

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$15,000.00 from and transferring \$3,750.00 within the fund balance of the 2012 Grant Fund in acceptance of the Mid America Regional Council's Solid Waste Management District grant, and authorizing the County Executive to execute a contract with MARC for the expenditure of grant funds.

ORDINANCE #4386, January 9, 2012

INTRODUCED BY Theresa Garza Ruiz, County Legislator

WHEREAS, the Mid America Regional Council's Solid Waste Management District, has awarded the County a grant in the amount of \$15,000.00 to conduct a survey of citizens living in unincorporated Jackson County, Blue Springs, Buckner, Grain Valley, Lake Lotawana, Lake Tapawingo, Lone Jack, and Oak Grove to gauge the interest and need for a yard waste facility to serve those areas; and,

WHEREAS, the grant requires matching funds in the amount of \$3,750.00; and,

WHEREAS, an appropriation and transfer are necessary to place the grant funds in the appropriate spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation and transfer from the fund balance of the 2012 Grant Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Health Fund			
Executive Office			
002-1001	55010 – Regular Salary	\$3,485	
002-1001	55040 – FICA	\$ 265	
002-9100	56105 – Operating Transfers Out		\$3,750
Grant Fund			
Yard Waste Survey			
010-1002	47070 – Operating Transfers In	\$ 3,750	
010-1002	45400 - Increase Revenues	\$15,000	
010-2810	Undesignated Fund Balance		\$18,750
010-2810	Undesignated Fund Balance	\$18,750	
010-1002	55010 – Regular Salaries		\$3,485
010-1002	55040 - FICA		\$ 265
010-1002	56790 – Other Contractual		\$15,000

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached contract with the Mid America Regional Council Solid Waste Division.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

Jerry D. Harder
Chief Deputy County Counselor

W. H. [Signature]
County Counselor

I hereby certify that the attached Ordinance, Ordinance #4386 introduced on January 9, 2012, was duly passed on January 9, 2012 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 7

Nays 0

Abstaining 0

Absent 1

Excused 1

This Ordinance is hereby transmitted to the County Executive for his signature.

1-10-12
Date

Mary Jo Spino
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4386.

1/10/2012
Date

M. D. Sanders
Michael D. Sanders, County Executive

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 002 1001 55010
ACCOUNT TITLE: Health Fund
Executive Office
Regular Salaries
NOT TO EXCEED: \$3,485.00

ACCOUNT NUMBER: 002 1001 55010
ACCOUNT TITLE: Health Fund
Executive Office
FICA
NOT TO EXCEED: \$265.00

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$18,750.00

January 4, 2012
Date

R. J. Thomas
Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

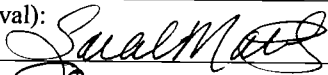
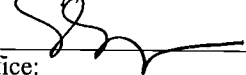
Completed by County Counselor's Office:

Res/Ord No.: 4386

Sponsor(s): Theresa Garza Ruiz

Date: January 9, 2012

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: authorizing the County Executive to execute a grant from the Solid Waste Management Division of Mid-America Regional Council in the amount of \$15,000 with a matching requirement of \$3,750 for an eastern Jackson County survey of residents about yard waste recycling.</p>																						
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$18,750</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$18,750</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td>From: 010-Grant Fund; 2810-Undesignated Fund Balance</td> <td>FROM ACCT \$15,000</td> </tr> <tr> <td>002-Health Fund; 1001-County Executive Office; 55010-Regular Salary</td> <td>\$3,485</td> </tr> <tr> <td>002-Health Fund; 1001-County Executive Office; 55040-FICA</td> <td>\$265</td> </tr> <tr> <td>To: 010-Grant Fund; 1002-Yard Waste Survey Grant; 55010-Regular Salary</td> <td>TO ACCT \$3,485</td> </tr> <tr> <td>010-Grant Fund; 1002-Yard Waste Survey Grant; 55040-FICA</td> <td>\$265</td> </tr> <tr> <td>010-Grant Fund; 1002-Yard Waste Survey Grant; 56790-Other Contractual Services</td> <td>\$15,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$18,750	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$18,750	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		From: 010-Grant Fund; 2810-Undesignated Fund Balance	FROM ACCT \$15,000	002-Health Fund; 1001-County Executive Office; 55010-Regular Salary	\$3,485	002-Health Fund; 1001-County Executive Office; 55040-FICA	\$265	To: 010-Grant Fund; 1002-Yard Waste Survey Grant; 55010-Regular Salary	TO ACCT \$3,485	010-Grant Fund; 1002-Yard Waste Survey Grant; 55040-FICA	\$265	010-Grant Fund; 1002-Yard Waste Survey Grant; 56790-Other Contractual Services	\$15,000
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																						
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Sandy Aguirre Mayer, Special Projects Coordinator, Executive Office x13282</p>																						
<p>REQUEST SUMMARY</p>	<p>Each year the Solid Waste Management District of MARC (SWMD) holds a competitive solid waste grant process. The SWMD has long felt there is a need in eastern Jackson County for a yard waste recycling location, based on their understanding of all the communities that do not offer these services to their citizens. The communities that would benefit from such a facility are unincorporated Jackson County, Blue Springs, Buckner,</p>																						

	Grain Valley, Lake Lotawana, Lake Tapawingo, Lone Jack, and Oak Grove.	
	Jackson County applied for this \$15,000 grant to conduct a survey in those communities to gauge the interest of residents in a yard waste facility.	
	Site visits were made to the yard waste recycling facilities at Gladstone and Excelsior Springs to better understand the operations and costs. If the survey indicates strong interest in such a facility the county will work with the included communities to determine a site, and will apply for a grant in the following year to further the process toward the establishment of a facility.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Cover letter notifying of grant Grant Assistance Agreement	
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i> 	Date: 1/4/12
	Division Manager: 	Date: 1/4/12
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this transfer and appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
002-1001-55010	Health Fund-Executive Office- Regular Salary	\$3,485
002-1001-55040	Health Fund-Executive Office- FICA	\$265
010-2810	Grant Fund-Undesignated Fund Balance	\$15,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.


Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: January 4, 2012

~~Res~~/Ord No. 4386

Department / Division	Character/Description	From	To
Health Fund - 002			
1001 - Executive Office	55010 - Regular Salary	3,485	
1001 - Executive Office	55040 - FICA	265	
9100 - Operating Transfers	56105 - Operating Transfers Out		3,750
Grant Fund - 010			
1002 - Yard Waste Survey	45400 - Increase Revenues	15,000	
1002 - Yard Waste Survey	47070 - Operating Transfers In	3,750	
2810	Undesignated Fund Balance		18,750
2810	Undesignated Fund Balance	18,750	
1002 - Yard Waste Survey	55010 - Regular Salary		3,485
1002 - Yard Waste Survey	55040 - FICA		265
1002 - Yard Waste Survey	56790 - Other Contractual Services		15,000
		Total	18,750
			18,750

 1/4/12
Budgeting

600 Broadway, Suite 200
Kansas City, Missouri 64105-1659

816/474-4240
816/421-7758 FAX
www.marc.org



MARC Solid Waste Management District

Serving local governments in Cass, Clay, Jackson, Platte and Ray Counties and working cooperatively with Johnson, Leavenworth, Miami and Wyandotte Counties

Executive Board

Appointed:

Michael Shaw, Chair
City of Kansas City

Chris Bussen, Vice Chair
City of Lee's Summit

Traey Lambertz
Cass County

Donna Koontz
Clay County

Kirk Phillips
Jackson County

Daniel Erickson
Platte County

Bob King
Ray County

Elected:

Brad Foster
City of Belton

Steve Hansen
City of Liberty

Pat Hawver
City of North Kansas City

Don Reimal
City of Independence

Kathy Rose
City of Riverside

Stan Salva, Past Chair
City of Sugar Creek

Ann Dwyer Sanders
City of Lake Waukomis

Ex Officio:

Lisa Danbury, Planner

November 17, 2011

Sandy Mayer
Special Projects Coordinator
County Executive Office
415 E. 12th Street
Kansas City, Mo 64106

Dear Sandy:


Thank you for applying for funds from the MARC Solid Waste Management district grant program on waste reduction and recycling. The executive board approved the recommendation of the grant review committee to allocate \$15,000 for the *Eastern Jackson County Yard Waste Survey* project.

The district will submit applications to the Missouri Department of Natural Resources (MDNR) for final approval. Pending MDNR approval, funds are anticipated to be available to grantees for a project start date of January 1, 2012. *Funds may not be incurred prior to the start date.*

Enclosed is the Grant Assistance Agreement. In a few days I will contact you to schedule a meeting to go over the agreement, reporting requirements and other related procedures.

I look forward to working with you during the coming year. Please call me at (816) 701-8226 if you have any questions.

Sincerely,


Nadja Karpilow
District Grant Administrator

Chair
Jim Schultz
Councilmember
Independence, Mo.

1st Vice Chair
Marge Vogt
Councilmember
Olathe, Kan.

2nd Vice Chair
Jan Marcason
Councilmember
Kansas City, Mo.

Treasurer
Ed Peterson
Commissioner
Johnson County, Kan.

Secretary
Kathy Dusenbery
Commissioner
Platte County, Mo.

Executive Director
David A. Warm

**MARC SOLID WASTE MANAGEMENT DISTRICT
GRANT ASSISTANCE AGREEMENT (GAA)**

**FY2012
Grant #E2012-016**

The MARC Solid Waste Management District (hereafter referred to as the 'District') hereby agrees to grant up to \$15,000 to Jackson County (hereafter referred to as the Sub-grantee) to implement the project titled *Eastern Jackson County Yard Waste Survey*. The Sub-grantee agrees that it will administer this agreement in accordance with:

- a) Sub-grantee application dated 10/06/11;
- b) Sub-grantee budget plan, work plan and time line (attached);
- c) MARC SWMD Special Terms and Conditions (Attachment 1);
- d) MDNR General Terms and Conditions (Attachment 2);
- e) Funding Acknowledgement (Attachment D)

Budget Period

January 1, 2012 – December 31, 2012

The Sub-grantee agrees to complete the activities described above on the dates specified. All activities will be completed by the end of the grant period.

Sub-grantee Authorized Official:

Michael D. Sanders, Jackson County Executive, 816-881-3133
415 E. 12th Street, Kansas City, Mo 64106
E-mail: msanders@jacksongov.org

Sub-grantee Project Manager:

Sandy Aguirre Mayer, Special Projects Coordinator, 816-881-3282
415 E. 12th Street, Kansas City, Mo 64106
E-mail: smayer@jacksongov.org

Project Title and Description: The *Eastern Jackson County Yard Waste Survey* project will fund a survey of eastern Jackson communities including Blue Springs, Grain Valley, Oak Grove, Buckner, Lone Jack, Lake Lotawana and unincorporated Jackson County to gauge the level of interest in using a drop-off yard waste facility.

<u>Project Funding</u>	<u>Amount</u>	<u>Percent</u>
District Award	\$15,000	80
Sub-grantee Match	\$3,750	20
Total Project Cost	\$18,750	100
15% Retainage	\$2,250	

Specific Project Conditions

The grantee agrees to accept and comply with the following conditions as approved by the MARC SWMD executive board on November 09, 2011. **Letters of support from those communities that will be surveyed are required before any costs are incurred.**

The assistance as described herein is hereby offered and accepted upon signature of authorized officials:

Date
Michael Shaw, Chair
MARC Solid Waste Management District

Date
Michael D. Sanders, County Executive
Jackson County

Revised budget to reflect 20% match.
NOV 10 2011

7.0 PROJECT BUDGET

BUDGET CATEGORY	NOTES	REQUESTED FUNDS	MATCH FUNDS	MATCH IN-KIND	TOTAL
PERSONNEL					
Employee 1				3750.00	
Employee 2					
Employee 3					
Fringe					
Training					
Other					
PROFESSIONAL SERVICES					
Consultants		15,000.00			
Bulk Mailings					
Printing					
Subcontractors					
Other					
EQUIPMENT					
Computer Hardware					
Machinery					
Vehicles					
Copier					
Other					
SUPPLIES					
Computer Software					
Paper					
Miscellaneous					
Other					
TRAVEL					
Mileage					
Lodging					
Meals					
Other					
OTHER					
Rent					
Utilities					
Phone					
Miscellaneous					
TOTAL BUDGET		15,000.00		3,750.00	18,750.00
PERCENTAGE OF TOTAL		80%		20%	100%

* **Notes:** Budget items \$5,000 or more for both requested and match funds must be supported by documentation showing how each cost estimate was determined. Salary must show hourly wage and estimated hours spent on project.

**Commitment of match funds must be included. For example if salary is used as match, a letter from director/CEO must be provided indicating staff support for the project.

Attach additional pages if necessary.

- 1) Sandy Mayer will work approximately 6.25 hours per week X \$30 per hour on this project for 4 months = \$3000
- 2)
- 3)

5.0 WORK PLAN AND TIMETABLE

Incorporate project tasks into the timetable below. Include anticipated dates for major planned activities and expenditures, including the submittal of quarterly reports and the final report.

Indicate task below and mark with an X month of occurrence.	January	February	March	April	May	June	July	August	September	October	November	December
1) Development of survey	X	X										
2) Sample specifications and ordering list		X										
3) Printing the surveys		X										
4) Mailing the surveys			X									
5) Telephone follow up			X									
6) Development of Database			X									
7) Quarterly Report			X									
8) Data analysis				X								
9) Written Report				X								
10) Presentation to designated groups				X								
11) Final Report						X						
12)												
13)												
14)												
15)												
16)												
17)												
18)												
19)												
20)												
21)												
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