

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18272
 Sponsor(s): James D. Tindall
 Date: October 7, 2013

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of Security Services for the Department of Corrections to Securitas Security Services of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 55-13.</u>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$130,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$130,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$130,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Department of Corrections Estimated Use: \$130,000.00</p> <p>The RLA only approves the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the Contract value.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$130,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$130,000.00	Amount budgeted for this item * (including transfers):	\$130,000.00	Source of funding (name of fund) and account code number							
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PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):																
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253																
REQUEST SUMMARY	The Department of Corrections requires a Term and Supply Contract for Security Services at the McCune Property. The Purchasing Department issued Invitation to Bid No. 55-13 in response to the Department's requirements. A total of twelve notifications were distributed and nine responses were received. Two responses were rejected as non-responsive and the other seven responses were evaluated as follows: <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th>Vendor Name and Location</th> <th>Price Per Hour</th> </tr> </thead> <tbody> <tr> <td>Securitas Security, Kansas City, MO*</td> <td style="text-align: right;">\$12.90</td> </tr> <tr> <td>Whelan Security, Kansas City, MO*</td> <td style="text-align: right;">\$14.75</td> </tr> <tr> <td>National Alliance, Dayton, OH</td> <td style="text-align: right;">\$15.49</td> </tr> <tr> <td>Statewide Public Safety, N. Kansas City, MO*,***</td> <td style="text-align: right;">\$15.74</td> </tr> <tr> <td>Tier One, Kansas City, MO*,**</td> <td style="text-align: right;">\$15.75</td> </tr> <tr> <td>Lawco, Sibley, MO*,**,***</td> <td style="text-align: right;">\$15.95</td> </tr> <tr> <td>Mark International, Gary, IN</td> <td style="text-align: right;">\$26.50</td> </tr> </tbody> </table> <p style="margin-top: 10px;">* Jackson County, MO Vendor; ** MBE Vendor; *** WBE Vendor</p>	Vendor Name and Location	Price Per Hour	Securitas Security, Kansas City, MO*	\$12.90	Whelan Security, Kansas City, MO*	\$14.75	National Alliance, Dayton, OH	\$15.49	Statewide Public Safety, N. Kansas City, MO*,***	\$15.74	Tier One, Kansas City, MO*,**	\$15.75	Lawco, Sibley, MO*,**,***	\$15.95	Mark International, Gary, IN	\$26.50
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	<p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the furnishing of Security Services to Securitas Security Services of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 55-13, as the lowest and best bid received.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	The Abstract of Bids, Recommendation Memorandum from Mr. Cyril Ritter, Deputy Director of the Department of Corrections, and Securitas Security's pertinent bid documents.	
REVIEW	Department Director:	Date: 9-26-13
	Finance (Budget/Approval): <i>If applicable, Alexander S. Bull</i>	Date: 9-26-13
	Division Manager:	Date: 9/30/13
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

ABSTRACT OF BIDS

NO	DESCRIPTION	UNIT	QTY	Mark International		Tier One Property Services		Securitas Security Services		Whelan Security	
				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT		
BID NO: 55-13 DATE: 9/17/13 COMMODITY: Security Services											
	Security Services for McCune Center			26.50hr	15.75hr	12.90hr	14.78hr				

14.78hr

12.90hr

15.75hr

26.50hr



Jackson County Department of Corrections
MEMO



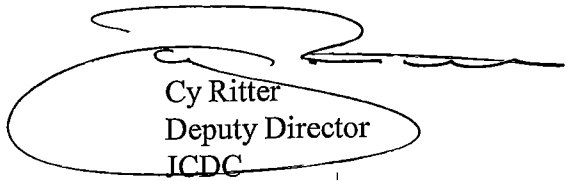
To: Barbara Casamento, Purchasing Supervisor, Jackson County
CC: File
Date: September 25, 2013
From: Cyril K. Ritter, Deputy Director, Jackson County Corrections
Subject: Invitation to Bid No. 55-13, Security Services

Members from Corrections have reviewed and evaluated the attached bids for Security Services at the McCune Center. The company that received the highest percentage, based upon four critical service areas was Securitas.

Corrections recommendation is to award the bid to Securitas. Should this company decline the offer, then Corrections recommends awarding the bid to the second place company, Whelan Security.

The annual budget for this contract will be taken from Corrections funds, not to exceed \$130,000 dollars.

If you have any questions regarding the contents of this memo, please do not hesitate to contact me.



Cy Ritter
Deputy Director
JCDC

- 5.3 Provide a Staffing Plan for the services required by this Invitation to Bid.
- 5.4 Provide your firm's Training Procedures for Security Officers.

Failure to provide this information with your bid MAY result in the REJECTION OF YOUR BID.

6.0 EVALUATION PROCESS

All bids received that are responsive to the General Conditions, Specifications and other provisions of this Invitation to Bid will be evaluated. An Evaluation Committee made up of Jackson County, Missouri staff will evaluate bids and make recommendations. Jackson County, Missouri shall be the sole judge of the bids submitted and its decision shall be final.

7.0 QUESTIONS

All questions regarding this Invitation to Bid must be in writing and emailed as detailed under General Conditions, Item Number Five on Page Ten of this Invitation to Bid by 5:00 PM, CDT on September 10, 2013. The Point of Contact for the Purchasing Department is Barbara Casamento, email address bcasamento@jacksongov.org. All questions will be answered in the form of Addenda on the Jackson County, Missouri website. Failure to follow this procedure MAY result in the REJECTION OF YOUR BID.

8.0 QUOTATION "All or Nothing"

Description	Price Per Hour
Security Services for McCune Center	\$ 12.90

Company Name: <i>Securitas Security Services USA</i>	Web Site Address: <i>securitasinc.com</i>
Person Authorized to Sign Bid: <i>George Wilber</i>	Telephone Number <i>816-289-4714</i>
Title: <i>Branch Manager</i>	Fax Number: <i>816-280-1699</i>
Signature: <i>George Wilber</i>	Email Address: <i>george.wilber@</i>
Street Address <i>2345 Grand Blvd #1700</i>	<i>securitasinc.com</i>
City, State and Zip Code <i>KC MO 64108</i>	