

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 5369

Sponsor(s): Theresa Cass Galvin

Date: June 22, 2020

|  |  |   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
|--|--|---|-------------|--|-------------|--|--|--|-------------|-------------------|--|-------|-----------|----------------------------|--|-------|---------|
| SUBJECT  | <p>Action Requested<br/> <input type="checkbox"/> Resolution<br/> <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$2,000,000 in CARES Act funding for use by the Jackson County Health Department to fully fund all estimated costs of contact tracing and testing necessary to address current and future outbreaks of COVID-19 in Eastern Jackson County.</p>   |   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| <p>BUDGET INFORMATION<br/> <i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$2,000,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$3,050,000</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$5,050,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$5,050,000</td> </tr> </table> <p>Source of funding (name of fund) and account code number:<br/> <b>FROM:</b><br/>         040-9999-32810 CARES Act Fund, Undesignated Fund Balance<br/> <b>FROM ACCT:</b><br/>         \$2,000,000</p> <p><b>TO:</b><br/> <b>CARES Act Fund</b><br/>         040-2603-56790 Jackson County Health Department-Other Contractual Services<br/> <b>TO ACCT:</b><br/>         \$2,000,000</p> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)<br/> <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/>         Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A<br/>         Prior Year Actual Amount Spent (if applicable): N/A</p> | Amount authorized by this legislation this fiscal year: | \$2,000,000 | Amount previously authorized this fiscal year: | \$3,050,000 | Total amount authorized after this legislative action: | \$5,050,000  | Amount budgeted for this item * (including transfers): | \$5,050,000 |                   |  |       |           |                            |  |       |         |
| Amount authorized by this legislation this fiscal year:                                    | \$2,000,000  |   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| Amount previously authorized this fiscal year:   | \$3,050,000  |   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| Total amount authorized after this legislative action:                                     | \$5,050,000  |   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| Amount budgeted for this item * (including transfers):                                     | \$5,050,000  |   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| PRIOR LEGISLATION  | <p>Prior ordinances and (date): 5333, 5-4-2020; 5340, 5-18-2020;<br/>         Prior resolutions and (date):</p>  |   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| CONTACT INFORMATION  | <p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>   |   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| REQUEST SUMMARY  | <p>This ordinance appropriates the final \$2,000,000 in CARES Act funding necessary to fully fund the \$5,050,000 request from the Jackson County Health Department. This appropriation will provide for full support for up to 52 contract personnel to perform contract tracing to make sure that all cases of COVID-19 are appropriately tracked to prevent a further spread of the virus. Ordinance #5340 previously funded \$1.5 million in staffing costs and reallocated \$2 million in CARES Act funding previously provided for emergency housing needs to begin this effort.</p>   |   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| CLEARANCE  | <p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)<br/> <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A<br/> <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>  |   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| COMPLIANCE   | <p><input type="checkbox"/> MBE Goals<br/> <input type="checkbox"/> WBE Goals N/A<br/> <input type="checkbox"/> VBE Goals</p>  |   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| ATTACHMENTS REVIEW   | <table border="1"> <tr> <td>Department Director:</td> <td></td> <td>Date:</td> <td>6-18-2020</td> </tr> <tr> <td>Finance (Budget Approval):<br/><i>If applicable</i></td> <td><b>APPROVED</b><br/>By Mark Lang at 1:26 pm, Jun 17, 2020</td> <td>Date:</td> <td></td> </tr> <tr> <td>Division Manager:</td> <td></td> <td>Date:</td> <td>6/18/2020</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> <td>6/18/20</td> </tr> </table>  | Department Director:                                    |             | Date:  | 6-18-2020   | Finance (Budget Approval):<br><i>If applicable</i>     | <b>APPROVED</b><br>By Mark Lang at 1:26 pm, Jun 17, 2020 | Date:  |             | Division Manager: |  | Date: | 6/18/2020 | County Counselor's Office: |  | Date: | 6/18/20 |
| Department Director:   |  | Date:   | 6-18-2020   |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| Finance (Budget Approval):<br><i>If applicable</i>   | <b>APPROVED</b><br>By Mark Lang at 1:26 pm, Jun 17, 2020   | Date:   |             |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| Division Manager:  |  | Date:   | 6/18/2020   |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |
| County Counselor's Office:   |  | Date:   | 6/18/20     |  |             |  |  |  |             |                   |  |       |           |                            |  |       |         |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title:                               | Amount Not to Exceed: |
|-----------------|--|-----------------------|
| 040-9999-32810  | CARES Act Fund, Undesignated<br>Fund Balance | \$2,000,000           |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 17, 2020

Ord # 5369

| Department / Division                 | Character/Description            | From                | To                  |
|---------------------------------------|----------------------------------|---------------------|---------------------|
| <b>040 CARES Act</b>                  |                                  |                     |                     |
| 9999 -                                | 32810 Undesignated Fund Balance  | \$ 2,000,000        | \$ -                |
| 2603 Jackson County Health Department | 56790 Other Contractual Services | -                   | 2,000,000           |
|                                       |                                  |                     |                     |
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|                                       |                                  |                     |                     |
|                                       |                                  | <u>\$ 2,000,000</u> | <u>\$ 2,000,000</u> |

**APPROVED**

*By Mark Lang at 1:26 pm, Jun 17, 2020*

Budget Office