

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twenty-four month contract with three twelve-month options to extend for the lease of a commercial dishwasher for use by the Department of Corrections, to Heartland Auto Chlor Systems of Wichita, KS, under the terms and conditions of Request for Proposals No. 6-11, at an actual cost to the County for 2011 not to exceed \$2,730.00, and declaring certain property obsolete and authorizing its disposal.

RESOLUTION #17570, April 18, 2011

INTRODUCED BY James D. Tindall, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited proposals under the terms and conditions of Request for Proposal No. 6-11 for the lease of a commercial dishwasher for use by the Department of Corrections; and,

WHEREAS, upon researching its options, the Department of Corrections determined that purchasing a new dishwasher would cost about \$100,000.00, while a dishwasher could be leased at an annual cost of \$4,680.00 and at a cost to the County for 2011 not to exceed \$2,730.00; and,

WHEREAS, a total of eleven notifications were distributed and two responses were received, as follows:

<u>BIDDER</u>	<u>MONTHLY TOTAL BASE BID</u>
Heartland Auto Chlor Systems Wichita, KS	\$390.00
CK Enterprises, Inc. Lee's Summit, MO	\$467.95

and,

WHEREAS, the Director of Finance and Purchasing recommends that award be made to Heartland Auto Chlor Systems of Wichita, KS, as the lowest and best bidder; and,

WHEREAS, the Director of Finance and Purchasing recommends that the present non-functional dishwasher at the Department of Corrections be declared unusable surplus property; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be, and hereby is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using agency are contained in the then current County budget; and,

BE IT FURTHER RESOLVED that the surplus property within the Department of Corrections be and hereby is declared obsolete and unusable, and that the Director of Finance and Purchasing be and hereby is authorized to dispose of it as scrap metal pursuant to chapter 11 of the Jackson County Code.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Ray D. Haden
Chief Deputy County Counselor

W. Stephen Nixson
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17570 of April 18, 2011, was duly passed on April 25, 2011 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 7 Nays 0
Abstaining 0 Absent 2

4-26-11
Date

Mary Jo Spino
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 2701 56670
ACCOUNT TITLE: General Fund
Corrections
Rent - Miscellaneous
NOT TO EXCEED: \$2,730.00

Funding for future years is subject to annual appropriation in the County's then current budget.

April 12, 2011
Date

D. ...
Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

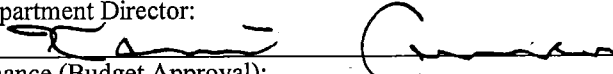
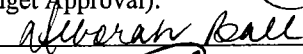
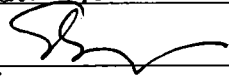
Completed by County Counselor's Office:

Res/Ord No.: 17570

Sponsor(s): James D. Tindall

Date: April 18, 2011

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing a Twenty-Four Month Term and Supply Contract with Three Twelve-Month Options to Extend for the furnishing of Dishwasher Rental for the Department of Corrections to Heartland Auto Chlor Systems of Wichita, Kansas; under the terms and conditions of Request for Proposal No. 6-11 and declaring certain personal property obsolete and unusable and authorizing its disposal.</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$2,730.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$2,730.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$2,730.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td>001-2701-56670, General Fund, Corrections, Rent-Miscellaneous</td> <td>\$2,730.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>NOTE: Aggregate total of lease payments is \$23,400.00 for the term of the contract and its extension options.</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$2,730.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$2,730.00	Amount budgeted for this item * (including transfers):	\$2,730.00	Source of funding (name of fund) and account code number;		001-2701-56670, General Fund, Corrections, Rent-Miscellaneous	\$2,730.00
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001-2701-56670, General Fund, Corrections, Rent-Miscellaneous	\$2,730.00												
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): N/A Prior resolutions and (date): N/A</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Teddy Ballard, Senior Buyer, 881-3465</p>												
<p>REQUEST SUMMARY</p>	<p>The Department of Corrections requested a bid for the following: laundry, janitorial, & dishwashing chemicals; service; and dishwasher rental. In addition, Corrections requests authorization to dispose of the current dishwasher which is obsolete and unusable. Purchasing issued Request for Proposal No. 6-11 combining these commodities.</p> <p>Due to the prohibitive costs to purchase a dishwasher, Corrections staff researched rent/lease equipment and found costs to be much more affordable. Corrections recommendation to rent/lease will save the County both capital and maintenance funds. While a new dishwasher cost exceeds \$100,000, and has about a 10 year life span, the rent/lease agreement with Auto-Chlor will cost \$17,460 over 5 years, and this cost includes maintenance. Chemical vendors were chosen due to the lowest product costs. This necessitated splitting the bid between the kitchen vendor and those specializing in laundry and janitorial supplies.</p> <p>A total of 11 notifications were distributed and four responses were received. The following bids on the Dishwasher Rental were received:</p>												

	BIDDER Heartland Auto Chlor, Wichita, KS CK Enterprises (Jackson County), Lees Summit	MAKE/MODEL 2010 ADS-AC-44 2011 American ADC-66	RENTAL COSTS PER MONTH \$390.00 \$467.95
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)		
ATTACHMENTS	Abstract of Bids and evaluation Memo from Laura Scott, Manager of Jail Services, Corrections Department, and Surplus Property Declaration Form		
REVIEW	Department Director: 		Date: 4-11-11
	Finance (Budget Approval): <i>If applicable</i> 		Date: 4-11-11
	Division Manager: 		Date: 4/12/11
	County Counselor's Office:		Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Jackson County Department of Corrections
MEMO



To: Teddy Ballard, Senior Buyer, Purchasing
CC: Ken Conlee, Director; Marvin Walker, Support Services; Norman Dennison, Fac Mgmt; Billy Holland, Food Services
Date: 3/14/11
From: L.J. Scott, Mgr Jail Services
Subject: RFP No. 6-11 – Laundry, Janitorial, Dishwashing...

Four proposals were submitted on this RFP. They include, CK Enterprises Inc.; Heartland Auto Chlor; Echolab; and Controlled Environment Products, Inc. (CEP). Proposals were reviewed by: the Food Services Director; the Support Services Supervisor; the Facilities Management Administrator and the Manager of Services. While Echo Lab and CEP maintained a “no bid” status on several products, these proposals were still considered for the products that were bid. (In addition, see attached spread sheet).

- 1) Echo Lab had the lowest prices on laundry chemicals, numbers 1 through 7 in the RFP. In addition, this vendor has good references and qualifications. Echo Lab meets 100% of the evaluation criteria for laundry chemicals. Echo Lab is recommended as the best bid for these laundry chemicals.
- 2) CEP Inc. had the lowest prices on janitorial chemicals, numbers 12 through 23 in the RFP. CEP has good references and qualifications. CEP meets 100% of the evaluation criteria for janitorial supplies 12 through 23. CEP is recommended as the best bid for janitorial chemicals.
- 3) In trying to compare over-all long term costs on the dishwasher chemicals and rent/lease dishwasher, it was difficult due to missing data that was requested in the bid. It appears that detergent for the dishwasher will be a major cost item, however CK Enterprises Inc did not provide use information on this product and a cost could not be deduced. When detergent costs were dropped for both CK and Auto Chlor, Auto Chlor had the lowest overall costs. In addition, Auto Chlor’s costs for the dishwashing equipment drops from \$4,680 per year in the first two years to \$2,700 per year in years three, four and five. Both companies have good references and qualifications, but Auto-Chlor appears to have the lowest costs. Auto-Chlor is recommended as the best bid for the dishwasher rent/lease and chemicals number 9 through 11 and 25 through 28.

As a replacement for and in comparison with the current H2 Orange 2 chemical (number 24 on the RFP) in use, the CK Enterprises Inc. material safety data sheet indicates that their K-Quat 4 product is too hazardous, and the Auto Chlor product, while comparable in content is much more expensive than the current product. JCDC would like to reserve the right to continue to purchase H2 Orange 2 from the current vendor, Puro-O-Zone in quantities not to exceed \$5,000 per year.

-DO NOT DUPLICATE-

SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

SURPLUS

TRANSFER

Date of Surplus: 3-24-11

Department Name: *Connections* Department Code: 2701

Point of Contact: *Laura Heath* Phone Number: 881-4232

Please Check: Select only one
 Surplus Transfer

Date Transfer Received:
 Department Transferring Asset:
 Department Receiving Asset:
 Receiving Department Contact:
 Receiving Department Phone Number:

Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
3-24-11		<i>covered dish radio</i>	X	1997	<i>Hobart</i>	<i>unk.</i>	10	1997	<i>\$90,000</i>

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.
 ** Refer to Asset Subclass Listing.

1. User Department send to Finance Department

ABSTRACT OF BIDS

BID NO:	6-11	ECOLAB	HEARTLAND AUTO-CHLOR SYSTEMS LLC	CEP	CK ENTERPRISES INC	AMOUNT
OPENING DATE:	3/1/11	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
COMMODITY:	LAUNDRY, JANITORIAL & DISWASHING CHEMICALS SERV.	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT
	TOTAL BASE BID			<i>see bid</i>	<i>see bid</i>	<i>see bid</i>
1						

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED

ON 3-1-2011 BY

S. P. [Signature]

CLERK OF THE LEGISLATURE

PURCHASING