

**Corrected**  
April 15, 2013

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a fifteen-month term and supply contract with three twelve-month options to extend, for the furnishing of building and grounds maintenance, repair, and operating supplies for use by various County departments to Lowe's Home Centers of Wilkesboro, NC, under the terms and conditions of the State of Missouri Contract No. C1123070021, an existing government contract.

**RESOLUTION NO. 18144**, April 8, 2013

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, the Director of Finance and Purchasing recommends the award of a contract for the furnishing of building and grounds maintenance, repair, and operating supplies for use by various County departments to Lowe's Home Centers of Wilkesboro, NC, under the terms and conditions of the State of Missouri Contract No. C1123070021, an existing government contract; and,

WHEREAS, pursuant to section 1030.4, Jackson County Code, 1984, the Director of Finance and Purchasing is required to submit any purchase under an existing government contract which exceeds \$25,000.00 to the Legislature for approval; and,

WHEREAS, the Director of Finance and Purchasing recommends the award to Lowe's Home Centers under the existing government contract due to the higher volume discounts offered to larger entities; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments on the contract, including final payment, to the extent that sufficient appropriations to the using spending agencies are available in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18144 of April 8, 2013, was duly passed on April 15, 2013 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

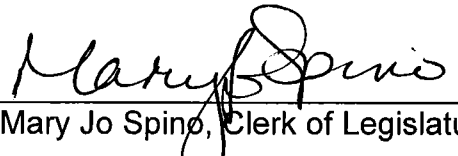
Nays 0

Abstaining 0

Absent 0

Excused 1

4-15-13  
Date

  
\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

April 3, 2013  
Date

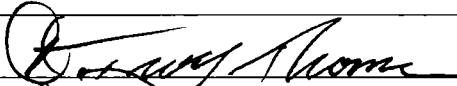
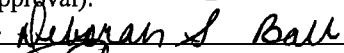
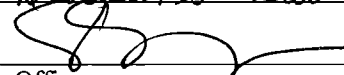
  
\_\_\_\_\_  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18144  
 Sponsor(s): Scott Burnett  
 Date: April 8, 2013

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Fifteen Month Term and Supply Contract with Three Twelve Month Extension Options for the furnishing of MRO (Maintenance, Repair and Operating) Supplies for Various County Departments to Lowe's Home Centers of Wilkesboro, NC under the Terms and Conditions of the State of Missouri Contract No. C112307002, an existing government contract.</u></p>																																		
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right; padding: 2px;">\$121,000.00</td> </tr> <tr> <td style="padding: 2px;">Amount previously authorized this fiscal year:</td> <td style="text-align: right; padding: 2px;">\$</td> </tr> <tr> <td style="padding: 2px;">Total amount authorized after this legislative action:</td> <td style="text-align: right; padding: 2px;">\$121,000.00</td> </tr> <tr> <td style="padding: 2px;">Amount budgeted for this item * (including transfers):</td> <td style="text-align: right; padding: 2px;">\$121,000.00</td> </tr> <tr> <td style="padding: 2px;">Source of funding (name of fund) and account code number:</td> <td style="padding: 2px;"></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="padding: 2px;">Department</th> <th style="padding: 2px;">Estimated Use</th> </tr> </thead> <tbody> <tr><td style="padding: 2px;">Parks + Rec Department</td><td style="text-align: right; padding: 2px;">\$ 80,000.00</td></tr> <tr><td style="padding: 2px;">Public Works Department</td><td style="text-align: right; padding: 2px;">\$ 12,000.00</td></tr> <tr><td style="padding: 2px;">Department of Corrections</td><td style="text-align: right; padding: 2px;">\$ 15,000.00</td></tr> <tr><td style="padding: 2px;">Facilities Management</td><td style="text-align: right; padding: 2px;">\$ 8,000.00</td></tr> <tr><td style="padding: 2px;">Sheriff's Office</td><td style="text-align: right; padding: 2px;">\$ 1,000.00</td></tr> <tr><td style="padding: 2px;">Prosecuting Attorney's Office</td><td style="text-align: right; padding: 2px;">\$ 1,000.00</td></tr> <tr><td style="padding: 2px;">Communications</td><td style="text-align: right; padding: 2px;">\$ 1,000.00</td></tr> <tr><td style="padding: 2px;">Assessment/Collections</td><td style="text-align: right; padding: 2px;">\$ 1,000.00</td></tr> <tr><td style="padding: 2px;">Medical Examiner's Office</td><td style="text-align: right; padding: 2px;">\$ 1,000.00</td></tr> <tr><td style="padding: 2px;">Emergency Preparedness</td><td style="text-align: right; padding: 2px;">\$ 1,000.00</td></tr> <tr><td style="padding: 2px;">Total</td><td style="text-align: right; padding: 2px;">\$121,000.00*</td></tr> </tbody> </table> <p>This RLA only approves the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): \$109,250.00          Prior Year Actual Amount Spent (if applicable): \$119,250.00</p> <p>*Additional departments using Contract: Sheriff's Office, Prosecuting Attorney, Communications, Assessment, Collections, Medical Examiner and Emergency Preparedness.</p>	Amount authorized by this legislation this fiscal year:	\$121,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$121,000.00	Amount budgeted for this item * (including transfers):	\$121,000.00	Source of funding (name of fund) and account code number:		Department	Estimated Use	Parks + Rec Department	\$ 80,000.00	Public Works Department	\$ 12,000.00	Department of Corrections	\$ 15,000.00	Facilities Management	\$ 8,000.00	Sheriff's Office	\$ 1,000.00	Prosecuting Attorney's Office	\$ 1,000.00	Communications	\$ 1,000.00	Assessment/Collections	\$ 1,000.00	Medical Examiner's Office	\$ 1,000.00	Emergency Preparedness	\$ 1,000.00	Total	\$121,000.00*
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 17171, February 16, 2010</p>																																		
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																																		

REQUEST SUMMARY	<p>Various County Departments require an MRO (Maintenance, Repair and Operational) Supplies Contract. A “walk-in” contract is required so departments can go to the store locations to obtain their supplies as needed. There are three Lowe’s locations in Jackson County that can be utilized on this contract, all County taxes are current on these locations.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Fifteen Month Term and Supply Contract, with Three Twelve Month Options to Extend for the furnishing of MRO (Maintenance, Repair and Operating) Supplies for Various County Departments under the Terms and Conditions of the State of Missouri Contract No. C1123007002, an existing government contract. The initial request is for Fifteen Months so the contracts will run concurrently. The Director of Finance and Purchasing recommends the award be made under this Contract due to the higher volume discount offered to larger entities.</p> <p>This award is made on an “as needed” basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor’s Office)	
ATTACHMENTS	State of Missouri Contract No. C1123007002	
REVIEW	Department Director: 	Date: 3/27/13
	Finance (Budget Approval): If applicable <del>NA</del> 	Date: 3-29-13
	Division Manager: 	Date: 4/1/13
	County Counselor’s Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



STATE OF MISSOURI  
 OFFICE OF ADMINISTRATION  
 DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

**NOTIFICATION OF STATEWIDE CONTRACT**

Date: 08/31/12

**CONTRACT TITLE:** Walk-In Building/Carpentry Supplies/Home Improvement Supplies and Related Material

**CURRENT CONTRACT PERIOD:** August 2, 2012 through July 31, 2014

**BUYER INFORMATION:** Liz Palazzolo  
 573-751-4885  
 liz.palazzolo@oa.mo.gov

RENEWAL INFORMATION	Original Contract Period	Potential Final Expiration
	August 2, 2012 through July 31, 2014	July 31, 2017

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR PUBLIC USE ONLY.  
 PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS NOT MANDATORY.

This contract has been established for the convenience of state agencies. Local Purchase Authority may be used to purchase supplies/services included in this contract from an alternative source at the discretion of the agency.

The entire contract document may be viewed and printed from the Division of Purchasing & Materials Management's **Awarded Bid & Contract Document Search** located on the Internet at <http://www.oa.mo.gov/purch>.

*~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.*

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C112307001	56074835815	Lowe's Home Centers, Inc. 1605 Curtis Bridge Road Mail Code: A3ECS Wilkesboro, North Carolina 28697  Contact Person: Dan Ford or Michelle Halverson Phone: 888-310-7791 E-mail: wsca@lowes.com	No	Yes
C112307002	25161311600	84 Lumber Company 1019 Route 519 Eighty Four, PA 15330	Yes, WBE	Yes

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/ WBE	COOP PROCURE -MENT
		Contact Person: Neil Brunson Phone: 724-228-8820 Ext. 2030 Or 888-456-8492 E-mail: BrunsonN@84lumber.com		



## STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

<b>Contract Period</b>	<b>Issue Date</b>	<b>Summary of Changes</b>
August 2, 2012 through July 31, 2014	08/03/12	Initial issuance of new statewide contracts. To get contract pricing at Lowes retail sites, make sure to first register the state agency account (see details in this document).

**Purpose and Use of Contracts C112239001 and C112239002:**

Contracts C112307001 and C112307002 are for walk-in, retail-site purchases of Building/Carpentry Supplies/Home Improvement Supplies and Related Materials. Missouri is participating in the National Association of State Purchasing Officials (NASPO) contract which offers Missouri state agencies and cooperative procurement entities deeper discount off MSRP list pricing at Lowes and 84 Lumber.

Contract C112307001 is with Lowe's Home Centers and contract C112307002 is with the 84 Lumber Company.

Retail Site Purchases: The contracts are set-up for retail store purchases. They are not traditional catalog-order/drop-ship contracts. State agency users can "walk-in" to a Lowe's or 84 Lumber retail site and receive contract pricing for state agency purchases.

For large orders, delivery to the state agency site is available but at an additional cost.

Non-Mandatory Use: The contracts are non-mandatory. Agencies are encouraged to use the contracts but also have the ability to use local purchase authority to purchase Building/Carpentry Supplies/Home Improvement Supplies and Related Materials from other sources so long as the provisions of the Local Purchasing Authority Delegation are followed. The Delegation can be viewed and downloaded from the internet at this site: <http://oa.mo.gov/purch/agencyinfo/deptpad.pdf>.

**DISCOUNTS AND PRICING**

<b>Lowe's Home Centers (Contract C112307001)</b>	5% Discount at point of sale on all stock products <u>when scanning contract key FOB barcode.</u>  <b>REGISTRATION:</b> To receive contract pricing, eligible users will need to request their WSCA contract key FOB by visiting <a href="http://www.lowesforpros.com/wsc">www.lowesforpros.com/wsc</a> .
<b>84 Lumber (Contract C112307002)</b>	5%-11% off retail pricing

**FREIGHT/MINIMUM ORDERS AND OTHER FEES:**

<b>Lowe's Home Centers</b>	Minimum order of \$200.00 if issuing a purchase order.
<b>84 Lumber</b>	No minimum order. No freight charges on all catalog and web orders. Special orders (i.e. large drop shipments) will be pre-quoted with a freight charge prior to acceptance of the order. Expedited shipping will be charged extra.

**DELIVERY:**

<b>Lowe's Home Centers</b>	A charge of \$20.00 applied when the order is under \$500.00 and within a 20-mile radius of the Lowe's store where purchase is made. Delivery is free of charge when the order is over \$500.00 and delivery is to a location within a 20-mile radius of the Lowe's store where the purchase is made. A charge of \$1.00 will be applied to each delivery mile over 20-miles from the Lowe's store where the
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	purchase is made. <b>The Lowe's cashier must be notified at the time of purchase to activate the delivery discount.</b>
<b>84 Lumber</b>	<p>Purchases may be made at 84 Lumber's retail sites, or online (see "Online Ordering" section herein for details).</p> <p>For online orders, all shipments are F.O.B. Destination, freight prepaid and allowed. Delivery for in-stock items is guaranteed in 2-3 business days after receipt of order. Delivery for in-stock items is guaranteed in 3-5 business days after receipt of order.</p>

**WARRANTY TERMS:**

<b>Lowe's Home Centers</b>	The manufacturer's standard product warranty is provided.
<b>84 Lumber</b>	The manufacturer's standard product warranty is provided. For information on manufacturers' warranties, call Government Sales at 742-228-8820, ext. 2030.

**RETURNS:**

<b>Lowe's Home Centers</b>	<p>Lowe's return policy is published at <a href="http://www.lowes.com/returns">www.lowes.com/returns</a>.</p> <p>An item may be returned within 90 days of purchase to any Lowe's store for a refund or exchange given Lowe's return policy guidelines are followed. For additional assistance, visit your local Lowe's store or call toll-free 1-800-44-LOWES (56937). Please have the invoice ready for the call.</p>
<b>84 Lumber</b>	<p>Products may be returned for any reason within 30-days of delivery/purchase. To return a product, call 1-724-228-8820, ext. 2030 or e-mail a return request to <a href="mailto:BransonN@84lumber.com">BransonN@84lumber.com</a> to request a Return Goods Authorization form ("RGA").</p> <p>The product must be in new, unopened, sellable condition when returning for a refund. Opened software and gift cards cannot be returned and are considered non-refundable.</p> <p>Upon receipt and confirmation of the return by 84 Lumber, the state customer's P-card will be credited for the amount of the purchase price of the item, less shipping charges for the return, except in cases where the wrong product has been shipped. In the case of damaged or defective product, the state agency customer may choose to have the product replaced with the identical product. If the wrong product was shipped, the state agency may choose to have the correct product shipped. Only product purchased from the identified contract 84 Lumber website can be returned in this manner.</p> <p>84 Lumber requires that the customer return the product with prepaid insurance using UPS or parcel post. 84 Lumber will not accept returned products C.O.D. If the product was damaged in transit, 84 Lumber requests that the customer hold the product and original packaging, and call the carrier for inspection and pick-up.</p>

**CUSTOMER SUPPORT/ORDER TRACKING/BILLING CONTACT:**

<b>Lowe's Home Centers</b>	For customer support contact Dan Ford at 720-402-5273.
<b>84 Lumber</b>	For customer support contact Neil Brunson at 724-228-8820, ext. 2030 or e-mail at BrunsonN@84lumber.com.

**STORE LOCATIONS**

<b>Lowe's Home Centers</b>	Lowe's retail sites in Missouri participate in the contract. To find a local retail site, go to <a href="http://www.lowes.com/Storelocator">www.lowes.com/Storelocator</a> .
<b>84 Lumber</b>	<p>84 Lumber – Store #2805 555 Jeffco Blvd. Arnold, MO 63010</p> <p>84 Lumber – Store #2801 239 W. Outer Road Valley Park, MO 63088</p> <p>84 Lumber – Store #2818 2425 W. 20<sup>th</sup> Street Joplin, MO 64804</p> <p>84 Lumber – Store #3908 8940 Marshall Drive Lenexa, Kansas 66215</p>

**CALL-IN AND ON-LINE ORDERING – AVAILABLE ONLY FROM 84 LUMBER**

<b>84 Lumber</b>	<p>PHONE: 724-228-8820, ext. 2030 FAX: 866-287-6505 INTERNET: <a href="http://www.84lumber.com">www.84lumber.com</a></p> <p>To access contract pricing on-line, first-time users have to register to have access to contract pricing. Go to <a href="http://www.84lumber.com/Home/GovtSales/Registration.aspx">http://www.84lumber.com/Home/GovtSales/Registration.aspx</a></p> <p>Website pricing is the already-discounted price if the state agency user has registered and logged-in at this website: <a href="http://www.84lumber.com/Services/Shopping.aspx">http://www.84lumber.com/Services/Shopping.aspx</a>.</p>
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**State of Missouri  
Office of Administration  
Division of Purchasing and Materials Management  
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

**Contract No.:** \_\_\_\_\_ **Contractor:** \_\_\_\_\_

**Describe Product Purchased (include Item No's., if available):** \_\_\_\_\_

**Rating Scale:** 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

**Comments:** \_\_\_\_\_

**Prepared by:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Agency:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:**

Office of Administration  
Division of Purchasing and Materials Management  
301 West High Street, RM 630  
PO Box 809  
Jefferson City, Missouri 65102  
**You may also e-mail form to the buyer as an attachment at**  
[liz.palazzolo@oa.mo.gov](mailto:liz.palazzolo@oa.mo.gov)