

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$25,100.00 from the fund balance of the 2011 Federal Forfeiture Fund and awarding a twelve-month term and supply contract with two twelve-month options to extend for the furnishing of refurbished laptop computers for use by the Sheriff's Office from Telrepcoco of Wallingford, CT, under the terms and conditions of Invitation to Bid No. 57-11.

ORDINANCE #4368, October 31, 2011

INTRODUCED BY James D. Tindall, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids on Invitation to Bid No. 57-11 for the furnishing of refurbished laptop computers for use by the Sheriff's Office in its vehicles; and,

WHEREAS, a total of ten notifications were distributed, and three responses were received, as follows:

<u>BIDDER</u>	<u>COST EACH</u>
Telrepcoco, Wallingford, CT	\$2,510.00
Rugged Depot, Magnolia, TX	\$2,700.00
Turn Key Mobile, Jefferson City, MO	\$3,183.95

WHEREAS, the Sheriff has proposed to use federal forfeiture funds to accomplish this purchase; and,

WHEREAS, the U.S. Treasury Department has authorized the use of these funds; and,

WHEREAS, an appropriation is necessary to place the funds in the appropriate spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the fund balance of 2011 Federal Forfeiture Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
2011 Federal Forfeiture Fund			
Sheriff's Office			
047-4201	47047 - Increase Revenues	\$25,100	
047-2810	Undesignated Fund Balance		\$25,100
047-2810	Undesignated Fund Balance	\$25,100	
047-4201	58171 - Personal Computers		\$25,100

and,

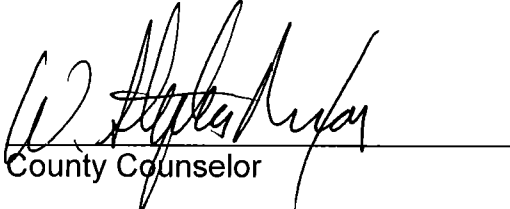
BE IT FURTHER ORDAINED that the contract be awarded as recommended by the Director of Finance and Purchasing and that the Director be and hereby is authorized to execute any and all documents necessary for the contract; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contracts, to the extent that sufficient appropriations to the using spending agency have been made in the then current Jackson County budget.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached Ordinance, Ordinance #4368 introduced on October 31, 2011, was duly passed on October 31, 2011 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 1

This Ordinance is hereby transmitted to the County Executive for his signature.

11-1-11
Date


Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4368.

11-1-2011
Date


Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 047 2810
ACCOUNT TITLE: Federal Forfeiture Fund
Undesignated Fund Balance
NOT TO EXCEED: \$25,100.00

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

October 26 2011
Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

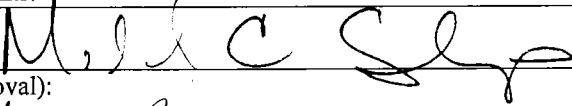
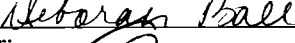

Completed by County Counselor's Office:

~~Res~~ Ord No.: 4368

Sponsor(s): James D. Tindall

Date: Oct. 31, 2011

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an Ordinance appropriating \$25,100.00 from the undesignated Fund Balance of the Federal Forfeiture Fund and awarding a Twelve Month Term and Supply Contract, with Two Twelve Month Options to Extend for the furnishing of Refurbished Laptops for the Sheriff's Office under the Terms and Conditions of Invitation to Bid No. 57-11</u></p>																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$50,200.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$50,200.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>FROM: 047-4201-47047 Federal Forfeiture Fund, Sheriff's, Defaulted Drug Assets</td> <td>\$25,100.00</td> </tr> <tr> <td>TO: 047-2810 Federal Forfeiture Fund, Undesignated Fund Balance</td> <td>\$25,100.00</td> </tr> <tr> <td>FROM: 047-2810 Federal Forfeiture Fund, Undesignated Fund Balance</td> <td>\$25,100.00</td> </tr> <tr> <td>TO: 047-4201-58171 Federal Forfeiture Fund, Sheriff's, Personal Computers</td> <td>\$25,100.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Sheriff's Estimated Use: \$25,100.00</p> <p>The RLA approves the term and supply contract; the funds (after the initial purchase with Federal Forfeiture Funds) were already appropriated through the annual budget adoption. Figures included in the background section for the term and supply contract are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$50,200.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$50,200.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:		FROM: 047-4201-47047 Federal Forfeiture Fund, Sheriff's, Defaulted Drug Assets	\$25,100.00	TO: 047-2810 Federal Forfeiture Fund, Undesignated Fund Balance	\$25,100.00	FROM: 047-2810 Federal Forfeiture Fund, Undesignated Fund Balance	\$25,100.00	TO: 047-4201-58171 Federal Forfeiture Fund, Sheriff's, Personal Computers	\$25,100.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																		
<p>REQUEST SUMMARY</p>	<p>The Sheriff's Office requires a Term and Supply Contract that would allow them to purchase refurbished laptops for their vehicles on an "as needed" basis. Invitation to Bid No. 57-11 was issued to provide for this requirement. The Sheriff's Office would like the initial purchase of 10 refurbished laptops to be purchased with Federal Forfeiture Funds; they will purchase additional laptops on an "as needed" basis through out the remaining term of this Contract. Purchase of laptop computers is permissible under the guidelines for the use of Federal Forfeiture Funds.</p> <p>A total of ten notifications were distributed and three responses were received and evaluated as follows:</p> <table> <tr> <td>Telrepc, Wallingford, CT</td> <td>\$2,510.00 Each</td> </tr> <tr> <td>Rugged Depot, Magnolia, TX</td> <td>\$2,700.00 Each</td> </tr> <tr> <td>Turn Key Mobile, Jefferson City, MO</td> <td>\$3,183.95 Each</td> </tr> </table>	Telrepc, Wallingford, CT	\$2,510.00 Each	Rugged Depot, Magnolia, TX	\$2,700.00 Each	Turn Key Mobile, Jefferson City, MO	\$3,183.95 Each												
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	<p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award for the furnishing of Refurbished Laptops for the Sheriff's Office to Telrepc of Wallingford, CT under the terms and conditions of Invitation to Bid No. 57-11.</p> <p>After the initial purchase with Federal Forfeiture Funds, the award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p> <p>The Director of Finance and Purchasing also requests the appropriation of \$25,100.00 as follows:</p> <table border="0" data-bbox="321 405 1451 590"> <thead> <tr> <th></th> <th style="text-align: right;">FROM:</th> <th style="text-align: right;">TO:</th> </tr> </thead> <tbody> <tr> <td>047-4201-47047 Federal Forfeiture Funds, Sheriff, Default Drug Assets</td> <td style="text-align: right;">\$25,100.00</td> <td></td> </tr> <tr> <td>047-2810 Federal Forfeiture Funds, Undesignated Fund Balance</td> <td></td> <td style="text-align: right;">\$25,100.00</td> </tr> <tr> <td>047-2810 Federal Forfeiture Funds, Undesignated Fund Balance</td> <td style="text-align: right;">\$25,100.00</td> <td></td> </tr> <tr> <td>047-4201-58171 Federal Forfeiture Funds, Sheriff, Personal Computers</td> <td></td> <td style="text-align: right;">\$25,100.00</td> </tr> </tbody> </table>			FROM:	TO:	047-4201-47047 Federal Forfeiture Funds, Sheriff, Default Drug Assets	\$25,100.00		047-2810 Federal Forfeiture Funds, Undesignated Fund Balance		\$25,100.00	047-2810 Federal Forfeiture Funds, Undesignated Fund Balance	\$25,100.00		047-4201-58171 Federal Forfeiture Funds, Sheriff, Personal Computers		\$25,100.00
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
ATTACHMENTS	Abstract of Bids, a Memorandum from Capt. Chris Campbell of the Sheriff's Office and the pertinent pages of Telrepc's bid documents.																
REVIEW	Department Director:  Finance (Budget Approval): If applicable  Division Manager:  County Counselor's Office:	Date: 10-17-11 Date: 10-21-11 Date: 10/20/11 Date:															

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: October 24, 2011

ORD # 4368

Department / Division	Character/Description	From	To
Federal Forfeiture Fund - 047			
	47047 - Increase Revenues	25,100	
2810	Undesignated Fund Balance		25,100
2810	Undesignated Fund Balance	25,100	
4201 - Sheriff	58171 - Personal Computers		25,100
		25,100	25,100

Heberan & Ball 10-21-11

SPECIFICATIONS, CONTINUED

Delivery: Successful Contractor will deliver the laptops, DOB: Destination, freight paid to the following location:

Jackson County Sheriff's Office
 3310 NE Rennau Drive
 Lee's Summit, Missouri 64064

Price Increases: The Successful Contractor may increase prices only when the increase applies to the General Public and is stated officially in writing to Jackson County, Missouri. Price increases shall not take effect against the County until the Successful Contractor has verified the fulfillment of this condition to the reasonable satisfaction of the County's Purchasing Department. No price increase will be allowed in the first twelve (12) months of the Term of the Contract.

Evaluation Process: All bids received that are responsive to the General Conditions, Specifications and other provisions of this Invitation to Bid will be evaluated. An Evaluation Committee made up of Jackson County employees will evaluate bids and make recommendations. Jackson County shall be the sole judge of the bids submitted and its decision shall be final.

QUESTIONS

All questions regarding this Invitation to Bid must be in writing or emailed as detailed under General Conditions, Item Number Five on Page 10 of this Invitation to Bid by 5:00 PM CDT on September 6, 2011. Point of Contact for the Purchasing Department is Barbara Casamento, email address is bcasamento@jacksongov.org. All questions will be answered in the form of Addenda. Failure to follow this procedure may result in the REJECTION OF YOUR BID.

QUOTATION

Include delivery charges in your quotation:

NO	DESCRIPTION	UNIT PRICE
01	CF-30F Refurbished Panasonic Toughbooks as specified herein	\$2510 ⁰⁰

↳ see quote 3407

Delivery Time After Receipt of Purchase Order: 2-wks upon receipt of order for detail line items

SIGNATURE: <i>Ronald Brodeur</i>	DATE: <i>9-9-11</i>
NAME: <i>Ronald Brodeur</i>	PHONE: <i>203-284-5220</i>
TITLE: <i>Sr. Exec. Sales Mgr.</i>	CELL: <i>203 510 9659</i>
COMPANY NAME: <i>Telrepec Inc</i>	FAX: <i>203-294-6051</i>
EMAIL ADDRESS: <i>Rbrodeur@telrepec.com</i>	
WEB ADDRESS: <i>www.telrepec.com</i>	



OFFICE OF THE
JACKSON COUNTY
SHERIFF

SHERIFF
MIKE SHARP
COLONEL
HUGH L. MILLS
COLONEL
BEN C. KENNEY

Barbara Casamento
Purchasing
415 E. Th St. K.C.Mo.
09-22-11

In reference to bid ITB57-11 10 lap top computers the Sheriff's Office request that TelrepcO Inc be awarded the purchase. The specification conforms with the needs of the Sheriff's Office.

The Sheriff's Office request the funding come from the Federal Forfeiture Fund.

This equipment is approved for purchase by The Equitable Sharing for State and Local Law Enforcement Agencies by the Federal Department of Justice.

See attached information

Captain Christopher Campbell