

REQUEST FOR LEGISLATIVE ACTION
LEGISLATIVE OFFICE

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20347

Sponsor(s): Tony Miller

Date: January 13, 2020

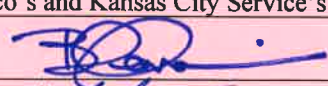

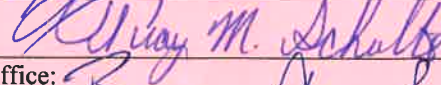
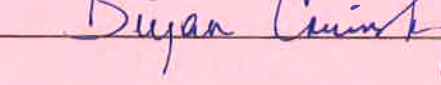
JAN 02 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with one Twelve Month Option to Extend, for the furnishing of Electrical Services for the Parks + Rec Department and the Facilities Management Division of Public Works to Staco Electric Construction of Kansas City, Missouri and Kansas City Service Company of Peculiar, Missouri under the terms and conditions of Invitation to Bid No. 56-19</u></p>																																																																						
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table style="width:100%;"> <tr> <td>Department:</td> <td>Estimated Use:</td> </tr> <tr> <td>Parks + Rec Department</td> <td>\$50,000.00</td> </tr> <tr> <td>Facilities Management</td> <td>\$25,000.00</td> </tr> <tr> <td>Total</td> <td>\$75,000.00</td> </tr> </table> <p>This RLA only approves the term and supply contract. The funds will be appropriated through the annual budget adoption. Figures included in the Budget Information section are for informational purposes to provide an estimate of contract value.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$	Department:	Estimated Use:	Parks + Rec Department	\$50,000.00	Facilities Management	\$25,000.00	Total	\$75,000.00																																																				
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PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):																																																																						
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253																																																																						
REQUEST SUMMARY	<p>The Parks + Rec Department and the Facilities Management Division of the Public Works Department require a Term and Supply Contract for the furnishing of Electrical Services. The Purchasing Department issued Invitation to Bid No. 56-19 to meet those requirements.</p> <p>A total of thirty-seven notices were distributed and seven responses were received, one of which was rejected as non-compliant and the following six responses were evaluated:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Description</th> <th>Black & McDonalds</th> <th>Max Electric</th> <th>Staco</th> <th>KC Service</th> <th>Alpha Energy</th> <th>Pro Circuit</th> </tr> </thead> <tbody> <tr> <td>Under \$75,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Electrician Inside RT</td> <td>\$99.00</td> <td>\$105.00</td> <td>\$81.00</td> <td>\$89.00</td> <td>\$89.18</td> <td>\$72.00</td> </tr> <tr> <td>Electrician Inside OT</td> <td>\$124.00</td> <td>\$150.00</td> <td>\$115.00</td> <td>\$106.00</td> <td>\$121.50</td> <td>\$105.00</td> </tr> <tr> <td>Electrician Outside RT</td> <td>N/B</td> <td>\$115.00</td> <td>\$81.00</td> <td>\$89.00</td> <td>\$94.08</td> <td>N/B</td> </tr> <tr> <td>Electrician Outside OT</td> <td>N/B</td> <td>\$170.00</td> <td>\$115.00</td> <td>\$106.00</td> <td>\$137.42</td> <td>N/B</td> </tr> <tr> <td>Laborer RT</td> <td>N/B</td> <td>\$68.00</td> <td>\$35.00</td> <td>\$81.00</td> <td>\$60.62</td> <td>\$60.00</td> </tr> <tr> <td>Laborer OT</td> <td>N/B</td> <td>\$105.00</td> <td>\$45.00</td> <td>\$95.00</td> <td>\$87.23</td> <td>\$88.00</td> </tr> <tr> <td>Engineer RT</td> <td>N/B</td> <td>\$98.50</td> <td>\$75.00</td> <td>\$89.00</td> <td>\$83.70</td> <td>N/B</td> </tr> <tr> <td>Engineer OT</td> <td>N/B</td> <td>\$148.00</td> <td>\$98.00</td> <td>\$106.00</td> <td>\$121.85</td> <td>N/B</td> </tr> </tbody> </table>	Description	Black & McDonalds	Max Electric	Staco	KC Service	Alpha Energy	Pro Circuit	Under \$75,000							Electrician Inside RT	\$99.00	\$105.00	\$81.00	\$89.00	\$89.18	\$72.00	Electrician Inside OT	\$124.00	\$150.00	\$115.00	\$106.00	\$121.50	\$105.00	Electrician Outside RT	N/B	\$115.00	\$81.00	\$89.00	\$94.08	N/B	Electrician Outside OT	N/B	\$170.00	\$115.00	\$106.00	\$137.42	N/B	Laborer RT	N/B	\$68.00	\$35.00	\$81.00	\$60.62	\$60.00	Laborer OT	N/B	\$105.00	\$45.00	\$95.00	\$87.23	\$88.00	Engineer RT	N/B	\$98.50	\$75.00	\$89.00	\$83.70	N/B	Engineer OT	N/B	\$148.00	\$98.00	\$106.00	\$121.85	N/B
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Truck Driver RT	N/B	\$96.00	\$46.00	\$81.00	\$83.70	N/B
Truck Driver OT	N/B	\$146.00	\$60.00	\$95.00	\$121.85	N/B
Over \$75,000						
Electrician Inside RT	\$82.00	\$105.00	\$81.00	\$89.00	\$90.85	\$82.00
Electrician Inside OT	\$110.00	\$150.00	\$115.00	\$106.00	\$125.69	\$114.00
Electrician Outside RT	N/B	\$115.00	\$81.00	\$89.00	\$95.85	N/B
Electrician Outside OT	N/B	\$170.00	\$115.00	\$106.00	\$140.00	N/B
Laborer RT	N/B	\$68.00	\$35.00	\$81.00	\$61.76	\$68.00
Laborer OT	N/B	\$105.00	\$45.00	\$95.00	\$88.87	\$94.00
Engineer RT	N/B	\$98.50	\$75.00	\$89.00	\$85.28	N/B
Engineer OT	N/B	\$148.00	\$98.00	\$106.00	\$124.14	N/B
Truck Driver RT	N/B	\$96.00	\$46.00	\$81.00	\$85.28	N/B
Truck Driver OT	N/B	\$146.00	\$60.00	\$95.00	\$124.14	N/B
Percentage Mark-Up	20%	15%	10%	15%	8.5%	30%

Pursuant to Section 1054.6 of the Jackson County Code, the Parks + Rec Department, the Facilities Management Division of Public Works and the Purchasing Department recommend the split award of a Twelve Month Term and Supply Contract, with one Twelve Month Option to Extend, for the furnishing of Electrical Services to Staco Electric Construction of Kansas City, Missouri and Kansas City Service Company of Peculiar, Missouri under the terms and conditions of Invitation to Bid No. 56-19 as the lowest and best bids received.

This award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input checked="" type="checkbox"/> MBE Goals Goals for this Invitation to Bid were set at 9.5% MBE; 11.7% WBE and 9.5% VBE <input checked="" type="checkbox"/> WBE Goals Staco is going to meet the 9.5% MBE and 11.7% WBE and is a certified WBE firm <input type="checkbox"/> VBE Goals Kansas City Service will exceed the goals for MBE at 12% and WBE at 12% Contractor's Utilization Plans for both vendors have been approved	
ATTACHMENTS	Abstract of Bids, Recommendation Memorandums from Parks + Rec and Facilities Management and the pertinent pages of Staco's and Kansas City Service's bid documents.	
REVIEW	Department Director: 	Date: 12.27.19
	Finance (Budget Approval): If applicable 	Date: 12/31/19
	Division Manager: 	Date: 1/2/2020
	County Counselor's Office: 	Date: 1/8/2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

ABSTRACT OF BIDS

NO	DESCRIPTION	UNIT	QTY	Black and McDonalds KCMO AMOUNT	Shaw Electrical KCMOP AMOUNT	Max Electric Grandview MO AMOUNT	Staco Electric KCMO AMOUNT	Kansas City Service AMOUNT
	Invitation to Bid No. 56-19 Electrical Services Opens: 2:00 PM, CST on 11/5/2019							
	Total Items 01 - 05			<i>see bid</i>	<i>see bid</i>	719.00	433.00	508.00
	Total Items 06 - 10			<i>see bid</i>	<i>see bid</i>	719.00	433.00	508.00

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED

ON: NOV. 5, 2019 BY Mark Spino
 CLERK OF THE LEGISLATURE
Barbara Agamone
 PURCHASING

ABSTRACT OF BIDS

Invitation to Bid No. 56-19		Alpha	Pro Circuit	MO		
Electrical Services		Energy	KC MO			
Opens: 2:00 PM, CST on 11/5/2019		KC MO				
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT
	Total Items 01 - 05			589.85	193.00	
	Total Items 06 - 10			602.84	208.00	

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED

ON: 11-5-19, BY [Signature]
 CLERK OF THE LEGISLATURE
 PURCHASING



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Barbara Casamento, Purchasing Administrator,
Purchasing Department

FROM: John Johnson, Superintendent, Park Operations

DATE: November 12, 2019

SUBJECT: ITB 56-19 Electrical Services

The Parks+Rec Department recommends a split awarding of this contract to KC Service and Staco Electric, the two bidders with the best pricing for the electrical service categories that Parks will use for this service.

We recommend having two vendors due to the unpredictability of emergency electrical repairs. Having two options allows the department to go with one that can respond most quickly if the need arises.

Our **projected usage** during the next twelve months is \$50,000.

003-1602-56510 - \$50,000

Please let me know if you have questions or need additional information. Thanks.



Frank White, Jr., County Executive



JACKSON COUNTY
Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Barbara Casamento, Purchasing Supervisor

Date: 12/3/2019

Subject: ITB 56-19 Electrical Services

Barbara,

This memorandum is being prepared and submitted in response to your request for information regarding the Facilities Management Division (FMD)'s recommendation for a electrical vendor as well as an estimated dollar amount for upcoming expenditures.

After careful consideration of the three vendors whom submitted bids, Facilities would like to recommend Staco for electrical services. I would estimate at least a potential \$25,000.00 for the next calendar year.

Your consideration in this matter is greatly appreciated.

Thank you,

A handwritten signature in cursive script that reads "R Gerla".

Rick Gerla
Facilities Management Administrator

all bids and make a recommendation. Jackson County shall be the sole judge of the bids submitted for this Invitation to Bid and its decision will be final.

10.0 QUESTIONS

- 10.1 All Questions regarding this Invitation to Bid must be in writing and e-mailed as detailed under General Conditions, Item Number Five (5) on Page Ten (10) of this Invitation to Bid by **October 29, 2019 by 5:00 p.m., CDT.** Point of contact for this Invitation to Bid is Katie Bartle, e-mail address: kmbartle@jacksongov.org.
- 10.2 All answers to questions will be published on the County's website in the form of Addenda. Respondents must check for Addenda prior to submitting their proposal.
- 10.3 Bidders and their agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must follow this procedure. Bidders or their agents may not contact any other County staff regarding matters covered by this Invitation to Bid during the solicitation and evaluation process. Inappropriate contact are grounds for REJECTION of the Bidder's submission.

11.0 QUOTATION

11.1 Provide pricing for projects bid valued at **\$75,000 OR LESS** (No Prevailing Wage Required)

NO	OCCUPATIONAL TITLE	HOURLY RATE REGULAR TIME	HOURLY RATE OVERTIME
1.0	Electrician – Inside Wireman	81.00	115.00
2.0	Electrician – Outside Lineman	81.00	115.00
3.0	Laborer	35.00	45.00
4.0	Operating Engineer	75.00	98.00
5.0	Truck Driver	46.00	60.00
	Total of Lines 1.0 – 5.0	318.00	433.00

11.2 Provide pricing for projects bid valued at **MORE THAN \$75,000** (Annual Wage Order 26 Applies)

NO	OCCUPATIONAL TITLE	HOURLY RATE REGULAR TIME	HOURLY RATE OVERTIME
6.0	Electrician – Inside Wireman	81.00	115.00
7.0	Electrician – Outside Lineman	81.00	115.00
8.0	Laborer	35.00	45.00
9.0	Operating Engineer	75.00	98.00
10.0	Truck Driver	46.00	60.00
	Total of Lines 6.0 – 10.0	318.00	433.00

11.3 Percentage Mark-Up for Materials 10 %

11.4 Hours of Service – State the service hours with applicable days per week and point of contact with phone number for service calls.

Regular Service Hours Available: Monday - Friday / 6:00am until 5:00pm

Regular Service Designated Representative Contact: Brian Maddox 816-765-7112

Overtime Service Hours Available: Weekdays after 5:00pm until 6:00am - Weekends and Holidays

Overtime Service Designated Representative Contact: Brian Maddox 816-765-7112

11.5 Number of Years in Business: 45

11.6 References: Please attach references separately.

SIGNATURE: 	DATE: 10/23/19
NAME (PRINT): Jeff Linscott	PHONE: 816-765-7112
TITLE (PRINT): Treasurer	CELL: 816-807-5959
COMPANY NAME (PRINT): Staco Electric Construction Company	FAX: 816-765-1202
E-MAIL ADDRESS (PRINT): jlinscott@stacoelectric.com	
E-MAIL ADDRESS FOR PO'S (PRINT): jlinscott@stacoelectric.com	
URL (PRINT): www.stacoelectric.com	

all bids and make a recommendation. Jackson County shall be the sole judge of the bids submitted for this Invitation to Bid and its decision will be final.

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11.0 QUOTATION

11.1 Provide pricing for projects bid valued at **\$75,000 OR LESS** (No Prevailing Wage Required)

NO	OCCUPATIONAL TITLE	HOURLY RATE REGULAR TIME	HOURLY RATE OVERTIME
1.0	Electrician – Inside Wireman	\$89.00	\$106.00
2.0	Electrician – Outside Lineman	\$89.00	\$106.00
3.0	Laborer	\$81.00	\$95.00
4.0	Operating Engineer	\$89.00	\$106.00
5.0	Truck Driver	\$81.00	\$95.00
	Total of Lines 1.0 – 5.0	\$429.00	\$508.00

11.2 Provide pricing for projects bid valued at **MORE THAN \$75,000** (Annual Wage Order 26 Applies)

NO	OCCUPATIONAL TITLE	HOURLY RATE REGULAR TIME	HOURLY RATE OVERTIME
6.0	Electrician – Inside Wireman	\$89.00	\$106.00
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8.0	Laborer	\$81.00	\$95.00
9.0	Operating Engineer	\$89.00	\$106.00
10.0	Truck Driver	\$81.00	\$95.00
	Total of Lines 6.0 – 10.0	\$429.00	\$508.00

15% Mark up on materials

11.4 Hours of Service – State the service hours with applicable days per week and point of contact with phone number for service calls.

Regular Service Hours Available: 7-3:30 M-F

Regular Service Designated Representative Contact: Steven Mize

Overtime Service Hours Available: 3:30^P - 7:00^A M-F 24hrs weekend

Overtime Service Designated Representative Contact: Steven Mize

11.5 Number of Years in Business: 9

11.6 References: Please attach references separately.

SIGNATURE:	DATE:
NAME (PRINT): Steven J Mize	PHONE: 816-456-8553
TITLE (PRINT): Owner	CELL: 816-456-8553
COMPANY NAME (PRINT) Kansas City Service Company	FAX: 816-525-3286
E-MAIL ADDRESS (PRINT) seve.mize@kcserviceinc.com	
E-MAIL ADDRESS FOR PO'S (PRINT) tonya.m@kcserviceinc.com	
URL (PRINT): <u>www.kcserviceinc.com</u>	