. This program also serves youth from the increasing Latino Neighborhoods in the Northeast, Eastside, and Truman Corridor.

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

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Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Guadalupe Centers, Inc.

Program Name: Youth Recreation Program

Residency of Jackson County is a requirement for program eligibility and is determined at the initial client assessment that is performed by GCI's case manager. Clients must produce proof of residency (copy of school records, vaccination records, utility bill, etc) prior to being accepted into the program. Documentation is then maintained in the client file and entered into a management information system. Additionally, GCI performs monthly programmatic and financial reports that are overseen by GCI's Health and Human Services Director and shared with CEO and GCI Board of Directors at bi-monthly board meetings.

Approach & Method

List the top three (3) objectives for each program.

1. Provide Youth with caring and trained adults, mentors, and coaches.

2. Provide quality youth programming that is culturally and socially sound.

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Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Guadalupe Centers, Inc.

Program Name: Youth Recreation Program

3. Provide quality adequate facilities that meet national youth program standards and provide a safe environment.

Detail specific methods you will use to achieve these objectives.

We will utilize the standards of youth service development by YouthNet. These standards will guide us in the hiring and training of staff to see that they are appropriate for our program. The standards have defined criteria to help evaluate and establish our curriculum and activities to meet the physical and developmental needs of the youth we work with. The standards also provide guidelines for the physical facilities we utilize.

1

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

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Program Name: Youth Recreation Program

The Centers' Youth Development Program is monitored by United Way of Greater Kansas City and uses their Quality Matters Standards as the basis of program evaluation. Quality Matters is one of three of United Way's community change strategies, and is focused on strengthening out-of-school time programming by providing training and coaching for youth program staff on ways they can better engage children and youth enrolled in their programs, while teaching them valuable life skills along the way. Their staff in partnership with the Francis Institute conduct on site evaluations of the program and reports on staff / participation, interaction, effectiveness of curriculum or activity, and physical impact of environment on activity and client. Evaluation. Their staffs conduct on site evaluations of the program and reports on staff / participation, interaction, effectiveness of curriculum or activity, and physical impact of environment on activity and client.

Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

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WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Mid-America Regional Council**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Mid-America Regional Council**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Dorothy Pope
Authorized Representative's Signature
Director of Financial Affairs
Title

Dorothy Pope
Printed Name
6-26-13
Date

Subscribed and sworn before me this 26th day of June, 2013. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on March 22, 2015.

Mark D. Johnson
Signature of Notary

6-26-13
Date

