

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res./Ord No.: 18672

Sponsor(s): Bob Spence

Date: November 24, 2014

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: A resolution transferring \$43,105 in soft salary savings within the 2014 Facilities Management budget to make repairs and upgrades to the heating system at the Downtown Courthouse.</p>																				
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="326 516 1192 1014"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$43,105</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$43,105</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$43,105</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>FROM:</td> <td></td> </tr> <tr> <td>001-1204-55010 – Regular Salaries</td> <td>\$43,105</td> </tr> <tr> <td>TO:</td> <td></td> </tr> <tr> <td>001-1204-58020 – Facilities, KC, Buildings and Improvements</td> <td>\$33,105</td> </tr> <tr> <td>001-1204-57370 – Facilities, KC, Building Operating Supplies</td> <td>\$10,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$43,105	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$43,105	Amount budgeted for this item * (including transfers):	\$43,105	Source of funding (name of fund) and account code number:		FROM:		001-1204-55010 – Regular Salaries	\$43,105	TO:		001-1204-58020 – Facilities, KC, Buildings and Improvements	\$33,105	001-1204-57370 – Facilities, KC, Building Operating Supplies	\$10,000
Amount authorized by this legislation this fiscal year:	\$43,105																				
Amount previously authorized this fiscal year:	\$0																				
Total amount authorized after this legislative action:	\$43,105																				
Amount budgeted for this item * (including transfers):	\$43,105																				
Source of funding (name of fund) and account code number:																					
FROM:																					
001-1204-55010 – Regular Salaries	\$43,105																				
TO:																					
001-1204-58020 – Facilities, KC, Buildings and Improvements	\$33,105																				
001-1204-57370 – Facilities, KC, Building Operating Supplies	\$10,000																				
<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																				
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Scott George, Asst. Director Public Works/ Senior Operations Manager, 816-847-7071</p>																				
<b>REQUEST SUMMARY</b>	<p>This resolution requests the transfer of soft savings in salaries in Facilities Management to cover additional building improvements and building supplies within the Facilities Management division. Improvements include additional repairs and upgrades to the Downtown Courthouse heating system.</p>																				

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: Earl Newill, Acting Director <i>Earl Newill</i>	Date: 11/18/2014
	Finance (Budget Approval): If applicable <i>Alphonse S Ball</i>	Date: 11-19-14
	Division Manager: <i>[Signature]</i>	Date: 11-20-14
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
2810	Undesignated Fund Balance	\$142,894

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

