

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19321

Sponsor(s): Greg Grounds

Date: November 28, 2016

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing a Twelve Month Term and Supply Contract for Remediation and Abatement Services for the Department of Corrections and the Facilities Management Department from B & R Insulation of Lenexa, KS under the terms and conditions of Kansas City, Missouri Contract No. EV1782, an existing government contract.</u></p>																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table style="width: 100%;"> <tr> <td style="width: 60%;">Department:</td> <td style="width: 40%;">Estimated Use:</td> </tr> <tr> <td>Department of Corrections</td> <td>\$ 10,000.00</td> </tr> <tr> <td>Facilities Management</td> <td>\$150,000.00</td> </tr> <tr> <td>Total</td> <td>\$160,000.00</td> </tr> </table> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Department:	Estimated Use:	Department of Corrections	\$ 10,000.00	Facilities Management	\$150,000.00	Total	\$160,000.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): 18972, October 26, 2015</p>																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																		
<p>REQUEST SUMMARY</p>	<p>The Department of Corrections and the Facilities Management Department require a Term and Supply Contract for Remediation and Abatement Services. This contract would provide for Remediation and Abatement Services on an as needed for Jackson County buildings.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply Contract for Remediation and Abatement Services for the Department of Corrections and Facilities Management Department to B & R Insulation of Lenexa, Kansas under the terms and conditions of Kansas City, Missouri Contract No. EV 1782, an existing government contract.</p> <p>The Director of Finance and Purchasing recommends the award be made under this contract due to the higher volume discounts offered to larger government entities.</p>																		
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																		
<p>ATTACHMENTS</p>	<p>Memorandums from the Department of Corrections and Facilities Management and the pertinent pages of Kansas City, Missouri Contract No. EV1782</p>																		

REVIEW	Department Director:	Date:
	Finance (Budget Approval): If applicable	Date:
	Division Manager:	Date:
	County Counselor's Office	Date:

[Handwritten signature]

11/17/16

[Handwritten signature]

11/24/16

[Handwritten signature: Mary Lou Brown]

11/22/16

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**JACKSON COUNTY
Facilities Management Division**

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Joseph Tomlinson, Facilities Management Administrator

To: Barbara Casamento, Purchasing Department Supervisor

Date: 11/15/2016

Subject: B & R Insulation Contract Renewal

Barb,

This memorandum is being prepared and submitted in response to your request for information regarding the Facilities Management Division (FMD)'s need for an abatement vendor as well as an estimated dollar amount for upcoming expenditures.

With the increased number of projects being undertaken within FMD buildings, the division often encounters flooring and piping insulation that contains asbestos. These areas require abatement before they are considered safe for inhabitation, once disturbed. With at least two (2) major projects on the 2017 docket, both requiring abatement, I would estimate at least \$150,000.00 spent with B & R this year.

Your consideration in this matter is greatly appreciated.

Thank you,

A handwritten signature in cursive script, appearing to read "Joseph Tomlinson".

Joseph Tomlinson
Facilities Management Administrator

Frank White, Jr., County Executive



JACKSON COUNTY DEPT. OF CORRECTIONS
1300 CHERRY
KANSAS CITY, MISSOURI 64106

TO: Barbara Casamento, Purchasing Supervisor
FROM: Craig Mosher, Facility Administrator
DATE: November 16, 2016
RE: B&R Insulation

B&R Insulation provides air quality testing, microbiological analysis, and confirms the presence of asbestos containing material. The vendor also performs remediation to abate these concerns. A vendor which offers these services is necessary in order to complete accreditation standards.

The Department of Corrections estimates \$10,000 will be spent in 2017 on services provided by B&R Insulation.

CITY OF FOUNTAINS
HEART OF THE NATION



KANSAS CITY
MISSOURI

General Services Department

Procurement Services Division

1st Floor, City Hall
414 East 12th Street
Kansas City, Missouri 64106

Fax: (816) 513-2812

October 27, 2016

Mr. Richard W. Hall
B & R Insulation, Inc.
15001 W. 101st Terr.
Lenexa, KS 66215

Email: brinsul@sbcglobal.net
Fax: 913-492-5502

**Re: Notice to Proceed
Project No. EV1782-03-4 City Wide IDIQ Asbestos Abatement Services**

Dear Mr. Hall:

The effective date of this Contract shall be November 7, 2016. The initial term of the Contract shall be one year from this effective date. The obligation of performance and payment under this Contract do not begin until the Manager of Procurement Services issues a Purchase Order. Annual Wage Order No. 23 and the Missouri Tax Exemption Certificate for this Project are enclosed.

The City will not make any payment under this Contract until you furnish to City sufficient proof from the City's Commissioner of Revenue that shows your compliance with the City's earnings and profits tax and occupational license tax ordinances. If any of your Subcontractors cannot obtain a taxpayer clearance letter, you must inform the City when the substitution of these Subcontractors is made.

Please direct all questions regarding this Contract to Delois Moore, City's Representative at (816) 513-0807.

Sincerely,

Delois Moore
Senior Procurement Officer

cc: Project No. EV1782-03-4