

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20662

Sponsor(s): Theresa Cass Galvin

Date: May 3, 2021

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting the transfer of \$24,592 within the Park Fund and awarding a Contract for the Re-Roofing of Park Structures for the Parks + Rec Department to Construction Management Services, Inc. of Gardner, Kansas in the amount of \$114,592; under the terms and conditions of Invitation to Bid No. 9-21.</u></p>																								
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$114,592</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$114,592</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$114,592</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td colspan="2"><b>TRANSER FROM:</b></td> </tr> <tr> <td>003-1608-58060 Park Fund – Construction Services – Other Improvements</td> <td style="text-align: right;">\$24,592</td> </tr> <tr> <td colspan="2"><b>TRANSFER TO:</b></td> </tr> <tr> <td>003-1608-58020 Park Fund – Construction Services – Buildings &amp; Improvements</td> <td style="text-align: right;">\$24,592</td> </tr> <tr> <td colspan="2"><b>BALANCE IN:</b></td> </tr> <tr> <td>003-1608-58020 Park Fund – Construction Services – Building &amp; Improvements</td> <td style="text-align: right;"><u>\$90,000</u></td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>\$114,592</b></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable): \$137,332</p>	Amount authorized by this legislation this fiscal year:	\$114,592	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$114,592	Amount budgeted for this item * (including transfers):	\$114,592	Source of funding (name of fund) and account code number:		<b>TRANSER FROM:</b>		003-1608-58060 Park Fund – Construction Services – Other Improvements	\$24,592	<b>TRANSFER TO:</b>		003-1608-58020 Park Fund – Construction Services – Buildings & Improvements	\$24,592	<b>BALANCE IN:</b>		003-1608-58020 Park Fund – Construction Services – Building & Improvements	<u>\$90,000</u>	<b>TOTAL</b>	<b>\$114,592</b>
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):          Prior resolutions and (date): 20427, May 18, 2020</p>																								
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Katelyn Edgar, Buyer, 816-881-3292</p>																								
<b>REQUEST SUMMARY</b>	<p>The Parks + Rec Department requires the re-roofing of several of their structures. The Purchasing Department issued Invitation to Bid No. 9-21 to meet those requirements.</p> <p>Forty-two notifications were distributed, and two responses were received, one of which was rejected as non-responsive. The other bid was evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="2"><b>Group "A" Base Bid Facilities:</b></td> </tr> <tr> <td>Item # 1: Ranger/Rec Building 3310 Rennau Drive, Lee's Summit, MO 64064</td> <td style="text-align: right;">\$82,138</td> </tr> <tr> <td colspan="2"><b>Group "B" Alternate Bid Facilities:</b></td> </tr> <tr> <td>Item #2: Missouri Town Tavern 8010 East Park Road, Lee's Summit, MO 64081</td> <td style="text-align: right;">\$27,454</td> </tr> <tr> <td><b>Material Allowance</b></td> <td style="text-align: right;">\$5,000</td> </tr> <tr> <td><b>Total Award Amount</b></td> <td style="text-align: right;"><b>\$114,592</b></td> </tr> </table>	<b>Group "A" Base Bid Facilities:</b>		Item # 1: Ranger/Rec Building 3310 Rennau Drive, Lee's Summit, MO 64064	\$82,138	<b>Group "B" Alternate Bid Facilities:</b>		Item #2: Missouri Town Tavern 8010 East Park Road, Lee's Summit, MO 64081	\$27,454	<b>Material Allowance</b>	\$5,000	<b>Total Award Amount</b>	<b>\$114,592</b>												
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Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department, and the Director of Parks + Rec Department recommend the award of a contract for re-roofing of park structure to Construction Management Services, Inc. of Gardner, KS as the best bid received.

The Director of Finance and Purchasing also requests the following transfers:

<b>TRANSFER FROM:</b>	
003-1608-58060 Park Fund – Construction Services – Other Improvements	\$24,592
<b>TRANSFER TO:</b>	
003-1608-58020 Park Fund – Construction Services – Building & Improvements	\$24,592
<b>BALANCE IN:</b>	
003-1608-58020 Park Fund – Construction Services – Building & Improvements	\$90,000

<b>CLEARANCE</b>	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
<b>COMPLIANCE</b>	<input checked="" type="checkbox"/> MBE Goals – 9.5% <input checked="" type="checkbox"/> WBE Goals – 11.7% <input type="checkbox"/> VBE Goals Contractor's Utilization Plan has been accepted by Compliance Review; Goals are being met at stated.																
<b>ATTACHMENTS</b>	The Abstract of Bids received, a Recommendation Memorandum from Bruce Wilke of the Parks + Rec Department and the pertinent pages of Construction Management Services bid documents.																
<b>REVIEW</b>	<table border="0" style="width: 100%;"> <tr> <td style="width: 70%;">Department Director:</td> <td style="width: 30%; text-align: right;">Date:</td> </tr> <tr> <td><i>Michael Newman</i></td> <td style="text-align: right;">4-20-21</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td style="text-align: right;">Date:</td> </tr> <tr> <td style="text-align: center;"><b>APPROVED</b> By Mark Lang at 11:55 am, Apr 21, 2021</td> <td></td> </tr> <tr> <td>Division Manager:</td> <td style="text-align: right;">Date:</td> </tr> <tr> <td><i>Dany M. Schabo</i></td> <td style="text-align: right;">4-22-21</td> </tr> <tr> <td>County Counselor's Office:</td> <td style="text-align: right;">Date:</td> </tr> <tr> <td><i>Bryan Covinsky</i></td> <td style="text-align: right;">4/28/2021</td> </tr> </table>	Department Director:	Date:	<i>Michael Newman</i>	4-20-21	Finance (Budget Approval): <i>If applicable</i>	Date:	<b>APPROVED</b> By Mark Lang at 11:55 am, Apr 21, 2021		Division Manager:	Date:	<i>Dany M. Schabo</i>	4-22-21	County Counselor's Office:	Date:	<i>Bryan Covinsky</i>	4/28/2021
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Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

Funds sufficient for this transfer are available from the sources indicated below.

PC# 160821003 000

Date: April 21, 2021

RES # 20662  
eRLA ID #: \_\_\_\_\_

<u>Org Code/Description</u>	<u>Object Code/Description</u>	<u>From</u>	<u>To</u>
<b>003 Park Fund</b>			
1608 Construction Services	58060 Other Improvements	\$ 24,592	\$ -
1608 Construction Services	58020 Buildings & Improvements	-	24,592
		<u>\$ 24,592</u>	<u>\$ 24,592</u>

**Fiscal Note:**

This expenditure was included in the Annual Budget

PC# 160821003 000

<u>Org Code/Description</u>	<u>Object Code/Description</u>	<u>Not to Exceed</u>
<b>003 Park Fund</b>		
1608 Construction Services	58020 Buildings & Improvements	\$ 114,592
		<u>\$ 114,592</u>

**APPROVED**  
By Mark Lang at 11:54 am, Apr 21, 2021

Budget Office



ABSTRACT OF BIDS

Invitation to Bid 9-21 Re-roofing of Park Structures Open 1s: 2:00 PM, CDT on 3/16/2021		Compass Roofing Parkville, MO	Construction Management Gardner, KS	AMOUNT	AMOUNT	AMOUNT	AMOUNT
NO	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Ranger/Rec Building	\$ 90,199. <sup>00</sup>	\$ 82,137. <sup>50</sup>				
2	Missouri Town Tavern	66,891. <sup>00</sup>	27,454. <sup>15</sup>				
3	Fort Osage Barrack Building	67,532. <sup>00</sup>	19,129. <sup>12</sup>				

CERTIFICATION OF BID OPENING  
BIDS WERE PUBLICLY  
OPENED AND RECORDED

ON: March 16, 2021, BY  
Melinda A. Rowland  
CLERK OF THE LEGISLATURE  
Katelyn Edman  
PURCHASING

MAR 16 PM 1:57



**JACKSON COUNTY  
Parks + Rec**

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

**To:** Katelyn Edgar  
**From:** Bruce Wilke *B. M. Wilke*  
**cc:** Brian Nowotny  
Dianne Kimzey  
**Date:** April 12, 2021  
**Re:** Bid No. 9-21  
Re-roofing of Park Structures

Katelyn,  
After reviewing the bid tabulation, we recommend award of bid # 9-21 to the apparent low bidder, Construction Management Services of Olathe. C.M.S. is in compliance with the Contractor Utilization Plan goals set by the Compliance Review office.

We wish to accept the bid amounts for the following items:

<u>Bid Item</u>	<u>Total Bid Amount</u>
Item #1 Ranger/Rec Building	\$ 82,137.50
Items 2; Missouri Town Tavern	\$ 27,454.15
<b>Total Bid Price</b>	<b>\$ 109,591.65</b>
<b>Material Allowance</b>	<b>\$ 5,000.00</b>
<b>Total Award Amount</b>	<b>\$ 114,591.65</b>

We also wish to include a Material Allowance. We request the Parks Director be authorized to spend up to an additional \$5,000.00 to perform any additional work necessary due to unforeseen conditions encountered during construction.

We are also requesting a budget transfer of \$24,592.00 from 003-1608-58060; Park Fund Construction Services - Other Improvements and transfer it into 003-1608-58020; Park Fund - Construction Services - Building & Improvements.



Frank White, Jr., County Executive

QUOTATION FORM FOR INVITATION TO BID NO. 9-21  
RE-ROOFING OF PARK STRUCTURES

It is the intention of the County to award GROUP "A" Base Bid Items #1, The amount of work awarded in GROUP "B", Items #2 through #3, will be determined by the remaining budget available. The award may be split between several bidders.

The Successful Bidder shall provide and include in the bid all dumpsters, disposal, roofing materials, labor, equipment, tools, miscellaneous items, and incidental services and supplies as needed to complete these projects following the 2009 International Building Code and according to the specifications outlined.

GROUP "A" Base Bid Facilities:

The Undersigned Bidder hereby proposes to perform all work as outlined in the Specifications as necessary and incidental to the completion of the Re-Roofing of Park Structures as follows:

ITEM #1: Ranger/Rec Building; 3310 Rennau Drive, Lee's Summit, MO 64064

The Undersigned Bidder Hereby proposes to perform all work as indicated in the Plans and Specifications for the LUMP SUM

CONTRACT PRICE OF eighty-two-thousand Dollars, (\$ 82,137.50 ).  
one hundred and thirty seven dollars and fifty cents.

GROUP "B" Alternate Bid Facilities:

The amount of work awarded in GROUP "B" Items 2 through 3 will be determined by the remaining budget available. Unit prices will be used for any additional or unforeseen circumstances in awarded jobs.

ITEM #2: Missouri Town Tavern; 8010 East Park Road, Lee's Summit, MO 64081

The Undersigned Bidder Hereby proposes to perform all work as indicated in the Plans and Specifications for the LUMP SUM

CONTRACT PRICE OF twenty-seven-thousand Dollars, (\$ 27,454.15 ).  
four hundred, fifty-four dollars and fifteen cents

ITEM #3: Fort Osage Barrack Building; 107 Osage Street, Sibley, MO 64088

The Undersigned Bidder Hereby proposes to perform all work as indicated in the Plans and Specifications for the LUMP SUM

CONTRACT PRICE OF nineteen thousand, Dollars, (\$ 19,129.12 ).  
one hundred, twenty-nine dollars and twelve cents.

  
Signature of Bidder

Michael Brock, President  
Name and Title (Print or Type)

Construction Management Services, Inc.  
Company Name (Print or Type)

920 E Warren, Gardner, KS 66030  
Company Address (Print or Type)

913-712-8440  
Phone No (Print or Type)