

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 5454

Sponsor(s): Theresa Cass Galvin

Date: November 23, 2020

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$350,000 in CARES Act funding for use by the Collector so that all e-check and transaction fees are waived by Jackson County to encourage Jackson County taxpayers to pay their real estate and personal property taxes online to help mitigate the spread of COVID-19.</p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="329 596 1401 1014"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$350,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$350,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$350,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td>FROM ACCT: \$350,000</td> </tr> <tr> <td>TO: CARES Act Fund 040-1403-56770 – Collections- Administrative Service Fee</td> <td>TO ACCT: \$350,000</td> </tr> <tr> <td> </td> <td> </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$350,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$350,000	Amount budgeted for this item * (including transfers):	\$350,000	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT: \$350,000	TO: CARES Act Fund 040-1403-56770 – Collections- Administrative Service Fee	TO ACCT: \$350,000		
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>														
<p>REQUEST SUMMARY</p>	<p>This ordinance appropriates a total of \$350,000 in CARES Act funding to allow the Collections Department to pay all e-check and transaction fees associated with Pay-It, the vendor used by the County to handle online payments of real estate and personal property taxes. There is currently a \$2.00 fee for each transaction processed online and a \$1.25 fee for each ACH (e-check) transaction. Taxpayers will be encouraged to pay their property tax payments online to reduce the long lines and crowds that travel to the Downtown Courthouse, Truman Courthouse, or Lee's Summit or Grandview to make their payments. Percentage fees associated with credit card payments will not be waived.</p>														
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A</p>														

	<input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Whitehead</i>	Date: <i>11/19/20</i>
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 10:31 am, Nov 17, 2020
	Division Manager: <i>Greg M. Schutte</i>	Date: <i>11-18-2020</i>
	County Counselor's Office: <i>Bayan County</i>	Date: <i>11/19/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- X Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$350,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: November 16, 2020

Ord # 5454

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
040 CARES Act			
9999 -	32810 Undesignated Fund Balance	\$ 350,000	\$ -
1403 Collections	56770 Administrative Services Fee	-	350,000
		<u>\$ 350,000</u>	<u>\$ 350,000</u>

APPROVED
By Mark Lang at 10:31 am, Nov 17, 2020

Budget Office