
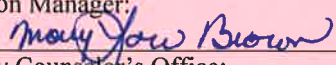


REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 18906
 Sponsor(s): Greg Grounds
 Date: August 17, 2015

<p>SUBJECT</p>	<p>Action Requested: Permission for the Independence Chamber of Commerce to use the Jackson County, Independence parking lot for Santa-Cali-Gon Days Festival from Monday, August 25, 2014 at 6:00 p.m. through Wednesday, September 3, 2014 at 8:00 a.m. XX Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Jackson County Independence Parking Lot Use for 2015 Santa-Cali-Gon Days Festival, Independence, MO</p>										
<p>BUDGET INFORMATION To be completed By Requesting Department and Finance</p>	<table border="1" data-bbox="329 606 1209 861"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$ n/a</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$ n/a</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$ n/a</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$ n/a</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p>XX No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): n/a Prior Year Actual Amount Spent (if applicable): n/a</p>	Amount authorized by this legislation this fiscal year:	\$ n/a	Amount previously authorized this fiscal year:	\$ n/a	Total amount authorized after this legislative action:	\$ n/a	Amount budgeted for this item * (including transfers):	\$ n/a	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): none</p> <p>Prior resolutions and (date): Res# 17341 8-9-10 Res# 17870 4-6-12 Res# 18593 8-18-14 Res# 17548 3-21-11 Res# 18216 7-23-13</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by: Marilyn Scothorne, Office Administrator, 881-3258</p>										
<p>REQUEST SUMMARY</p>	<p>The Independence Chamber of Commerce has requested permission to use the Jackson County Independence parking lot at Kansas & Osage from Monday, August 31, 2015 at 6:00 p.m. through Wednesday, September 9, 2015, at 8:00 a.m. to host the Santa-Cali-Gon Days Festival.</p> <p>The following stipulations will apply:</p> <ol style="list-style-type: none"> 1) The County will require a Certificate of Liability Insurance 2) The Independence Chamber of Commerce will be responsible for leaving the parking lot clean of debris and in good repair 3) The parking lot will be ready for use by the County no later than 8:00 a.m. on Wednesday, September 9, 2015. 4) The County will receive written notice from the Independence Chamber of Commerce ensuring the County will have permission to use the parking lots at the First Christian Church and Masonic Temple for County employee parking from Monday, August 31, 2015 at 6:00 p.m. through Wednesday, September 9, 2015 at 8:00 a.m. 										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: Brian Gaddie, Director 	Date: 8.6.15
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: 	Date: 8/11/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- XX This legislative action does not impact the County financially and does not require Finance/Budget approval.

August 5, 2015

Marilyn Scothorne

Jackson County Facilities Management

415 E. 12th St., 3M

Kansas City, MO 64106

Dear Marilyn:

Please accept my sincere apology for the late request! On behalf of the Independence Chamber of Commerce, I am requesting use of the County parking lot located on Osage, between Kansas and Walnut in Independence, during the 2015 SantaCaliGon Days Festival. As in the past, the property will be used for the carnival that operates during the festival.

We request use of the lot starting Monday, August 31 at 6:00 p.m. in preparation for the carnival, through Wednesday, September 9th at 8:00 a.m., in order for the lot to be cleared of equipment and cleaned.

We know that parking will be challenging for the Jackson County employees who typically park on the Independence Square and encourage you to notify them to make arrangements for alternate parking arrangements during the SantaCaliGon Festival. The Kiwanis Club is operating a parking lot nearby as a fund raiser. You might consider contacting Scott Roberson or Robert Heacock at 325-7000 for more information on available parking in that lot.

We apologize for any inconvenience this may cause your staff and sincerely thank you and your employees for your assistance in this matter and ongoing support. We look forward to hearing from you soon.

Sincerely

Lois McDonald

SantaCaliGon Festival Coordinator

816-252-4745

lois@ichamber.biz