

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 19098
 Sponsor(s): Alfred Jordan
 Date: March 14, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract for the Purchase, Installation and Repair of Emergency Equipment for use by the Sheriff's Office to 911 Custom of Overland Park, Kansas as a Sole Source.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Sheriff's Office Estimated Use: \$100,000.00</p> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Estimated usage figures are for</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 18709, February 9, 2015</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
REQUEST SUMMARY	<p>The Sheriff's Office requires a Term and Supply Contract to Purchase, Install and Repair Emergency Equipment on their patrol vehicles. 911 Custom of Overland Park, Kansas is the only authorized dealer in the Kansas City Missouri Metropolitan Areas for the Whelan Equipment utilized by the Sheriff's Office. Several attempts have been made to bid this equipment and the services for it, resulting in only one bidder responding.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply Contract for the Purchase, Installation and Repair of Emergency Equipment for the Sheriff's Office to 911 Custom of Overland Park, Kansas as a Sole Source.</p> <p>This Award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	<p>Sole Source Memorandum from Capt. David Epperson of the Sheriff's Office</p>										
REVIEW	<table border="1"> <tr> <td>Department Director:</td> <td>Date:</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager:</td> <td>Date:</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director:	Date:	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager:	Date:	County Counselor's Office:	Date:		
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Division Manager:	Date:										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

OFFICE OF JACKSON COUNTY, MISSOURI
SHERIFF
INTER-OFFICE MEMORANDUM

TO: Barbara Casamento
FROM: Captain David Epperson
DATE: 02/06/2016
SUBJECT: Sole Source request

Ms. Casamento,

The Jackson County Sheriff's Office has a current need for police vehicle emergency equipment to include; emergency lighting, sirens, wig wags, prisoner transport apparatus, computer stands, rifle and shotguns mounts, flashers and electrical wiring for the equipment.

The Sheriff's Office recently obtained thirteen Dodge Charger emergency vehicles from the Missouri State Highway Patrol and we plan to utilize monies from our funding line 4201-004-56530 to outfit the vehicles with needed equipment.

The Sheriff's office requests that 911 Customs, LLC, 6970 W. 152nd Terrace Overland Park, Kansas 66223, Telephone # (913) 390-8540, fax # (913) 390-7889 continue to be utilized as our sole source provider of the above listed equipment. Over the past several years we have utilized 911 Customs as our provider and we would like to continue to do so. This company is the sole provider of Whelan equipment in our area and they provide a warranty reference repairs in case of equipment failure.

The Sheriff's office has requested estimates from 911 Customs for the above mentioned equipment and installation, with an estimated cost currently totaling around \$46,000. These estimates will be provided along with other necessary documentation upon request.

It is my recommendation that we use 911 Customs, LLC, as our sole source vendor for this equipment.

Approved: *[Signature]* 2-8-2016

[Signature]

Approved MCS 2/10/16