



FRANK WHITE, JR.
Jackson County Executive

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SEP 24 2025

MARY JO SPINO
COUNTY CLERK

del 3:00 pm (ED)

EXECUTIVE ORDER NO. 25-16

**TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE**

**FROM: FRANK WHITE, JR.
JACKSON COUNTY EXECUTIVE**

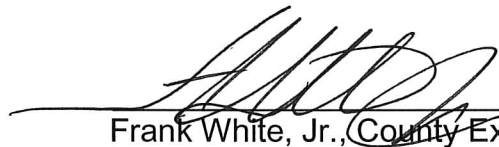
DATE: SEPTEMBER 24, 2025

RE: NAMING DIRECTOR OF FINANCE

I hereby make the following appointment:

Cheryl Colter is appointed as Director of Finance, occasioned by the retirement of Bob Crutsinger on 9/30/2025. Ms. Colter's resume is attached.

9/24/2025
Date


Frank White, Jr., County Executive

CHERYL L. COLTER

Certified Public Accountant (CPA)

Certified Public Finance Officer (CPFO)

Certified Internal Auditor (CIA)

Certified Fraud Examiner (CFE)

Independence, MO 64055

ColterCPA@aol.com

Home Phone: 816-673-1281

Cell Phone: 573-690-1819

PROFESSIONAL OBJECTIVE

Professional growth in the Jackson County Finance Department.

EXPERIENCE

Jackson County, Missouri, 415 E. 12th St., Kansas City, MO 64106

(2008 to Present)

Deputy Director of Accounting

Duties of this position:

- Prepare Annual Comprehensive Financial Reports (ACFRs) for Jackson County and the Jackson County, Missouri, Revised Pension Plan
- Test and implement Workday financial software
- Lead Request for Proposal (RFP) Committee for audit services
- Coordinate accounting training for the department
- Audit liaison/Implement audit recommendations
- Research and implement Governmental Accounting Standards Board (GASB) pronouncements
- Pension accounting

- Supervise Accounts Payable, 1099 preparation, inter-departmental billings, and capital asset accounting
- Approve utility invoices, insurance invoices, outside agency invoices, and payroll withholdings for payment
- Prepare/approve journal entries, including year-end accruals
- Prepare or approve bank reconciliations for over 12 bank accounts
- Prepare State pension reports and Census Bureau surveys
- Respond to information requests, including Sunshine Law requests

City of Overland Park, Kansas, 8500 Santa Fe Drive, Overland Park, KS 66212

(2007 to 2008)

Supervisor, Finance and Accounting

Started in this newly created position when the 2006 Annual Comprehensive Financial Report (ACFR) development was in process and accepted responsibility for completing it prior to the annual audit. Other duties included:

- Procurement of a new audit firm one year ahead of schedule
- 2007 ACFR/Single Audit Coordination
- Audit liaison
- Bank Administrator
- Backup Purchasing Card Administrator
- Reconcile and monitor Capital Improvement Project (CIP) cash balances
- Supervise monthly investment purchasing, recording, and annual expanded powers reporting
- Train, monitor, coach, and evaluate four to five accountants
- Plan and coordinate cross-training of accounting duties

Missouri State Auditor's Office (SAO), P.O. Box 869, Jefferson City, MO 65102

(1988 to 2007)

Senior Auditor II

Began my professional career as an Audit Assistant with the State Auditor's Office and advanced through the various professional staff levels to Senior Auditor II.

- Draft audit plans, programs, and reports for performance/operational and financial audits of state agencies, state funds and programs, counties, cities, and villages
- Train, monitor, supervise, and evaluate up to five staff per audit
- Assess risk, evaluate internal controls based on the COSO control framework, and execute audit tests designed to detect waste, fraud, and abuse.
- Discuss audit issues with auditee personnel throughout the audit and conduct entrance and exit conferences with auditees, including appointed and elected officials
- Coordinate annual ACFR and Single Audit work to be completed by three audit crews at the Dept. of Social Services to comply with state and federal guidelines and deadlines

EDUCATION

Bachelor of Science in Business Administration

Functional Major: Accounting

University of Central Missouri, Warrensburg, MO 64093

Graduated Summa Cum Laude

SOFTWARE EXPERIENCE

JD Edwards Enterprise One, Mitchell Humphrey FMS, Workday, Microsoft Suite, and Adobe Acrobat