

Request for Legislative Action

Res. #21457

Sponsor: Legislature as a Whole

Date: October 30, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21457
Sponsor(s):	DaRon McGee	Legislature Meeting Date:	10/30/2023

Introduction

Action Items: ['Authorize']

Project/Title:

Authorizing the purchase of Audio/Visual Equipment for the Eastern Jackson County Courthouse from Harvest Productions of Kansas City, Missouri under the terms and conditions of the Circuit Court of Jackson County, Missouri's Contract No 2353-19-25.

Request Summary

The County Legislature needs to purchase Audio/Visual Equipment for the Eastern Jackson County Courthouse Legislative Chambers.
Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of Audio/Visual Equipment from Harvest Productions of Kansas City, Missouri under the terms and conditions of the Circuit Court of Jackson County, Missouri's Contract No. 2353-19-25, an existing government contract in the amount of \$25,448.90
The Director of Finance and Purchasing recommends the purchase be made under this contract due to the higher volume discounts offered to larger government entities and/or buying groups.

Contact Information

Department:	County Legislature	Submitted Date:	10/11/2023
Name:	Cindy L. Wallace	Email:	cwallace@jacksongov.org
Title:	Senior Assistant Auditor	Phone:	816-881-3312

Budget Information

Amount authorized by this legislation this fiscal year:	\$22,449		
Amount previously authorized this fiscal year:	\$ 0		
Total amount authorized after this legislative action:	\$25,449		
Is it transferring fund?	No		
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
General Fund 001	0112 (Legislature as a Whole)	56733 (Audio/Video Services)	\$25,449

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: See notes	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered.

Request for Legislative Action

History

Submitted by County Legislature requestor: Cindy L. Wallace on 10/11/2023. Comments:

Approved by Department Approver Troy Thomas on 10/11/2023 1:25:39 PM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 10/12/2023 1:00:13 PM. Comments: (1) Contract states 20% discount on new equipment - please have vendor submit manufacturer's list price on items you are ordering so we may check to make sure the 20% discount has been applied; and (2) have the vendor remove the "confidential proposal" label from their quote

Submitted by Requestor Cindy L. Wallace on 10/23/2023 12:32:00 PM. Comments: Per Purchasing Department Request a new document with list price is not attached.

Approved by Department Approver Troy Thomas on 10/23/2023 12:51:39 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 10/25/2023 12:36:46 PM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 10/25/2023 12:49:23 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 10/25/2023 1:19:33 PM. Comments:



Proposal To:

Jackson County, Missouri

For:

Independence Legislative Chamber - 2023 funds

October 6, 2023

Prepared By:

Jason Holmes

Project Number P-1612

LEGISLATIVE CHAMBER

A/V SYSTEM

QTY	DESCRIPTION	NOTES	PRICE	PRICE EXT
1	Extron Electronics 60-1562-02	7" Tabletop TouchLink® Pro Touchpanel - Black	\$1,810.35	\$1,810.35
1	Extron Electronics 60-1515-92	DTP CrossPoint 84 4K IPCP Q SA 2 x 50 Watt St..	\$9,459.45	\$9,459.45
1	QSC CORE 110f-v2	Unified Core with 24 local audio I/O channels, 128x128 to...	\$3,410.10	\$3,410.10
2	QSC TSC-70-G3	Q-SYS 7" PoE Touch Screen Controller for In-Wall Mounting...	\$1,543.05	\$3,086.10
13	Shure MX412D/C	Cardioid-12" Desktop Gooseneck Condenser Microphone...	\$312.97	\$4,068.61
2	QSC SPA-Qf 60x4	4-ch, 60W/ch Q-SYS network audio Amplifier, Lo-Z, FlexIO, ...	\$1,352.70	\$2,705.40
A/V SYSTEM TOTAL				\$24,540.01
EQUIPMENT TOTAL				\$24,540.01
LABOR TOTAL				\$0.00
FREIGHT				\$908.89
LEGISLATIVE CHAMBER TOTAL				\$25,448.90



ACCEPTANCE

FINANCIAL

PAYMENT SCHEDULE

50% Deposit due upon acceptance of proposal. A deposit is required before equipment will be ordered.
 40% Progress upon completion or monthly progress billing.
 10% Final payment upon commissioning of system to owner.

EQUIPMENT TOTAL	\$24,540.01
LABOR TOTAL	\$0.00
FREIGHT	\$908.89
SUBTOTAL	\$25,448.90
TOTAL TAX	\$0.00
PROJECT TOTAL	\$25,448.90

TERMS

ELECTRICAL: Unless specified, any electrical power installation and requirements for the proposed system are not included in this contract and must be provided by a licensed Electrical Contractor. Jackson County, Missouri can provide a licensed electrical contractor or Harvest AV Solutions can provide that service through our sub-contract network for an additional cost.

WARRANTY: Harvest AV Solutions will warranty the proposed system in its entirety for one (1) year from completion. Harvest AV Solutions will warranty the workmanship of the proposed system for a period of five (5) years from the date of completion. Additional warranties or service maintenance agreements can be purchased and implemented at the client's request. **Any existing equipment reutilized for the proposed system will not be warrantied.**

I accept this proposal and hereby authorize Harvest AV Solutions to proceed with the installation of the included systems at the facilities of Jackson County, Missouri constructing at Kansas City, MO as described in the totality of this document. I further authorize Harvest AV Solutions to be granted the facility access that will be required to complete this project in a workmanlike and timely manner and for payment to be made to Harvest AV Solutions. Project cost and pricing are dependent upon a continual flow of work without interruption. If delays are imposed by Jackson County, Missouri or their staff, construction, other building trades or any other party, additional costs may be incurred by Jackson County, Missouri from Harvest AV Solutions. I agree that any additions to and/or deletions from the materials and labor to be provided by my acceptance of this proposal and any resulting change(s) in cost of this project shall only be by way of written change order(s) and shall be valid only after being signed by Jackson County, Missouri and Harvest AV Solutions. This proposal is valid only if accepted in writing by Jackson County, Missouri and deposit payment received. This proposal is valid for 30 days.

ACCEPTANCE

JACKSON COUNTY, MISSOURI

SIGNED

DATE

PRINT NAME

TITLE

HARVEST AV SOLUTIONS

SIGNED

DATE

PRINT NAME

TITLE

PROJECT SUMMARY

LOCATIONS

TOTAL

LEGISLATIVE CHAMBER

\$24,540.01

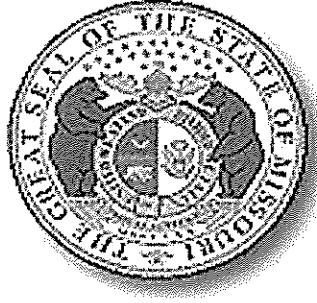
SYSTEMS

TOTAL

A/V SYSTEM

\$24,540.01

SHIPPING, TAXES AND OTHER FACTORS MAY NOT BE REPRESENTED HERE AND WILL APPEAR ON THE ACCEPTANCE PAGE



**CIRCUIT COURT OF JACKSON COUNTY, MISSOURI
415 EAST 12TH STREET;
Purchasing Office; Room 8M East
Kansas City, Missouri 64106**

Date: August 14, 2023

RE: Extension of contract 2353-19-25

This letter shall serve as notification of the Circuit Court's desire to renew Contract 2353-19-25, For Audio/Visual Services and Maintenance for a 1 year period per the renewal terms of the original bid document.

This is the second (2) renewal of three (3) possible renewals of this contract.

All terms and conditions contained in the original agreement are incorporated into this contract renewal as more fully set forth herein.

Bid/Contract Number: 2353-19-25

Commodity: Audio Visual for Sound Systems and Visual Components

Contract Extension Term: August 28, 2023 through August, 27 2024.

Using Department: Court Services

Department Director: Greg Paszkiewicz

Buyer: Terry Shepard

Vendor Contact: Jason Holmes 816-483-3889 X108 Cell 816-4878

Susan Surman 816-612-8170

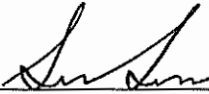
Repair of Sound Systems /Audio Video and New Installations

Escalation Costs allowed per contract for Prevailing Wage increases and equipment upgrades, changes of equipment and costs associated with the changes, justifications required to be approved by the Circuit Court.

LETTER OF CONTRACT EXTENSION
 Bid Number: 2353-19-25

Description	Current Cost of Rate	Proposed Cost same or adjusted Request	Comment or Justification (vendor may attach a separate sheet if space is needed)
Trip Charge Overtime Hours Holiday Hours	.00 .00 .00	No Change	
Trip charge for Non-Warranty Calls Normal Working Hours Holiday Rate	95.00 95.00 142.00	<i>No change</i>	
Percentage Markup Above Manufacture's Material Cost Contractor must provide their material invoice to support the charge for the percentage markup if requested.	20%	20%	To remain the same for contract life.
New Installations Labor: Vendor must be all inclusive, including but not limited to: Implementation i.e. drawings, lifts, bonding, insurance, engineering, programming etc.	Regular Hours \$97.50 Overtime Rate \$146.25 Holiday Rate \$146.25	<i>No change</i>	
Current Prevailing Wage Order: Occupational Title: Communications Technician Section 048	Prevailing Wage 28 Section 048	Prevailing Wage #30 Section 048	

I hereby do agree to renew the existing contract for the terms listed above or as requested changes approved by the Circuit Court. All terms and Conditions of the original Contract #2353-19-25 Remain the same.


Authorized Vendor Signature:  Date: 8/17/23

Printed Name and Title: Susan Surmon, President
Vendor requesting increases must include justification below or in Comment Section: Vendor may add an additional sheet if necessary.

Signature for initiation of contract extension:

As Director of Court Services I  hereby request the initiation of renewal of this extension.
Greg Paszkiewicz

Signature of acceptance of contract extension:

 Date: September 5, 2023
Beverly Newman, Court Administrator

Sincerely,

Terry Shepard
Assistant Director of Purchasing
Circuit Court of Jackson County
Phone: 816-881-1309
E-Mail tshepard@courts.mo.gov

See complete Contract attached as back up to Resolution #21457.



CIRCUIT COURT OF JACKSON COUNTY, MISSOURI
415 EAST 12th Street
Purchasing Office; Room 8M East
Kansas City, Missouri 64106

Date: May 13, 2019
RE: Letter of Award
Bid Number: 2353-19-25
Bid Term: May 10, 2019 through May 9, 2022
Plus three (1) year optional renewals ending May 9, 2024

Dear Jason,

Recently it was announced that Progressive Electronics was low bid for our bid 2353-19-25 Audio Video Systems Replace, Repair and Service, however, upon notification they withdrew their bid stating, "an error was made in our labor calculations which gave us great concern regarding the financial sustainability of the agreement." Therefore, the Circuit Court of Jackson County reverts to the second Low and Best bid which is Harvest Productions as the lowest and best qualified vendor for bid 2353-19-25 Audio Video Systems Replace, Repair and Service. The Circuit Court would like to award this bid to Harvest Productions. We have enjoyed your superior services in the past and we are looking forward to doing business with you once again.

At this time, I would like to request you comply with the terms of our bid document by providing me updates on the following items:

1. Certificate of Liability Insurance
2. A listing of employees (first and last name) who will commonly be working on-site.
3. A copy of your E-Verify documentation.
4. A copy of each employee's (who will be working on site) OSHA 10 hour Occupational and Safety class certification.

If you have any questions regarding this award or any related matter, please do not hesitate to contact me directly at (816) 881-1309 desk phone, (816) 889-8853 work cell or tshepard@courts.mo.gov

Sincerely,

Handwritten signature of Terry Shepard in black ink.

Terry Shepard, CPPB
Assistant Director of Court Services
Circuit Court of Jackson County

Contract Award accepted by: _____
Harvest Productions

Date: 5/14/19 as authorized signature of