

REQUEST FOR LEGISLATIVE ACTION

MAY 21 2019

Completed by County Counselor's Office:

Res. Ord No.: 20167
 Sponsor(s): Tony Miller
 Date: June 3, 2019

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract with Three Twelve Month Options to Extend for the furnishing of Live Bait for Resale for use by Parks + Rec to J&J Enterprises of Butler, MO under the terms and conditions of Invitation to Bid 8-19.</u>																																																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 75%;">Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Parks + Rec Estimated Use: \$34,000</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:																																							
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PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): 18426 (March, 2014)																																																
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Katie Bartle, Senior Buyer, 816-881-3465																																																
REQUEST SUMMARY	<p>Parks + Rec requires a term and supply contract for the furnishing of Live Bait for Resale. The Purchasing Department issued Invitation to Bid 8-19 in response to those requirements.</p> <p>A total of ten notifications were distributed and one response was received from J&J Enterprises of Butler, MO and was evaluated as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>U/M</th> <th>PRICE EACH</th> </tr> </thead> <tbody> <tr> <td>1.0</td> <td>Minnows, Small</td> <td>LB</td> <td>\$10.00</td> </tr> <tr> <td>2.0</td> <td>Minnows, Medium</td> <td>LB</td> <td>\$10.00</td> </tr> <tr> <td>3.0</td> <td>Minnows, Large</td> <td>LB</td> <td>\$9.50</td> </tr> <tr> <td>4.0</td> <td>Night Crawlers</td> <td>Dozen Cup</td> <td>\$1.70</td> </tr> <tr> <td>5.0</td> <td>Red Worms aka Red Wigglers</td> <td>Dozen</td> <td>\$1.70</td> </tr> <tr> <td>6.0</td> <td>Frozen Shad</td> <td>Dozen</td> <td>\$3.00</td> </tr> <tr> <td>7.0</td> <td>Frozen Skipjack</td> <td>Dozen</td> <td>\$4.50</td> </tr> <tr> <td>8.0</td> <td>Chicken Livers</td> <td>LB</td> <td>\$1.20</td> </tr> <tr> <td>9.0</td> <td>Minnow tank water conditioner</td> <td>Gallon</td> <td>\$95.00</td> </tr> <tr> <td>10.0</td> <td>Minnow tank filters</td> <td>Each</td> <td>\$10.00</td> </tr> <tr> <td>11.0</td> <td>Styrofoam minnow buckets</td> <td>Dozen</td> <td>\$22.00</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department recommends the award of a Twenty-Four Month Term and Supply Contract with Three Twelve Month Options to Extend for the furnishing of Live Bait for use by Parks + Rec to J&J Enterprises of Butler, MO under the terms and conditions of Invitation to Bid 8-19 as the lowest bid received.</p>	NO.	DESCRIPTION	U/M	PRICE EACH	1.0	Minnows, Small	LB	\$10.00	2.0	Minnows, Medium	LB	\$10.00	3.0	Minnows, Large	LB	\$9.50	4.0	Night Crawlers	Dozen Cup	\$1.70	5.0	Red Worms aka Red Wigglers	Dozen	\$1.70	6.0	Frozen Shad	Dozen	\$3.00	7.0	Frozen Skipjack	Dozen	\$4.50	8.0	Chicken Livers	LB	\$1.20	9.0	Minnow tank water conditioner	Gallon	\$95.00	10.0	Minnow tank filters	Each	\$10.00	11.0	Styrofoam minnow buckets	Dozen	\$22.00
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals No Goals Assigned <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Recommendation Memo from Parks + Rec, Abstract of Bids Received, Pertinent pages of J&J Enterprises' bid	
REVIEW	Department Director:	<i>Diaine Kinzy</i> Date: 5/16/19
	Finance (Budget Approval): If applicable	<i>[Signature]</i> Date: 5/21/19
	Division Manager:	<i>Gay [Signature]</i> Date: 5-21-19
	County Counselor's Office:	<i>Bryan Conroy</i> Date: 5/21/2019

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Katie M. Bartle
FROM: Bob McMillin – Supt. Golf & Marina’s
DATE: April 17, 2019
SUBJECT: Bid No. 8-19 Live Bait

Parks + Rec recommend J & J Enterprises, Butler MO, as the best bid on Live Bait for resale at our three Marina’s.

Annual usage of \$ 34,000

Account: 300-1653-57034

Thank You,

Bob



Frank White, Jr., County Executive

ABSTRACT OF BIDS

ITB: 8-19

Date: 4/2/19

COMMODITY: Live Bait

J&J
Enterprises

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1.0 Minnows, Small LB 1 \$ 10.00

2.0 Minnows, Medium LB 1 \$ 10.00

3.0 Minnows, Large LB 1 \$ 9.50

4.0 Night Crawlers DZ Cup 1 \$ 1.40

5.0 Red Worms aka Red Wigglers DZ 1 \$ 1.70

6.0 Frozen Shad DZ 1 \$ 3.00

7.0 Frozen Skipjack DZ 1 \$ 4.50

8.0 Chicken Livers LB 1 \$ 1.20

9.0 Minnow Tank Water Conditioner GAL 1 \$ 95.00

10.0 Minnow Tank Filters EA 1 \$ 10.00 / foot

11.0 Styrofoam Minnow Buckets DZ 1 \$ 27.00

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED

ON: April 2, 2019 BY
Judi D. Rowland
CLERK OF THE LEGISLATURE

Katie Bartle
PURCHASING

STATEMENT OF CONTRACTOR'S QUALIFICATIONS

(Complete in full, Use attachments if necessary)

Name of Bidder: <u>J+J Enterprises</u>	
Address with Zip Code: <u>1907 NE County Rd 2004 Butler MO 64730</u>	
Federal Tax I.D. Number: <u>431286080</u>	
Check One: Corporation Partnership Sole Proprietorship <input checked="" type="checkbox"/>	
If SOLE PROPRIETORSHIP , state name, address and phone number of owner:	
<u>Jim Hurry 1907 NE County Rd 2004 Butler MO 64730</u>	
<u>660 469 0101</u>	
If CORPORATION :	
Date of Incorporation:	Name of State(s) in which incorporated:
President's Name:	Vice-President's Name:
Secretary's Name:	Treasurer's Name:
If PARTNERSHIP :	
Is the Partnership: General Limited Association (Check one)	
Date of Organization:	
Name and addresses of all partners:	
1.	
2.	
3.	
GENERAL INFORMATION:	
Percent of work to be done under the proposed contract by your own staff: <u>100</u>	
No. of Permanent Employees: <u>4</u>	Geographical Limits of Operation:
No. of years in business: <u>35</u>	
Have you ever done business under a different name: Yes <input checked="" type="radio"/> No (Check one)	
If Yes, give Name and Location:	
Has contractor ever withdrawn or defaulted on a contractual obligation: Yes <input checked="" type="radio"/> No (Check one)	
If Yes, state where and why:	

STATEMENT OF CONTRACTOR'S QUALIFICATIONS - Continued

Has Contractor ever been sued for breach of any contract? Yes No (Check one)

If Yes, Explain:

List Completed Contracts within the Past Three Years, Including Amount of Each:

List of Current Contracts, Including Amount of Each:

Customer Reference (state name, address, and phone number):

List each subcontractor you plan to use if awarded the contract. If no, so state.

SUBCONTRACTOR'S NAME & PHONE #	ITEM OF WORK	\$ AMOUNT OF CONTRACT	MBE/WBE

State any other relevant information concerning Contractor's history, credentials, responsibility and capabilities (If none, so state):

DBE STATUS Indicate status claimed:

1. Minority Owned Business (MBE) YES ___ NO
- African American ___ Latino ___ Native American ___ Asian ___ Pacific Islander ___
2. Woman Owned Business (WBE) YES ___ NO
3. Small Business YES NO ___

For consideration as an MBE, WBE or Small Business, a copy of any governmental entity or Minority Supplier Council certification must be attached.

Prepared by (print or type): Jim Huey

Title: Owner

Signature: Jim Huey

Date: 4-12-2009

8.0 QUOTATION

8.1 Required Items:

NO.	DESCRIPTION	U/M	PRICE EACH
1.0	Minnows, Small	Pound	\$ 10 ⁰⁰
2.0	Minnows, Medium	Pound	\$ 10 ⁰⁰
3.0	Minnows, Large	Pound	\$ 9.50
4.0	Night Crawlers	Dozen Cup	\$ 1.70

8.2 Optional Items – not required for award, but may be purchased from this contract if available.

NO.	DESCRIPTION	CAN YOU PROVIDE THIS ITEM? Y/N	U/M	PRICE EACH
5.0	Red Worms aka Red Wigglers		Dozen	\$ 1.70
6.0	Frozen Shad		Dozen	\$ 3.00
7.0	Frozen Skipjack		Dozen	\$ 4.50
8.0	Chicken Livers		Pound	\$ 1.20
9.0	Minnow tank water conditioner		Gallon	\$ 95 ⁰⁰
10.0	Minnow tank filters		Each	\$ 10 ⁰⁰ per Ft
11.0	Styrofoam minnow buckets		Dozen	\$ 22 ⁰⁰

Can you meet the delivery requirements of Tuesday, Thursday, Saturday, Sunday and Holidays as needed? NO

NOTES: Delivery Tuesday & Saturday And some Times on special occasions

What is the guaranteed delivery time from placement of an order by the County? _____

SIGNATURE: <i>Jim Huey</i>	DATE: 3-15-2019
NAME (PRINT): Jim Huey	PHONE: 660 469 0101
TITLE (PRINT): Owner	CELL: 660 469 0101
COMPANY NAME (PRINT) J+J Enterprises	FAX: NO
E-MAIL ADDRESS (PRINT) Butler Post Store, Bart Shop @ gmail.com	
E-MAIL ADDRESS FOR PO'S (PRINT)	
URL (PRINT):	

EXHIBIT F
BIDDER'S EXCEPTIONS
TO
SPECIFICATIONS
OF
JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 8-19

Respondent's attention is directed to Paragraph 4 of the General Conditions of this Invitation to Bid. READ THIS PARAGRAPH CAREFULLY.

The following exceptions to the Specifications of Invitation to Bid No. 8-19 are requested by the undersigned Respondent: (Use additional pages as necessary.)

REFERENCE PARA # & PAGE #	EXCEPTION REQUESTED
17-20	Delivery Tuesday & Saturday And some Times ON SPECIAL OCCASION

Name of Firm: J+J Enterprises
Signature of Bidder: [Signature]