

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

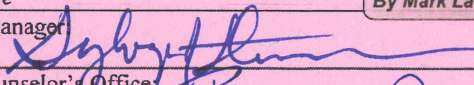
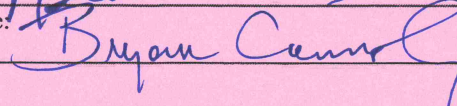
Completed by County Counselor's Office:

Res/Ord No.: 20651

Sponsor(s): Charlie Franklin

Date: April 19, 2021

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting authorization to increase the awarded amount with AutoZone of Memphis, TN for the furnishing of Automotive Parts for use by Various County Departments under the Terms and Conditions of OMNIA Partners Contract No. R170201, an existing government contract.</u></p>																										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="354 562 1372 739"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>N/A</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>N/A</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>N/A</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>N/A</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td></td> <td>N/A</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department:</p> <table border="1" data-bbox="354 903 1437 1108"> <tr> <td>Parks + Recreation</td> <td>\$25,000</td> </tr> <tr> <td>Road & Bridge</td> <td>\$20,000</td> </tr> <tr> <td>Facilities Management</td> <td>\$5,000</td> </tr> <tr> <td>Corrections</td> <td>\$1,500</td> </tr> <tr> <td>Environmental Health</td> <td>\$600</td> </tr> <tr> <td>Medical Examiner</td> <td>\$200</td> </tr> <tr> <td>Total</td> <td>\$52,300</td> </tr> </table> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	N/A	Amount previously authorized this fiscal year:	N/A	Total amount authorized after this legislative action:	N/A	Amount budgeted for this item * (including transfers):	N/A	Source of funding (name of fund) and account code number:			N/A	Parks + Recreation	\$25,000	Road & Bridge	\$20,000	Facilities Management	\$5,000	Corrections	\$1,500	Environmental Health	\$600	Medical Examiner	\$200	Total	\$52,300
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): N/A Prior resolutions and (date): N/A</p>																										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Keith Allen, Senior Buyer, 816-881-3465</p>																										
<p>REQUEST SUMMARY</p>	<p>Term and Supply Contract No. AutoZone-R170201 for Automotive Parts is an existing government contract from OMNIA Partners was issued by the Purchasing Department in July 2017 for use by the Parks + Recreation Department and Public Works Road and Bridge Division. Public Works originally estimated their annual usage at \$10,000.00 and a Legislative Award process was not required.</p> <p>The increase of need by the Various County Departments is due to the rise in supply costs and other County Departments utilizing the contract. Increasing the award amount on the contract will help all departments to continue receiving the services necessary to keep their department vehicles functioning smoothly.</p>																										
<p>CLEARANCE</p>	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																										
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p> <p style="text-align: center;">NO GOALS SET</p>																										

ATTACHMENTS	Copy of Contract, copy of Contract Extension Memo from Vendor and supporting documentation from using County Departments.		
REVIEW	Department Director: Bob Crutsinger	Digitally signed by Bob Crutsinger Date: 2021.04.06 12:05:03 -05'00'	Date:
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 3:07 pm, Apr 06, 2021	Date:
	Division Manager: 		Date: 4/8/21
	County Counselor's Office: 		Date: 4/13/2021

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

AutoZone Pricing

Pricing under the awarded agreement is a 50% discount off list price published on the industry-leading online ordering system at www.Autozonepro.com.

On a daily basis, AutoZone's "best pricing logic program" automatically calculates the percent-off discount against any regional or national promotional pricing programs. If the promotional pricing offer provides a lower price than the catalog's normal discount pricing plan, the agency receives the lower of the two prices.

Rent a Tool Program and on-site inventory management services also available.



October 20, 2020

Joe Sellers
Commercial Vice President
AutoZone Parts, Inc.
123 South Front Street
Memphis, TN 38103
joe.sellers@autozone.com

Re: Renewal Award of Contract #R170201

Dear Mr. Sellers:

Per official action taken by the Board of Directors of Education Service Center, Region 4 on October 20, 2020, Region 4 ESC is pleased to announce that AutoZone Parts, Inc. has been awarded an annual contract renewal for the following, based on the sealed proposal submitted to Region 4 on February 23, 2017, and subsequent performance thereafter:

Contract

Automotive Parts and Supplies

The contract will expire on April 30, 2022, completing the fifth year of a five-year term contract. The contract is available through OMNIA Partners, Public Sector. Your designated OMNIA Partners, Public Sector contact is Christine Dorantes, at (615) 431-8182 or christine.dorantes@omniapartners.com.

The partnership between AutoZone Parts, Inc., Region 4 and OMNIA Partners, Public Sector can be of great help to participating agencies. Please provide copies of this letter to your sales representative(s) to assist in their daily course of business.

Sincerely,

DocuSigned by:

AB11C26E709E4C4...

Robert Zingelmann
Chief Financial Officer, Finance and Operations Services

Keith E. Allen

From: John L. Johnson
Sent: Tuesday, March 2, 2021 11:13 AM
To: Kay D. Norris; Keith E. Allen
Subject: RE: Term and Supply contract for AutoZone

Keith,

Thanks for the information. Here is our response:

Through the end of April - \$5,000 (we are gearing up to open Park system so we have to fix, replace parts as we bring our equipment inventory out of winter storage.)

For 12 month period - \$25,000

Let us know if you need anything else, and as always, thanks for your help!!

John

From: Kay D. Norris
Sent: Monday, March 1, 2021 3:15 PM
To: John L. Johnson <jljohnson@jacksongov.org>
Subject: FW: Term and Supply contract for AutoZone

Plz see below...

From: Keith E. Allen
Sent: Monday, March 01, 2021 3:03 PM
To: Kay D. Norris <KNorris@jacksongov.org>; Caroline Deihl <CDeihl@jacksongov.org>; Kerri L. Moore <klmoore@jacksongov.org>; Ana R. Maghe <AMaghe@jacksongov.org>; Deloris M. Wells <DWells@jacksongov.org>; Kandi L. Brooke <KBrooke@jacksongov.org>
Cc: Barbara J. Casamento <BCasamento@jacksongov.org>
Subject: Term and Supply contract for AutoZone

Hello all

The Compliance Review Office has issued a Compliance Certificate for AutoZone. However, being that the contract has no Resolution tied to it, we currently are not allowed to spend over \$25,000 without it and we have reached that limit. I now ask each using department to let me know as soon as possible how much money they are needing to carry them through April 2021 (and then for the next 12 months following) so that I can work on an RLA to increase the spending amount.

Your attention to this matter is greatly appreciated.

Thank you

Keith E. Allen

Keith E. Allen

From: Caroline Deihl
Sent: Thursday, March 4, 2021 7:22 AM
To: Keith E. Allen
Subject: RE: Term and Supply contract for AutoZone

Mr. Allen,

Matt Willier said that they need \$2500.00 to get thru April 2021, and then not having Napa for the next 12 months \$20,000 to \$25,000 could easily be spent working on our equipment and Parks equipment.

Caroline

Caroline Deihl
Administrative Supervisor
Jackson County Public Works
fax# 816-847-7051
office number 816-847-7072

From: Keith E. Allen
Sent: Wednesday, March 03, 2021 3:07 PM
To: Ana R. Maghe <AMaghe@jacksongov.org>; Deloris M. Wells <DWells@jacksongov.org>; Caroline Deihl <CDeihl@jacksongov.org>; Matt E. Willier <MWillier@jacksongov.org>
Cc: Barbara J. Casamento <BCasamento@jacksongov.org>
Subject: FW: Term and Supply contract for AutoZone

Hello

Have you had a chance to review this email and figure approximately you may spend annually for Automotive Parts (if anything)?

Please advise.

From: Keith E. Allen
Sent: Monday, March 1, 2021 3:03 PM
To: Kay D. Norris <KNorris@jacksongov.org>; Caroline Deihl <CDeihl@jacksongov.org>; Kerri L. Moore <klmoore@jacksongov.org>; Ana R. Maghe <AMaghe@JACKSONGOV.ORG>; Deloris M. Wells <DWells@jacksongov.org>; Kandi L. Brooke <KBrooke@jacksongov.org>
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Keith E. Allen

From: Courtney L. Henderson
Sent: Wednesday, March 3, 2021 7:40 PM
To: Jennifer Lambros; Keith E. Allen
Subject: RE: Term and Supply contract for AutoZone

This one varies so much, but yes \$5,000.00 is a good number.

Courtney Henderson
Administrative Supervisor
Jackson County Facilities
816-881-4418

From: Jennifer Lambros <jlambros@jacksongov.org>
Sent: Wednesday, March 3, 2021 3:44 PM
To: Keith E. Allen <keallen@jacksongov.org>; Courtney L. Henderson <CHenderson@jacksongov.org>
Subject: Re: Term and Supply contract for AutoZone

What do you think Courtney? To be on the safe side \$5000 but I highly doubt we will reach that amount. I don't have what we have done in years past in front of me.

From: Keith E. Allen <keallen@jacksongov.org>
Sent: Wednesday, March 3, 2021 3:21 PM
To: Jennifer Lambros <jlambros@jacksongov.org>; Courtney L. Henderson <CHenderson@jacksongov.org>
Subject: FW: Term and Supply contract for AutoZone

It just dawned on me I forgot to ask you guys this....please see email below.

Thank you

From: Keith E. Allen
Sent: Wednesday, March 3, 2021 3:07 PM
To: Ana R. Maghe <AMaghe@JACKSONGOV.ORG>; Deloris M. Wells <DWells@jacksongov.org>; Caroline Deihl <CDeihl@jacksongov.org>; Matt E. Willier <MWillier@jacksongov.org>
Cc: Barbara J. Casamento (<BCasamento@jacksongov.org> <BCasamento@jacksongov.org>
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Sent: Monday, March 1, 2021 3:03 PM
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Keith E. Allen

From: Ana R. Maghe
Sent: Thursday, March 4, 2021 11:23 AM
To: Keith E. Allen
Subject: RE: Term and Supply contract for AutoZone

Hi Keith,
We will use \$1,500.00 for the year.

Thank you,

From: Keith E. Allen <keallen@jacksongov.org>
Sent: Wednesday, March 03, 2021 3:07 PM
To: Ana R. Maghe <AMaghe@jacksongov.org>; Deloris M. Wells <DWells@jacksongov.org>; Caroline Deihl <CDeihl@jacksongov.org>; Matt E. Willier <MWillier@jacksongov.org>
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Your attention to this matter is greatly appreciated.

Thank you

Keith E. Allen
Senior Buyer-Jackson County, MO
415 E. 12th Street, Ground Floor

Keith E. Allen

From: Kerri L. Moore
Sent: Tuesday, March 2, 2021 10:12 AM
To: Keith E. Allen
Subject: RE: Term and Supply contract for AutoZone

We only spend around \$600 per year with NAPA. If we have to switch to Autozone the amount will stay the same.

*Kerri Moore, Office Administrator
Jackson County Environmental Health Dept.
34900 E. Old US 40 Hwy
P.O. Box 160
Grain Valley, MO 64029-0160
Phone: 816-847-7073
Fax: 816-881-1650*

From: Keith E. Allen <keallen@jacksongov.org>
Sent: Monday, March 1, 2021 3:03 PM
To: Kay D. Norris <KNorris@jacksongov.org>; Caroline Deihl <CDeihl@jacksongov.org>; Kerri L. Moore <klmoore@jacksongov.org>; Ana R. Maghe <AMaghe@jacksongov.org>; Deloris M. Wells <DWells@jacksongov.org>; Kandi L. Brooke <KBrooke@jacksongov.org>
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Your attention to this matter is greatly appreciated.

Thank you

*Keith E. Allen
Senior Buyer-Jackson County, MO
415 E. 12th Street, Ground Floor
Kansas City, MO 64106
KAllen@jacksongov.org
Ofc: (816) 881-3465*

Keith E. Allen

From: Kandi L. Brooke
Sent: Tuesday, March 2, 2021 7:26 AM
To: Keith E. Allen
Cc: Barbara J. Casamento
Subject: RE: Term and Supply contract for AutoZone

Good Morning Keith,

2001 hasn't used more than \$200 at AutoZone in any year. Please let me know if you need this info added to a memo.

Thank you,

Kandi L. Brooke

Administrative Supervisor

From: Keith E. Allen <keallen@jacksongov.org>
Sent: Monday, March 01, 2021 3:03 PM
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Keith E. Allen
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415 E. 12th Street, Ground Floor
Kansas City, MO 64106
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Ofc: (816) 881-3465