

**EXECUTIVE OFFICE**  
**REQUEST FOR LEGISLATIVE ACTION**

OCT 26 2018

Completed by County Counselor's Office:  
 Reg/Ord No.: 5172  
 Sponsor(s): Alfred Jordan  
 Date: November 5, 2018

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Appropriating \$38,012 from the Undesignated Fund Balance of the General Fund and Awarding a Twelve Month Contract, with Two Twelve Month Options to Extend, for the furnishing and installation of Retrofit Food Pass/Cuff Ports for the Department of Corrections to Cornerstone Detention Products of Madison, Alabama under the terms and conditions of Request for Proposal No. 59-18.</u></p>															
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$38,012</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$38,012</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$38,012</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>APPROPRIATE FROM: 001-2801 General Fund, Undesignated Fund Balance</td> <td>\$38,012</td> </tr> <tr> <td>APPROPRIATE TO: 001-2701-58020 General Fund, Corrections, Building &amp; Improvement</td> <td>\$38,012</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:    Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____    Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$38,012	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$38,012	Amount budgeted for this item * (including transfers):	\$38,012	Source of funding (name of fund) and account code number:		APPROPRIATE FROM: 001-2801 General Fund, Undesignated Fund Balance	\$38,012	APPROPRIATE TO: 001-2701-58020 General Fund, Corrections, Building & Improvement	\$38,012	
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____          Prior resolutions and (date): _____</p>															
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>															
<p><b>REQUEST SUMMARY</b></p>	<p>The Department of Corrections requires a contract for the furnishing and installation of Retrofit Food Pass/Cuff Ports in cell doors. There are a total of 120 cell doors that need these retrofits to be completed in phases as funds become available; the department would like to have 32 doors done in 2018. The Purchasing Department issued Request for Proposal No. 59-18 to meet these requirements.</p> <p>Twenty-one notifications were distributed and one response was received and evaluated as follows:</p> <table> <tr> <td>Cornerstone Detention Products, Madison, Alabama</td> <td>\$21,500 for 16 doors</td> </tr> <tr> <td></td> <td>\$16,512 for additional 16 doors</td> </tr> <tr> <td></td> <td>\$38,012 total</td> </tr> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Contract, with Two Twelve Month Options to Extend for the furnishing and installation of Retrofit Food Pass/Cuff Ports for the Department of Corrections to Cornerstone Detention Products of Madison, Alabama as the best proposal received.</p> <p>The Director of Finance and Purchasing also requests the appropriation of \$38,012 as follows:</p> <table> <tr> <td></td> <td>FROM:</td> <td>TO:</td> </tr> <tr> <td>001-2801 General Fund, Undesignated Fund Balance</td> <td>\$38,012</td> <td></td> </tr> <tr> <td>001-2701-58020 General Fund, Corrections, Buildings &amp; Improvements</td> <td></td> <td>\$38,012</td> </tr> </table>	Cornerstone Detention Products, Madison, Alabama	\$21,500 for 16 doors		\$16,512 for additional 16 doors		\$38,012 total		FROM:	TO:	001-2801 General Fund, Undesignated Fund Balance	\$38,012		001-2701-58020 General Fund, Corrections, Buildings & Improvements		\$38,012
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals    No goals established for this Request for Proposal <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Bid Abstract, Recommendation Memorandum from Steve Raines, Accreditation Manager for the Department of Corrections and the pertinent pages of Cornerstone Detention Product's proposal	
REVIEW	Department Director: <i>Diana J. Suran</i>	Date: <i>10/24/18</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>10/26/18</i>
	Division Manager: <i>[Signature]</i>	Date: <i>10/26/18</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<i>2110</i>	<i>Unassigned Fund Balance</i>	<i>\$38,012</i>

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: October 26, 2018

Ord # 5172

Department / Division	Character/Description	From	To
<b>001 General Fund</b>			
2810 Undesignated Fund Balance		\$ 38,012	-
2701 Corrections	58020 Buildings & Improvements	-	38,012

 10/26/18  
Budget Officer

Bid No: 59-18 Date: 10/2/18 COMMODITY: Food Pass/Cuff Port Retrofit Manufacture and Installation	Cornerstone Detention Products	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
NO DESCRIPTION						
1.0 Food Pass/Cuff Port Retrofit Manufacture and Installation per RFP 59-18	see bid					

CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED  
 ON: 10-2-2018, BY  
J. Susa  
 CLERK OF THE LEGISLATURE  
Katie Burt  
 PURCHASING



DEPARTMENT OF CORRECTIONS

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JACKSON COUNTY, MISSOURI

1300 Cherry Street  
Kansas City, Missouri 64106

Barbara Casamento, Purchasing Supervisor  
Purchasing Department  
Jackson County, MO  
RFP Number 59-18 Proposals  
Food Pass / Cuff Port Retrofit

October 24, 2018

One proposal for Food Pass/Cuff Port was received from Cornerstone Detention and evaluated by four Department of Corrections personnel: Steven Raines, Accreditation Manager; Major John Cloonan, Manager of Detention; Kale Webster, Project and Safety Coordinator and Brian Johnson, Health & Behavior Compliance Manager. Respondent was evaluated on 1) Method of Performance; 2) Experience, Qualifications and References and 3) Pricing.

Based on the evaluation of the committee the proposal meets or exceeds the requirements of the RFP. Cornerstone has provided evidence of extensive experience and qualification in physical security projects large and small in corrections and law enforcement field, and are more than capable of providing a professional and efficient service to the Jackson County Department of Corrections.

Based on the evaluation Jackson County Department of Corrections selects **Option 1- Furnish and Install all 16 Food Pass Kits at One Time AIRTEQ LOCK BRAND**, see Proposal for details.

Option 1- Bid for 16 each at a time: **\$21,500.00.**

Option 1A- for each additional unit added on PO over 16 to be added to Option 1 Price: **\$1,032.00/ea.** Based on the information provide in Option 1A, I calculate the total for an additional 16 cell module to be **\$16,512.00.**

The estimated cost to have two 16 cell modules retrofitted with Food Pass/Cuff Ports would be **\$38,012.00.**

The evaluation team recommends that Cornerstone Detention be awarded the bid for Food Pass / Cuff Port Retrofit.

Account information: General Fund 001-9999-32810 Undesignated Fund Balance.

Sincerely  
Steven Raines  
Accreditation Manager

*Cc Diana Turner, Director; Isaac Johnston, Acting Deputy Director*



**CORNERSTONE**

September 24, 2018

Attention: Jackson County Purchasing Department

RE: **Proposal No. 5918 for 120 Food Pass Kits  
Jackson County Detention Center  
1300 Cherry Street, Kansas City, MO**

Cornerstone Construction is pleased to offer this proposal for the above referenced project as follows:

**Option 1 - Furnish and install:**

**Furnish & Install all 16 Food Pass Kits at One Time AIRTEQ LOCK BRAND:**

CDP will furnish and install 16 Food Pass Kits, this includes the Airteq 5017 Food Pass Lock in accordance with the standard detention industry, unless otherwise noted in the exclusions. The quantities that are included within our scope of work are as follows:

- Furnish & Install 16 Food Pass Kits on Cell Doors Per Attached Drawing
- Furnish & Install 16 Airteq 5017 Food Pass Lock
- Furnish (2) Each Paracentric Keys per 16 locks
- The Food Pass Kit above has been priced to work with most standard doors.
- One Mobilization and Demobilization included.
  
- Option 1 Bid for 16 each at a time: \$21,500.00
- Option 1A- for each additional unit added on PO over 16 to be added to Option 1 Price: \$ 1,032.00/ea.
- Optional Add Per each Paracentric Airteq Key: \$35.00 / ea

**Option 2 - Furnish and install:**

**Furnish & Install all 16 Food Pass Kits at One Time FOLGER ADAM LOCK BRAND:**

CDP will furnish and install 16 Food Pass Kits, this includes the Folger Adam 17 Food Pass Lock in accordance with the standard detention industry, unless otherwise noted in the exclusions. The quantities that are included within our scope of work are as follows:

- Furnish & Install 16 Food Pass Kits on Cell Doors Per Attached Drawing
- Furnish & Install 16 F Food Pass Lock
- Furnish (2) Each Paracentric keys per 16 locks
- The Food Pass Kit above has been priced to work with most standard doors.
- One Mobilization and Demobilization included
  
- Option 2 Bid for 16 each at a time: \$27,700.00
- Option 2A- for each additional unit added on PO over 16 to be added to options 2 price: \$ 1,418.75 /ea.
- Optional Add Per each Paracentric Folger Adam Key: \$55.00/ ea.

Option 1 and 2 include the below Inclusions and Exclusions

**Project-specific Inclusions:**

1. CDP includes maintaining as-built drawings on the jobsite relative to the materials listed above.
2. CDP includes project coordination as required.
3. CDP includes proper disposal of excess and waste materials on a daily basis while onsite.
4. CDP includes all tools, supplies, and unloading of equipment at the project site locations, which CDP is to install.
5. CDP includes all travel expenses, hotel expenses, per diem monies and consumables necessary to perform this scope of work.
6. CDP includes warranty of workmanship for a period of one (1) year after completion, if not specifically covered by a particular specification section.
7. CDP has bid the job based off a 5 day work week or up to 40 hours per week.
8. CDP will honor this quotation for a period of Twenty-Five (90) days from this date.

**Project-specific Exclusions:**

1. CDP excludes all required controls, wire, conduit, raceway, and power requirements.
2. Power hookup and feeds
3. All Finish Painting
4. Dumpsters and dumpster fees.
5. Painting and patching.
6. Temporary power, water, lighting and heating.
7. Storage of material on-site.
8. Spare parts
9. CDP excludes any and ALL materials & Labor required for this project unless specifically noted above.
10. All lead base paint abatement & asbestos in its entirety if required.
11. **Sales Tax (Tax Exempt)**
12. Performance and payment bond (if required add 1.5 % to our bid amount)

**Scheduling Requirements:**

1. Food Pass Kits delivery lead time is **6 to 8 weeks** from receipt of all submittals listed in #1 above, approved or approved-as-noted – without any open RFI's or change proposals.

All prices are subject to Cornerstone's *Standard Inclusions, Exclusion, Terms, & Conditions* (attached).

We appreciate the opportunity of submitting the above proposal. Should you have any questions or comments concerning our proposal, please do not hesitate to call.

Sincerely,  
Cornerstone Construction

Heather Lang  
Sr. Project Manager / Estimator  
Phone: (256) 560-4245