

REQUEST FOR LEGISLATIVE ACTION
~~EXECUTIVE OFFICE~~

OCT 18 2018


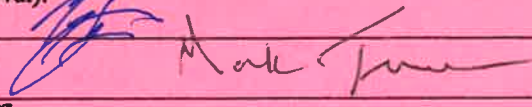
Completed by County Counselor's Office:

Res/Ord No.: 20029

Sponsor(s): Tony Miller

Date: October 29, 2018

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p style="text-align: center;"><i>FROM</i></p> <p>Project/Title: <u>Transferring \$12,580 savings to Truman Courthouse-Christmas Lighting Project</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$12,580.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$12,580.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$12,580.00</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number; FROM / TO</td> </tr> <tr> <td>From: 001-1235-56420 Electricity</td> <td style="text-align: right;">\$12,580.00</td> </tr> <tr> <td>To: 001-1206-56790 Other Contractual</td> <td style="text-align: right;">\$12,580.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$12,580.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$12,580.00	Amount budgeted for this item * (including transfers):	\$12,580.00	Source of funding (name of fund) and account code number; FROM / TO		From: 001-1235-56420 Electricity	\$12,580.00	To: 001-1206-56790 Other Contractual	\$12,580.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____</p> <p>Prior resolutions and (date): _____</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Kimberly Byers, Office Administrator, 881-4418</p>														
<p>REQUEST SUMMARY</p>	<p>Requesting \$12,580.00 to be transferred for the Christmas Lighting at the Truman Courthouse.</p>														
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
<p>ATTACHMENTS</p>	<p> </p>														

REVIEW	Department Director: Brian Gaddie, PE, Director of Public Works 	Date: 10/18/2018
	Finance (Budget Approval): <i>If applicable</i>	Date: 10/18/18
	Division Manager: 	Date: 10/17/18
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-1234-56420	Electricity	\$12,500.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Date: October 15, 2018

To: Brian Gaddie
Facility Management Administrator
Jackson County, MO.
BGaddie@jacksongov.org
816-881-3748

Re: Rooftop Xmas Lighting.



Dear Brian,

We propose to furnish all labor, material, tools, equipment, and insurance as required for this scope of work.

Scope of Work includes:

1. Check and Verify Amperage on the existing circuits.
2. Install Column lighting on north and south entries.
3. Test existing lighting and replace all bad lamps and or sockets as needed.
4. Tie into existing time clock for control and energize.
5. Test system and instruct on use of controls from one location.
6. Remove Column lighting after season.

PROPOSAL PRICING BREAKDOWN:

Total.....\$12,580.00

STIPULATIONS:

- All work proposed for the electrical installation shall be completed upon a schedule of normal working hours. No overtime costs have been included
- All pricing of the proposal are valid for 45 days and are subject to labor and material cost increases thereafter.

We appreciate the opportunity to submit this quotation to you and are looking forward to working with your firm on this project.

Very truly yours,

Richard Sheldrake
Vice President
816-918-1430

Accepted _____