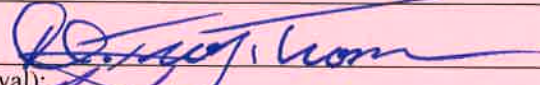


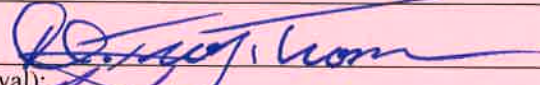


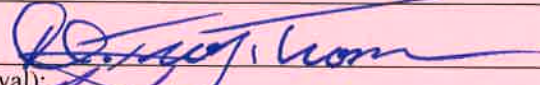




REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res. Ord No.: 18975
 Sponsor(s): Scott Burnett
 Date: October 26, 2015

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Authorizing a Six Month Extension of Term and Supply Contract No. 50-09 for the Furnishing of Mail Services for the Office Services Division of the Finance and Purchasing Department with Strahm Automation and Mailing Services of Kansas City, Missouri.</u>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Office Services Estimated Use: \$100,000.00 Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:							
Amount authorized by this legislation this fiscal year:																	
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Total amount authorized after this legislative action:																	
Amount budgeted for this item * (including transfers):																	
Source of funding (name of fund) and account code number:																	
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): 17240 4/12/10; 18462 4/7/14 and 18869 6/29/15 ; 18432 4/7/14																
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253																
REQUEST SUMMARY	<p>The Director of Finance and Purchasing requests the authorization for a Six Month Extension of Term and Supply Contract No. 50-09 for Mail Services for the Office Services Division of the Finance and Purchasing Department.</p> <p>The Mail Services Term and Supply Contract is a cooperative contract with the County, the City of Kansas City, Missouri, the 16th Judicial Courts of Jackson County, Missouri and the Kansas City, Missouri School District. The requested extension will allow the City of Kansas City, Missouri to issue another joint competitive Invitation to Bid and allow the County to continue to receive the larger discount offered for the higher mail volume of the combined entities.</p> <p>Strahm Automation has agreed to extend our contract pricing and keep our existing discounts until the new contract is rebid and awarded.</p>																
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
ATTACHMENTS	Modification of Contract FV 1004 (Jackson County, Missouri Term and Supply Contract No. 50-09) and current postage rates																
REVIEW	<table border="1" style="width: 100%;"> <tr> <td>Department Director:</td> <td></td> <td>Date:</td> <td>10/9/15</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td></td> <td>Date:</td> <td>10/12/15</td> </tr> <tr> <td>Division Manager:</td> <td></td> <td>Date:</td> <td>10/21/15</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> <td></td> </tr> </table>	Department Director:		Date:	10/9/15	Finance (Budget Approval): <i>If applicable</i>		Date:	10/12/15	Division Manager:		Date:	10/21/15	County Counselor's Office:		Date:	
Department Director:		Date:	10/9/15														
Finance (Budget Approval): <i>If applicable</i>		Date:	10/12/15														
Division Manager:		Date:	10/21/15														
County Counselor's Office:		Date:															

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



MODIFICATION OF CONTRACT

1. Modification No. 5 Effective Date: 08-01-15	2. Contract EV1004 Effective Date: 08-01-10
3. Buyer: Keely Golden, CPPB Telephone Number: (816) 513-0812	5. Supplier – Name and Address THE MAIL COMPANY DBA STRAHM AUTOMATION AND MAIL SERVICE ATTN: KIMBERLY TARPLEY 1700 BROADWAY KANSAS CITY, MO 64108
4. Issued By CITY OF KANSAS CITY, MISSOURI Procurement Services Division 1st Floor, Room 102 W, City Hall 414 East 12 th Street Kansas City, Missouri 64106-2793	

6. **SPECIAL INSTRUCTIONS:** Retain this signed copy of the modification and attach it to the original contract that was previously provided by the Procurement Services Division.

7. Description of Modification

MAILING SERVICES CITY WIDE

Contract **EV1004** is extended for three (3) months, August 1, 2015 through October 31, 2015, at the current pricing, the authority for which is contained in paragraph 3, SPECIAL INSTRUCTIONS AND CONDITIONS.

Taxpayer Clearance Letter. In accordance with City Ordinance No. 010461, if the City renews a contract, the Vendor shall provide new proof of tax compliance dated not more than ninety (90) days prior to the renewal date of the contract. Submission of this proof shall be a condition precedent to the City making the first payment under such renewal. This tax clearance letter may be obtained from the City's Revenue Division at (816) 513-1135 or (816) 513-1083.

All other Terms and Conditions of Contract **EV1004** remain unchanged.

8. City of Kansas City, Missouri

By: **Keely Golden, CPPB**


 Senior Procurement Officer

This Day: 6/4/15

Special Services (Prices below DO NOT include postage - these are for the services only)

Certified Mail	\$3.45
Restricted Delivery	\$8.60
Return Receipt - Electronic	\$1.40
Return Receipt - Mail	\$2.80
Signature Confirmation (Parcels Only) - Retail	\$3.00
Signature Confirmation (Parcels Only)- Electronic	\$2.45
Delivery Confirmation (Parcels Only) - Retail	\$1.05
Delivery Confirmation (Parcels Only) - Electronic	\$0.49

Confirm Delivery Products (includes 1 ounce postage)

Certified Letter	\$6.54
Delivery Confirmation	\$6.99
Signature Confirmation	\$7.56

City of Kansas City, Jackson County and Circuit Court, KCMO School District

\$Rejects \$0.032 per piece
 Non-machinable surcharge \$0.22 per piece

Letters	Full Pay	All Entities	Metering	Fast Forward	Sorting	Total	Savings
Postcards	0.350	Mixed	0.015	0.003	0.010	0.312	0.038
1 oz	0.490	0.284	0.015	0.003	0.010	0.467	0.023
2 oz	0.700	0.439	0.015	0.003	0.010	0.467	0.233
3 oz	0.910	0.699	0.015	0.003	0.010	0.727	0.183
3.5 oz	1.150	0.829	0.015	0.003	0.010	0.857	0.293

Flats	Full Pay	5 digit	Metering	Fast Forward	Sorting	Total	Savings
1 oz	0.980	0.47	0.028	0.003	0.354	0.852	0.128
2 oz	1.200	0.688	0.028	0.003	0.354	1.070	0.130
3 oz	1.420	0.906	0.028	0.003	0.354	1.288	0.132
4 oz	1.640	1.124	0.028	0.003	0.354	1.506	0.134
5 oz	1.860	1.342	0.028	0.003	0.354	1.724	0.136
6 oz	2.080	1.56	0.028	0.003	0.354	1.942	0.138
7 oz	2.300	1.778	0.028	0.003	0.354	2.160	0.140
8 oz	2.520	1.996	0.028	0.003	0.354	2.378	0.142
9 oz	2.740	2.214	0.028	0.003	0.354	2.596	0.144
10 oz	2.960	2.432	0.028	0.003	0.354	2.814	0.146
11 oz	3.180	2.65	0.028	0.003	0.354	3.032	0.148
12 oz	3.400	2.868	0.028	0.003	0.354	3.250	0.150
13 oz	3.620	3.086	0.028	0.003	0.354	3.468	0.152

Parcels	Full Pay	Packages	Metering	Total
1 oz	2.54		0.020	2.560
2 oz	2.54		0.020	2.560
3 oz	2.54		0.020	2.560
4 oz	2.74		0.020	2.760
5 oz	2.94		0.020	2.960

6 oz	3.14	0.020	3.160
7 oz	3.34	0.020	3.360
8 oz	3.54	0.020	3.560
9 oz	3.74	0.020	3.760
10 oz	3.94	0.020	3.960
11 oz	4.14	0.020	4.160
12 oz	4.34	0.020	4.360
13 oz	4.54	0.020	4.560