



Jackson County Health Department

September 30 – October 7, 2020

COVID-19

Data

**More in depth data can be found on the [JACOHD dashboard](#).

JACOHD

- Total Positive Cases- 8,365
- Total Hospitalizations- unavailable
- Total Deaths- 107
- Presumed Recoveries-unavailable
- Individuals tested– 79,679

Totals This Week:

- Cases-905
- Hospitalizations-unavailable
- Deaths-5

KC Region

- Total Cases- 45,718
- Total Deaths- 597

Current Outbreaks

**Outbreaks are considered concluded after two incubation periods (28 days) since the onset date of the last confirmed case, and are thus removed from the list.

- Life Care Center of Grandview
111 cases
- Jefferson Healthcare of Lee’s Summit
48 cases
- Blue Hills Rest Home
24 cases
- Willow Creek Memory Care
5 cases
- Jackson County Detention Center
36 cases
- Redwood of Independence
18 cases
- John Knox Village Care Center
20 cases

- Villages of Jackson Creek
80 cases
- Wilshire at Lakewood Care Center
91 cases
- Monterey Park Rehabilitation and Health
67 cases
- Sunterra Springs Independence
14 cases
- Saint Michael Catholic High School
7 cases
- Autumn Terrace
18 cases

JACOHD/TMC Sponsored Testing

- Ongoing weekly widespread testing at outbreak facilities
- Thursday Oct. 8, 2020 at 10:00am – 2:00pm - Raytown Connection Point Church
- Friday Oct. 9, 2020 at 10:00 – 2:00pm - Independence St. Mark’s United Church
- Monday Oct. 12, 2020 – 10:00-2:00pm - Lee’s Summit Fire Station 3
- Tuesday, Oct. 13, 2020 – 10:00-2:00pm - Grandview Metro Christian Fellowship Church
- Symptomatic Testing
 - Call 816-404-CARE

PPE Supply

The PPE burn rate exceeds the supply rate

Testing Supply

Varies. The health department is testing symptomatic and asymptomatic individuals at traveling clinics in EJC five days a week.

JCDC Testing

All testing to be completed by 10.8. Current case count is 36.

Weekly Regional Coordination Meetings

Health Care Coalition Steering Committee Meeting, Public Health Risk Communication Coordination Meeting, Hospitals & Public Health Meeting, Communicable Disease COVID-19 Update Meeting, Missouri Center for Public Health Excellence Meeting, Public Health Coordination Meeting, Public Health Directors Meeting, Multi Agency Coordination Resource Section Support Meeting, Community Organizations Active in Disaster Meeting

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$100,000.00 from the undesignated fund balance of the 2020 CARES Act Fund to reimburse the Kansas City Election Board for expended funds and make funds available to pay other costs necessary in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic.

ORDINANCE NO. 5422, October 12, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens and employees; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

WHEREAS, the funding provided by this appropriation will reimburse the Kansas City Election Board for previous purchases of personal protective equipment for staff and voters, for the costs of modifying polling places and the purchase of eighteen additional Express Vote Ballot Marking Devices, and for other costs incurred and to be incurred

deemed reasonable under CARES Act guidelines that are utilized in COVID protocols;
now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the
following appropriation be and hereby is made:

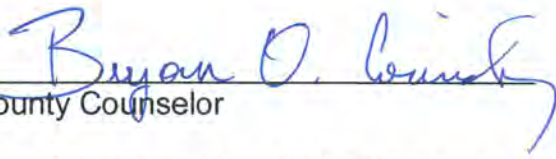
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
CARES Act Fund 040-9999	32810- Undesignated Fund Balance	\$100,000	
Kansas City Election Board 040-5401	57230- Other Operating Supplies		\$15,000
040-5401	58170- Other Equipment		\$85,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5422 introduced on October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5422.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 040 9999 32810
ACCOUNT TITLE: CARES Act Fund
Undesignated Fund Balance
NOT TO EXCEED: \$100,000.00

10/09/20
Date


Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 5422

Sponsor(s): Theresa Cass Galvin

Date: October 12, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: Appropriating \$100,000 in CARES Act funding for use by the Kansas City Election Board to pay for additional election day equipment and PPE supplies due to COVID-19														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;">Amount authorized by this legislation this fiscal year:</td> <td style="width:20%; text-align: right;">\$100,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$100,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$100,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td style="text-align: right; vertical-align: bottom;">\$100,000</td> </tr> <tr> <td>TO: 040-5401-57230 CARES Act Fund – KCEB – Other Operating Supplies</td> <td style="text-align: right; vertical-align: bottom;">\$15,000</td> </tr> <tr> <td>040-5401-58170 CARES Act Fund – KCEB – Other Equipment</td> <td style="text-align: right; vertical-align: bottom;">\$85,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$100,000	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$100,000	Amount budgeted for this item * (including transfers):	\$100,000	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	\$100,000	TO: 040-5401-57230 CARES Act Fund – KCEB – Other Operating Supplies	\$15,000	040-5401-58170 CARES Act Fund – KCEB – Other Equipment	\$85,000
Amount authorized by this legislation this fiscal year:	\$100,000														
Amount previously authorized this fiscal year:															
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TO: 040-5401-57230 CARES Act Fund – KCEB – Other Operating Supplies	\$15,000														
040-5401-58170 CARES Act Fund – KCEB – Other Equipment	\$85,000														
PRIOR LEGISLATION	Prior ordinances and (date): — Prior resolutions and (date): _____														
CONTACT INFORMATION	RLA drafted by Troy Schulte, County Administrator at 881-1079														
REQUEST SUMMARY	This ordinance appropriates \$100,000 in CARES Act funding to the Kansas City Election Board for the purpose of buying 18 additional Express Vote Ballot Marking Devices and PPE supplies. Due to COVID-19, the Board was forced to find fewer, larger polling locations where proper social distancing could take place. With fewer polls (77) to process the estimate 235,000 registered voters, additional machines are needed to process voters on election day in a timely manner. In addition to the new equipment, PPE supplies to protect staff and voters were put in placed at the board.														
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)														
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A <input type="checkbox"/> VBE Goals														
ATTACHMENTS															

REVIEW	Department Director: <i>Sham Kupper / Laurie Eadon (Pm)</i>	Date: <i>9-30-20</i>
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 2:39 pm, Sep 30, 2020
	Division Manager: <i>Ray M. Schabo</i>	Date: <i>9-30-20</i>
	County Counselor's Office: <i>Bryan Cecily</i>	Date: <i>10/6/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-32810	Undesignated Fund Balance	\$100,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 30, 2020

Ord # 5422

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
040 CARES Act			
9999 -	2810 Undesignated Fund Balance	\$ 100,000	\$ -
5401 Kansas City Election Board	57230 Other Operating Supplies	-	15,000
5401 Kansas City Election Board	58170 Other Equipment	-	85,000
		<u>\$ 100,000</u>	<u>\$ 100,000</u>

APPROVED
By Mark Lang at 2:39 pm, Sep 30, 2020

Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE repealing section 255. Jackson County Code, 1984, relating to fees charged by the Clerk of the Legislature, and enacting, in lieu thereof, one new section relating to the same subject.

ORDINANCE NO. 5423, October 12, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, with the adoption of House Bill 1655 (Laws 2020), the Missouri General Assembly enacted increases to the maximum fees allowable by state law for a notary performing notarial acts; and,

WHEREAS, in view of these changes in state law, it is appropriate that chapter 2 of the County Code be revised to reflect these changes; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County Missouri, as follows:

Section A. Enacting Clause. Section 255., Jackson County Code, 1984, is hereby repealed and one new section enacted in lieu thereof, to be known as section 255., to read as follows:

255. Fees, County Clerk.

The Clerk of the County Legislature shall charge the following fees for the following Services:

255.1 Notary Commission.

The fee for issuance of a notary commission is five dollars (\$5).

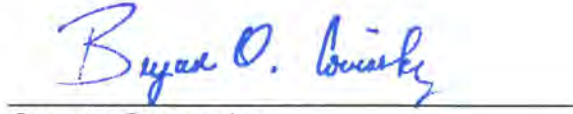
255.2 Notarization of Signature.

The fee for notarization of any signature is [two] five dollars (\$[2] 5).

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5423 introduced on October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5423.

Date

Frank White, Jr., County Executive

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5423

Sponsor(s): Theresa Cass Galvin

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Repealing section 255. Jackson County Code, 1984, relating to fees charged by the Clerk of the Legislature, and enacting, in lieu one new section relating to the same subject.</p>											
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="316 556 1437 745"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$0</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>\$0</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>		Amount authorized by this legislation this fiscal year:	\$0	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$0	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number:	\$0
Amount authorized by this legislation this fiscal year:	\$0											
Amount previously authorized this fiscal year:												
Total amount authorized after this legislative action:	\$0											
Amount budgeted for this item * (including transfers):	\$0											
Source of funding (name of fund) and account code number:	\$0											
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): 3855, 11/27/2006 Prior resolutions and (date):</p>											
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Tedi Rowland, Deputy County Clerk</p>											
<p>REQUEST SUMMARY</p>	<p>Section 486.685 RSMo was enacted on August 28, 2020 to increase the maximum fee allowable by state law by a notary for performing notarial acts, increasing the fee from \$2.00 per signature to \$5.00 per signature. This ordinance will align the notary fees charged by the Clerk of the County Legislature to those fees authorized by section 486.685 RSMo.</p>											
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>											
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p>											
<p>ATTACHMENTS</p>												
<p>REVIEW</p>	<table border="1" data-bbox="308 1638 1234 1869"> <tr> <td>Department Director: Mary Jo Spino <i>Mary Jo Spino</i></td> <td>Date: 10/5/2020</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable N/A</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager: Theresa Cass Galvin, Chairman <i>Theresa Cass Galvin</i></td> <td>Date: 10/5/2020</td> </tr> <tr> <td>County Counselor's Office: <i>Bryan County</i></td> <td>Date: 10/6/20</td> </tr> </table>		Department Director: Mary Jo Spino <i>Mary Jo Spino</i>	Date: 10/5/2020	Finance (Budget Approval): <i>If applicable N/A</i>	Date:	Division Manager: Theresa Cass Galvin, Chairman <i>Theresa Cass Galvin</i>	Date: 10/5/2020	County Counselor's Office: <i>Bryan County</i>	Date: 10/6/20		
Department Director: Mary Jo Spino <i>Mary Jo Spino</i>	Date: 10/5/2020											
Finance (Budget Approval): <i>If applicable N/A</i>	Date:											
Division Manager: Theresa Cass Galvin, Chairman <i>Theresa Cass Galvin</i>	Date: 10/5/2020											
County Counselor's Office: <i>Bryan County</i>	Date: 10/6/20											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____.
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$83,383.00 from the undesignated fund balance of the 2020 Grant Fund, transferring \$25,165.00 within the 2020 Park Fund, and authorizing the County Executive to execute a First Amendment to the Financial Assistance Agreement with the Missouri Department of Natural Resources, for improvements to the Little Blue Trace Trail at M-78 Highway.

ORDINANCE NO. 5424, October 12, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, by Ordinance 5204, dated February 25, 2019, the Legislature did appropriate the proceeds of a grant received from the Missouri Department of Natural Resources (MoDNR), for use by the Parks + Rec Department for improvements at M-78 Highway on the Little Blue Trace Trail, Project No. PW-06-2020; and,

WHEREAS, the Director of Public Works has solicited bids for this project; and,

WHEREAS, a total of eight bids were received and evaluated; and,

WHEREAS, the low bid was in excess of available funds; and,

WHEREAS, MoDNR has agreed to supplement its grant with additional funding; and,

WHEREAS, with the execution of the attached First Amendment, the grant amount from MoDNR will increase by \$58,218.00, allowing the project to be completed as planned and budgeted; and,

WHEREAS, a transfer and appropriation are now necessary to place the additional state and required matching funds in the appropriate account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer and appropriation be and hereby are made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Park Fund Construction Services 003-1608	58060- Other Improvements	\$25,165	
Operating Transfers 003-9100	56105- Operating Transfers Out		\$25,165
Grant Fund Little Blue Trace Trail Imp 010-1661	47070- Operating Transfers In	\$25,165	
010-1661	45925- Increase Revenue	\$58,218	
010-32810	Undesignated Fund Balance		\$83,383
010-32810	Undesignated Fund Balance	\$83,383	
Little Blue Trace Trail Imp 010-1661	58060- Other Improvements		\$83,383

and

BE IT RUTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached First Amendment to the Grant Agreement with MoDNR.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

Jay D. Hedd
Chief Deputy County Counselor

Bryan O. Curish
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5424 introduced on October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5424.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation and transfer are available from the sources indicated below.

ACCOUNT NUMBER: 003 1608 58060
ACCOUNT TITLE: Park Fund
Construction Services
Other Improvements
NOT TO EXCEED: \$25,165.00

ACCOUNT NUMBER: 010 32810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$83,383.00

10/08/20
Date


Interim Chief Administrative Officer

Original Financial Assistance Agreement



MISSOURI DEPARTMENT OF NATURAL RESOURCES
FINANCIAL ASSISTANCE AGREEMENT

Assistance as described herein is hereby offered and accepted effective upon signature of authorized officials for the dates indicated in Budget Period and Project Period below.

RECIPIENT INFORMATION			
RECIPIENT NAME Jackson County		RECIPIENT TELEPHONE NUMBER WITH AREA CODE (816) 503 - 4802	
ADDRESS 22807 Woods Chapel Road		CITY Blue Springs	STATE MO
ZIP CODE 64015		BUDGET PERIOD 10/25/18-10/24/20	PROJECT PERIOD 10/25/18-10/24/20
UNIQUE IDENTIFIER (DUNS NUMBER) 095034526	PROJECT NUMBER 2018-18		
RECIPIENT PROJECT MANAGER NAME Bruce Wilke	RECIPIENT PROJECT EMAIL ADDRESS Bwilke@jacksongov.org	PROJECT MANAGER TELEPHONE NUMBER WITH AREA CODE (816) 503 - 4802	

PROJECT INFORMATION
RECIPIENT PROJECT TITLE AND PROJECT DESCRIPTION <u>(ATTACH ADDITIONAL PAGES AS NECESSARY)</u> Little Blue Trace Trail Improvements at M-78 Highway -- The scope of the project is to provide trail users a safe route to cross the Little Blue River and M-78 highway. This project will eliminate an at-grade crossing and provide a 0.25 mile connection that joins two interrupted segments of the trail making the enter connected length 15.5 miles.

TYPE OF ASSISTANCE New Award <input checked="" type="checkbox"/> Amendment <input type="checkbox"/>	SOURCE OF FUNDING Federal <input checked="" type="checkbox"/> State <input type="checkbox"/> Other <input type="checkbox"/>	CFDA NUMBER 20.219	CFDA NAME Recreational Trails Program
STATE PROJECT MANAGER NAME Bonnie Ricord	STATE PROJECT MANAGER TELEPHONE NUMBER WITH AREA CODE (573) 522 - 8191	INDIRECT COST RATE FOR RECIPIENT %	
RESEARCH AND DEVELOPMENT YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	RESEARCH AND DEVELOPMENT COMMENTS IF NEEDED		

PROJECT FUNDING	Original Amount	Original Percentage	Amended Amount	Amended Percentage	Total Amount	Total Percentage
Federal Award:	\$ 232,921.00	69.82 %	\$	%	\$232,921.00	69.82 %
State/Other Award:	\$ 0.00	0.00 %	\$	%	\$ 0.00	0.00 %
Recipient Match:	\$ 100,609.00	30.18 %	\$	%	\$100,609.00	30.18 %
Total Award:	\$333,530.00	100.00 %	\$ 0.00	%	\$333,530.00	100.00 %

AGREEMENT ADMINISTRATION					
THE RECIPIENT AGREES TO ADMINISTER THIS AGREEMENT IN ACCORDANCE WITH ALL APPLICABLE FEDERAL AND STATE REGULATIONS INCLUDING, BUT NOT LIMITED TO:					
APPLICABLE PROGRAM GUIDELINES Grant Administration Guide attached as Attachment #1				RECIPIENT APPLICATION, AS NEGOTIATED, DATED 2/16/2018	
BUDGET PLAN Attachment #	DETAILED SCOPE OF WORK Attachment #	SPECIAL CONDITIONS Attachment # In #1	GENERAL TERMS AND CONDITIONS Attachment # In #1	SUSPENSION/DEBARMENT Attachment # In #1	PUBLIC LAW Attachment #
PUBLICATIONS Attachment #	EPA MBE/WBE UTILIZATION Attachment # In #1	CERTIFICATE REGARDING LOBBYING Attachment # In #1	INVOICE Attachment #	ADDITIONAL ATTACHMENTS Attachment # Attachment #	

AMENDMENT INFORMATION
AMENDMENT ID
AMENDMENT DESCRIPTION <u>(ATTACH ADDITIONAL PAGES AS NECESSARY)</u>

FEDERAL AWARD INFORMATION <u>(ATTACH ADDITIONAL PAGES AS NECESSARY)</u>			
FEDERAL AWARD PROJECT TITLE AND DESCRIPTION Recreational Trails Program (RTP) -- The RTP is a federally-funded assistance program authorized by the U.S. Congress under the Fixing America's Surface Transportation (FAST) Act. Its purpose is to help states provide and maintain recreational trails and trail-related facilities for both motorized and non-motorized recreational use.			
FEDERAL AWARDDING AGENCY Federal Highway Administration	FEDERAL AWARD ID NUMBER RT18004	PASS THROUGH ENTITY NAME MoDNR, Missouri State Parks	
FEDERAL FUNDING YEAR 2018	FEDERAL AWARD DATE 9/13/18	TOTAL AMOUNT OF FEDERAL AWARD \$232,921.00	INDIRECT COST RATE FOR MoDNR 16.66%


APPROVAL	
DEPARTMENT OF NATURAL RESOURCES DIRECTOR OR DESIGNEE NAME (TYPED) Ben Ellis, Director, Division of State Parks	SIGNATURE DATE
RECIPIENT ORGANIZATION AUTHORIZED OFFICIAL NAME AND TITLE (TYPED) Frank White, Jr., County Executive, Jackson County	SIGNATURE DATE



MISSOURI DEPARTMENT OF NATURAL RESOURCES

FINANCIAL ASSISTANCE AGREEMENT

Assistance as described herein is hereby offered and accepted effective upon signature of authorized officials for the dates indicated in Budget Period and Project Period below.

RECIPIENT INFORMATION						
RECIPIENT NAME Jackson County				RECIPIENT TELEPHONE NUMBER WITH AREA CODE (816) 503 - 4802		
ADDRESS 22807 Woods Chapel Road		CITY Blue Springs		STATE MO	ZIP CODE 64015	
UNIQUE IDENTIFIER (DUNS NUMBER) 095034526	PROJECT NUMBER 2018-18	BUDGET PERIOD 10/25/18-04/30/21		PROJECT PERIOD 10/25/18-04/30/21		
RECIPIENT PROJECT MANAGER NAME Bruce Wilke		RECIPIENT PROJECT EMAIL ADDRESS Bwilke@jacksongov.org		PROJECT MANAGER TELEPHONE NUMBER WITH AREA CODE (816) 503 - 4802		
PROJECT INFORMATION						
RECIPIENT PROJECT TITLE AND PROJECT DESCRIPTION (ATTACH ADDITIONAL PAGES AS NECESSARY) Little Blue Trace Trail Improvements at M-78 Highway -- The scope of the project is to provide trail users a safe route to cross the Little Blue River and M-78 highway. This project will eliminate an at-grade crossing and provide a 0.25 mile connection that joins two interrupted segments of the trail making the enter connected length 15.5 miles.						
TYPE OF ASSISTANCE New Award <input type="checkbox"/> Amendment <input checked="" type="checkbox"/>		SOURCE OF FUNDING Federal <input checked="" type="checkbox"/> State <input type="checkbox"/> Other <input type="checkbox"/>		CFDA NUMBER 20.219	CFDA NAME Recreational Trails Program	
STATE PROJECT MANAGER NAME Rebecca Rost			STATE PROJECT MANAGER TELEPHONE NUMBER WITH AREA CODE (573) 751 - 0848		INDIRECT COST RATE FOR RECIPIENT %	
RESEARCH AND DEVELOPMENT YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		RESEARCH AND DEVELOPMENT COMMENTS IF NEEDED				
PROJECT FUNDING	Original Amount	Original Percentage	Amended Amount	Amended Percentage	Total Amount	Total Percentage
Federal Award:	\$ 232,921.00	69.82 %	\$ 58,217.66	%	\$291,138.66	69.82 %
State/Other Award:	\$ 0.00	0.00 %	\$ 0.00	%	\$ 0.00	0.00 %
Recipient Match:	\$ 100,609.00	30.18 %	\$ 25,164.84	30.18 %	\$125,773.84	30.18 %
Total Award:	\$333,530.00	100.00 %	\$ 83,382.50	100.00 %	\$416,912.50	100.00 %
AGREEMENT ADMINISTRATION						
THE RECIPIENT AGREES TO ADMINISTER THIS AGREEMENT IN ACCORDANCE WITH ALL APPLICABLE FEDERAL AND STATE REGULATIONS INCLUDING, BUT NOT LIMITED TO:						
APPLICABLE PROGRAM GUIDELINES Grant Administration Guide attached as Attachment #1				RECIPIENT APPLICATION, AS NEGOTIATED, DATED 2/16/2018		
BUDGET PLAN Attachment # _____	DETAILED SCOPE OF WORK Attachment # _____	SPECIAL CONDITIONS Attachment # <u>In #1</u>	GENERAL TERMS AND CONDITIONS Attachment # <u>In #1</u>	SUSPENSION/DEBARMENT Attachment # <u>In #1</u>	PUBLIC LAW Attachment # _____	
PUBLICATIONS Attachment # _____	EPA MBEWBE UTILIZATION Attachment # <u>In #1</u>	CERTIFICATE REGARDING LOBBYING Attachment # <u>In #1</u>	INVOICE Attachment # _____	ADDITIONAL ATTACHMENTS Attachment # _____ Attachment # _____		
AMENDMENT INFORMATION						
AMENDMENT ID 001	AMENDMENT DESCRIPTION (ATTACH ADDITIONAL PAGES AS NECESSARY) Amendment #1 is an increase in funds of \$58,217.66 in the federal award amount and increase in funds of \$25,164.84 in the matching share amount due to project being significantly over on their project budget and will need a time extension of six (6) months to complete the trail project.					
FEDERAL AWARD INFORMATION (ATTACH ADDITIONAL PAGES AS NECESSARY)						
FEDERAL AWARD PROJECT TITLE AND DESCRIPTION Recreational Trails Program (RTP) -- The RTP is a federally-funded assistance program authorized by the U.S. Congress under the Fixing America's Surface Transportation (FAST) Act. Its purpose is to help states provide and maintain recreational trails and trail-related facilities for both motorized and non-motorized recreational use.						
FEDERAL AWARING AGENCY Federal Highway Administration			FEDERAL AWARD ID NUMBER RT18004	PASS THROUGH ENTITY NAME MoDNR, Missouri State Parks		
FEDERAL FUNDING YEAR 2018	FEDERAL AWARD DATE 9/13/18	TOTAL AMOUNT OF FEDERAL AWARD \$291,138.66			INDIRECT COST RATE FOR MoDNR 16.66%	
APPROVAL						
DEPARTMENT OF NATURAL RESOURCES DIRECTOR OR DESIGNEE NAME (TYPED) Mike Sutherland, Director, Division of State Parks			SIGNATURE 		DATE 8/16/18	
RECIPIENT ORGANIZATION AUTHORIZED OFFICIAL NAME AND TITLE (TYPED) Frank White, Jr., County Executive, Jackson County			SIGNATURE		DATE	

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5424

Sponsor(s): Crystal Williams

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Amendment #1 to Financial Assistance Agreement for Little Blue Trace Trail Improvements at M-78 Highway</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$83,382.50</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$416,912.50</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$25,164.84</td> </tr> </table> <p>Source of funding (name of fund) and account code number:</p> <table> <tr> <td>FROM: 010-9999-32810 Grant Fund – Non-specific - Undesignated Fund Balance</td> <td>\$58,217.66</td> </tr> <tr> <td>FROM: 003-1608-58060 Park Fund – Construction Services – Other Improvements</td> <td>\$25,164.84</td> </tr> <tr> <td>TO: 010-1661-58060 Grant Fund – Little Blue Trace Trail Imp – Other Improvements</td> <td>\$83,382.50</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): \$333,530.00 Prior Year Actual Amount Spent (if applicable):\$ 0</p>	Amount authorized by this legislation this fiscal year:	\$83,382.50	Amount previously authorized this fiscal year:	\$0.00	Total amount authorized after this legislative action:	\$416,912.50	Amount budgeted for this item * (including transfers):	\$25,164.84	FROM: 010-9999-32810 Grant Fund – Non-specific - Undesignated Fund Balance	\$58,217.66	FROM: 003-1608-58060 Park Fund – Construction Services – Other Improvements	\$25,164.84	TO: 010-1661-58060 Grant Fund – Little Blue Trace Trail Imp – Other Improvements	\$83,382.50
Amount authorized by this legislation this fiscal year:	\$83,382.50														
Amount previously authorized this fiscal year:	\$0.00														
Total amount authorized after this legislative action:	\$416,912.50														
Amount budgeted for this item * (including transfers):	\$25,164.84														
FROM: 010-9999-32810 Grant Fund – Non-specific - Undesignated Fund Balance	\$58,217.66														
FROM: 003-1608-58060 Park Fund – Construction Services – Other Improvements	\$25,164.84														
TO: 010-1661-58060 Grant Fund – Little Blue Trace Trail Imp – Other Improvements	\$83,382.50														
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Ordinance #5204; Feb. 25, 2019 Prior resolutions and (date): Resolution #19701; Jan. 29, 2018</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Bruce Wilke, Landscape Architect, 816-503-4802</p>														
<p>REQUEST SUMMARY</p>	<p>Ordinance # 5204 dated Feb. 25, 2019 authorized funding of a grant under the Recreational Trails Program through the Department of Natural resources (MoDNR), Division of State Parks for Little Blue Trace Trail Improvements at M-78 Highway. The total amount of the grant was \$333,530.00. To date a total of \$ 36,231.15 of that funding has been paid out for engineering and permit fees leaving a balance of \$ 297,283.74. A bid opening for Bid # PW-06-2020 for construction of Little Blue Trace Trail Improvements at M-78 Highway was held July 24, 2020. A total of 8 bids were received. Radmacher Brothers Excavating Company Inc. submitted the apparent low bid in the amount of \$422,411.82 which is \$125,128.08 over our project budget. Parks + Rec requested and received from MoDNR a 25% increase to our original grant amount for the project. MoDNR agreed to increase the funding under Amendment #1 an additional \$83,382.50, broken down as follows: Federal match \$58,217.66 and local match \$25,164.84.</p> <p>We request that \$58,217.66 be appropriated from the 2020 Undesignated Grant Fund Balance. We are also requesting a budget transfer of \$ 25,164.84 from account 003-1608-58060 Park Fund - Other Improvements to cover the required local match portion and transferring it into 010-1661-58060; Grant Fund – Little Blue Trace Trail – Other Improvements.</p>														

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Original Financial Assistance Agreement; Amendment #1	
REVIEW	Department Director: <i>Michele Newman</i>	Date: Sept. 11, 2020
	Finance (Budget Approval): <i>APPROVED</i> <i>If applicable</i> <small>By Sarah Matthes at 11:00 am, Sep 16, 2020</small>	Date:
	Division Manager: <i>Gray M. Schultz</i>	Date: <i>9-18-2020</i>
	County Counselor's Office: <i>Buy on County</i>	Date: <i>10/8/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation/transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-9999-32810	Grant Fund – Non-Specific – Undesignated Fund Balance	\$58,217.66
003-1608-58060	Park Fund – Construction Services - Other Improvements	\$25,164.84

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: September 16, 2020

ORD # 5424

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
Park Fund - 003			
1608 - Construction Services	58060 - Other Improvements	25,165	
9100 - Operating Transfers	56105 - Operating Transfers Out		25,165
Grant Fund - 010			
1661 - Little Blue Trace Trail Imp	47070 - Operating Transfers In	25,165	
1661 - Little Blue Trace Trail Imp	45925 - Increase Revenue	58,218	
32810	Undesignated Fund Balance		83,383
32810	Undesignated Fund Balance	83,383	
1661 - Little Blue Trace Trail Imp	58060 - Other Improvements		83,383
<div style="border: 1px solid black; padding: 2px; display: inline-block;"> APPROVED <small>By Sarah Matthes at 11:07 am, Sep 16, 2020</small> </div>		<u>\$ 191,931</u>	<u>\$ 191,931</u>

Budgeting

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$16,000.00 from the undesignated fund balance of the 2020 Grant Fund in acceptance of the OSCA Juvenile Justice Program Assistance Grant received from the Missouri Office of State Courts Administrator.

ORDINANCE NO. 5425, October 12, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Family Court Division has been awarded an OSCA Juvenile Justice Program Assistance Grant in the amount of \$16,000.00 by the Missouri Office of the State Courts Administrator, for the period of July 1, 2020, through June 30, 2021; and,

WHEREAS, the grant funds will be used to provide monitoring of at risk youth; and,

WHEREAS, an appropriation is necessary to place the grant funds in the proper spending account; now therefore,

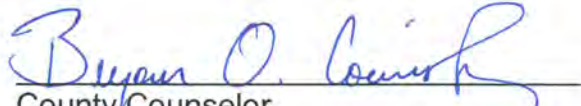
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be made from the undesignated fund balance of the 2020 Grant Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund			
Juvenile Justice Assistance			
010-2151	45953 - Increase Revenues	\$16,000	
010-32810	Undesignated Fund Balance		\$16,000
010-32810	Undesignated Fund Balance	\$16,000	
Juvenile Justice Assistance			
010-2151	55010 –Regular Salaries		\$16,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5425 introduced on October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No.5425.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 32810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$16,000.00

10/20/20
Date


Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5425

Sponsor(s): Crystal Williams

Date: October 12, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: <u>OSCA Juvenile Justice Program Assistance</u>															
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%;">Amount authorized by this legislation this fiscal year:</td> <td style="width:40%; text-align: right;">\$16,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$16,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td> <table style="width:100%; border: none;"> <tr> <td style="width:60%;">FROM ACCT 010-32810</td> <td style="width:40%; text-align: right;">16,000</td> </tr> <tr> <td>TO ACCT 010-2151-55010</td> <td style="text-align: right;">16,000</td> </tr> </table> </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): 16,231.00 Prior Year Actual Amount Spent (if applicable): 16,231.00		Amount authorized by this legislation this fiscal year:	\$16,000.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$16,000.00	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number:	<table style="width:100%; border: none;"> <tr> <td style="width:60%;">FROM ACCT 010-32810</td> <td style="width:40%; text-align: right;">16,000</td> </tr> <tr> <td>TO ACCT 010-2151-55010</td> <td style="text-align: right;">16,000</td> </tr> </table>	FROM ACCT 010-32810	16,000	TO ACCT 010-2151-55010	16,000
Amount authorized by this legislation this fiscal year:	\$16,000.00															
Amount previously authorized this fiscal year:	\$0															
Total amount authorized after this legislative action:	\$16,000.00															
Amount budgeted for this item * (including transfers):	\$0															
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FROM ACCT 010-32810	16,000															
TO ACCT 010-2151-55010	16,000															
PRIOR LEGISLATION	Prior ordinances and (date): 5286 11/21/20 Prior resolutions and (date):															
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Carl Bayless, Grant Accountant, 816-435-4775															
REQUEST SUMMARY	This is a request to appropriate \$16,000.00 from the 2020 undesignated fund balance in acceptance of a contract awarded to the Family Court Division by the Office of State Courts Administrator. The project is named "OSCA Juvenile Justice Program Assistance" and its purpose is to provide monitoring of at risk youth. The project began July 1, 2020 and will continue through June 30, 2021. Please appropriate the \$16,000.00 into the accounts listed below: 010-2151-55010 Salary \$16,000.00															
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)															
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals															
ATTACHMENTS	Award documents															
REVIEW	<table style="width:100%; border: none;"> <tr> <td style="width:60%;">Department Director: <i>Theresa Byrd, Deputy Court Administrator Theresa L Byrd</i></td> <td style="width:40%;">Date: 08/25/20</td> </tr> <tr> <td>Finance (Budget Approval): APPROVED <small>By Sarah Matthes at 10:39 am, Oct 06, 2020</small></td> <td>Date:</td> </tr> <tr> <td>Division Manager: <i>[Signature]</i></td> <td>Date: 10/8/2020</td> </tr> <tr> <td>County Counselor's Office: <i>[Signature]</i></td> <td>Date: 10/8/20</td> </tr> </table>		Department Director: <i>Theresa Byrd, Deputy Court Administrator Theresa L Byrd</i>	Date: 08/25/20	Finance (Budget Approval): APPROVED <small>By Sarah Matthes at 10:39 am, Oct 06, 2020</small>	Date:	Division Manager: <i>[Signature]</i>	Date: 10/8/2020	County Counselor's Office: <i>[Signature]</i>	Date: 10/8/20						
Department Director: <i>Theresa Byrd, Deputy Court Administrator Theresa L Byrd</i>	Date: 08/25/20															
Finance (Budget Approval): APPROVED <small>By Sarah Matthes at 10:39 am, Oct 06, 2020</small>	Date:															
Division Manager: <i>[Signature]</i>	Date: 10/8/2020															
County Counselor's Office: <i>[Signature]</i>	Date: 10/8/20															

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-32810	Grant Fund -Undesignated fund balance	\$16,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: October 6, 2020

ORD # 5425

Department / Division	Character/Description	From	To
Grant Fund - 010			
2151 - Juvenile Justice Assistance	45953 - Increase Revenues	16,000	
32810	Undesignated Fund Balance		16,000
32810	Undesignated Fund Balance	16,000	
2151 - Juvenile Justice Assistance	55010 - Regular Salaries		16,000
<div style="border: 1px solid black; padding: 2px; display: inline-block;"> APPROVED <small>By Sarah Matthes at 10:39 am, Oct 06, 2020</small> </div>		<u>\$ 32,000</u>	<u>\$ 32,000</u>

Budgeting



STATE OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR
REQUEST FOR PROPOSAL

RFP NO: OSCA 20-00632
TITLE: Juvenile Justice Program Assistance
ISSUE DATE: January 2, 2020

CONTACT: Russell Rottmann
PHONE NO: 573-522-6766
E-MAIL: osca.contracts@courts.mo.gov


RETURN PROPOSAL NO LATER THAN: 4 p.m., January 31, 2020

RETURN PROPOSAL EITHER VIA E-MAIL, USPS or COURIER SERVICE:

<p>(U.S. Mail) Office of State Courts Administrator P.O. Box 104480 Jefferson City, Mo 65110 - 4480</p>	<p>or</p>	<p>(Courier Service) Office of State Courts Administrator 2112 Industrial Dr. Jefferson City, Mo 65109</p>
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CONTRACT PERIOD: July 1, 2020 through June 30, 2021

SIGNATURE REQUIRED

PRESIDING JUDGE SIGNATURE 	DATE 2-6-2020
FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE	
PRESIDING JUDGE SIGNATURE (IF MORE THAN ONE COUNTY IS INCLUDED IN PROPOSAL)	
FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE	
PRESIDING JUDGE SIGNATURE (IF MORE THAN ONE COUNTY IS INCLUDED IN PROPOSAL)	TITLE
FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE	DATE
COURT 16 th Judicial Circuit, Jackson County Family Court	
MAILING ADDRESS 625 E 25 th Street	
CITY, STATE, ZIP Kansas City, Missouri 64108	
CONTACT PERSON Kelly Hams Pearson	TITLE Director, Field Services
PHONE NUMBER 816-881-6503	E-MAIL ADDRESS Kelly.Hams-Pearson@courts.mo.gov

NOTICE OF AWARD (OSCA USE ONLY)

ACCEPTED BY OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS:		Night Light Curfew Program
Requested: \$82,040.00		Approved: \$16,000.00
CONTRACT NO. OSCA 20-00632-13	CONTRACT PERIOD July 1, 2020 through June 30, 2021	
CONTRACTS SECTION Russell W. Rottmann	DATE 7/7/2020	DEPUTY STATE COURTS ADMINISTRATOR Earl Kraus

1. INTRODUCTION

The Family Court Committee of the Supreme Court of Missouri, through the Office of State Courts Administrator, (OSCA), is seeking proposals from courts for the implementation of programs and services dedicated to promoting evidenced based practices in specific categories of juvenile justice that may include:

- a. Supervision
- b. Treatment
- c. Restorative Justice
- d. Competency

1.1 Pre-Proposal Conference:

A pre-proposal conference regarding this Request for Proposal will be held on Wednesday, **January 15, 2020, beginning at 11 am in Covington Room** located in the **Constitution Building, 3425 Constitution Court, Jefferson City, Missouri 65109**. Those wishing to take part of the pre-proposal by telephone, may do so by calling 1-650-479-3207, meeting access code 807 221 818. The phone lines will be open 10:45 am. The pre-proposal will be completed by noon.

1.2 These programming categories are to be used to provide specific programs and services to address the following issues in juvenile justice:

- a. Juvenile alternative to detention programming for delinquent youth who can be diverted from secure detention by the use of the objective screening instrument, Missouri's Juvenile Detention Assessment (JDTA), into a non-secure, pre-adjudication placement or program.
- b. Post-dispositional programming and services for delinquent youth who can benefit from these services to assist in lowering recidivism and out-of-home placements through the use of objective assessment instruments. Programs should serve high risk and high need youth per the Missouri's Risk and Needs Assessment and Classification System.
- c. Diversion programs or strategies to divert youth from delinquent or status referrals into the juvenile office.
- d. Programs and strategies which remedy identified issues of disproportionate minority contact.

1.3 The funding allows for reimbursement to one county treasurer of the circuit on behalf of the juvenile and family court for costs associated with ongoing programs or the development and implementation of such services. This Request for Proposal (RFP) encourages juvenile and/or family courts to create new programs and services that promote the best practices in juvenile justice.

1.4 The Family Court Committee will review and approve specific requests for proposals based on the merits of each proposal and the availability of funds.

1.5 Funding is for FY21 (July 1, 2020 – June 30, 2021). Funding of this project will be considered by the Family Court Committee (FCC), the Circuit Court Budget Committee (CCBC) and OSCA based upon the success of the previous year's awards and the availability of funds. Amounts awarded to any one court may be limited to \$25,000.00 per fiscal year or less if the total of the proposals received from the courts exceed the authorized amount of funds allocated.

If more than \$25,000.00 is requested, the court must prioritize their need and indicate their preference for funding. Courts may request funding for more than one program or service within each proposal and should include details for each program requested as outlined in Section 7.3.

- 1.6 Programs may find the need to request transferring funds either to or from awarded line items or between programs, if the court received awards for multiple programs. Any request to transfer funds must be in writing to osca.jjpa@courts.mo.gov.

If the need is found for additional funds, the local program contact may request funds by emailing osca.jjpa@courts.mo.gov. All requests for additional funds shall be in writing addressed to the Family Court Committee for their review and consideration. If approved, proper notification shall be provided in writing.

2. PROGRAM KEY COMPONENTS

Juvenile Justice Program Assistance funds are intended to support evidence based practices in Missouri's juvenile justice system. Courts receiving these funds are expected to adhere to the following guidelines.

2.1.1 Courts shall be in compliance with:

- a. The Missouri Juvenile Officer Performance Standards (2017). The report may be viewed at <http://www.courts.mo.gov/file.jsp?id=108677>.
- b. Supreme Court Operating Rule 28, the complete rule may be viewed at <http://www.courts.mo.gov/page.jsp?id=52417>.
- c. Supreme Court Operating Rule 29, the complete rule may be viewed at <http://www.courts.mo.gov/page.jsp?id=70333>.
- d. Missouri's Juvenile Detention Alternatives Initiative (JDAI) and Standards for Operation of a Secure Juvenile Detention Facility, if involved in the operation of a court operated or a court funded regionally operated secure detention center.
- e. Section 211.141.4 RSMo the complete section of the statute may be viewed at <http://www.moga.mo.gov/mostatutes/stathtml/21100001411.html?&me=211.141>
- f. OSCA recommended procedures for providing accurate program implementation and outcome information using the Judicial Information System (JIS), Microsoft Excel® spreadsheets, report templates or other manual forms as needed, provided by OSCA.
- g. OSCA recommended procedures for using the Juvenile Detention Assessment Instrument (JDTA) and Missouri's Risk and Needs Assessment and Classification System.
- h. Supreme Court Rule 82.04 the complete rule may be viewed at <http://www.courts.mo.gov/page.jsp?id=992>.

- i. Efforts to identify and reduce minority representation, through coordination with Missouri's Disproportionate Minority Contact (DMC) Research Analyst, if the court demonstrates a statistically significant Relative Rate Index (RRI).

2.2 Programs should focus on pre-referral diversion alternatives, pre-adjudication alternatives to secure detention, post-dispositional services including various forms of supervision, programming to address needs, or disproportionate minority contact strategies, and shall have an evidence-based conceptual framework. Specific program examples may include, but are not limited to:

- a. Supervision: Day/Evening Reporting Center, Day/Evening Supervision Tracking, Electronic Monitoring/Global Positioning System or Mentoring and other alternatives to detention;
- b. Treatment: Cognitive-behavioral mental health treatment, drug/alcohol treatment, virtual counseling and intensive crisis services;
- c. Restorative Justice Programs: Victim empathy classes, impact panels, apology sessions and mediation, truancy and peer courts, community service, and restitution;
- d. Competency Programs: Tutoring, GED, vocational, life skills, and offense specific education (sex offense, shoplifting, arson, domestic violence).

3. PROGRAM REPORTING REQUIREMENTS

OSCA will provide program related information to the Family Court Committee and to each award recipient. The data and program reports will be evaluated for progress toward achievement of the specific program goals, as indicated in each proposal, and to identify barriers to successful implementation.

3.1 Each circuit court receiving an award must submit a twelve (12) month final program report on a template provided by OSCA. Reports must be submitted to OSCA, Attn: Jay Rodieck or may be emailed to osca.jjpa@courts.mo.gov. The final report will cover a twelve month period and will be due thirty days after the fiscal year ends. A COGNOS report will be made available to help assist with the final program report.

3.1.1 The data and program reports are intended to:

- a. Assure that use of the funds is consistent with the project application and the intent of the funding source;
- b. Determine the number of parties served and/or number of service hours provided;
- c. Document the types of services provided; and
- d. Provide OSCA, the Family Court Committee, legislature and other interested parties with information regarding consumer satisfaction, program efficiency and effectiveness.

3.2 Requests for technical assistance should be submitted in writing to the Office of State Courts Administrator, P.O. Box 104480, Jefferson City, MO 65110-4480, Attn: Jay Rodieck or via e-mail to jay.rodieck@courts.mo.gov.

- 3.3 Failure to submit reporting forms within the specified time frame may result in suspension of funding until such reports are submitted and accepted by OSCA.

4. CATEGORY OF ELIGIBLE FUNDS

Applicants may request funds to reimburse for the costs associated with the following categories only:

- I. Contractual Services
 - a. Supervision
 - b. Treatment
 - c. Restorative Justice
 - d. Competency
- II. Resource Materials
- III. Equipment
- IV. Youth Education

4.1 Contractual Services

Funds awarded as a result of this RFP shall not be used to fund any additional full time employee (FTE) positions. However, courts may request a new county employee to be reimbursed through the project but it shall be for the contractual rate as set by the county and the state approved mileage rate. Any and all personnel request must follow the county's personnel policies. Benefits, such as social security cost, health benefits or paid leave (annual or sick) for a county employee shall not be reimbursed through the award. Continued funding beyond FY 2020 will be year to year, with no guarantee continued funding will be available. If you choose to fund a county employee through this project, the court should develop options to fund the county employee upon completion of this award period. This should be considered when issuing any contracts for services.

- 4.1.1 Judicial employees shall not be contracted for any program/services nor receive monetary reimbursement or payment under this program.

- 4.1.2 OSCA Contractor Travel Policy: Expenses for non-court employee contractual services and mileage reimbursements must follow the OSCA Contractor Travel Policy. The link to the travel policy is: <http://www.courts.mo.gov/page.jsp?id=3714>.

4.2 Resource Materials

Funds may be awarded for resource materials to be shown, loaned or distributed by court staff to clients, attorneys or the general public. Resource materials may include videos, brochures and pamphlets describing the programs and available services. The resource materials are limited to no more than \$500 dollars per circuit.

- 4.2.1 The courts must acknowledge the Juvenile Justice Program Assistance as the source of funding on any and all manuals or public relations materials created with monies from this fund. This includes videos, brochures, pamphlets and any informational material describing the programs and available services. This does not include program forms, written internal policies and procedures.

4.3 Equipment

Equipment requests may be included in the proposal but only if purchased for the court and specifically needed for the services to be provided for this program. Electronic computer equipment, portable electronic devices, scanners, printers and/or communication devices will not be provided. Funding for vehicles, vehicle equipment and maintenance are not allowed.

4.3.1 Awards will not be made for additional office space, furnishings or expenses required for the daily performance of duties including, but not limited to, desks, chairs, workstations, book cases, vehicles or costs associated with mail, telephone or the purchase of books, reference materials or professional memberships.

4.4 Youth Education

Funds may be awarded for educational materials to use within a program. They must have a direct connection to the implementation and success of the program.

5. AWARD CRITERIA

5.1 The FCC reserves the right to adjust, in whole or in part, each program request based upon the reasonableness of each request and the availability of funds.

5.1.1 Priority will be given to courts that demonstrate the greatest need for the creation and/or the continuation of evidence based programs and services as outlined in Section 2.2.

5.1.2 Awards shall be made by the FCC based upon the merits of the proposal in meeting the following criteria:

- a. Documentation of the particular needs for the alternative program and why those needs are not currently being met,
- b. Documentation of a plan to implement programs.
- c. Identification of program goals that are clearly defined.
- d. Projected number of youth estimated to receive program services.

5.1.3 All requests for reimbursement must be received at OSCA no later than June 15, 2021, to ensure request are processed before the end of the fiscal year.

5.1.4 Courts are encouraged to:

- a. Maximize the use of available funds by collaborating with neighboring circuits to jointly provide programs that one circuit would otherwise be unable to afford or sustain.
- b. Collaborate with other agencies and service providers to maximize the use of existing resources in the community, thereby reducing the amount of funding needed through this award.

- 5.1.5 If it appears a court will not use all of the funds awarded, the FCC may, at its sole discretion, reduce the amount of awarded funds to the juvenile/family court and redistribute those funds as needed.

6. REIMBURSEMENT OF FUNDS

Payments by OSCA shall not be made directly to any contracted providers. Payments for services must be first paid by the county. Reimbursements made by OSCA will be made and sent to the county treasurer. OSCA anticipates a 2-4 week turnaround on reimbursement request.

- 6.1 All reimbursements must be made to a county treasurer. If more than one county is included in the proposal, the application must designate which county treasurer to whom all reimbursements shall be sent.

Note: This issue must be addressed with your fiscal officer when planning your project proposal.

- 6.2 Invoices shall be submitted by the court no later than ten (10) days after the end of each month on a Certificate of Compliance Form which will be provided by OSCA. Copies of all invoices as well as supporting documentation must be submitted to OSCA with the request for reimbursement: osca.jjpa@courts.mo.gov or:

Office of State Courts Administrator
P.O. Box 104480
Attn: Jay Rodieck
Jefferson City, MO 65110-4480

7. APPLICATION REQUIREMENTS

All courts desiring to apply for funding for costs associated with the implementation of programs as identified herein, must submit a complete proposal incorporating all the items identified in Section 7.

- 7.1 Proposals must be signed by the Presiding Judge of the circuit requesting funds or if applicable, the Family Court Administrative Judge. If a joint application is being submitted, the Presiding Judge or Family Court Administrative Judge of each participating circuit must sign the application.

- 7.2 Proposals may be submitted by:

- E-mail to osca.contracts@courts.mo.gov; or
- Regular mail to the address on the cover page;

- 7.3 Proposals must clearly separate each program and include the following:

a. Name and Brief Description of Proposed Program:

Proposals must identify the circuit and/or court applying for funds, the program category (Supervision, Treatment, Restorative Justice, or Competency), and a brief descriptive program summary including goals.

- b. Geographic Area and Need for the Program:**

Proposals must describe unique characteristics of the population and location to be served (urban, rural, ethnicity, race, gender, socioeconomic factors, etc.). Proposals must explain the particular need for the program and why those needs are not currently being met through existing materials, programs, services, or other resources.
- c. Target Population and Selection Process:**

The proposal must describe the program target population (age, ethnicity, race, gender, status/law offense, etc.) and how the participants are selected (JDTA or Risk/Needs Assessment, mental health/substance abuse screening, offense or population specific characteristics, etc.).
- d. Service Provider:**

Proposals must identify the individual(s) or company that will provide or deliver the service or program. Proposals must provide details on their credentials as they pertain to the service and/or program, explaining how they are educated, experienced, certified/licensed or otherwise uniquely qualified to provide and/or deliver the service and/or program expectations. Proposal should also include provider resumes when applicable.
- e. Number of Youth Served:**

Proposals must identify the intended number of youth to be served during the funding period.
- f. Hours of Service:**

Proposals must identify the intended number of hours of service to be provided per participant. Proposals must justify and show the calculations of how the court arrived at the estimate.
- g. Fidelity Plan:**

Proposals must provide a timeline and description of the steps that will be taken to implement the service and/or program and must describe the measures that will be taken to ensure adequate utilization of the service/program.
- h. Budget:**

Justifications for budgets should include the total amount requested and an itemized budget for each funding category requested. The funding categories are listed below.

 - I. Contractual Services
 - II. Resource Materials
 - III. Equipment
 - IV. Youth Education

7.4 Each proposal must provide details to justify the budget requested. Be sure to include, at a minimum, documentation for the following with the request:

- a. The proposed number of juveniles served;
- b. The number of hours of service to be provided;
- c. The cost of any proposed services per person and/or per hour; and
- d. A calculation of how costs have been determined.

OSCA 20-00632 – Juvenile Justice Program Assistance

- 7.5 Each proposal must indicate which county OSCA shall send reimbursements. Payments will not be made to multiple counties.
- 7.6 All proposals must be submitted to OSCA no later than **4 p.m., January 31, 2020.**

2020 Juvenile Justice Program Assistance Proposal - OSCA 20-00632
Jackson County Family Court Night Light Curfew Program

A. NAME AND BRIEF DESCRIPTION OF PROPOSED PROGRAM

- **Name:** Night Light Curfew Program
- **Program Category:** Supervision
- **Submitted By:** 16th Circuit Court - Jackson County Family Court Services
- **Summary:**

The Night Light Program is a collaborative effort between the Jackson County Family Court and the Jackson County Sheriff's Office. The program's goals are to help ensure community safety. The program is designed to monitor compliance with conditions of supervision for serious and potentially violent juvenile offenders who are either under pre-adjudication supervision, on probation, or re-entering the community from residential placement. The Night Light program serves primarily as a probation/re-entry service provider of supervision and coordinated services, and it is utilized as a graduated sanction to assist primary Juvenile Probation Officers in maintaining or stabilizing youth in the community.

Evening and late-night operations occur between the hours of 9:00 PM and 2:00 AM. During this time, Night Light Juvenile Probation Officers (JPOs) are accompanied by uniformed Jackson County Sheriff's Deputies in marked law enforcement vehicles to conduct random home visits and curfew checks. Telephone check-ins with youth and parents are conducted as well to ensure youths' compliance with the conditions of their supervision. Urinalysis testing and school checks are conducted on a random basis.

The typical length of the program is 30-60 days, however, the program serves as an effective tool for compliance when used intermittently throughout youths' community supervision or probation. Additionally, Night Light teams of deputies and juvenile probation officers seek to locate youth who have active capias warrants due to absconding from court ordered placement. Night Light deputies become familiar with the youth over time, building relationships and reducing the social distance between the juvenile probationers and law enforcement officers. Several of the deputies have joined the volunteer pool with the Family Court to serve as mentors.

B. GEOGRAPHICAL AREA & NEED FOR PROGRAM

Jackson County lies in west central Missouri, bordered on the north by the Missouri River and on the west by the state of Kansas. Kansas City, the largest city by population in Missouri, lies largely within Jackson County's boundaries. Independence (Missouri's fourth largest city), Lee's Summit (sixth largest city), and Blue Springs (eleventh largest city) all lie within Jackson County.

It has been researched and determined that court-involved youth have a higher probability to re-offend between the hours 9:00 PM and 2:00 AM for the following reasons:

1. Unaddressed substance abuse by youth and within family.
2. The inability to problem solve and handle conflict appropriately.
3. The lack of adult supervision.

4. Failure to be held accountable for their actions.
5. Lack of community support.

In 2019, Night Light received 104 referrals for services (15 of those were referrals carried over from the previous year.) Of the youth who were released from the program in 2019, 73% successfully completed the program. During 2019, 81% of curfew checks did not result in a violation and 83% of drug tests administered by Night Light staff were negative for substance use.

C. TARGET POPULATION & SELECTION PROCESS

The Night Light Program serves juvenile clients placed on probation who are classified at medium or maximum level supervision. Pre-adjudicated clients and probation clients displaying increased risk factors at a lower level of supervision are also referred to the program for supervision as space allows. All youth completing Residential Care and Private Placement under Family Court jurisdiction are referred to the program for aftercare supervision for a period of time determined by their risk level and compliance with their supervision plan.

D. SERVICE PROVIDERS

Lela Cayton, Program Manager, holds a B.A. in Administration of Criminal Justice. Ms. Cayton assumed management duties for the Night Light Program in January 2020, having formerly served as manager for multiple community based programs for the Jackson County Family Court for nearly 40 years. Most recently Ms Cayton successfully supervised the Restitution Services Unit which included oversight and supervision of Community Service, Victim Empathy, Career Exploration/Job Training and Community Advisory Board programs.

Carolyn Meadows holds a B.S. in General Studies with a minor in Psychology and has been a Night Light Juvenile Probation Officer for 12 years. Ms. Meadows has been employed with the Jackson County Family Court for 39 years.

Terry Yancy holds a B.S. in Business Management and has been a Night Light Juvenile Probation Officer for 9 years. A Navy veteran, Mr. Yancy has been employed with the Jackson County Family Court for 12 years and has worked in the field of Juvenile Justice/Criminal Justice for over 15 years.

E. NUMBER OF YOUTH SERVED

It is estimated that approximately 120 youth will be served through this grant.

F. HOURS OF SERVICE

Night Light employs two full time staff (Juvenile Probation Officers) who each work 40 hours a week to execute the program. Night Light partners with the Jackson County Sheriff's Office to provide two law enforcement officers for four hours a night, five days a week, to assist with in-home curfew checks between the hours of 9:00 PM - 2:00 AM, Monday – Saturday. The hours of services reflect an increase from 4 nights to five nights a week due to the increased need for late night curfew checks.

G. FIDELITY PLAN

The Night Light Program is currently operational within the 16th Circuit, as per implementation planning submitted for previous funding cycles. Renewed funding will allow for continued surveillance and monitoring to those youth assessed to be at risk of reoffending or probation revocation, but who do not require residential placement or secure detention. All probation youth classified as medium or maximum level supervision are required to participate in the program, and additional youth under Court supervision

are referred to the program as needed. Program outputs and outcomes are monitored on a monthly basis. Additionally, program outcomes are evaluated by the Jackson County Family Court's Assessment and Development Department. Statistical outcomes are published yearly.

- **Goals:**
 - Help ensure community safety

- **Objectives:**
 - Program youth will remain at home during curfew hours while enrolled in Night Light.
 - Program youth will remain drug-free while enrolled in Night Light.

- **Outputs:**
 - All youth classified as medium or maximum supervision probation in Jackson County will be referred to the Night Light program.
 - Random phone and face-to-face checks will be conducted during curfew hours.
 - Night Light staff will administer UA drug tests.
 - Night Light staff will make school and parent contacts.

- **Outcomes:**
 - At least 90% of enrolled youth will not reoffend during program participation.
 - At least 80% of enrolled youth will successfully complete the program.
 - At least 75% youth compliance rate with curfew checks.
 - At least 80% of UAs administered will be negative for illegal substances

H. BUDGET

The Night Light program is primarily funded by a grant from the Jackson County COMBAT Fund. The funding paid through this grant covers the salary of the off duty law enforcement officers and mileage reimbursements for nightly ride outs. The salaries of the Court personnel is incorporated into the annual Jackson County General Fund budget. The supplies which include drug testing supplies, bullet proof vests, cell phones, office space and other miscellaneous supplies are also provided by the Family Court.

The Night Light program design for 2020 includes the participation of two deputies to accompany the Night Light Juvenile Probation Officers every night to provide curfew checks to youth residing throughout the county. Two deputies are required by the Jackson County Sheriff's department to allow ride outs and curfew checks in the /urban core neighborhoods, where gun violence and overall crime has increased. The added sworn staff allows the Sheriff/Family Court staff partnership to provide nightly curfew checks in both rural Eastern Jackson County as well as the inner-city of Kansas City, Missouri each night. This results in an increase in the cost of the annual contractual services by approximately 25%. This proposal is requesting \$25,000.00 to supplement the increase in contractual services paid to the law enforcement officers.

- Contractual Services: \$79, 040.00 will pay two off duty law enforcement officers, each at a rate of \$38.00 per hour, for 4 hours each night that curfew checks/home visits are conducted. Home visits will be conducted five nights per week. This is a total cost of \$304 per night with an annual cost of \$79,040.00. The contract also requires the payment of \$250 monthly to the Sheriff's Department for mileage. The total cost for the Jackson County Sheriff's Office partnership is \$82,040.00
- Resource Materials: \$0

- Equipment: \$0
- Education: \$0

Details to Justify Budget

- Proposed number of juveniles served: 85-120
- Number of service hours to be provided:
 - Night Light employs two full time staff who each work 40 hours a week to execute the program. Night Light partners with the Jackson County Sheriff's Office to provide two law enforcement officers for four hours a night, five nights a week, to assist with in-home curfew checks.
- Cost of proposed services per person/per hour and calculation of how costs have been determined:
 - \$79040.00 will pay two off duty law enforcement officers, each at a rate of \$38.00 per hour, for 4 hours each night that home visits are conducted. This is a total cost of \$304 per night.
 - \$3,000.00 will pay \$250 monthly to the Sheriff's office for mileage.

COUNTY TO WHICH REIMBURSEMENTS SHALL BE MADE

Reimbursements should be made to:

Mr. Anthony Kelley, Budget and Fiscal Officer
Jackson County Family Court Services
625 E. 26th Street
Kansas City, Missouri 64108
Phone: 816-435-4751

Under Mr. Kelley's supervision, reimbursements will be directly handled by:

Mr. Carl Bayless, Coordinator – Grant Revenue and Contracts
Jackson County Family Court Services
625 E. 26th Street
Kansas City, Missouri 64108
Phone: 816-435-4775
Fax: 816-435-4793

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twenty-four month term and supply contract with two twelve-month options to extend for the furnishing of a timekeeping component and time clocks for the County's existing HR/payroll system to Paycor, Inc., of Cincinnati, OH, as a sole source purchase.

RESOLUTION NO. 20513, October 12, 2020

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, by Resolution 19179, dated June 6, 2016, the Legislature did award a contract for the furnishing of a timekeeping component and time clocks for use with the County's existing HR/payroll system to Paycor, Inc., as a sole source purchase; and,

WHEREAS, that addition to the existing HR/Payroll service replaced the Infinitime System which had become inadequate for County needs; and,

WHEREAS, the purchase authority in Resolution 19179 has expired, while the need for replacement equipment continues; and,

WHEREAS, pursuant to section 1030.1, Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of a twenty-four month term and supply contract with two twelve-month options to extend for the furnishing of a timekeeping component and time clocks for the existing HR/payroll system to Paycor of Cincinnati, OH, as a sole source purchase; and,

WHEREAS, the recommended contract with renewals should provide the County with sufficient time to solicit proposals, award a contract for, and implement a new payroll/HR system to replace the Paycor system in 2024; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents, including future options to extend, necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Gay D. Hedden
Chief Deputy County Counselor

Bryan O. Coenish
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20513 of October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

10/09/20
Date

Whitehead
Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

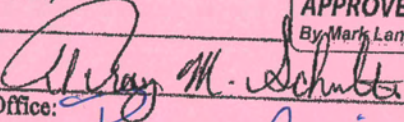
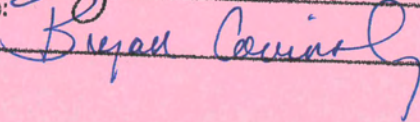
Completed by County Counselor's Office:

Res/Ord No.: 20513

Sponsor(s): Charlie Franklin

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting Authorization of a Twenty-Four Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of Timekeeping Components and Time Clocks for the existing HR/Payroll System from Paycor of Cincinnati, Ohio as a Sole Source Purchase.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Various Departments Estimated Use: \$30,000.00</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): 19179, 6/6/2016</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Katelyn Edgar, Buyer, 816-881-3292</p>										
<p>REQUEST SUMMARY</p>	<p>Jackson County, Missouri has the HR/Payroll Services in place with Paycor of Cincinnati, Ohio and would like to implement the Timekeeping component of this system and purchase time clocks for that system; it will also provide for additional time clocks as needed. The purchase would be considered a Sole Source as the services and timeclocks can only be used with and purchased from Paycor, the developer of the software solution. The County is planning on replacing this system when funds become available; this Term and Supply Contract will ensure uninterrupted services until we are able to replace the system.</p> <p>This addition to the existing HR/Payroll Services will replace the Infinitime Systems which has become inadequate for County needs. The timekeeping component will benefit the County by reducing administrative costs currently required with processing payroll and will consolidate the payroll services into one system.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of a Timekeeping Component and Time Clocks for the existing HR/Payroll System and the purchase of additional time clocks on an "as needed" basis from Paycor of Cincinnati, Ohio as a Sole Source purchase.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals No Goals Assigned.</p>										

ATTACHMENTS	Memorandum from Bob Crutsinger, Director of Finance and Purchasing.		
REVIEW	Department Director: bcrutsinger@jacksongov.org <small>Digitally signed by bcrutsinger@jacksongov.org DN: cn=bcrutsinger@jacksongov.org Reason: Approved Date: 2020.09.22 08:50:55 -0500'</small>	Date:	
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By: Mark Lang at 1:19 pm, Sep 23, 2020	Date:
	Division Manager:		Date: 9-30-2020
	County Counselor's Office:		Date: 10/8/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____.
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract with two twelve-month options to extend for the furnishing of HR/payroll system services for use by the Information Technology Department and a component of an HR/Affordable Care Act reporting service for use by the Human Resources Department to Paycor, Inc., of Cincinnati, OH, as a sole source purchase.

RESOLUTION NO. 20514, October 12, 2020

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, the Director of Finance and Purchasing recommends the award of a contract for the furnishing of HR/payroll system for use by the Information Technology Department; and,

WHEREAS, additionally, the Human Resources Director requests that she be able to implement an Affordable Care Act component to be added to the contract awarded by Ordinance 4229, dated August 23, 2010, to Paycor, Inc., of Cincinnati, OH, to allow for the creation of IRS forms quickly and efficiently, saving manpower; and,

WHEREAS, section 1030.1, Jackson County Code, 1984, eliminates the requirement for competitive bidding when items to be purchased can be obtained from only one source; and,

WHEREAS, the Director of Finance and Purchasing further recommends that he not take competitive bids for this equipment and software for the reason that Paycor, Inc., is the current provider of the County's HR/payroll system and award to Paycor will allow the

County to continue its satisfactory operations without incurring the significant start-up costs that would be associated with conversion to a new vendor; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents, including future options to extend, necessary for the accomplishment of the award; and,

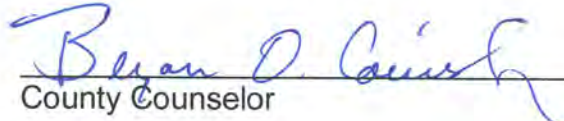
BE IT FURTHER RESOLVED that the Director of the Department of Finance is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20514 of October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

10/08/20

Date



Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20514

Sponsor(s): Charlie Franklin

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing a Twenty-Four Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of HR/Payroll System Services for use by the Information Technology Department and the component of an HR/ACA Reporting Service for use by the Human Resources Department to Paycor, Inc. of Cincinnati, Ohio as a Sole Source.</u></p>															
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> <td>\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Various Departments Estimated Use: \$146,499.00</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		\$	Amount previously authorized this fiscal year:			Total amount authorized after this legislative action:		\$	Amount budgeted for this item * (including transfers):		\$	Source of funding (name of fund) and account code number:		\$
Amount authorized by this legislation this fiscal year:		\$														
Amount previously authorized this fiscal year:																
Total amount authorized after this legislative action:		\$														
Amount budgeted for this item * (including transfers):		\$														
Source of funding (name of fund) and account code number:		\$														
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): 4229, 8/23/2010 Prior resolutions and (date): 18948, 10/5/2015</p>															
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Katelyn Edgar, Buyer, 816-881-3292</p>															
<p>REQUEST SUMMARY</p>	<p>Information Technology Department purchased the HR/Payroll System from Paycor in 2010 via Request for Proposal No. 21-10 and Ordinance No. 4229. The HR/Payroll System services the County and the 16th Judicial Courts and requires that these services continue. Paycor Systems has been in place since 2010 and would be considered the sole source to continue these services. The County is planning on replacing this system when funds become available; this Term and Supply Contract will ensure uninterrupted services until we are able to replace the system.</p> <p>Additionally, the Human Resources Department would like to implement the ACA component added to the Paycor contract. If HR has the ACA reporting component, Paycor would be able to complete the 1094 & 1095 forms quickly and efficiently saving valuable manpower in the HR Department.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply Contract, with Two Twelve Months Options to Extend for the furnishing HR/Payroll Services for the Information Technology Department to Paycor of Cincinnati, Ohio as a Sole Source.</p>															
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>															


ATTACHMENTS	Memorandum from Bob Crutsinger, Director of Finance and Purchasing.	
REVIEW	Department Director: bcrutsinger@jacksongov.org	<small>Digitally signed by bcrutsinger@jacksongov.org DN: cn=bcrutsinger@jacksongov.org Reason: Approved Date: 2020.09.22 08:50:56 -0500</small> Date:
	Finance (Budget Approval): <i>if applicable</i>	APPROVED By Mark Lang at 1:19 pm, Sep 23, 2020 Date:
	Division Manager:	<i>Ray M. Schultz</i> Date:
	County Counselor's Office:	<i>Bryan Casidy</i> Date: 9-30-2020 10/8/20



(816) 881-3128

DEPARTMENT OF FINANCE AND PURCHASING

Jackson County Courthouse
415 East 12th Street, Room 105
Kansas City, Missouri 64106
jacksongov.org

To: Barbara Casamento, Purchasing Administrator
From: Bob Crutsinger, Director of Finance and Purchasing 
Subject: Sole Source for Paycor, Inc. – Integrated HR/Payroll System
Date: September 15, 2020

In August 2010, Jackson County selected Paycor, Inc. of Cincinnati, Ohio to furnish an integrated system for HR/Payroll services (Ordinance 4229).

In October 2015, a twelve-month term and supply contract with four twelve-month options to extend for the furnishing of integrated HR/Payroll service was issued to Paycor, Inc, of Cincinnati, Ohio, as a sole-source purchase (Resolution 18948).

In June 2016, a contract was awarded for the furnishing of a timekeeping component and time clocks integrated with the county's existing payroll services for use countywide to Paycor, Inc, of Cincinnati, Ohio, as a sole source purchase (Resolution 19179)

Jackson County would like to continue utilizing the Paycor, Inc. integrated payroll/HR system and related peripheral equipment. Since the software is proprietary and can only be provided and maintained by Paycor, we are requesting that this be considered as a sole source purchase.

At a later point in time, Jackson County would like to reevaluate the financial, payroll, and human resource system needs and initiate an invitation for bids for a fully integrated system.

Frank White, Jr., County Executive

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract, with one twelve-month option to extend, for the furnishing of HVAC parts for use by various County departments, to Charles D. Jones Co., Inc., of North Kansas City, MO, under the terms and conditions of Invitation to Bid No. 28-20.

RESOLUTION NO. 20515, October 12, 2020

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited proposals via Invitation to Bid No. 28-20 for the furnishing of HVAC parts for use by various County departments; and,

WHEREAS, a total of eighteen notifications were distributed and one response was received from the following:

BIDDER

Charles D. Jones Co., Inc.
North Kansas City, MO

WHEREAS, following evaluation of the bid submitted, the Director recommends that the contract be awarded to Charles D. Jones Co., Inc., as the lowest and best bidder; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with availability of funds for specific purchases subject to annual appropriation; now therefore,

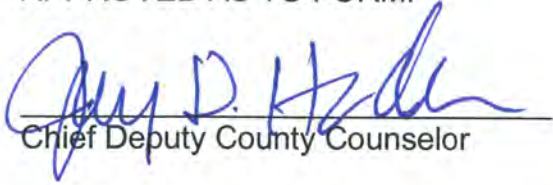
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing and that the Director be

and is authorized to execute for the County any documents necessary for the accomplishments of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20515 of October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of the Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

10/08/20
Date


Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

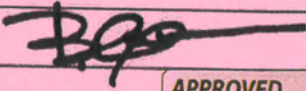
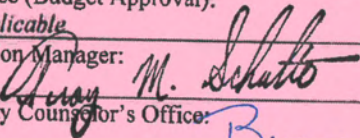
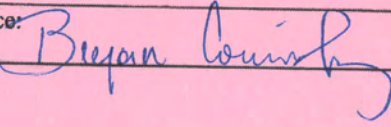
Completed by County Counselor's Office:

Res/Ord No.: 20515

Sponsor(s): Charlie Franklin

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term & Supply Contract with One Twelve Month Option to Extend for the furnishing of HVAC Parts for Various County Departments to Charles D. Jones of North Kansas City, MO under the terms and conditions of Invitation to Bid No. 28-20.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>N/A</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>N/A</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>N/A</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>N/A</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>N/A</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: Facilities Management \$200,000 Parks + Rec Department <u>\$30,000</u> TOTAL \$230,000</p> <p>Requesting approval by the Legislature of the term and supply contract; the funds were already appropriated through the annual budget adoption. Estimated usage figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	N/A	Amount previously authorized this fiscal year:	N/A	Total amount authorized after this legislative action:	N/A	Amount budgeted for this item * (including transfers):	N/A	Source of funding (name of fund) and account code number:	N/A
Amount authorized by this legislation this fiscal year:	N/A										
Amount previously authorized this fiscal year:	N/A										
Total amount authorized after this legislative action:	N/A										
Amount budgeted for this item * (including transfers):	N/A										
Source of funding (name of fund) and account code number:	N/A										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): N/A Prior resolutions and (date): 19357 (January 23, 2017)</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Keith Allen, Senior Buyer, 881-3465</p>										
<p>REQUEST SUMMARY</p>	<p>Various County Departments require a term and supply contract for the furnishing of HVAC Parts. The Purchasing Department issued Invitation to Bid No. 28-20 in response to those requirements.</p> <p>A total of Eighteen (18) notifications were distributed with one response and evaluated. There were no bids for items on Lines #1-17 and #19. The using department has indicated that the discount off Line #18 (50%) and the Bidder's catalog (50%) is acceptable.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply contract with One Twelve Month Option to extend for the furnishing of HVAC Parts for Various County Departments to Charles D. Jones of North Kansas City, MO under the terms and conditions of Invitation to Bid No. 28-20 as the lowest and best bidder meeting specifications.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	NO GOALS ESTABLISHED
ATTACHMENTS	Abstract of Bids, Recap of Bids Received, Memorandum from Rick Gerla, Facilities Management	
REVIEW	Department Director: 	Date: 9-30-2020
	Finance (Budget Approval): <i>If applicable</i>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> APPROVED <small>By Mark Lang at 1:13 pm, Oct 02, 2020</small> </div>
	Division Manager: 	Date: 10-8-20
	County Counselor's Office: 	Date: 10/6/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Invitation to Bid No. 28-20 DATE: 08/25/20 HVAC Parts		CD Jones	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	UNIT QTY	DESCRIPTION
NO										
1										Honeywell Fire Eye - RA890F1346
2										Testing Manifold Gauge with 5' Hoses
3										Con Coil Condenser Coil Cleaner
4										White Rogers Thermostat - IF80261
5										White Rogers Thermostat - IF78151
6										Sportlan Cater All Filter Dryer C-052, 1/2" Flare
7										Spence Bleed Ports for 4" Regulators
8										P70KA-1 High Pressure Switch 50/450 PSIG
9										Yellow Jacket Manifold Gauge 3' Hoses
10										Reconditioning Kit (Johnson Controls) - V-3752-6028
11										Reconditioning Kit (Johnson Controls) - V-3752-6027
12										KMC Control - Van Controller - CSC-2004
13										Honeywell Air Vent 3/4 MNPT - EA79A1004
14										Fisher Positioners - 3610J-170
15										Open Tank Float Switches 2Pole Single Levers close on rise
16										Submersible Utility Pump Little Giant 5-MSP - 26 Head
17										Hoffman Vacuum Breaker - 1/2" Model 62
										Discount Offered
18										Belimo Actuator Parts
19										Armstrong Stem Traps Parts
20										Misc. Catalog Orders - List percentage discount off manufacturer's list pricing for misc. catalog orders. If you are offering more than one discount, include on your bid card additional sheets as necessary to make your bid complete.

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED
ON: 8-25-2020 BY
Maurice [Signature]
CLERK OF THE LEGISLATURE
[Signature]
PURCHASING

Bid No: 28-20

Commodity: HVAC Parts

Vendor: CD Jones

Bid Recap		Quote				
REQUIRED SUBMITTALS	Y/N	Item #	Item Name	QTY	Unit	Amount
Contract Signed	Y	1.0	Honeywell Fire Eye			No Bid
Affidavit	Y	2.0	Testing Manifold Gauge			No Bid
Compliance Review	N	3.0	Con Coil Condenser			No Bid
Certificate of Compliance	Y	4.0	White Rogers Thermostat			No Bid
Statement of Contractor's Qualification	Y	5.0	White Rogers Thermostat			No Bid
Acknowledgement of Receipt of Addenda	Y	6.0	Sporlan Cater All Filter Dryer			No Bid
Bidder's Quote	Y	7.0	Spence Bleed ports			No Bid
Bidder's Exceptions	N/A	8.0	High Pressure Switch			No Bid
Contractor's Utilization Plan	N/A	9.0	Yellow Jacket Manifold Gauge			No Bid
		10.0	Recon Kit V-6028			No Bid
		11.0	Recon Kit V-6027			No Bid
		12.0	KMC Control			No Bid
		13.0	Honeywell Air vent			No Bid
		14.0	Fisher Positioners			No Bid
		15.0	Open Tank Float Switches			No Bid
		16.0	Submersible Utility Pump			No Bid
		17.0	Hoffman Vacuum			No Bid
		18.0	Belimo Acuator Parts			50%
		19.0	Armstrong Stem Traps Parts			No Bid
		20.0	Misc Catalog Orders			50%

Contracts: See attached.

References: See attached.

Comments:



JACKSON COUNTY Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Keith Allen, Buyer, Purchasing Department

Date:

Subject: Bid 28-20 HVAC Parts, Term and Supply Contract Recommendation

Keity,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for HVAC Parts on a Term and Supply basis.

The Facilities Division would like to recommend moving forward with CD Jones, a vendor who applied for this contract.

Thank you,

A handwritten signature in blue ink that reads "R Gerla".

Rick Gerla
Facilities Management Administrator
816.881.3748 (desk)
816.217.9310 (mobile)

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$29,300.00 within the 2020 General Fund to cover the costs of computer equipment and accessories for use by the Prosecuting Attorney's Family Support Division.

RESOLUTION NO. 20516, October 12, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Family Support Division has a need for new computer equipment and accessories, which are available from an existing term and supply vendor; and,

WHEREAS, the Prosecuting Attorney's Family Support Division desires to purchase sixteen lifecycle replacement personal desktop computers, PC accessories, eighteen PC cameras with microphones, four wireless access points, and eight uninterruptable power supply units; and,

WHEREAS, the cost of this equipment is eligible for reimbursement by the State of Missouri; and,

WHEREAS, a transfer is now necessary to place sufficient funds for this purchase in the appropriate spending account; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2020 General Fund be and hereby is made:


<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund Family Support 001-4103	56790- Other Contractual Services	\$23,750	
001-4103	58150- Office Furniture & Fixtures	\$ 5,550	
001-4103	58171- Personal Computers/Accessories		\$29,300

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20516 of October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 4103 56790
ACCOUNT TITLE: General Fund
Family Support
Other Contractual Services
NOT TO EXCEED: \$23,750.00

ACCOUNT NUMBER: 001 4103 58150
ACCOUNT TITLE: General Fund
Family Support
Office Furniture & Fixtures
NOT TO EXCEED: \$5,550.00

10/08/20
Date


Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

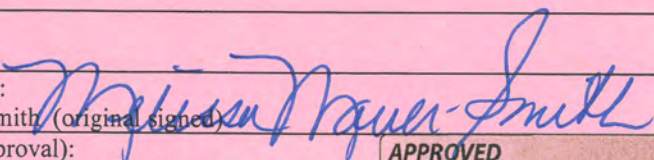
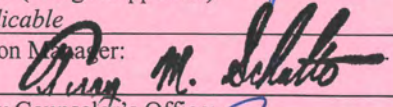
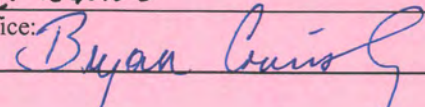
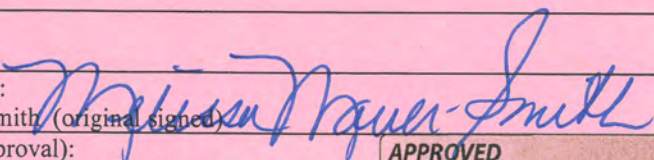
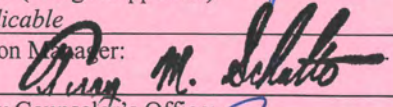
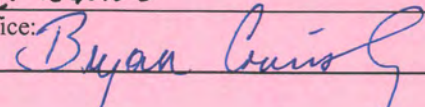
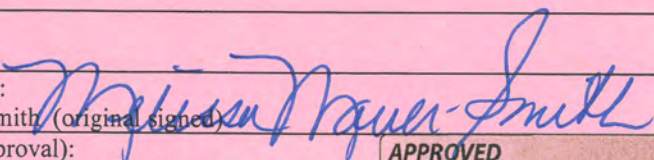
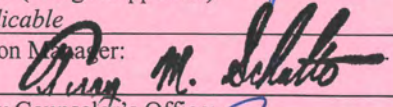
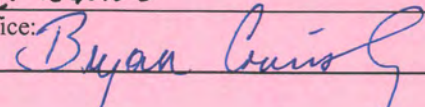
Version 6/10/19

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20516

Sponsor(s): Crystal Williams

Date: October 12, 2020

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: Resolution authorizing the transfer of \$ 29,300 within the Family Support budget to purchase computer equipment and accessories.												
BUDGET INFORMATION To be completed By Requesting Department and Finance	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$29,300</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$29,300</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$29,300</td> </tr> </table> Source of funding (name of fund) and account code number: From: 001-4103-56790 General Fund – Family Support - Other Contractual Services \$23,750 001-4103-58150 General Fund – Family Support - Office Furniture 5,550 To: 001-4103-58171 General Fund – Family Support - Personal Computers & Accessories \$29,300 * If account includes additional funds for other expenses, total budgeted in the account is: \$ OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): \$15,540 Prior Year Actual Amount Spent (if applicable): \$8,718	Amount authorized by this legislation this fiscal year:	\$29,300	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$29,300	Amount budgeted for this item * (including transfers):	\$29,300				
Amount authorized by this legislation this fiscal year:	\$29,300												
Amount previously authorized this fiscal year:													
Total amount authorized after this legislative action:	\$29,300												
Amount budgeted for this item * (including transfers):	\$29,300												
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):												
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Melissa Mauer-Smith, Family Support Division Director 816-881-3488												
REQUEST SUMMARY	Authorize the transfer of funds within the Family Support 2020 budget to purchase 16 lifecycle replacement personal desktop computers, PC accessories, 18 PC cameras with microphones, 4 wireless access points, and 8 uninterruptable power supply units												
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)												
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals												
ATTACHMENTS													
REVIEW	<table border="1"> <tr> <td>Department Director: Melissa A. Mauer-Smith (original signed)</td> <td></td> <td>Date: 9/30/2020 10/18/20</td> </tr> <tr> <td>Finance (Budget Approval): If applicable</td> <td>APPROVED By Mark Lang at 3:17 pm, Sep 30, 2020</td> <td>Date:</td> </tr> <tr> <td>Division Manager: </td> <td></td> <td>Date: 10-8-20</td> </tr> <tr> <td>County Counselor's Office: </td> <td></td> <td>Date: 10/6/20</td> </tr> </table>	Department Director: Melissa A. Mauer-Smith (original signed)		Date: 9/30/2020 10/18/20	Finance (Budget Approval): If applicable	APPROVED By Mark Lang at 3:17 pm, Sep 30, 2020	Date:	Division Manager: 		Date: 10-8-20	County Counselor's Office: 		Date: 10/6/20
Department Director: Melissa A. Mauer-Smith (original signed)		Date: 9/30/2020 10/18/20											
Finance (Budget Approval): If applicable	APPROVED By Mark Lang at 3:17 pm, Sep 30, 2020	Date:											
Division Manager: 		Date: 10-8-20											
County Counselor's Office: 		Date: 10/6/20											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: September 29, 2020

RES # 20516

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
001 General Fund			
4103 Family Support	56790 Other Contractual Services	\$ 23,750	\$ -
4103 Family Support	58150 Office Furniture & Fixtures	5,550	
4103 Family Support	58171 Personal Computers/Accessorie	-	29,300
		<u>\$ 29,300</u>	<u>\$ 29,300</u>

APPROVED
 By Mark Lang at 3:17 pm, Sep 30, 2020

Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Jackson County Legislature to hold a closed meeting on Monday, October 12, 2020, for the purpose of conducting confidential communications under section 610.021(17) of the Revised Statutes of Missouri and closing all records prepared for discussion at said meeting.

RESOLUTION NO. 20517 October 12, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the Jackson County Legislature desires to hold a closed meeting on Monday, October 12, 2020, during the regularly scheduled meeting of the Legislature; and,

WHEREAS, public notice of such closed meeting has been given by inclusion of this Resolution on the published agenda for said meeting; and,

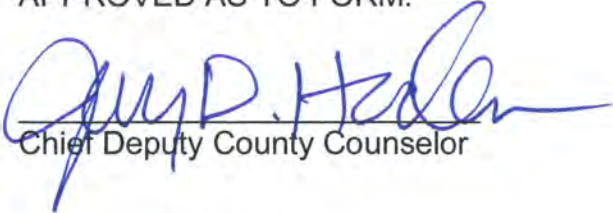
WHEREAS, the purpose of such closed meeting is to conduct and/or review confidential or privileged communications between the Legislature and its auditor, including all auditor work product; and,

WHEREAS, such closed meeting is allowable under section 610.021(17) of the Revised Statutes of Missouri; now therefore,

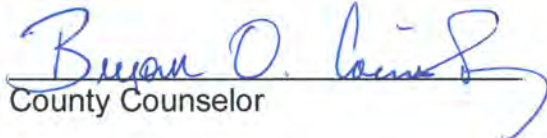
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature be and hereby is authorized to hold a closed meeting during the regularly scheduled meeting of the Legislature on Monday, October 12, 2020, pursuant to section 610.021(17), RSMo, and closing all records prepared in connection therewith.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20517 of October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute a twelve-month term and supply contract with one twelve-month option to extend for the furnishing of cafeteria plan administration for use countywide to Application Software, Inc. (ASI Flex), of Columbia, MO, under the terms and conditions of Request for Proposals No. 24-20.

RESOLUTION NO. 20518, October 12, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited written proposals for cafeteria plan administration for County employees, pursuant to Request for Proposals No. 24-20; and,

WHEREAS, a total of thirty-eight notifications were distributed and six responses were received, from the following:

RESPONDENTS

Application Software, Inc. (ASI Flex)
Columbia, MO

Flexible Benefit Administrators
Virginia Beach, VA

HealthEquity
Draper, UT

NueSynergy
Leawood, KS

TASC
Madison, WI

Discovery Benefits
Fargo, ND

and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a twelve-month term and supply contract with one twelve-month option to extend for the furnishing of cafeteria plan administration for use countywide to Application Software, Inc. (ASI Flex), of Columbia, MO, under the terms and conditions of RFP No. 24-20, as the best bidder, as set forth in the attached recapitulation and analysis; and,

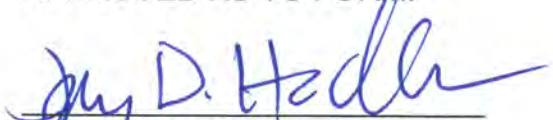
WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing and that the Director be and hereby is authorized to execute any documents necessary to the accomplishment of the award; and,


BE IT FURTHER RESOLVED that the Director of the Department of Finance and Purchasing be and hereby is authorized to make all payments, including final payment, on the agreement, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20518 of October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

10/8/20

Date



Interim Chief Administrative Officer

ATTACHMENT I

DESCRIPTION OF REQUIRED SERVICES

Indicate by each number in each section whether or not you are able to provide the described service.

A. Claims Administration

	Item	YES	NO
1.0	The administrator will be responsible for verifying coverage from the initial enrollment data of each plan year and any subsequent changes which are transmitted to it by Jackson County, Missouri. Claims can only be paid to participants in the plan.	✓	
2.0	The administrator must provide all claim forms and return envelopes, fax options, and online options.	✓	Enve lones
3.0	The administrator must process all claims on a direct claim basis with no verification of claims by Jackson County, Missouri. Claims must be processed, on average, within one business day.	✓	
4.0	The administrator must administer unreimbursed medical expense (eye exams, dental visits, prescription drugs, insurance copays and deductibles, etc.) and dependent care, and per Add #1-3.	✓	
5.0	The Claims Administrator will be responsible for processing claims daily.	✓	
6.0	The administrator must review each claim and determine the appropriate benefit payment based on the terms and conditions of Jackson County, Missouri Flexible Benefits Plan in a manner which will ensure compliance with all applicable state and federal regulations.	✓	
7.0	The administrator must be able to recognize actual accrual of employee contributions in the determination of reimbursement amounts.	✓	
8.0	The administrator must have the capacity to accept contribution information transmitted electronically or in a hard copy format by Jackson County, Missouri.	✓	
9.0	The administrator must be able to reimburse claims through direct deposit if a debit card option is not elected.	✓	
10.0	A listing of checks, or direct bank deposits to participating bank accounts, issued to pay claims must be made available to Jackson County, Missouri no less frequently than monthly.	✓	
11.0	The administrator must provide with each payment an explanation of the benefit paid which clearly identifies the details of each submitted claim included in any payment.	✓	
12.0	The administrator must be able to respond to questions from employees by making available telephone access and staff who can address issues which are raised from time to time. Such access must at least be available during the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday.	✓	
13.0	The administrator must maintain enrollment, claim and contribution accrual data in machine readable format that would allow for transfer of claim information to another administrator at the termination of the contract.	✓	
14.0	The administrator must agree to make every effort to facilitate the transfer of claims data to another administrator at the culmination of the contract.	✓	
15.0	The administrator must review the current Summary Plan Description and recommend changes if necessary.	✓	
16.0	The administrator will be required to bill the County on a monthly basis.	✓	
17.0	The administrator must inform the participant when a claim is denied.	✓	

B. Data Analysis and Reporting Requirements

	Item	YES	NO
1.0	The administrator must provide Jackson County, Missouri with at least quarterly reports of each participant's status in each FSA account. Such reports, for each employee, should include:		
	Participation election amount	✓	
	Actual accrual of contributions year to date	✓	
	Reimbursements year to date	✓	
	Pending claim amounts	✓	
	Net FSA account amounts (contributions less reimbursements) year to date	✓	
2.0	The administrator must provide a report (in electronic format, if requested) of Dependent Care contributions by participant at the end of the plan year for W-2 reporting purposes. The administrator must provide reports (in electronic format, if requested) of any other information on FSA participants required for regulatory compliance.	✓	
3.0	The administrator must provide each plan participant with a status report of participation on each account no less frequently than semi-annually. A status report must also be sent to the employee, no less than ten days after the administrator is alerted to an employee's coverage termination (or break) due to employment termination (or leave status), or alerted to an employee's coverage resumption, or COBRA participation. The report must include a reminder regarding the forfeiture risk born by the employee and applicable dates for claims accrual and reimbursement filing restrictions. A composite status report must be prepared for those employees participating in both the Unreimbursed Medical Expenses and Dependent Care account.	✓	

C. Administration Services

	Item	YES	NO
1.0	The administrator must provide assistance with the development of plan language provisions and communication materials to employees. This would include, but not be limited to, plan documents, brochures, articles, paycheck stuffers, tapes and meetings. It is expected that plan documents will be reviewed and updated periodically to remain in full legislative compliance.	✓	
2.0	The administrator must maintain a knowledge base of all applicable regulatory Compliance requirements and advise Jackson County, Missouri of those as they develop or change.	✓	
3.0	The administrator must assist Jackson County, Missouri in performing, measuring, and meeting all applicable regulatory tests such as non-discrimination testing. A discrimination test must be conducted at least annually.	✓	
4.0	The administrator must provide analysis and commentary on plan participation and activity. This service should include advice regarding enrollment procedures, plan maximums and minimums, and other plan design features.	✓	
5.0	All correspondence and periodic reports to Jackson County, Missouri employees shall be sent to the participants either electronically by text alerts and e-mails; or by USPS mail, based on each participant's choice.	✓	

ATTACHMENT II
MINIMUM QUALIFICATIONS

1. Company has been in existence for at least 10 years:

YES since 1983 NO

2. Company has direct experience in administering an FSA plan for at least 10 years

YES since 1987 NO

3. Company must be licensed in Missouri and Kansas:

List states: As a third-party benefit administrator, ASI is not required to be licensed. However, we have included a copy of our 2020 Annual Registration Report.

4. Company has multiple current commercial clients of similar size as Jackson County (at least 3 other clients of comparable size).

a. St. Charles County, MO

b. City of Overland Park, KS

c. Fox C-6 School District, MO

5. Dedicated Service Representative will be available to assist with account inquiries:

YES NO

6. Do you accept claims by:

Debit Card Online Submission Mobile Apps Fax Mail

7. Company offers participants online access to account statements and ability to file claims only.

YES NO

8. Company provides employer online portal to have on-demand management reports and participant account access:

YES NO

9. Company provides participant immediate and direct access to customer service representatives (speak to a live CSR) without navigating phone trees:

YES NO

ATTACHMENT III
GENERAL QUESTIONS

1. Do you have a minimum participation requirement for any of your programs?

There is no minimum participation requirement.

2. Is there a minimum dollar amount for which claims will be issued?

There is a check minimum of \$25. Claims less than this amount will accumulate until the amount equals or exceeds \$25, and will then be paid; except if the plan year limit is met mid-year and if the runout period is completed. The minimum applies only to checks; it does not apply to electronic reimbursement methods.

3. Are you willing to allow representatives of Jackson County, Missouri to audit your records affecting the activity of Jackson County, Missouri participants?

Yes. We only ask that adequate notice is provided to ASIFlex and that activity is conducted during non-peak periods.

4. Debit Card questions:

a. What transactions require substantiation? Which ones do not?

The Internal Revenue Service, through Revenue Rulings 2003-43, 2006-69 and 2007-02 issued guidelines that specify the manner in which FSA debit cards can be used to pay tax-favored benefit account claims. Under certain circumstances, the payments made with the cards can be accepted without further manual review (i.e., a paper claim and substantiating documentation) and under other circumstances can be accepted only with manual review of the claim.

Debit card transactions can be accepted by the FSA administrator without any follow up documentation if the merchant is an acceptable merchant type such as a physician's office or hospital and at least one of four other criteria are met. Transactions are electronically substantiated if:

- The dollar amount of the transaction at a health care provider equals the dollar amount of the co-payment or any combination of any known co-pays up to five times the highest known co-pay, for the employer-sponsored medical, vision or dental plan that participant has elected;
- The expense is a recurring expense that matches expenses previously approved as to amount, provider, and time period (e.g., for an employee who pays a monthly fee for orthodontia at the same provider for the same amount);
- A claims feed is provided from the medical, vision and/or dental provider and claims information can be matched to debit card transactions; or
- The merchant maintains a compliant Inventory Information Approval System (IIAS) for over-the-counter and prescription medication (this system is allowable only if the merchant approves only qualifying items; all other purchased items must be paid for in a split tender transaction.)

Any payment that does not meet the above criteria must be reviewed for compliance like any other claim. ASIFlex offers educational material and information on www.asiflex.com/dcbtcards.

b. Is your Debit Card a smart card?

Yes. The card is a limited-use card that can be used with a variety of health reimbursement plans. Due to the restrictions provided by Revenue Rulings 2003-43, 2006-69 and 2007-02, ASIFlex is offering a debit card program structured in the following way:

ASIFlex's FSA debit card is restricted to purchases at known health care providers (such as health clinics, hospitals, etc.) and retailers that have implemented an appropriate Inventory Information Approval System (IIAS) management system. At the point-of-sale, the ASIFlex Card confirms the merchant is an eligible merchant according to the merchant category code (MCC) coded into the vendor's credit card processing system and/or the individual merchant identification number. If a purchase is attempted at a vendor that has an allowable MCC, and the participant has available funds, the transaction will be approved. If a participant attempts a purchase at a merchant that does not have an acceptable MCC and does not meet the aforementioned IIAS, the purchase will be declined and the participant will have to provide an alternate form of payment. For all approved transactions, ASIFlex will then attempt to retroactively match the purchase amount with known co-pay amounts for FSA participants. In order to adjudicate the known co-pay amounts, the client will have to

provide ASIFlex with a data file that details the known co-pay amounts of each plan, and identify those enrolled in the plans. If a participant purchases an item that does not match the employer plan co-pay or is not an auto-adjudicated purchase, ASIFlex will send the participant notification that substantiating documentation must be submitted to ASIFlex. Participant email is required for purposes of communication and sending requests, and the email can be a work or personal address.

Please note that the Revenue Ruling 2006-69 explicitly stated that healthcare FSA debit card transactions tendered at non-healthcare providers without the inventory control system are not allowed and stated that merchants such as grocery stores and/or whole sale clubs must have this system in place by 1/1/2007 in order for FSA debit card purchases to be allowed. In December, 2006, the IRS issued Revenue Ruling 2007-02 and provided grocery stores and other similar merchants with a reprieve, extending the requirement for implementing the IIAS until January 1, 2008. As of January 1, 2008, FSA debit card purchases cannot be allowed at retail outlets that do not have this inventory system in place. Additionally, RR 2008-104 states that retail outlets that are pharmacies or drugstores must implement IIAS by July 1, 2009, or the debit card must be declined.

How IIAS Works - Peter goes to Walgreens to purchase Band-Aids and a six pack of Coke. When he gets to the counter, Peter swipes his FSA debit card for the total purchase amount of \$13.00. The Walgreens point-of-sale (POS) system confirms that the tender type is an FSA spending card and allows the Band-Aids to be purchased with the card. The POS then splits out the Coke since it is not an FSA eligible expense and the cashier asks Peter to pay \$3.00 in a separate tender type for the soda. Since Walgreens has the appropriate IIAS in place and does not allow any items to be purchased with the FSA debit card that are not eligible for reimbursement, Peter will not have to submit any documentation to ASIFlex for follow-up. Additionally, Walgreens will maintain an auditable database with detailed transaction information, in the event that the client, or the participant, undergoes an IRS audit.

c. Is the Debit Card available for both Medical and Dependent Care accounts?

ASIFlex's card product is not available for use with dependent care spending accounts. While IRS Revenue Ruling 2006-69 created a safe harbor for dependent care expenditures purchased with the FSA debit card, the process for substantiating these purchases is quite cumbersome and confusing for participants. Instead of adding additional costs to the administration and consternation amongst participants, ASIFlex has chosen to focus on reimbursement via next-day claim processing and payment, with no additional monthly costs to dependent care participants.

d. Are there fees for initial card(s)? How is the fee charged (PEPM or by participant)? Do fees apply for lost or replacement cards?

The ASIFlex Card is offered as a value-added service, at no cost to the employer or plan participant. The cards are issued in sets of two; and have a five-year expiration date. The participant may order additional or replacement card sets at no cost. Participants should keep the card for the five years and any new plan year elections will be loaded to the card annually. FSA participants have a number of other claim submission options including mobile app, online, or toll-free fax.

e. Can you interact and communicate with participants via e-mail?

Yes. ASIFlex requires email to communicate with card holders; and can also communicate via text alerts. Each participant can manage and update these personal settings through his/her online account.

f. Can the debit cards be used for medical and/or dental deductibles? Office visit copays? Prescription copays?

Yes. ASIFlex's FSA debit card is restricted to purchases at known health care providers (such as health clinics, hospitals, etc.) and retailers that have implemented an appropriate Inventory Information Approval System (IIAS) management system. This includes out-of-pocket expenses for deductibles, coinsurance, copays for office visits or prescriptions, and qualified over-the-counter health care products, drugs and medicines.

g. What is the process for turning a debit card "off" if a claim is unsubstantiated?

Use of the card is not paperless. Although the card may provide an easy way to pay, it does not negate the need to provide back-up documentation to substantiate certain card transactions. In many cases, the IRS requires the participant to submit documentation.

ASIFlex sends three requests for card documentation as follows:

- Initial Notice – Sent approximately five days after ASIFlex receives notice of the card transaction

- Reminder Notice – Sent 21 days after the first request
- De-activation Notice – Sent 21 days after the reminder notice and card is inactivated, and future claim submissions may be offset by the outstanding amount

ASIFlex has included a Quick Guide on www.asiflex.com/debitcards that explains the timeline above, and how to submit documentation.

IRS guidelines provide specific correction procedures for plan sponsors to recoup money from participants for card transactions that have not been substantiated. The employer must treat the improper payment as a debt that must be repaid. This repayment can be satisfied by:

- Requiring repayment of the amount to the plan
- Withholding the amount from the participant's compensation (employers should check with their legal counsel regarding state law)
- Offsetting the amount with a substitute valid claim

If the amount is not satisfied within a reasonable time, the card must be deactivated until it is satisfied.

If none of these actions is successful, the employer must treat the payment as any other business indebtedness by taking the same steps it would take to collect an equivalent business debt. As a last resort, the employer may forgive the indebtedness and report the amount as wages on Form W-2. Note: The IRS has cautioned that treating an improper payment (i.e., an unsubstantiated card transaction) as uncollectible should be the exception and not a routine process. To assist employers, ASIFlex provides an "Outstanding Card Transaction" report listing participants who have outstanding card transactions.

h. Do you have an insured protection for lost or stolen cards? What fees apply to this protection?

Unlike regular debit or credit cards, the ASIFlex Card is a limited use card. Lost or stolen cards should be reported to ASIFlex as soon as possible and will be permanently cancelled. A new card set (set of two) can be issued upon request and at no cost. Participants can view account activity on-demand, 24/7 via the secure ASIFlex Mobile app or online at asiflex.com. The VISA® cardholder agreement includes this provision:

Your Liability for Unauthorized Transactions: Contact us at once if you believe your Card has been lost or stolen. Telephoning is the best way to minimize your possible losses. If you believe your Card has been lost or stolen, or that someone has transferred or may transfer money from your Card Account without your permission, call your plan claims administrator at the number on the back of your Card. Under VISA U.S.A. Operating Regulations, your liability for unauthorized Visa debit transactions on your Card Account is \$0.00 if you notify us promptly and you are not grossly negligent or fraudulent in the handling of your Card. If you notify us within two (2) business days of unauthorized Visa debit transactions, you can lose no more than \$50.00 if someone used your Card without your permission. If you do not notify us within two (2) business days after you learn of the loss or theft of your Card and we can prove that we could have stopped someone from using your Card without your permission if you had promptly notified us, you could lose as much as \$500.00. Also, if you become aware of and/or your statement shows transactions that you did not make, notify us at once. If you do not notify us within sixty (60) days after you become aware of the transaction and/or after the statement was made available to you, you may not get back any value you lost after the sixty (60) days if we can prove that we could have stopped someone from taking the value if you had notified us in time and you are grossly negligent or fraudulent in the handling of your Card. If your Card has been lost or stolen, we will close your Card Account to keep losses down.

5. What account balance statements are available to participants (paper, online, etc.)?

a. How often are statements issued?

Account statements can be sent to participants quarterly, semi-annually, annually; or made available online only. These options can be discussed during the renewal/implementation process.

b. Are account balances readily accessible on demand?

Yes. Participant can access account balance statements 24/7 via the ASIFlex Mobile App or online at asiflex.com

6. Are employees' account balances displayed on the reimbursement check or direct deposit notification each time a claim is submitted?

Yes. In addition to the above options, account balance information is provided with each reimbursement.

7. **If you have an online system, are the plan SPDs and other required disclosures integrated into the system?**

ASIFlex provides a full-service educational website for plan participants. The site is educational and not client-specific.

8. **How do you handle such costs for an employee who ceases participation mid-year? Is the charge discontinued when:**

- a. Coverage ceases?
- b. Coverage ceases + 90 days grace period?
- c. End of plan year?
- d. End of plan year+ 90 days grace period?
- e. Other? Please describe.

Administrative fee billings are produced at the end of each calendar month and are posted to the secure employer portal on the first of each month. For example, the January 2021 billing will be posted on February 1, 2021. Participants are billed through the end of the calendar month following termination or cessation of participation. There is no additional fee billed during the runout period if the individual participates in both plan years; except upon contract termination.



ATTACHMENT IV
 RATE QUOTATION FORM

*Pricing should be Unit Cost per Employee per Month

** Provide pricing in a separate sealed envelope within the original Request for Proposal Package

	INITIAL TWO YEAR RATE	YEAR 3
Medical/Dental Expense Account (150)	\$2.90*	\$2.90*
Dependent Care Account (22)	\$2.90*	\$2.90*
Parking Account	N/A	N/A
Debit Card Option	FREE	FREE
Monthly Administrative Charge	\$498.80	\$498.80
Lump Sum Start-Up Costs	FREE	FREE
Lump Sum Renewal Costs	FREE	FREE
Total Projected Annual Costs	\$5,985.60	\$5,985.60

*One fee billed for any Section 125 FSA participation; one account or two. Fees are guaranteed for five years, January 1, 20121 through December 31, 2025. Includes continued use of ASIFlex online open enrollment system.

ABSTRACT OF BIDS

RFP #24-20 DATE: 9/1/2020 Cafeteria Plan		DESCRIPTION	UNIT	QTY	ASI Flex Columbia, MO AMOUNT	Nuesynergy Leawood, KS AMOUNT	TASC Administration Madison, WI AMOUNT	Discovery Benefits Fargo, ND AMOUNT	Wageworks Tallahassee, FL AMOUNT	Flexible Benefit Administrator Virginia Beach, VA AMOUNT
1					See bid	See bid	See bid	See bid	See bid	See bid
2										
3										
4										
5										
6										

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED

ON: Sept. 1, 2020 BY

Judith A Rowland

CLERK OF THE LEGISLATURE

[Signature]

PURCHASING

**Jackson County, MO --- Evaluation Scoring Sheet (Combined)
RFP 24-20 --- Cafeteria Plan**

RFQ Respondent	Combined Evaluation Scoring Totals			
	Evaluator 1	Evaluator 2	Evaluator 3	Total
ASIFlex	96	97	93	286
FlexibleBenefit Administrators	91	92	88	271
HealthEquity	37	66	49	152
NueSynergy	65	77	64	206
TASC	90	95	87	272
Discovery	57	62	61	180
	-	-	-	-

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Resolution No.: 20518

Sponsor(s): Crystal Williams

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Contract with One Twelve Month Options to Extend for the furnishing of Cafeteria Plan Administration as an optional employee benefit for use by the Human Resources Department to Application Software, Inc. (ASI Flex) of Columbia, MO under the terms and conditions of Request for Proposal 24-20.</u></p>																																						
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>N/A</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>N/A</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>N/A</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>N/A</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>N/A</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Human Resources Estimated Use: \$8,000/year</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): \$7,494.50</p>	Amount authorized by this legislation this fiscal year:	N/A	Amount previously authorized this fiscal year:	N/A	Total amount authorized after this legislative action:	N/A	Amount budgeted for this item * (including transfers):	N/A	Source of funding (name of fund) and account code number:	N/A																												
Amount authorized by this legislation this fiscal year:	N/A																																						
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Total amount authorized after this legislative action:	N/A																																						
Amount budgeted for this item * (including transfers):	N/A																																						
Source of funding (name of fund) and account code number:	N/A																																						
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): N/A Prior resolutions and (date): 16741 (October 20, 2008), 18646 (October 27, 2014), 19620 (October 23, 2017)</p>																																						
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Keith Allen, Senior Buyer, 881-3465</p>																																						
<p>REQUEST SUMMARY</p>	<p>The Human Resources Department requires a Contract for Cafeteria Plan Administration due to the current contract expiring. Purchasing issued Request for Proposal 24-20 in response to those requirements.</p> <p>Thirty-eight notifications were distributed, and six responses were received. The following are responses evaluated by a committee of personnel from the Human Resources Department and the Director of Finance and Purchasing:</p> <table border="1"> <thead> <tr> <th rowspan="2">RFP Respondent</th> <th colspan="3">Combined Evaluation Scoring Totals</th> <th rowspan="2">Total</th> </tr> <tr> <th>Evaluator 1</th> <th>Evaluator 2</th> <th>Evaluator 3</th> </tr> </thead> <tbody> <tr> <td>ASI Flex</td> <td>96</td> <td>97</td> <td>93</td> <td>286</td> </tr> <tr> <td>Flexible Benefit Administrators</td> <td>91</td> <td>92</td> <td>88</td> <td>271</td> </tr> <tr> <td>HealthEquity</td> <td>37</td> <td>66</td> <td>49</td> <td>152</td> </tr> <tr> <td>NueSynergy</td> <td>65</td> <td>77</td> <td>64</td> <td>206</td> </tr> <tr> <td>TASC</td> <td>90</td> <td>95</td> <td>87</td> <td>272</td> </tr> <tr> <td>Discovery Benefits</td> <td>57</td> <td>62</td> <td>61</td> <td>180</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Human Resources recommends the award of Cafeteria Plan Administration to Application Software, Inc. (ASI Flex) of Columbia, MO as the best proposal received.</p>	RFP Respondent	Combined Evaluation Scoring Totals			Total	Evaluator 1	Evaluator 2	Evaluator 3	ASI Flex	96	97	93	286	Flexible Benefit Administrators	91	92	88	271	HealthEquity	37	66	49	152	NueSynergy	65	77	64	206	TASC	90	95	87	272	Discovery Benefits	57	62	61	180
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	The award is made on an as needed basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals <p style="text-align: center;">NO GOALS ESTABLISHED</p>	
ATTACHMENTS	Attached are pertinent pages of the proposal from Application Software, Inc. (ASI Flex), Bid Abstract, Combined Evaluation Matrix, Evaluation Committee Scoring Sheets and the Award Recommendation from Michelle Chrisman.	
REVIEW	Department Director: <i>Michelle Chrisman</i>	Date: <i>9/30/2020</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>Mark Lang</i>	Date: <i>10/8/20</i>
	County Counselor's Office: <i>Bryan Cousin</i>	Date: <i>10/6/20</i>

APPROVED
By Mark Lang at 12:58 pm, Oct 02, 2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Director of Parks + Rec to execute a License Agreement with Social House Entertainment, LLC, of Overland Park, KS, for the Shake the Lake Country Music Festival, at no cost to the County.

RESOLUTION NO. 20519, October 12, 2020

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, Social House Entertainment, LLC, desires to utilize Jackson County's Longview Lake Beach, a portion of the Longview Lake Trail, the Balloon Port, Shelters 10, 11, 12, 13, and 14, and their surrounding grounds, to host its Shake the Lake Country Music Festival on May 22, 2021; and,

WHEREAS, the attached License Agreement between the Jackson County Parks + Rec Department and Social House Entertainment, LLC, is an appropriate mechanism to set out the mutual responsibilities of each party regarding this event; and,

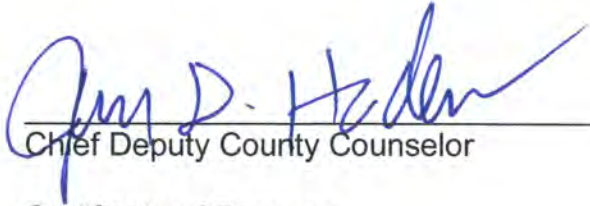
WHEREAS, the recommended agreement is at no cost to the County; and,

WHEREAS, attendance at the event will be capped at 5,000 persons with the County having the right to cancel, reschedule, or modify the event, for reasons including but not be limited to, inclement weather and COVID-19 restrictions and guidelines in place at the time of the concert; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Parks + Rec be and hereby is authorized to execute the attached License Agreement with Social House Entertainment, LLC, of Overland Park, KS.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20519 of October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Jackson County Parks + Rec

License and Professional Services Agreement

THIS AGREEMENT made and entered into this ____ day of _____, 2020, by and between JACKSON COUNTY, MISSOURI, a political subdivision of the State of Missouri, acting by and through its County Executive (hereinafter called “the County”) and Social House Entertainment, LLC (hereinafter called “SHE”).

Whereas, SHE is endeavoring to attract, promote, and conduct the event “Shake the Lake Festival”, which will feature national recording stars, and exhibits such as local restaurants, bars and commercial vendors; and

WHEREAS, SHE is desirous of obtaining permission to have such an event at the County’s Longview Lake Beach, a portion of the Longview Lake Trail, the Balloon Port, Shelters 10,11,12,13 and 14 and its surrounding grounds; and

WHEREAS, the County acknowledges the benefits to Jackson County and Kansas City communities of attracting an entertainment event to Jackson County, which will promote goodwill and encourage family outings to Jackson County Park facilities.

IT IS THEREFORE AGREED BETWEEN THE PARTIES AS FOLLOWS:

This Agreement is made and entered into upon the following express covenants and conditions, all and every one of which the parties hereby covenant and agree to keep and perform.

WITNESSETH:

1. **Subject Property and Period of License.** Subject to the conditions hereof, County agrees to furnish, for the use and control by SHE for purposes hereinafter named, all of County’s property and

improvements known as Longview Lake Beach (Beach opening for then 2021 season is subject to the County's Covid-19 restrictions/guidelines), a portion of the Longview Lake Trail, the Balloon Port, Shelters 10,11,12,13 and 14 and its surrounding grounds (hereinafter, the "Property"). The Property will be used by SHE for the purpose of conducting an Event known as "Shake the Lake Festival" (hereinafter, "The Event"), which will feature exhibits and entertainment as have been previously described. A schedule of activities, exhibits, and entertainment, shall be submitted to the County on or before Friday, February 5, 2021. The period of SHE's possession and use shall commence at 8:00 o'clock a.m. Thursday, May 20, 2021 and terminate at 8:00 o'clock p.m. on Sunday, May 23, 2021. SHE will utilize entirely professional companies to produce the event.

2. **Control of Property.** In granting a license of said Property to SHE, the County does not relinquish the right to control the general management thereof and to enforce all necessary and proper rules for the general management and conservation of the same.
3. **Exhibitors.** SHE may contract with exhibitors and concessions to occupy portions of the Property during the period of the license, subject to the County's approval of individual contractors. Exhibitors may begin setting up at 8:00 o'clock a.m. Thursday, May 20, 2021 to install exhibits, equipment and concessions, and all such material shall be moved from said Property on or before 8:00 o'clock p.m. on Sunday, May 23, 2021.

In the event that several portions of the said Property are not vacated by SHE and its contractors on the date above named as the end of

term for which said portions of said Property are respectively licensed or let to SHE, then the County shall be, and is hereby authorized upon notice to SHE to remove from the Property, at the expense of SHE all goods, wares, merchandise, and property of any and all kinds and description which may be then occupying the portions of said Property on which the term of license has expired, and the County shall not be liable for any damages or loss to such goods, wares, merchandise, or other property which may be sustained, either by reason of such removal of the place to which it may be removed, and SHE hereby expressly releases the County from any and all claims for damages of whatever kind or nature.

4. **Structures Allowed and Removal of Structures.** The County gives its permission for the temporary construction of any security fencing, barriers, platforms, tents and staging by SHE and any of the exhibitors and concessions. SHE must contact Dig-Rite prior to the placement of said equipment to insure no damage to utility lines. The locations of these structures are to be pre-approved by the County. The expense of any such construction and or the removal of any such features so constructed shall be borne by SHE and any damage to said Property, caused by the construction and/or removal of such fencing, platforms, tents, staging, or inflated obstacles, as determined by the County, shall be paid by SHE. The County gives its approval to install such structures which shall include, but not be limited to, those listed in Paragraphs a-c below. SHE may begin installation of structures, utilities, and facilities on Thursday, May 20, 2021. SHE must submit to the County a diagram indicating the locations of all facilities and equipment by Friday, February 5, 2021. SHE and County will

conduct a walk-through of property prior to any temporary construction.

- a. SHE may erect security fencing, barriers, staging, tents, and canopies on the Property. The number and exact location of such tents to be installed is subject to approval by the County. Tents placed on asphalt or concrete must be secured with concrete weights.
 - b. SHE has permission to use a public address system to make announcements regarding the event and, as the area will contain music entertainment, speaker systems for this purpose are allowed as well.
 - c. SHE may install a temporary power distribution system to provide electricity to the property. The systems will be designed and installed by a licensed electrical contractor and will be equipped with the proper safeguards in accordance with the applicable codes.
5. **Refuse and Waste Disposal.** The Shake the Lake operations team is responsible for clean up during and following the event, returning the property to its condition prior to the event. Jackson County will provide a trash dumpster and barrels and or cardboard containers with liners to hold refuse at various locations in the Property area and in the vicinity of concession stands, exhibit areas, spectator areas, parking areas, etc. Jackson County will provide nine associates to assist the Shake the Lake Festival Operations Team with the emptying of barrels, refilling liners and policing the area for refuse in a timely manner during the Event and clean-up following the Event. Areas of clean-up include all the Property as designated in condition #1. SHE

shall not deposit litter, including oil, grease, gasoline, etc., in the waters of Longview Lake, but shall deposit such litter in containers which it shall provide at sites established for that purpose. SHE shall dispose of the contents of such containers at landfills outside of the Property, in accordance with federal, state and local law.

6. **Emergency Medical Services** SHE shall arrange for emergency medical services. Services shall include one ambulance with two emergency medical technicians stationed on the Property.
7. **Fire Suppression.** SHE is responsible for the furnishing of fire extinguishers where necessary. All concessionaires must provide fire extinguishers in cooking areas at each of their locations on said Property.
8. **Hazardous Materials / Propane Container.** SHE is responsible for the proper storage and transportation of hazardous materials. SHE will provide security during the entire occupancy of the property to control public access. SHE will be responsible for securing all applicable state and local licenses and must provide those to the County no later than Friday, April 23, 2021.
9. **Electricity.** In the event that extra lights or electrical power, other than the regular lights or electrical power of the Property, are required to be used by SHE between Thursday, May 20, 2021 and Sunday, May 23, 2021, it shall be paid at the current rate by SHE. All lights or electrical power used by SHE in the installation by others of exhibits or platforms, or used by exhibitors, shall be paid for by SHE within a 30-day period.
10. **Law Observance.** SHE shall ensure that its employees, agents and representatives connected with said Event shall abide by, conform to,

and comply with all of the laws of the United States and the State of Missouri, and all the applicable City and County ordinances and the rules and regulations of the County for the government and management of the said Property, together with all applicable rules and requirements of the appropriate police and fire departments, and shall not do, nor suffer to be done, anything on the said Property, during the term of this Agreement, in violation of any rules, laws, or ordinances, and, if the attention of SHE is called to a violation on the part of SHE or any person employed by SHE, SHE shall immediately desist from and correct such violation. Similarly, SHE shall adhere to the safety requirements of the Event insurer(s).

11. **Control of Entrances, Exits and Traffic / Park Rangers.** The County understands and agrees that this license includes the rights of SHE to completely control entrance to the grounds, entrances and exits upon the Property, and all use of the Property by the spectators on the date above-mentioned. SHE shall be responsible for providing adequate security personnel. Eighteen (18) uniformed off-duty law enforcement officer's to provide event security and no less than eight (8) off-duty law enforcement officers will provide traffic control at the following intersections on Raytown Road: Two law enforcement officers at Raytown and High Grove Road, two law enforcement officers at Raytown and Pittenger Road, two law enforcement officers at Raytown and Longview Road and 2 law enforcement officers at Raytown and 109th Street. There will be a meeting of security personnel from the needed jurisdictions prior to the Event. SHE will assume responsibility for the hiring of contractual parking personnel to control the flow of traffic and the parking of vehicles in

the areas of general parking, handicap parking and VIP parking. The County will provide eight Park Rangers during the EVENT. The Park Rangers will assist contractual parking personnel, provide security on portions of the Longview Trail and festival grounds and enforce Chapter 50 Regulations. SHE will provide directional signage to the event, traffic cones and barricades. The Jackson County Public Works Department will place electronic signs on Raytown Road providing public service information for the event.

12. **No Defacement or Destruction of Property and Conservation.**

SHE shall not injure, nor mar, nor in any manner deface said Property, and shall not cause anything to be done whereby the said Property is not injured, marred, or defaced in any manner, nor shall SHE make any alterations of any kind thereon. Furthermore, SHE shall respect and conserve the plant life and wildlife of the Property. At the conclusion of the Event, SHE shall repair any damage resulting from a breach in the stipulations in paragraph 11 to, or otherwise restore the Property to its condition prior to the Event.

13. **Reserved Rights.** SHE is specifically granted the right to sell

refreshments and other merchandise, to take photographs for its own records, to sell advertising for the Event, to broadcast the Event, and other privileges. SHE will provide the County with marketing plans and examples of fliers, posters, and other advertising one month prior to the Event. The County shall approve all advertising and sponsorships of the Event and will not unreasonably withhold approval and will provide approval in a timely manner. Such approval includes the placement of sponsor banners/signs. Longview Lake Beach will be listed and referred to as the host site of the Event

on all brochures, fliers, websites, social media and advertisements pertaining to the Event.

14. **Concessions.** Regarding the operation by SHE of facilities for the sale or other distribution of food, beverages, and merchandise, the parties agree as follows:
- a. The County shall approve all facilities by number, type and location.
 - b. The County shall approve all concessions offered by SHE as to the vendor, personnel, and products to be offered.
 - c. SHE shall require that all sponsors with booths serving food/drink obtain and have available on-site all permits and documents required by the State and County for the operation of concession stands.
 - d. The concession stands may sell sandwiches, grilled foods, fresh produce and vegetables, packaged foods, non-alcoholic and alcoholic beverages, and merchandise to the public. The operation of these stands shall be in accordance with existing regulations as of May 22, 2021.
 - e. SHE is responsible for insuring that food handling personnel follow applicable state and local food service regulations.
 - f. Concession stands may not make sales to the public until they have been inspected and approved by the County's Environmental Health Division.
 - g. SHE shall adhere to the following conditions in all food service operations:
 - i. Stands must be thoroughly cleaned and new paper placed on shelves before being put into service;

- ii. Meat and other perishables are to be refrigerated or kept on ice prior to cooking. Condiments shall be individual service packets, or kept in small, covered containers, which shall be changed frequently;
 - iii. Utensils shall be provided and used in such a manner as to minimize contact of food with hands;
 - iv. Hand washing facilities, including water, soap, and paper towels, shall be provided at each food dispensing stand; and
 - v. No food items shall be stored on ice in which drinks are to be cooled.
15. **Rowdy Ribbits.** SHE shall enter into a separate agreement with the owners of Rowdy Ribbits Water Sports Park for use of its facility during the Event. SHE will be responsible for making direct payment to Rowdy Ribbits for services rendered during the Event.
16. **Assignment.** SHE shall not assign this Agreement, nor suffer any use of said Property other than herein specified, nor sublet the Property or any part thereof, without the written consent of the County.
17. **No Responsibility for SHE Property on County Premises.** SHE assumes all responsibility and the County assumes no responsibility whatever for any Property of SHE exhibitors or participants placed on said property, and the County is hereby expressly released and discharged from any and all liability for any loss, injury, or damage to property that may be sustained by reason of the occupancy of said Property under this license.
18. **Indemnification and Insurance.** SHE agrees to indemnify and hold the County and the United States Army Corps of Engineers harmless from and against any and all liability and loss which the County and

the Army Corps of Engineers shall incur by reason of any injury to or death of any person, or damage to any property (collectively, "Loss"), caused by or attributed to any SHE's employees, contractors, or SHE's contractors' equipment on the Property pursuant to this Agreement unless such injury, damage, or loss was caused by the acts or omissions of the County and the United States Army Corps of Engineers or any of its employees, agents, contractors or vendors. In the event that any suit or action is brought against the County and the United States Army Corps of Engineers that is or may be covered by the immediately preceding indemnification obligation, SHE shall be solely responsible for defending the same at SHE sole cost and expense. SHE shall maintain Workers' Compensation Law and Employer's liability of \$100,000 each accident, or each employee for disease, subject to a \$500,000 aggregate for disease. SHE shall also provide general liability insurance, to be written on an occurrence form, including coverage for premises and operations, products, completed operations, independent contractors, contractual liability, broad form property damage and personal injury.

The County and the United States Army Corps of Engineers are added as an additional insured, in respect of liability arising out of operations performed by or on behalf of SHE under this Agreement. Any insurance or self-insurance maintained by the County and the United States Army Corps of Engineers shall be excess and shall not contribute with SHE's insurance with respect to liability of SHE hereunder, but shall be primary with respect to liability of the County and the United States Army Corps of Engineers hereunder. Any deductibles or self-insured retentions shall be at the expense of SHE

with respect to liability of SHE hereunder, shall be at the expense of County and the United States Army Corps of Engineers with respect to liability of the County and the United States Army Corps of Engineers hereunder.

The limits of liability shall not be less than the following:

\$2,000,000 combined single limit per occurrence for bodily injury, personal injury, or property damage, subject to a \$2,000,000 aggregate. The limits may be provided by a combination of underlying and excess or umbrella policies.

SHE shall also provide or cause to be provided automobile liability insurance covering all owned, hired, and non-owned motorized vehicles and trailers used by SHE or its contractors with limits of liability not less than the following:

\$1,000,000 combined single limit per accident for bodily injury and property damage.

A Certificate of Insurance evidencing SHE insurance pursuant to the above requirements shall be issued to the County by Friday, April 23, 2021, and shall state the Event it is issued to cover. The required insurance shall be underwritten by insurance companies licensed to do business in the State of Missouri and having A.M. Best Rating of not less than A-VI, unless otherwise agree to by the County. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, or reduced in coverage or in limits, except after 10 days' prior written notice by certified mail, return receipt requested, has been given to the County.

19. **Off-Street Parking / Light Towers.** SHE is permitted to allow parking by Event participants and the public in designated grassy

fields of the Property unless inclement weather prohibits grass parking. SHE must place light towers in all designated areas outlined and approved by County. Total number of light towers needed will be agreed upon by County and SHE (to include, but not limited to beachfront, event area, grassy fields, Shelter #12 parking lot and portions of the Longview Trail to ensure the safety of the participants). SHE will provide the County with a diagram showing the planned grassy parking areas, an alternate plan if grassy areas should be not available, ridesharing drop-off, ADA accessible parking and light tower placement by Friday, February 5, 2021 as agreed by both parties.

20. **Fire.** In case the said Property, or any part thereof, shall be destroyed or damaged by fire or by any other cause, or if any other casualty or unforeseen occurrence shall render the fulfillment of this Agreement by the County impossible, the County shall not in any case be held liable or responsible to SHE for any damages caused thereby.
21. **Security.** SHE shall be responsible for providing adequate security personnel at all times during the occupancy to include over night on-site security. Overnight on-site security officers shall report the evenings of May 20-May 22, 2021, no later than 7:00 o'clock p.m. and remain on site until 8:00 o'clock a.m. Security personnel may be comprised of off duty law enforcement officers and T-shirt security.
22. **Allocation of Revenue.** SHE will pay to the County a non-refundable deposit of \$14,400 to reserve Longview Lake Beach, portions of Longview Lake Trail, the Balloon Port, Shelters 10,11,12,13 and 14 and its surrounding grounds, known as the Property, for said Event. This fee is to be paid upon execution of this Agreement.

SHE will pay to the County a base fee of \$28,800, less the \$14,400 deposit, for the use of Longview Lake Beach, portions Longview Lake Trail, the Balloon Port, Shelters 10,11,12,13 and 14 and its surrounding grounds as outlined in this Agreement. This base fee must be paid in full by Tuesday, April 20, 2021, 30 days prior to the event. If full payment of \$28,800 is not received by 4:30 p.m., Tuesday, April 20, 2021, Jackson County Parks + Rec reserves the right to cancel the use of Longview Lake Beach, portions of Longview Lake Trail, the Balloon Port, Shelters 10,11,12,13 and 14 and its surrounding grounds, known as the Property, as outlined in this Agreement for said Event.

23. **Cancellation Policy.** SHE will pay 50% of the base fee, \$14,400, if SHE cancels the Event less than 60 days from the event date.
24. **Cash or Performance Bond.** On or before Tuesday, April 20, 2021 SHE shall post a cash bond, or performance bond from a surety satisfactory to the County, in the amount of \$10,000 to ensure any costs of repair and restoration of the Property required under paragraphs 3,4, and 11 and any other costs due the County from SHE.
25. **Sales Tax.** SHE shall be wholly responsible for the collection and payment of any and all state and local sales and use taxes due from the sale of admissions, parking, food, beverages, and other merchandise at the Event.
26. **Conditions Precedent.** The parties understand and agree that this Agreement shall have no effect if the United States Army Corps of Engineers does not permit this Event to be held on the Property, or if the Event cannot be insured.

27. **Approval, Consent, and Notice.** Any approval, consent, or notice required hereunder by or to the County, shall be made or given by or to the County's Director of Parks + Rec. Any approval, consent, or notice required hereunder by or to SHE shall be made or given by or to Nick Noland. Unless otherwise herein specified or agreed in writing between the parties all approvals, consents, and notices required hereunder shall be in writing. Further, unless otherwise agreed, notice shall be issued by certified mail.
28. **Portable Restroom Facilities.** Jackson County will be responsible for securing portable restrooms and hand washing stations for SHE at an additional cost to SHE. SHE must notify County no later than two weeks prior to the Event of the order to be placed for the above mentioned equipment. Payment for the rental of said equipment shall be due at the time the order is placed.
29. **County Liaison.** The County will provide a Park Employee to assist SHE in utilizing Longview Lake Beach, a portion of Longview Lake Trail, the Balloon Port, Shelters 10,11,12,13 and 14 and its surrounding grounds for said Event.
30. **Beach Front / Lifeguards.** The County will provide use of the Longview beach front, beach restrooms, and patio and beach house concession stand for use as the VIP area. VIP ticket holders may swim from 3:00 p.m. until 7:30 p.m. The water will be cleared at 7:30 p.m., at which time, county staff will install temporary fencing along the shoreline to prevent guests from entering the water. At the expense of SHE, the County will provide six (6) Red Cross Certified Lifeguards to monitor the beach from 3:00 p.m. to 7:30 p.m., as well as after 7:30 p.m., two (2) lifeguards will remain on the beach until

the area is cleared of patrons, at the conclusion of the concert. Payment for lifeguards must be received on or before Friday, April 23, 2021. A minimum of two (2) uniformed off-duty law enforcement officers will patrol the beachfront area for event safety and the enforcement of the beachfront curfew.

31. **Emergency Management Plan.** SHE will provide to the County an Emergency Management Plan on or before Friday, February 5, 2021 to include, but not be limited to a Communication Plan, Evacuation Plan, Emergency Vehicle Access Plan and Command Post Plan.
32. **Right to Cancel.** The County will have the right to cancel or reschedule this event for good cause to include, but not be limited to, inclement weather and Covid-19 restrictions/guidelines in place at the time of the event. If the event is cancelled, the make up date will be Saturday, September 11, 2021.

Jackson County Parks + Rec and Social House Entertainment, LLC agree that further addendums to this Agreement may be necessary when defining specific responsibilities pertaining to this event.

By accepting this Agreement, Social House Entertainment, LLC assumes all financial responsibilities associated with the “Shake the Lake Festival” event as outlined in this Agreement.

Jackson County Parks + Rec

Michele Newman, Director

Approved as to Form:

Date

Jay Haden
County Counselor's Office

Social House Entertainment, LLC

Nick Noland, Owner

Date

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20519

Sponsor(s): Tony Miller

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Usage Agreement with Social House Entertainment, LLC</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>0.00\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>0.00\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>0.00\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>0.00\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT</td> </tr> <tr> <td></td> <td>TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	0.00\$	Amount previously authorized this fiscal year:	0.00\$	Total amount authorized after this legislative action:	0.00\$	Amount budgeted for this item * (including transfers):	0.00\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT		TO ACCT
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	TO ACCT												
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Tina Spallo, Superintendent of Recreation 816-503-4872</p>												
<p>REQUEST SUMMARY</p>	<p>A RESOLUTION awarding a contract for the promotion and operation of the Shake the Lake Country Music Festival, scheduled for Saturday, May 22, 2021 at the Longview Lake Beach. The contract would be between the Parks + Rec Department and Social House Entertainment, LLC of Overland Park, KS. The event will feature local and national recording stars, and exhibits such as local restaurants, bars and commercial vendors. Ticket sales will be capped at 5000 attendees. The County will have the right to cancel or reschedule this event for good cause to include, but not be limited to, inclement weather and Covid-19 restrictions/guidelines in place at the time of the event.</p>												
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												

ATTACHMENTS		
REVIEW	Department Director: <i>Michele Newman</i>	Date: <i>9-28-20</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>NIA</i>	Date: <i>10-8-20</i>
	County Counselor's Office: <i>Bryan M. Schmitt</i> <i>Bryan M. Schmitt</i>	Date: <i>10/6/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute an Interagency Service Agreement for Forensic Autopsy services with the State of Missouri Department of Corrections, for compensation payable to Jackson County.

RESOLUTION NO. 20520, October 12, 2020

INTRODUCED BY Jeanie Lauer, County Legislator

WHEREAS, by Resolution 13349, dated September 11, 2000, the Legislature did authorize an Agreement with the Missouri Department of Corrections for the furnishing of forensic autopsy services on an as-needed basis by the Jackson County Medical Examiner's Office, for compensation payable to Jackson County; and,

WHEREAS, this agreement has been reauthorized and renewed annually since that time; and,

WHEREAS, the Missouri Department of Corrections desires to extend this Agreement for another annual term; and,

WHEREAS, the County's Medical Examiner, Dr. Marius Tarau, is fully qualified, ready, and willing to provide these services to the State of Missouri Department of Corrections and recommends the renewal of the Agreement; and,

WHEREAS, the attached Interagency Service Agreement for Forensic Autopsy Services with the State adequately sets out the rights and obligations of each party related to these as-needed medical examiner services; now therefore,

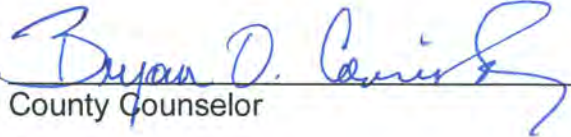
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute on behalf of the County the attached Agreement with the Missouri Department of Corrections for medical examiner services, for compensation payable to the County.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20520 of October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

EXHIBIT A

BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,
AND AFFIDAVIT OF WORK AUTHORIZATION

BUSINESS ENTITY CERTIFICATION:

The bidder must certify their current business status by completing either Box A or Box B or Box C on this Exhibit.

- BOX A:** To be completed by a non-business entity as defined below.
- BOX B:** To be completed by a business entity who has not yet completed and submitted documentation pertaining to the federal work authorization program as described at http://www.dhs.gov/files/programs/gc_1185221678150.shtm.
- BOX C:** To be completed by a business entity who has current work authorization documentation on file with a Missouri Department including Department.

Business entity, as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "**business entity**" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "**business entity**" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit. The term "**business entity**" shall not include a self-employed individual with no employees or entities utilizing the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

Note: Regarding governmental entities, business entity includes Missouri schools, Missouri universities (other than stated in Box C), out of state agencies, out of state schools, out of state universities, and political subdivisions. A business entity does not include Missouri state agencies and federal government entities.

BOX A – CURRENTLY NOT A BUSINESS ENTITY

I certify that _____ (Company/Individual Name) **DOES NOT CURRENTLY MEET** the definition of a business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above, because: (check the applicable business status that applies below)

- I am a self-employed individual with no employees; **OR**
- The company that I represent employs the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

I certify that I am not an alien unlawfully present in the United States and if _____ (Company/Individual Name) is awarded a contract for the services requested herein under _____ (IFB Number) and if the business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo then, prior to the performance of any services as a business entity, _____ (Company/Individual Name) agrees to complete Box B, comply with the requirements stated in Box B and provide the Department with all documentation required in Box B of this exhibit.

Authorized Representative's Name (Please Print)

Authorized Representative's Signature

Company Name (if applicable)

Date

EXHIBIT A, continued

(Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box B, do not complete Box C.)

BOX B – CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530.

Authorized Business Entity Representative's
Name (Please Print)

*Authorized Business Entity
Representative's Signature*

Business Entity Name

Date

E-Mail Address

As a business entity, the bidder must perform/provide each of the following. The bidder should check each to verify completion/submission of all of the following:

- Enroll and participate in the E-Verify federal work authorization program (Website: http://www.dhs.gov/files/programs/gc_1185221678150.shtm; Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;
AND
- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page listing the bidder's name and company ID OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's name and the MOU signature page completed and signed, at minimum, by the bidder and the Department of Homeland Security – Verification Division. If the signature page of the MOU lists the bidder's name and company ID, then no additional pages of the MOU must be submitted;
AND
- Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.

EXHIBIT A, continued

AFFIDAVIT OF WORK AUTHORIZATION:

The bidder who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now _____ (Name of Business Entity Authorized Representative) as _____ (Position/Title) first being duly sworn on my oath, affirm _____ (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that _____ (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Authorized Representative's Signature

Printed Name

Title

Date

E-Mail Address

E-Verify Company ID Number

Subscribed and sworn to before me this _____ of _____. I am
(DAY) (MONTH, YEAR)
commissioned as a notary public within the County of _____, State of
(NAME OF COUNTY)
_____, and my commission expires on _____.
(NAME OF STATE) (DATE)

Signature of Notary

Date

EXHIBIT A, continued

(Complete the following if you have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box C, do not complete Box B.)

BOX C – AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri Department or public university that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's name and the MOU signature page completed and signed by the bidder and the Department of Homeland Security – Verification Division
- ✓ A current, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of **Missouri Department** or **Public University*** to Which Previous E-Verify Documentation Submitted: _____

(*Public University includes the following five schools under chapter 34, RSMo: Harris-Stowe State University – St. Louis; Missouri Southern State University – Joplin; Missouri Western State University – St. Joseph; Northwest Missouri State University – Maryville; Southeast Missouri State University – Cape Girardeau.)

Date of Previous E-Verify Documentation Submission: _____

Previous **Bid/Contract Number** for Which Previous E-Verify Documentation Submitted: _____ (if known)

Authorized Business Entity Representative's
Name (Please Print)

*Authorized Business Entity
Representative's Signature*

Business Entity Name

Date

E-Mail Address

E-Verify MOU Company ID Number

FOR STATE OF MISSOURI USE ONLY

Documentation Verification Completed By:

Buyer

Date

Interagency Service Agreement
Forensic Autopsy Services

Between
Missouri Department of Corrections
Division of Adult Institution
2729 Plaza Drive
Jefferson City, MO 65102
And
Jackson County Medical Examiner
950 East 21st Street
Kansas City, MO 64108

In consideration of the mutual agreements contained herein, the Jackson County Medical Examiner ("Contractor") agrees to provide services for the Missouri Department of Corrections, Division of Adult Institutions ("Department") under the following terms and conditions hereby agreed upon:

1. Effective March 8th, 2021, the contractor agrees to provide services in accordance with the specifications listed herein. The contractor shall agree that the language of this Interagency Service Agreement shall govern in the event of a conflict with provisions in the Scope of Work (Exhibit A).
2. The Contractor represents itself to be an independent Contractor offering such services to the general public and shall not represent itself or its employees to be an employee of the Department. The Contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers compensation, employee insurance, minimum wage requirements, overtime, etc.
3. Each party shall be responsible for any injury or damage occurring as result from its own employees', agents', and representatives' acts or omissions during the performance of duties agreed to herein. By so agreeing, neither party waives any of the protection afforded it as a public body of the State of Missouri. The parties agree to be responsible hereunder only to the extent they would otherwise be liable under the provisions of section 537.600 et seq., RSMo, The parties herein further agree that any subcontractor of the Contractor shall indemnify, save, and hold the Department, its officers, agents, and employees, harmless from and against any and all loss, cost (including attorney fees), and damage of any kind related to this agreement.
4. The Contractor shall not be responsible for any injury or damage occurring as a result of any negligent act or omission committed by the Department, including its agencies, employees, and assignees.
5. The Contractor shall provide all equipment and supplies required for the provision of the services. The Contractor shall provide all necessary and required insurance for the Contractor's employees and equipment of the Contractor unless otherwise indicated herein. The Department shall not be liable in the event of loss and/or shrinkage, and/or damage of any of the Contractor's equipment or supplies. Title to any leased and/or purchased supplies and equipment procured by the Contractor as a result of this agreement shall be held by and vested in the Contractor.

6. This agreement shall not be intended to create any rights, liberties, interests, nor entitlements in favor of any incarcerated offender. The agreement shall be intended only to set forth the rights and responsibilities of the parties hereto. It is the express intention of the parties hereto that any person or entity, other than the parties hereto, receiving services or benefits under this agreement shall be deemed an incidental beneficiary only.
7. The Contractor, its employees, and others acting under the Contractor's control, shall at all times observe and comply with all applicable state statutes, Department rules, regulations, guidelines, internal management policies and procedures, and general orders of the Department that are applicable, current or hereafter adopted, regarding operations and activities in or about all Department property.
8. The Contractor understands that the Department is prohibited by statute from doing business with any offender committed to or supervised by the Department, or family members of any offenders committed to or supervised by the Department.
9. The Contractor shall maintain appropriate records. The Contractor shall provide to the Department all records and reports deemed necessary, appropriate, and within the customary legal limits. Pertinent records shall be made available to the Department and the Missouri State Auditor for audit.
10. The Contractor shall agree and understand that all information gained as a result of performance under this agreement shall be confidential and that no information, reports, documentation, or material prepared by the Contractor solely pursuant to the provisions of this agreement shall be released to the public without the prior written consent of the Department. The Contractor shall not disclose any identifiable information about any individual encountered during the work performed under this agreement.
 - a. The Contractor shall not use the name, logo or other identifying marks of the Department on any materials produced or issued, without the prior written approval of the Department.
 - b. The Contractor shall understand and agree that the records, files and documentation provided to the Contractor by the Department shall be confidential.
11. The Contractor understands that the State of Missouri is not obligated for any payments under the terms of this agreement unless funds have been officially encumbered in accordance with the provisions of Chapter 33, RSMo. The Contractor understands and agrees that the act of obtaining a certified encumbrance of funds and that any payment due under the terms of this agreement shall be the sole responsibility of the Department for whom services are being purchased and furnished. The Contractor agrees that the encumbrance document, State of Missouri Purchase Order Form MO 300-1495, shall not constitute nor be construed as an amendment to this agreement.
12. In any instance when an additional source of funding is available to the Contractor, through public and/or private sources, that is intended to offset a portion of the service cost, the total obligation due to the contractor shall be reduced by the amount of the funding received. In such instances, the agreement shall be amendment to reflect such change.

13. The Department shall not assume any payment obligations should the agreement be terminated, however, the Contractor shall receive just and equitable compensation for the work completed pursuant to the agreement prior to the effective date of the termination.
14. The contractor must submit an itemized invoice for services provided to the Department by the 10th working day of the month for services provided the following month. The invoice should include the following:
 - Date of Service
 - Offender Name
 - Offender Number
 - Institution

The Contractor shall submit invoices to:

Missouri Department of Corrections
Accounts Payable
PO Box 236
Jefferson City, MO 65102

15. The parties shall agree that any change to this agreement, including those that are necessary as a result of a statute, rule or regulation, or court order adopted after the effective date of this agreement, shall be accomplished by written and signed amendment between the parties.
16. This agreement contains the entire agreement and understanding between the parties and supersedes any other agreement concerning the subject matter of this transaction, whether oral or written. This agreement may be renewed for five (5) additional one-year periods. No modification, amendment, renewal, extension or other alteration of this agreement shall be effective unless mutually agreed upon in writing by the parties.
17. No breach of any term, provision or clause of this agreement shall be deemed waived or excused unless such waiver of consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of a breach of, other whether express or implied, shall not constitute consent to, waiver of or excuse for any other different or subsequent breach.
18. Further, it is agreed upon by the parties that this agreement shall terminate on the part of all parties in any of the following events:
 - a. At 11:59 p.m. on March 7, 2022.
 - b. Upon receipt of written notification from the Department of the failure of the contractor and/or their staff to abide by all Department policies and procedures.

c. Following receipt of thirty (30) days written notice of intent to cancel by either party, without cause.

Signed and agreed hereto:

Dr. Marius Tarau, Chief Medical Examiner
Jackson County Medical Examiner

Date

Jeff Norman, Director
Division of Adult Institutions
Missouri Department of Corrections

Date

Anne Precythe, Director
Missouri Department of Corrections

Date

**Forensic Autopsy Services
EXHIBIT A**

SCOPE OF WORK

AGREEMENT BETWEEN THE JACKSON COUNTY MEDICAL EXAMINER (CONTRACTOR) AND THE MISSOURI DEPARTMENT OF CORRECTIONS (DEPARTMENT)

- 1.1 The Contractor shall provide forensic services on an as needed, if needed, basis at the request and to the sole satisfaction of the Department for offender deaths (hereinafter referred to as cases), expected or unexpected, from long term chronic disease, suicide, or execution.
- 1.2 The Department makes no guarantee as to the minimum or maximum number of forensic autopsy services required.
- 1.3 During the duration of the agreement, the Contractor must perform autopsy services provided by a physician with a license to practice medicine in the State of Missouri pursuant to Chapter 334 RSMo and who is board certified in pathology.
- 1.4 The Contractor shall provide forensic autopsy services for each case which shall include:
 - a. Consultation.
 - b. Postmortem examination (anatomical necroscopy).
 - c. Macroscopic and microscopic examination of tissues and organs.
 - d. Review for sexual assault.
 - e. Radiographic imaging as deemed necessary by the Contractor, and/or as requested by the Department.
 - f. Toxicological examination as deemed necessary by the Contractor, and/or as requested by the Department.
- 1.5 The Contractor shall permit the Department to have a representative (e.g., investigator, internal affairs officer, or other designee of the Department Director) present during the postmortem examination.
- 1.6 The Contractor shall submit a written report of findings for each case to the Missouri Department of Corrections, Director, Division of Adult Institutions, 2729 Plaza Drive, PO Box 236, Jefferson City, Missouri 65102 within a reasonable period of time which shall include, but not be limited to, the following information:
 - a. The cause of death.
 - b. Whether or not a crime occurred in connection with the death.
 - c. A review of the quality of care and treatment as it may relate to the death.
 - d. Whether or not there was an indication of sexual assault.
- 1.7 If required by the Department in certain circumstances, the Contractor shall provide a preliminary verbal or written report.

- 1.8 The Contractor shall provide services on the Contractor's premises for multiple institutions within the state, which shall include, but not be limited to the following:
- a. Chillicothe Correctional Center
 - b. Kansas City Reentry Center
 - c. Maryville Treatment Center
 - d. Western Missouri Correctional Center
 - e. Western Reception & Diagnostic Correctional Center
- 1.9 The Contractor shall understand and agree that cases may be referred to another contractor at the sole discretion of the Department.
- 1.10 The Department shall be responsible for the removal, transfer, and transport of the inmate remains for each case from the Department to the Contractor's location once a formal release is obtained from the coroner and/or responsible authority. In instances when an inmate passes away while not located in one of the Department institutions but within the boundaries of the State of Missouri (e.g. hospital, county jail, or in transit between institutions), the Department shall proceed with transfer of the inmate remains to the Contractor's location utilizing transportation services available in that county pursuant to all jurisdictional guidelines governing the location of death. Upon conclusion of the autopsy, the Contractor will release the remains and the Department shall be responsible for the removal, transfer, and transport of the inmate remains to the persons or agency having final responsibility for disposal.
- 1.11 For the services identified herein, the Contractor shall be paid a firm, fixed price of \$1,500.00 per forensic autopsy. All costs associated with providing the forensic autopsy services, including all toxicology, microbiology, and x-ray charges, shall be included in the firm, fixed price.

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

~~Res~~/Ord No.: 20520

Sponsor(s): Jeanie Lauer

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Authorizing the County Executive to execute an addendum for renewal of agreement for Medical Examiner services with the State of Missouri Department of Corrections, Western Missouri Region compensation payable to Jackson County.</p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): 13349 - 9/11/2000</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone) Kandi Brooke, Administrative Supervisor, 881-6595 for Dr. Marius Tarau, Chief Medical Examiner, 881-6609</p>										
<p>REQUEST SUMMARY</p>	<p>Authorizing the County Executive to execute an addendum for renewal of agreement for Medical Examiner services with the State of Missouri Department of Corrections, Western Missouri Region compensation payable to Jackson County.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p>										
<p>ATTACHMENTS</p>	<p>Interagency Service Agreement</p>										
<p>REVIEW</p>	<table border="1"> <tr> <td>Department Director: <i>Clay Tarau MD</i></td> <td>Date: 09/23/2020</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i> N/A</td> <td>Date:</td> </tr> </table>	Department Director: <i>Clay Tarau MD</i>	Date: 09/23/2020	Finance (Budget Approval): <i>If applicable</i> N/A	Date:						
Department Director: <i>Clay Tarau MD</i>	Date: 09/23/2020										
Finance (Budget Approval): <i>If applicable</i> N/A	Date:										

Division Manager:	<i>[Signature]</i>	Date:	10/8/2020
County Counselor's Office:	<i>[Signature]</i>	Date:	10/8/2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing twelve-month extensions to the term and supply contracts with Cigna Health and Life Insurance Company of Overland Park, KS, and FCL Dental of Sugarland, TX, for associate group dental insurance under the terms and conditions of Request for Proposals No. 27-19.

RESOLUTION NO. 20521, October 12, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, by Resolution 20273, dated September 30, 2019, the Legislature did award twelve-month term and supply contracts, with two twelve-month options to extend, for the furnishing of employee group dental insurance as an employee benefit for use countywide to Cigna Health and Life Insurance Company of Overland Park, KS, and FCL Dental of Sugarland, TX, under the terms and condition of Request for Proposals No. 27-19; and,

WHEREAS, the Director of Human Resources recommends the extension of these contracts with Cigna Health and Life Insurance Company and FCL Dental; and,

WHEREAS, this extension will provide the same dental benefit options currently provided, with a 4.08% increase for the dental PPO base plan, a 4.09% increase in the dental PPO buy-up plan, and no increase for the DHMO; and,

WHEREAS, the total monthly premium costs for 2019 by plan type and rate option are as follows:

	<u>INDIVIDUAL</u>	<u>INDIVIDUAL + 1</u>	<u>FAMILY</u>
Base Plan	\$18.65	\$34.54	\$62.19
Buy Up Plan	\$29.49	\$58.14	\$97.05
FCL Dental DHMO	\$8.76	\$14.26	\$22.00

WHEREAS, this award is made on an as needed basis and does not obligate the County to pay any specific amount, with the availability of funds subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be and hereby is authorized to execute twelve-month extensions to the term and supply contracts with Cigna Health and Life Insurance Company of Overland Park, KS, and FCL Dental of Sugarland, TX, for the furnishing of employee group dental insurance and any and all other documents necessary to the accomplishment of this extension; and,


BE IT FURTHER RESOLVED that the Director of the Department of Finance and Purchasing be and hereby is authorized to make all payments including final payment on the contracts, to the extent that sufficient appropriations to the using spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20521 of October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

10/8/20

Date



Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20521

Sponsor(s): Crystal Williams

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Requesting a twelve-month extension of the Term and Supply contract with Cigna Health and Life Insurance Company of Overland Park, KS and FCL Dental of Sugarland, TX under the terms and conditions of Request for Proposal No. 27-19</p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____ Prior resolutions and (date): Resolution 20273 (9/30/2019)</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Michelle Chrisman, Director of Human Resources, 816-88-1204</p>										
<p>REQUEST SUMMARY</p>	<p>On October 7, 2019, Resolution No. 20273 awarded a twelve-month Term and Supply Contract with two twelve-month options to extend, for the furnishing of employee group dental insurance for Jackson County associates to Cigna Health and Life and FCL Dental.</p> <p>This extension will provide the same dental benefit options currently provided with a 4.08% increase for the Dental PPO-Base Plan and 4.09% increase in the Dental PPO-Buy-Up Plan and no increase for the FCL Dental DHMO plan.</p> <p>The total premium costs (employee and county) for 2021 by plan type and rate option are as follows:</p> <p>Base Plan: \$18.65 – Individual, \$34.54 – Associate +1, \$62.19 – Family Buy Up Plan: \$29.49 – Individual, \$58.14 – Associate +1, \$97.05 – Family FCL Dental DHMO: \$8.76 – Individual, \$14.26 – Associate +1, \$22.00 – Family</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals</p>										

	<input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Michelle Omsimer</i>	Date: <i>10/7/2020</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>Whitehead</i>	Date: <i>10/8/20</i>
	County Counselor's Office: <i>Bryan Cousin</i>	Date: <i>10/8/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



July 27, 2020

Vivian Eads
Jackson County
415 E 12 Street
KANSAS CITY, MO 64106

Re: Jackson County - H- DHMO, Group #KB107295 Renewal

First Continental Life & Accident Insurance Company (FCL Dental/Dental Source Dental Plans) would like to extend our appreciation for the opportunity to continue to be your trusted Dental Insurance partner. As open enrollment approaches underwriting has completed their annual review of your program.

In order to address the changes that have occurred within the composition of your group, to include but not limited to your overall claims experience, no rate adjustment is appropriate at this time. **Effective January 1, 2020 to January 1, 2022 your new rates will be as follows:**

<u>FCL Plan</u>	<u>Current</u>	<u>Renewal</u>
EE Only	\$8.76	\$8.76
EE + One	\$14.26	\$14.26
EE + Family	\$22.00	\$22.00

These rates will be reflected on your next Group Billing Notice. Should you have questions or require additional information please contact your employee benefits advisor or you may also contact your FCL dedicated sales representative.

Again, we want to thank you for your business and look forward to being of service to you throughout the coming year. Please feel free ask us about our *Vision* Insurance!

Sincerely,

FCL Dental/Dental Source Dental Plans

CC:



Jackson County
Guaranteed Cost Funding
Non-Participating
January 01, 2021 - December 31, 2021

Cigna Total DPPO Tier	Expected Lives	Current Rates	Renewal Rates*
Dental PPO - Base			
Employee Only	198	\$17.92	\$18.65
Employee + 1 Dep	54	\$33.18	\$34.54
Employee + 2 or More Deps	71	\$59.75	\$62.19
Annual Cost	323	\$114,986	\$119,680
Percent Change (Renewal vs Current)			4.08%

*The above quoted rates include 0.00% Health Insurance Assessment fees (PPACA).

*The above quoted rates include 10.0% commissions.

Cigna Total DPPO Tier	Expected Lives	Current Rates	Renewal Rates*
Dental PPO - Buy Up			
Employee Only	329	\$28.33	\$29.49
Employee + 1 Dep	147	\$55.86	\$58.14
Employee + 2 or More Deps	182	\$93.24	\$97.05
Annual Cost	658	\$414,020	\$430,943
Percent Change (Renewal vs Current)			4.09%

*The above quoted rates include 0.00% Health Insurance Assessment fees (PPACA).

*The above quoted rates include 10.0% commissions.

Total	981	\$529,006	\$550,623
Percent Change (Renewal vs Current)			4.09%

2021 DENTAL RATES

	2020 RATES - FCL Dental				2021 RATES - FCL Dental			
	2020 Total Monthly Premium	2020 County Contribution	2020 Associate Monthly Premium	2020 Associate Cost PPP(24)	2021 Total Monthly Premium	2021 County Contribution	2021 Associate Monthly Premium	2021 Associate Cost PPP(24)
Associate Only	\$8.76	\$4.38	\$4.38	\$2.19	\$8.76	\$4.38	\$4.38	\$2.19
Associate + 1	\$14.26	\$7.14	\$7.12	\$3.56	\$14.26	\$7.14	\$7.12	\$3.56
Family	\$22.00	\$11.00	\$11.00	\$5.50	\$22.00	\$11.00	\$11.00	\$5.50

	2020 - Cigna Base Plan				2021 - Cigna Base Plan			
	2019 Total Monthly Premium	2019 County Contribution	2019 Associate Monthly Premium	2019 Associate Cost PPP(24)	2021 Total Monthly Premium	2021 County Contribution	2021 Associate Monthly Premium	2021 Associate Cost PPP(24)
Associate Only	\$17.92	\$4.82	\$13.10	\$6.55	\$18.65	\$4.81	\$13.84	\$6.92
Associate + 1	\$33.18	\$7.96	\$25.22	\$12.61	\$34.54	\$7.96	\$26.58	\$13.29
Family	\$59.75	\$12.47	\$47.28	\$23.64	\$62.19	\$12.47	\$49.72	\$24.86

	2020 - Cigna Buy-Up Plan				2021 - Cigna Buy-Up Plan			
	2020 Total Monthly Premium	2020 County Contribution	2020 Associate Monthly Premium	2020 Associate Cost PPP(24)	2021 Total Monthly Premium	2021 County Contribution	2021 Associate Monthly Premium	2021 Associate Cost PPP(24)
Associate Only	\$28.33	\$5.07	\$23.26	\$11.63	\$29.49	\$5.07	\$24.42	\$12.21
Associate + 1	\$55.86	\$8.50	\$47.36	\$23.68	\$58.14	\$8.50	\$49.64	\$24.82
Family	\$93.24	\$13.28	\$79.96	\$39.98	\$97.05	\$13.27	\$83.78	\$41.89

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month extension to the term and supply contract with Blue Cross and Blue Shield of Kansas City under the terms and conditions of Request for Proposal No. 26-19.

RESOLUTION NO. 20522, October 12, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, by Resolution 20271, dated September 26, 2019, the Legislature did award a twelve-month term and supply contract, with two twelve-month options to extend, for the furnishing of employee group health insurance as an employee benefit for use countywide to Blue Cross and Blue Shield of Kansas City, MO, under the terms and condition of Request for Proposal No. 26-19; and,

WHEREAS, the Director of Human Resources recommends the extension of this contract with Blue Cross and Blue Shield; and,

WHEREAS, the recommended extension will provide seven types of health plans and access to St. Luke's and Children's Mercy Hospital; and,

WHEREAS, the total monthly premium costs for 2021 by plan type and rate option are as follows:

	<u>INDIVIDUAL</u>	<u>INDIVIDUAL + 1</u>	<u>FAMILY</u>
Blue Care HMO	\$789.82	\$1,797.62	\$2,216.58
Preferred Care PPO	\$773.88	\$1,766.82	\$2,169.32
Blue Select QHDHP (HSA)	\$727.44	\$1,675.40	\$2,033.54
Blue Select EPO No SPIRA	\$702.58	\$1,601.02	\$1,972.72
Preferred Care Blue Select EPO with SPIRA	\$681.52	\$1,553.40	\$1,913.84
Blue Select QHDHP (HSA) With SPIRA	\$625.20	\$1,441.96	\$1,749.04
EPO (Blue HPN) St. Luke's Custom Network	\$751.98	\$1,717.02	\$2,113.34

WHEREAS, this award is made on an as needed basis and does not obligate the County to pay any specific amount, with the availability of funds subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute a twelve-month extension to the term and supply contract with Blue Cross and Blue Shield of Kansas City, MO, for the furnishing of employee group health insurance and all other documents necessary to the accomplishment of this extension; and,

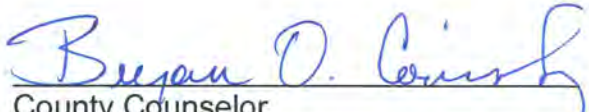
BE IT FURTHER RESOLVED that the Director of the Department of Finance and

Purchasing be and hereby is authorized to make all payments including final payment on the contract, to the extent that sufficient appropriations to the using spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20522 of October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

10/20/20
Date


Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20522

Sponsor(s): Crystal Williams

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Requesting a twelve-month extension of the Term and Supply contract with Blue Cross Blue Shield of Kansas City under the terms and conditions of Request for Proposal No. 26-19</p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____ Prior resolutions and (date): Resolution 20271 (9/26/2019)</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Michelle Chrisman, Director of Human Resources, 816-881-1204</p>										
<p>REQUEST SUMMARY</p>	<p>On October 7, 2019, Resolution No. 20271 awarded a twelve-month Term and Supply Contract with two twelve-month options to extend, for the furnishing of employee group health insurance for Jackson County associates to Blue Cross Blue Shield of Kansas City.</p> <p>This extension will provide seven types of health plans (1-HMO, 1-PPO, 1-QHDHP, 1-EPO w/o Spira, 1-EPO w/Spira, 1-QHDHP w/Spira) with the addition of St. Luke's Custom plan with the Blue High Performance Network. St. Luke's Custom will only be affiliated with St. Luke's Hospital and Children's Mercy Hospitals and utilize the Blue High Performance Network (Blue HPN). The overall rate increase for 2021 is 8.3%.</p> <p>The total premium costs for 2021 by plan type and rate option are as follows:</p> <p style="text-align: center;">(Assoc. Only / Assoc.+1 / Family)</p> <p>Blue Care HMO: \$789.82 / \$1,797.62 / \$2,216.58 Preferred Care PPO: \$773.88 / \$1,766.82 / \$2,169.32 Blue Select QHDHP (HSA): \$727.44 / \$1,675.40 / \$2,033.54 Blue Select EPO <i>no Spira</i>: \$702.58 / \$1,601.02 / \$1,972.72 Preferred Care Blue Select EPO <i>with Spira</i>: \$681.52 / \$1,553.40 / \$1,913.84 Blue Select QHDHP (HSA) <i>w/Spira</i>: \$625.20 / \$1,441.96 / \$1,749.04 EPO (Blue HPN) St. Luke's Custom Network: \$751.98 / \$1,717.02 / \$2,113.34</p>										
<p>CLEARANCE</p>											

	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Merrill Christian</i>	Date: <i>10/7/2020</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>Whitehill</i>	Date: <i>10/7/20</i>
	County Counselor's Office: <i>Bryan Cousins</i>	Date: <i>10/8/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Jackson County, MO

Jan 1, 2021 Renewal - Illustrative Maximum Funding Rates

	<u>2021 COBRA</u>	<u>2021 vs. 2020</u> <u>Increase</u>	<u>2021 Funding</u> <u>(DIVISIBLE BY 2)</u>	<u>2020 Funding</u>
<u>BC</u>				
Employee	\$805.61	8.3%	\$789.82	\$729.28
Employee + 1	\$1,833.58	8.3%	\$1,797.62	\$1,659.86
Family	\$2,260.91	8.3%	\$2,216.58	\$2,046.71
<u>\$1,000 DED</u>				
Employee	\$789.36	8.3%	\$773.88	\$714.58
Employee + 1	\$1,802.16	8.3%	\$1,766.82	\$1,631.42
Family	\$2,212.70	8.3%	\$2,169.32	\$2,003.06
<u>H.S.A.</u>				
Employee	\$741.98	8.3%	\$727.44	\$671.70
Employee + 1	\$1,708.90	8.3%	\$1,675.40	\$1,547.00
Family	\$2,074.21	8.3%	\$2,033.54	\$1,877.69
<u>BS+ EPO</u>				
Employee	\$716.63	8.3%	\$702.58	\$648.74
Employee + 1	\$1,633.04	8.3%	\$1,601.02	\$1,478.33
Family	\$2,012.18	8.3%	\$1,972.72	\$1,821.54
<u>SPIRA EPO</u>				
Employee	\$695.15	8.3%	\$681.52	\$629.28
Employee + 1	\$1,584.47	8.3%	\$1,553.40	\$1,434.36
Family	\$1,952.12	8.3%	\$1,913.84	\$1,767.18
<u>H.S.A. - BS+ SPIRA</u>				
Employee	\$637.70	8.3%	\$625.20	\$577.28
Employee + 1	\$1,470.80	8.3%	\$1,441.96	\$1,331.46
Family	\$1,784.02	8.3%	\$1,749.04	\$1,614.99
<u>St. Luke's Custom</u>				
Employee	\$767.02		\$751.98	
Employee + 1	\$1,751.36		\$1,717.02	N/A
Family	\$2,155.60		\$2,113.34	



Kansas City

An independent licensee of the Blue Cross and Blue Shield Association

Jackson County

Renewal Date: 1/1/2021

Current/ Renewal Plans
\$75,000

Wellness Stipend

Optional Plan EPO St. Luke's Custom Network
--

Wellness Stipend is to be used during the plan year; unused funds will not roll over to the following plan year.

	Blue-Care HMO	BlueSelect + EPO	St. Luke's Custom Network
Hospital Copay	\$400x5	\$400x5	\$400x5
Office Visit Copay	\$30/\$60	\$30/\$60	\$30/\$60
Urgent Care Copay	\$60	\$60	\$60
ER Copay	\$300	\$300	\$300
Out-Of-Pocket Maximum	\$3,500/\$8,750	\$3,500/\$8,750	\$3,500/\$8,750
Drugs			
Deductible	None	None	None
Retail	\$12/20% to \$100/50% to \$250	\$12/20% to \$100/50% to \$250	\$12/20% to \$100/50% to \$250
Mail	\$24/20% to \$200/50% to \$500	\$24/20% to \$200/50% to \$500	\$24/20% to \$200/50% to \$500
MRI, MRA, CT and PET scan copay	\$250	\$250	\$250
% Membership	21.5%	24.0%	

	Preferred Care Blue PPO	BlueSelect + Spira EPO
Deductible		
In-network (indiv/family)	\$1,000/\$2,000	\$2,000/\$4,000
Out-of-network (indiv/family)	\$2,500/\$4,500	N/A
Coinsurance	80%/60%	100%
Medical Out-of-Pocket		
In-network (indiv/family)	\$4,500/\$9,000	\$2,000/\$4,000
Out-of-network (indiv/family)	\$8,500/\$16,500	N/A
Office Visit Copay	\$30/\$60	\$0 @ Spira Care
Urgent Care Copay	\$60	Ded
ER Copay	\$250, Ded/Coins	Ded
Drugs		
Deductible	None	None
Retail	\$12/20% to \$100/50% to \$250	\$15/\$50/Deductible
Mail	\$24/20% to \$200/50% to \$500	\$15/\$125/Deductible
% Membership	13.8%	7.5%

	Preferred Care Blue PPO H.S.A.	BlueSelect + EPO H.S.A. w/ SPIRA
Deductible		
In-network (indiv/family)	\$2,800/\$5,600	\$2,800/\$5,600
Out-of-network (indiv/family)	\$2,800/\$5,600	N/A
Coinsurance	100%/80%	100%
Medical Out-of-Pocket		
In-network (indiv/family)	\$2,800/\$5,600	\$2,800/\$5,600
Out-of-network (indiv/family)	\$5,600/\$11,200	N/A
Office Visit Copay	Ded	Ded
Urgent Care Copay	Ded	Ded
ER Copay	Ded	Ded
Drugs		
Deductible	Plan Ded Then:	Plan Ded Then:
Retail	No Copays	No Copays
Mail	No Copays	No Copays
% Membership	13.1%	20.0%

Rates and benefits quoted are subject to change based on ACA guidance/regulation and any other applicable laws, rules or regulations or other governmental guidance (local, state, federal, etc.) to said effective date.



Kansas City

An independent licensee of the Blue Cross and Blue Shield Association

Jackson County					
1/1/2021 Cost Plus Renewal Summary					
<u>Renewal Components</u>	<u>Current</u>	<u>Renewal Needed</u>	<u>%</u>	<u>Renewal Offer - \$200K</u>	<u>%</u>
Aggregate Claims	\$15,987,489	\$18,834,429	17.8%	\$16,786,863	5.0%
Admin Fee	\$712,515	\$712,515	0.0%	\$712,515	0.0%
Access Fee	\$318,240	\$318,240	0.0%	\$318,240	0.0%
Pooling Fee	\$1,047,614	\$2,359,226	125.2%	\$1,871,038	78.6%
ACA Excise Tax	\$54,112	\$0		\$0	
Pharmacy Carve In Credit	<u>-\$389,376</u>	<u>-\$479,232</u>		<u>-\$479,232</u>	
Maximum Funding	\$17,730,593	\$21,745,178	22.6%	\$19,209,424	8.3%

Jackson County, Missouri
Health Rates for 2021

	2020					2021 RATES				
	2020 Total Monthly Premium	2021 County Monthly Contribution	2020 Associate Monthly Premium	2020 Associate Cost PPP(24)	2021 Total Monthly Premium BCBS	2021 County Monthly Contribution (Total ER)	2021 Associate Monthly Premium	2021 Associate Cost PPP(24)		
HEALTH PLANS BLUE-CARE HMO & PREFERRED CARE BLUE PPO										
HMO - Associate Only	\$729.28	\$614.60	\$114.68	\$57.34	\$789.82	\$675.14	\$114.68	\$57.34		
HMO - Associate +1	\$1,659.86	\$1,339.63	\$320.23	\$160.12	\$1,797.62	\$1,477.39	\$320.23	\$160.12		
HMO - Family	\$2,046.71	\$1,558.19	\$488.52	\$244.26	\$2,216.58	\$1,728.00	\$488.58	\$244.29		
PPO - Associate Only	\$714.58	\$613.10	\$101.48	\$50.74	\$773.88	\$672.40	\$101.48	\$50.74		
PPO - Associate +1	\$1,631.42	\$1,329.36	\$302.06	\$151.03	\$1,766.82	\$1,464.76	\$302.06	\$151.03		
PPO - Family	\$2,003.06	\$1,540.87	\$462.19	\$231.10	\$2,169.32	\$1,707.13	\$462.19	\$231.10		
QHDHP/HSA - Associate Only	\$671.70	\$601.56	\$70.14	\$35.07	\$727.44	\$654.70	\$72.74	\$36.37		
QHDHP/HSA - Associate +1	\$1,547.00	\$1,306.81	\$240.19	\$120.10	\$1,675.40	\$1,424.09	\$251.31	\$125.66		
QHDHP/HSA - Family	\$1,877.69	\$1,501.34	\$376.35	\$188.18	\$2,033.54	\$1,626.83	\$406.71	\$203.35		
	2020 RATES					2021 Rates				
	2020 Total Monthly Premium	2020 County Monthly Contribution	2020 Associate Monthly Premium	2020 Associate Cost PPP(24)	2021 Total Monthly Premium	2021 County Monthly Contribution	2021 Associate Monthly Premium	2021 Associate Cost PPP(24)		
HEALTH PLAN BLUE SELECT & BLUE SELECT PLUS NETWORK (BSPN+Spira)										
EPO Associate Only (BSPN) No Spira Care Ctr	\$648.74	\$604.44	\$44.30	\$22.15	\$702.58	\$632.32	\$70.26	\$35.13		
EPO Associate +1 (BSPN) No Spira Care Ctr	\$1,478.33	\$1,319.06	\$159.27	\$79.64	\$1,601.02	\$1,360.87	\$240.15	\$120.08		
EPO Family (BSPN) No Spira Care Ctr	\$1,821.54	\$1,531.03	\$290.51	\$145.26	\$1,972.72	\$1,578.18	\$394.54	\$197.27		
EPO Associate Only (BSPN & SPIRA)	\$629.28	\$594.04	\$35.24	\$17.62	\$681.52	\$613.37	\$68.15	\$34.08		
EPO Associate +1 (BSPN & SPIRA)	\$1,434.36	\$1,291.25	\$143.11	\$71.55	\$1,553.40	\$1,320.39	\$233.01	\$116.51		
EPO Family (BSPN & SPIRA)	\$1,767.18	\$1,482.01	\$285.17	\$142.59	\$1,913.84	\$1,531.07	\$382.77	\$191.38		
QHDHP/HSA- Associate (BSPN & SPIRA)	\$577.28	\$573.28	\$4.00	\$2.00	\$625.20	\$562.68	\$62.52	\$31.26		
QHDHP/HSA- Associate +1 (BSPN & SPIRA)	\$1,331.46	\$1,244.72	\$86.74	\$43.37	\$1,441.96	\$1,225.67	\$216.29	\$108.15		
QHDHP/HSA- Family (BSPN & SPIRA)	\$1,614.99	\$1,439.25	\$175.74	\$87.87	\$1,749.04	\$1,399.23	\$349.81	\$174.90		
ST. LUKE'S CUSTOM - Associate Only					\$751.98	\$676.78	\$75.20	\$37.60		
ST. LUKE'S CUSTOM - Associate +1					\$1,717.02	\$1,459.47	\$257.55	\$128.78		
ST. LUKE'S CUSTOM - Family					\$2,113.34	\$1,690.67	\$422.67	\$211.33		

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Prosecuting Attorney to execute an agreement with Sisters in Christ for the Raytown Focused Deterrence Project, to engage in anti-drug and anti-violent crime related activities, at a cost to the County not to exceed \$4,000.00.

RESOLUTION NO. 20523, October 12, 2020

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the Jackson County COMBAT Commission has recommended that the Prosecuting Attorney be authorized to execute agreements with certain outside agencies engaged in anti-crime and anti-violent crime law enforcement, treatment, and/or prevention activities, for services provided from January 1, 2020, to December 31, 2020; and,

WHEREAS, a proposal from Sisters in Christ for the Raytown Focused Deterrence Project was evaluated by outside reviewers who made funding recommendations to the COMBAT Commission on September 9, 2020; and,

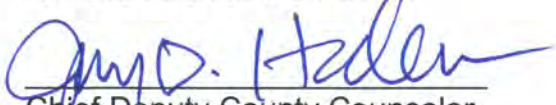
WHEREAS, after review of the outside evaluators' recommendations, the COMBAT Commission has recommended that the Prosecuting Attorney be authorized to execute an agreement with Sisters in Christ; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Prosecuting Attorney be, and is hereby authorized to execute an agreement with Sisters in Christ, at a cost to the County not to exceed \$4,000.00, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be, and hereby is authorized to make all payments, including final payment on the agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20523 of October 12, 2020 was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4405 56798
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
COMBAT Grant Match
Outside Agency Funding
NOT TO EXCEED: \$4,000.00

10/8/20

Date



Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20523

Sponsor(s): Dan Tarwater III

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A resolution authorizing the County Prosecutor to execute agreement with the Sisters in Christ, in collaboration with the Raytown Focused Deterrence Project, funded by the County's Anti-Crime Sales Tax Fund for the 2020 fiscal year, which is engaged in anti-crime and anti-violence to provide funds, at an aggregate costs to the county not to exceed \$4,000.00.</p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="354 604 1432 789"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$4,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$1,392,712.01</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,396,712.01</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$1,506,249.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>\$4,000.00</td> </tr> <tr> <td colspan="2">008-4405-56798 Grant Match Funds</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): \$1,161,797.00 Prior Year Actual Amount Spent (if applicable): \$1,135,262.57</p>	Amount authorized by this legislation this fiscal year:	\$4,000.00	Amount previously authorized this fiscal year:	\$1,392,712.01	Total amount authorized after this legislative action:	\$1,396,712.01	Amount budgeted for this item * (including transfers):	\$1,506,249.00	Source of funding (name of fund) and account code number:	\$4,000.00	008-4405-56798 Grant Match Funds	
Amount authorized by this legislation this fiscal year:	\$4,000.00												
Amount previously authorized this fiscal year:	\$1,392,712.01												
Total amount authorized after this legislative action:	\$1,396,712.01												
Amount budgeted for this item * (including transfers):	\$1,506,249.00												
Source of funding (name of fund) and account code number:	\$4,000.00												
008-4405-56798 Grant Match Funds													
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Ord. # 5329, April 27, 2020 Prior resolutions and (date): Res. #s 20126 and 20360, April 1, 2019 and February 3, 2020, respectively.</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Keron Hopkins, Budget Coordinator, 816-881-1415</p>												
<p>REQUEST SUMMARY</p>	<p>A resolution authorizing the County Prosecutor to execute agreement with Sisters in Christ, in collaboration with the Raytown Focused Deterrence Project, funded by the County's Anti-Crime Sales Tax Fund for the 2020 fiscal year, which are engaged in anti-crime and anti-violence activities and purposes to provide funds, at an aggregate cost to the county not to exceed \$4,000.00.</p> <p>Background: The Anti-Crime Sales Tax fund authorizes the County to execute agreements and contracted service for the purpose of providing substance abuse treatment, prevention, grant match, and other anti-crime and anti-violence initiatives in the community.</p> <p>Sisters in Christ, in collaboration with the Raytown Focused Deterrence Project, seeks funding to hire a social worker to implement an evidence-based violence reduction intervention program. This program will work collaboratively with the Raytown Police Department, Jackson County Prosecutor's Office, the Jackson County Sheriff's Office, and COMBAT STRIVIN Resource Hub. The goal of the social worker is to engage with individuals determined to be close to or associated with "violent crime drivers," and who are at-risk of elevating his or her status from associate to actual <i>violent crime driver</i>.</p> <p>Exhibit A indicates the outside agency and funding level. The recommendation is based upon the agency's submitted application in response to COMBAT's request for application. This funding recommendation was presented to the Jackson County COMBAT Commission on September 9, 2020, with the recommendation that the funding recommendation in Exhibit A be presented to the Jackson County Legislature.</p> <p>* \$16,272.00 was transferred from the "Undesignated Fund Balance" to this funding source to support the CARES Act emergency funding.</p>												
<p>CLEARANCE</p>													

	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Vincent M. Ortega</i>	Date: 09/18/2020
	Finance (Budget Approval): <i>If applicable</i>	APPROVED <small>By Mark Lang at 2:52 pm, Sep 29, 2020</small>
	Division Manager: <i>Juan Peters Baker</i>	Date: 9/29/20
	County Counselor's Office: <i>Buyan Conisoy</i>	Date: 10/8/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: September 29, 2020

RES # 20523

Department / Division _____ Character/Description _____ Not to Exceed _____

008 Anti-Crime Sales Tax Fund

4405 COMBAT Grant Match _____ 56789 Outside Agency Funding _____ \$ 4,000

\$ 4,000

APPROVED
By Mark Lang at 2:52 pm, Sep 29, 2020

Budget Office

Exhibit A

COMBAT Treatment Funding Recommendations

Vendor #	Agency Name	2019 Funding	Amount Requested	2020 Funding Rec.
rqs66080	Sisters in Christ/Raytown Focus Deterrence Project	\$ -	\$ 4,000.00	\$ 4,000.00
	TOTAL	\$ -	\$ 4,000.00	\$ 4,000.00
			Total Recommendation:	\$ 4,000.00
			Available Funding:	\$ 97,264.99
			Less CARES Act Funding	\$ 16,272.00
			Balance:	\$ 80,992.99

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$33,660.00 within the 2020 Special Road & Bridge Fund to provide for the purchase of unmanned aircraft systems (aerial drones) for use by the Sheriff's Office from an existing term and supply vendor.

RESOLUTION NO. 20524, October 12, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Sheriff's Office has a need for unmanned aircraft systems equipment (aerial drones); and,

WHEREAS, this equipment will enhance the Sheriff's Office's capabilities to perform its road patrol function in the following ways: increase ability to accurately 3-D map traffic accidents; assist in accident reconstruction photography; enable better monitoring of traffic flow patterns at major events (i.e. Chiefs, Royals, bike rallies, parades, etc.); assist the Traffic Safety Unit in locating vehicles that have left the roadway; allow for the quick and safe check of road conditions and public egress during natural disasters such as floods and tornadoes; and provide for safe response to haz-mat incidents on the highways and for the close inspection of hazards without endangering personnel; and,

WHEREAS, a transfer is necessary to place the needed funds in the proper spending account to allow the purchase of the required equipment from an existing term and supply vendor; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made:

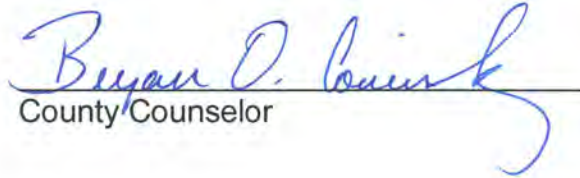
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Road & Bridge Fund Non-Departmental 004-5104	58160- Radio/Communications	\$33,660	
004-5104	58170- Other Equipment		\$33,660

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20524 of October 12, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 004 5104 58160
ACCOUNT TITLE: Special Road & Bridge Fund
Non-Departmental- Special R&B
Radio/Communications Equip.
NOT TO EXCEED: \$33,660.00

10/8/20
Date

Whitehead
Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

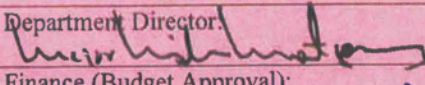
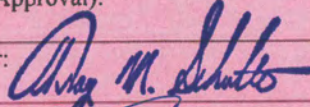
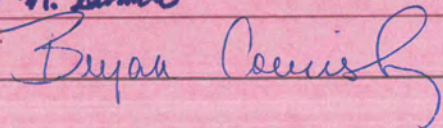
Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20524

Sponsor(s): Crystal Williams

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting the transfer of \$33,660 within the Road and Bridge Fund for the purchase of Unmanned Aircraft Systems for the Sheriff's Office from Cloud City Drones of Warwick, RI, a current County Term and Supply Vendors</u></p>																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$33,660</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$56,528</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$56,528</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>Transfer From: 004-5104-58160 Road & Bridge Fund, Non-Departmental, Radio/Communications</td> <td>\$33,660</td> </tr> <tr> <td>Transfer To: 004-5104-58170 Road & Bridge Fund, Non-Departmental, Other Equipment</td> <td>\$33,660</td> </tr> <tr> <td>Balance in 004-5104-58170 Road & Bridge Fund, Non-Departmental, Other Equipment</td> <td>\$22,868</td> </tr> <tr> <td>Total</td> <td>\$56,528</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$33,660	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$56,528	Amount budgeted for this item * (including transfers):	\$56,528	Source of funding (name of fund) and account code number:		Transfer From: 004-5104-58160 Road & Bridge Fund, Non-Departmental, Radio/Communications	\$33,660	Transfer To: 004-5104-58170 Road & Bridge Fund, Non-Departmental, Other Equipment	\$33,660	Balance in 004-5104-58170 Road & Bridge Fund, Non-Departmental, Other Equipment	\$22,868	Total	\$56,528
Amount authorized by this legislation this fiscal year:	\$33,660																		
Amount previously authorized this fiscal year:																			
Total amount authorized after this legislative action:	\$56,528																		
Amount budgeted for this item * (including transfers):	\$56,528																		
Source of funding (name of fund) and account code number:																			
Transfer From: 004-5104-58160 Road & Bridge Fund, Non-Departmental, Radio/Communications	\$33,660																		
Transfer To: 004-5104-58170 Road & Bridge Fund, Non-Departmental, Other Equipment	\$33,660																		
Balance in 004-5104-58170 Road & Bridge Fund, Non-Departmental, Other Equipment	\$22,868																		
Total	\$56,528																		
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____ Prior resolutions and (date): 20168, June 3, 2019</p>																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																		
<p>REQUEST SUMMARY</p>	<p>The Sheriff's Office would like to purchase Unmanned Aircraft Systems equipment from a current County Term and Supply Vendor, Cloud City Drones of Warrick, RI, in the amount of \$56,528. The transfer of funds is required for the purchase of the equipment.</p> <p>This equipment will enhance the Sheriff's Office Road Patrol function in the following ways:</p> <ul style="list-style-type: none"> • Ability to accurately 3D map traffic accidents • Assist in accident reconstruction photography • Monitor traffic flow patterns at major events ie: Chiefs, Royals, Bike Rally's, Parades etc. • Assist TSU locating vehicles that have left the roadway • Quickly and safely check road conditions and public egress during natural disasters such as floods and tornadoes • Safety respond to a Haz-Mat incident on the highway and be able to closer inspect hazards without humans being close. 																		
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>																		

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	No goals assigned
ATTACHMENTS	Memorandum from Captain Mike Rogers of the Sheriff's Department and a Quote from Cloud City Drones	
REVIEW	Department Director: 	Date: 10-07-2020
	Finance (Budget Approval): If applicable	APPROVED By Mark Lang at 11:01 am, Oct 07, 2020
	Division Manager: 	Date: 10/8/2020
	County Counselor's Office: 	Date: 10/8/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Prosecuting Attorney to execute an agreement with the Raytown C-2 School District for anti-drug and anti-violent crime treatment activities and purposes, at a cost to the County not to exceed \$71,448.24.

RESOLUTION NO. 20525, October 12, 2020

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the voters of Jackson County, Missouri, renewed the sales tax to provide funding for the fight against illegal drugs and violent crime in our community; and,

WHEREAS, the proceeds and interest generated from this tax are deposited in a special Jackson County Anti-Crime Sales Tax Trust Fund that is segregated and not commingled with the general fund or any other special funds of the County; and,

WHEREAS, the voters and the Legislature authorized the COMBAT Commission, subject to approval by the Legislature, to contract with any organization or entity, whether public or private, which engages in anti-drug and anti-violent crime treatment activities; and,

WHEREAS, the COMBAT Commission solicited proposals from community agencies seeking to provide anti-drug and anti-violent crime treatment activities and services; and,

WHEREAS, these proposals were evaluated by outside reviewers who made funding recommendations to the Commission; and,

WHEREAS, after review of the outside evaluators' recommendations, the COMBAT

Commission has recommended that the Prosecuting Attorney be authorized to execute an agreement with The Raytown C-2 School District for anti-drug and anti-violent crime treatment activities for services from January 1, 2020, to December 31, 2020; and,

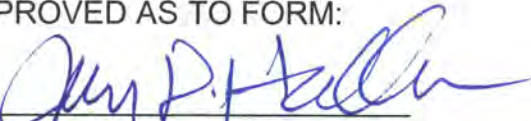
WHEREAS, the execution of this agreement for the services of the Raytown C-2 School District, is in the best interests of the health, welfare, and safety of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that Prosecuting Attorney be and is hereby authorized to execute an agreement with the Raytown C-2 School District for anti-drug and anti-violent crime treatment activities and purposes, at a cost to the County not to exceed \$71,448.24, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and is hereby authorized to make all payments, including final payment on the agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20525 of October 12, 2020, was duly passed on _____, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4404 56789
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
COMBAT Treatment
Outside Agency Funding
NOT TO EXCEED: \$71,449.00

10/8/20
Date


Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20525

Sponsor(s): Dan Tarwater III

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A resolution authorizing the County Prosecutor to execute an agreement with the Raytown School District (RSD) funded by the County's Anti-Crime Sales Tax Fund for the 2020 fiscal year, which is engaged in anti-crime and anti-violence treatment activities and purposes, not to exceed \$71,448.24.</p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$71,448.24</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$3,714,604.92</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$3,786,053.16</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$4,276,003.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 008-4404-56789 Outside Agency Funding</td> <td>\$71,448.24</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): \$3,227,214.00 Prior Year Actual Amount Spent (if applicable): \$2,865,314</p>	Amount authorized by this legislation this fiscal year:	\$71,448.24	Amount previously authorized this fiscal year:	\$3,714,604.92	Total amount authorized after this legislative action:	\$3,786,053.16	Amount budgeted for this item * (including transfers):	\$4,276,003.00	Source of funding (name of fund) and account code number: 008-4404-56789 Outside Agency Funding	\$71,448.24
Amount authorized by this legislation this fiscal year:	\$71,448.24										
Amount previously authorized this fiscal year:	\$3,714,604.92										
Total amount authorized after this legislative action:	\$3,786,053.16										
Amount budgeted for this item * (including transfers):	\$4,276,003.00										
Source of funding (name of fund) and account code number: 008-4404-56789 Outside Agency Funding	\$71,448.24										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Ord. # 5329, April 27, 2020 Prior resolutions and (date): Res. # 20120 and 20365, March 25, 2019 and February 3, 2020, respectively.</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Keron Hopkins, Budget Coordinator, 816-881-1415</p>										
<p>REQUEST SUMMARY</p>	<p>A resolution authorizing the County Prosecutor to execute agreement with Raytown School District (RSD) funded by the County's Anti-Crime Sales Tax Fund for the 2020 fiscal year, which are engaged in anti-crime and anti-violence treatment activities and purposes, not to exceed \$71,448.24.</p> <p>Background: The Anti-Crime Sales Tax fund authorizes the County to execute agreements and contracted service for the purpose of providing substance abuse treatment, prevention, grant match, and other anti-crime and anti-violence initiatives in the community.</p> <p>The Raytown School District (RSD) serves youth functioning multiple grade levels behind and experiencing severe learning obstacles, i.e. poverty, lack of consistency in their education, attendance, and behavior. RSD plans to create an infrastructure of support for its students and families in need. The dedicated school social worker will provide direct support to students who need social and academic supports at three (3) of their middle schools, while also working collaboratively with the COMBAT STRIVIN' resource hub focused on enhancing and scaling strategies and solutions to mitigate risk factors and strengthening student and family resilience. Some of the proposed work the social worker will do is to connect students and families with outside agencies, maintain regular contact with the students and assist parents navigate the oftentimes convoluted and confusing social services, mental health, and community resources organizations.</p> <p>Exhibit A indicates the outside agency and funding level. The recommendation is based upon the agency's submitted application in response to COMBAT's request for application. This funding recommendation was presented to the Jackson County COMBAT Commission on September 9, 2020, with the recommendation that the funding recommendation in Exhibit A be presented to the Jackson County Legislature.</p> <p>* \$137,178.00 was transferred from the "Undesignated Fund Balance" to this funding source to support the CARES Act emergency funding.</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Vincent M. Ortega</i>	Date: 09/18/2020
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 2:53 pm, Sep 29, 2020
	Division Manager: <i>Juan Peters Baker</i>	Date: 9/29/20
	County Counselor's Office: <i>Bryan Cousley</i>	Date: 10/8/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: September 29, 2020

RES # 20525

Department / Division _____ Character/Description _____ Not to Exceed _____

008 Anti-Crime Sales Tax Fund

4404 COMBAT Treatment 56789 Outside Agency Funding \$ 71,449

\$ 71,449

APPROVED
By Mark Lang at 2:53 pm, Sep 29, 2020

Budget Office

Exhibit A

COMBAT Treatment Funding Recommendations

Vendor #	<i>Agency Name</i>	<i>2019 Funding</i>	<i>Amount Requested</i>	<i>2020 Funding Rec.</i>
rqs66080	Raytown School District	\$ -	\$ 71,448.24	\$ 71,448.24
	TOTAL	<u>\$ -</u>	<u>\$ 71,448.24</u>	<u>\$ 71,448.24</u>
			Total Recommendation:	<u>\$ 71,448.24</u>
			Available Funding:	<u>\$ 352,771.84</u>
			Less CARES Act Funding	\$ 137,178.00
			Balance:	<u>\$ 215,593.84</u>