

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** declaring certain property within various County departments as obsolete and surplus personal property and authorizing its disposal.

**RESOLUTION #17382**, October 4, 2010

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, the Office Services Section, Parks and Recreation Department, and Recorder of Deeds Department have certain surplus vehicles and forklifts that have become obsolete, further described and itemized in the lists attached hereto marked as Exhibits A, B, and C; and,

WHEREAS, the Director of Finance and Purchasing recommends that said property be declared surplus; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the property within the Office Services Department, Parks and Recreation Department, and Records Department, further described and itemized in Exhibits A, B, and C, be and hereby is declared surplus, and that the Director of Finance and Purchasing be and hereby is authorized to dispose of it by auction or otherwise, pursuant to chapter 11, Jackson County Code, 1984.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
Acting County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17382 of October 4, 2010 was duly passed on October 12, 2010 by the Jackson County Legislature. The votes thereon were as follows:

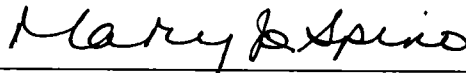
Yeas 8

Nays 0

Abstaining 0

Absent 1

10.12.10  
Date

  
Mary Jo Spino, Clerk of Legislature

**SURPLUS/TRANSFER DECLARATION FORM  
JACKSON COUNTY, MISSOURI**

-DO NOT DUPLICATE-



**SURPLUS**

**TRANSFER**

Date of Surplus: \_\_\_\_\_

Department Name: Finance - Office Services Department Code: 1211  
 Department Transferring Asset: \_\_\_\_\_

Point of Contact: Susan Caruso Phone Number: 816-881-3265  
 Department Receiving Asset: \_\_\_\_\_

Please Check: Select only one  
 Surplus     Transfer

Receiving Department Contact: \_\_\_\_\_  
 Receiving Department Phone Number: \_\_\_\_\_

Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
	5831	Office Services Van		1997	Ford Econolin	IFTEE460VHBS4261		01/01/1997	\$16,281

\* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.  
 \*\* Refer to Asset Subclass Listing.

1. User Department send to Finance Department

-DO NOT DUPLICATE-

# SURPLUS/TRANSFER DECLARATION FORM

## JACKSON COUNTY, MISSOURI



### SURPLUS

### TRANSFER

08/31/2010

Date Transfer Received: \_\_\_\_\_

Department Name: Recorder of Deeds    Department Code: 1801    Department Transferring Asset: \_\_\_\_\_

Point of Contact: Sandae    Phone Number: 881-3191    Department Receiving Asset: \_\_\_\_\_

Please Check: Select only one    Receiving Department Contact: \_\_\_\_\_

Surplus     Transfer    Receiving Department Phone Number: \_\_\_\_\_

Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
9/17/10		Van	X	1994	Dodge	2B5WB35Z9RK557247	Unkn	Unkn	Unknown

\* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.  
 \*\* Refer to Asset Subclass Listing.

1. User Department send to Finance Department

-DO NOT DUPLICATE-



**SURPLUS/TRANSFER DECLARATION FORM**  
**JACKSON COUNTY, MISSOURI**

**SURPLUS**

**TRANSFER**

Date of Surplus: 09/20/10

Department Name: Parks & Rec      Department Code: 1602

Point of Contact: JD Ingram      Phone Number: 503-4823

Please Check: Select only one

Surplus       Transfer

Receiving Department Contact: \_\_\_\_\_

Receiving Department Phone Number: \_\_\_\_\_

Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
09/20/2010	3566	FORKLIFT		1986	SELLICK	1028605802			
09/20/2010	3702	FORKLIFT		1975	LULL	M6F7DS-118			
09/20/2010	3208	CREW CAB P/U		1994	FORD, F250	1FTJW35H6REA41834			

\* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.  
 \*\* Refer to Asset Subclass Listing.

1. User Department send to Finance Department



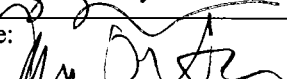
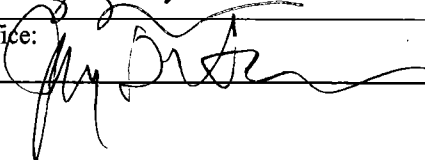


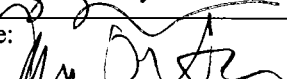
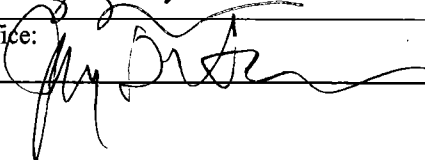


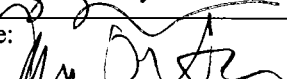
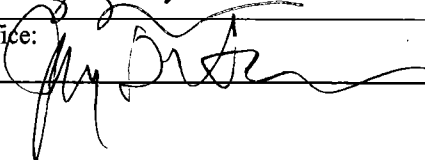
# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 17382

Sponsor(s): Scott Burnett

Date: October 4, 2010

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Declaring certain personal property as surplus and authorizing its disposal.</u></p>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="326 531 1195 779"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT</td> <td>TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: \$ _____          Prior Year Budget (if applicable): N/A          Prior Year Actual Amount Spent (if applicable): N/A</p>		Amount authorized by this legislation this fiscal year:		\$	Amount previously authorized this fiscal year:		\$	Total amount authorized after this legislative action:		\$	Amount budgeted for this item * (including transfers):		\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	TO ACCT
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Amount budgeted for this item * (including transfers):		\$															
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	TO ACCT															
PRIOR LEGISLATION	Prior ordinances and (date): N/A Prior resolutions and (date): N/A																
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Teddy Ballard, Senior Buyer, 881-3465																
REQUEST SUMMARY	<p>Office Services, Parks, and Records Department requested Purchasing assist in disposing of unusable vehicles and personal property.</p> <p>The Director of Finance and Purchasing recommends the unusable vehicles and personal property on the attached Exhibits be declared surplus and unusable personal property and disposal in accordance with Chapter 11 of the Jackson County Code, 1984, be authorized.</p> <p>Disposal Plan: Office Services, Parks, and Records to schedule disposal with Affiliated Auctioneers, our contracted auction company for surplus disposal.</p> <p>All proceeds must be credited to the General Fund per Chapter 5, Section 535.2 of the County Code.</p>																
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
ATTACHMENTS	Surplus Declaration Forms																
REVIEW	<table border="1" data-bbox="310 1688 1533 1936"> <tr> <td>Department Director:</td> <td></td> <td>Date: 9/23/10</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td></td> <td>Date: 9/27/10</td> </tr> <tr> <td>Division Manager:</td> <td></td> <td>Date: 9/27/10</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date: 9/27/10</td> </tr> </table>		Department Director:		Date: 9/23/10	Finance (Budget Approval): <i>If applicable</i>		Date: 9/27/10	Division Manager:		Date: 9/27/10	County Counselor's Office:		Date: 9/27/10			
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