

Request for Legislative Action

Resolution No.: 21184
Sponsor: Venessa Huskey
Date: March 7, 2023

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	21184
Sponsor(s):	Venessa Huskey	Legislature Meeting Date:	3/7/2023

Introduction
Action Items: ['Authorize']
Project/Title:
Authorizing the purchase of an annual software subscription service from Lexipol, LLC, of Frisco, Texas, in the amount of \$50,542.

Request Summary
<p>The annual Lexipol, LLC, policy management software subscription needs to be renewed for the contract term 2/1/2023 to 1/31/2024 at an actual cost to the County in the amount of \$50,542. Note: The GrantFinder subscription term is 1/1/2023 to 12/31/2023. Lexipol, LLC, is considered a Sole Source vendor as they are the original developer and owner of the software service used by the Sheriff's Office and Department of Corrections for Law Enforcement and Corrections Policy Manuals and Daily Training Bulletins.</p> <p>The renewal is necessary to continue our use of this valuable resource. We are requesting authorization to purchase the subscription renewal pursuant to Section 1030.1 Sole Source of Chapter 10 of the Jackson County Code.</p> <p>The invoices will be paid from the following line items:</p> <p>Invoice INVLEX14496 \$29,160 001-2701-56663 General Fund – Corrections – Software as a Service. Invoice INVLEX14521 \$20,887 001-4201-56663 General Fund - Sheriff's Office – Software as a Service. Invoice INVPR113160 \$495 001-4201-56663 General Fund – Sheriff's Office – Software as a Service.</p>

Contact Information			
Department:	Sheriff	Submitted Date:	2/24/2023
Name:	Elizabeth A. Money	Email:	EMoney@jacksongov.org
Title:	Office Administrator	Phone:	816-541-8017

Budget Information	
Amount authorized by this legislation this fiscal year:	\$50,542
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$50,542
Is it transferring fund?	No

Request for Legislative Action

Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	2701 (Corrections)	56663 (Software As A Service)	\$29,160
001 (General Fund)	4201 (Sheriff)	56663 (Software As A Service)	\$21,382

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20894	March 7, 2022
20587	December 14, 2020

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Sole Source	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
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Request for Legislative Action

History

Submitted by Sheriff requestor: Elizabeth A. Money on 2/24/2023. Comments:

Approved by Department Approver Ronald A. Fletcher on 2/24/2023 1:09:43 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 2/24/2023 1:34:52 PM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 2/24/2023 1:43:38 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 2/27/2023 11:38:56 AM. Comments:

Approved by Executive Office Approver Sylvya Stevenson on 2/27/2023 1:57:19 PM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 3/2/2023 1:40:46 PM. Comments:



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

INTER-OFFICE MEMO

To: Purchasing Department
From: Sgt. Jeffery Carpenter #10
Re: Lexipol, LLC, Sole Source Provider
Date: February 13, 2023

This memorandum is to request Sole Source designation for Lexipol, LLC, for the Law Enforcement and Corrections Policy Manuals and Daily Training Bulletins software service utilized by the Sheriff's Office and Department of Corrections. The renewal of this service is necessary to continue our use of this valuable resource.

Lexipol, LLC, furnishes state-specific policy management software that is a customizable package to manage, track and update our policies, procedures, and trainings. The service is designed to guide our agency in providing up to date, legally defensible policy and training content to our personnel. The software purchase was approved by Resolution 20587 on December 14, 2020 and has been in use by the Sheriff's Office and Department of Corrections since early 2021.

Sgt. Carpenter #10
02/13



POLICE1) CORRECTIONS1)
FIRE RESCUE1) EMS1) GOV1)

Invoice

Date 1/26/2023
Invoice # INVLEX14496
Terms Net 30
Due Date 2/25/2023
PO #

Bill To
 Jackson County Sheriff's Office
 4001 NE Lakewood Ct
 Lees Summit MO 64064
 United States

End User
 Jackson County Sheriff's Office (MO)

Contract Term
 2/1/2023 to 1/31/2024

Item
Annual Corrections Supplemental Manual(s) Annual Corrections Policy Manual & Daily Training Bulletins

Your invoice includes a 20 % discount.

Invoice Total 29,159.32
Amount Due \$29,159.32

Contact Information:
 Phone: 844-312-9500
 Email: receivables@lexipol.com

ACH Payments to:
 Lexipol LLC
 Routing# 031207607
 Account# 8026454197
 PNC Bank, N.A.
 249 Fifth Avenue
 Pittsburgh, PA 15222
 Payment Notice to receivables@lexipol.com

Please Make Checks Payable to:
 Lexipol LLC
 2611 Internet Blvd, Suite 100
 Frisco, Tx 75034-9085



POLICE1) CORRECTIONS1)
FIRE RESCUE1) EMS1) GOV1)

Invoice

Date 1/1/2023
Invoice # INVLEX14521
Terms Net 30
Due Date 1/31/2023
PO #

Bill To
 Jackson County Sheriff's Office
 4001 NE Lakewood Ct
 Lees Summit MO 64064
 United States

End User
 Jackson County Sheriff's Office (MO)

Contract Term
 2/1/2023 to 1/31/2024

Item
Annual Law Enforcement Policy Manual & Daily Training Bulletins Annual Law Enforcement Supplemental Manual(s)

Your invoice includes a 20 % discount.

Invoice Total 20,886.12
Amount Due \$20,886.12

Contact Information:
 Phone: 844-312-9500
 Email: receivables@lexipol.com

ACH Payments to:
 Lexipol LLC
 Routing# 031207607
 Account# 8026454197
 PNC Bank, N.A.
 249 Fifth Avenue
 Pittsburgh, PA 15222
 Payment Notice to receivables@lexipol.com

Please Make Checks Payable to:
 Lexipol LLC
 2611 Internet Blvd, Suite 100
 Frisco, Tx 75034-9085



POLICE1) CORRECTIONS1)
FIRE RESCUE1) EMS1) GOV1)

Invoice

Date 12/28/2022
Invoice # INVPR113160
Terms Net 30
Due Date 1/27/2023
PO #

Bill To

Jackson County Sheriff's Office
 4001 NE Lakewood Ct
 Lees Summit MO 64064
 United States

End User

Jackson County Sheriff's Office (MO)

Contract Term

4/1/2022 to 12/31/2023
 2 of 2 Invoices
 Dates: 1/1/23 - 12/31/23

Description	Qty	Rate	Amount
LE/C Public Safety GrantFinder Subscription	1	495.00	495.00

Invoice Total 495.00
Amount Due \$495.00

Contact Information:
 Phone: 844-312-9500
 Email: receivables@lexipol.com

ACH Payments to:
 Routing# 031207607
 Account# 8026458657
 PNC Bank, N.A.
 249 Fifth Avenue
 Pittsburgh, PA 15222

Please Make Checks Payable to:
 Lexipol
 2611 Internet Blvd, Suite 100
 Frisco, Tx 75034-9085