



SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

SURPLUS

TRANSFER

Date of Surplus: 8/27/2025			Date Transfer Received:		
Department Name: Sheriff's Office			Department Transferring Asset:		
Department Code: 4201					
Point of Contact: Charles DeGroff			Department Receiving Asset:		
cdegroff@jacksongov.org					
Please Check: Select only one ☒ Surplus ☐ Transfer			Receiving Department Contact:		
			Receiving Department Phone Number:		

[illegible]

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.

** Refer to Asset Subclass Listing.

1. User Department send to Finance Department
2. Purchasing Department send to Finance Department