

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twenty-four (24) month term and supply contract with two (2) twelve (12) month extension options for the furnishing of prisoner transportation services for use by the Sheriff's Office to Security Transport Services of Topeka, KS, under the terms and conditions of the Johnson County, Kansas, Contract No. 2009-027, an existing government contract.

RESOLUTION #17223, March 29, 2010

INTRODUCED BY Henry C. Rizzo and James D. Tindall, County Legislators

WHEREAS, the Sheriff's Office has a need for prisoner transportation services to facilitate the transportation of fugitives apprehended outside the state of Missouri on original Jackson County warrants; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a contract for the furnishing of prisoner transportation services for use by the Sheriff's Office to Security Transport Services of Topeka, KS, under an existing government contract; and,

WHEREAS, the Director recommends award under section 1030.4, Jackson County Code, 1984, for the reason that this will allow the County to take advantage of discounts offered to large entities; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made under the existing government contract as recommended by the Director of Finance

and Purchasing and that the Director be, and is hereby, authorized to execute for the County any documents necessary for the accomplishment of the award, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Pamela Jellin
Deputy/Assistant County Counselor

Tom G. Suplee
Acting County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17223 of March 29, 2010, was duly passed on March 29, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9

Nays 0

Abstaining 0

Absent 0

3/29/10
Date

Mary Jo Spino
Mary Jo Spino, Clerk of Legislature

This award is made on an as needed basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

March 25, 2010
Date

[Signature]
Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

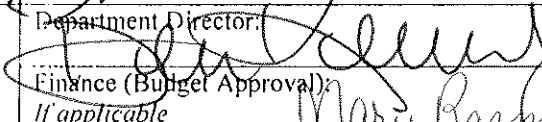
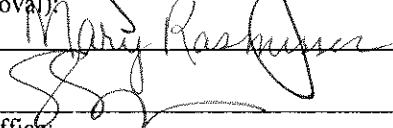
Completed by County Counselor's Office:

Res/Ord No.: 17223

Sponsor(s): Henry Rizzo & James Tindall

Date: March 29th 2010

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract with Two Twelve Month Extension Options for the furnishing of Prisoner Transportation Services for the Sheriff's Office to Security Transport Services of Topeka, Kansas under the Terms and Conditions of Johnson County, Kansas Contract No. 2009-027, an existing government contract.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Sheriff's Department Estimated Use: \$125,000.00</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:	\$										
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
<p>REQUEST SUMMARY</p>	<p>The Jackson County Sheriff's Office requires a Term and Supply Contract for the furnishing of Prisoner Transportation Services and would like to use the Johnson County, Kansas Contract. The Sheriff's Office is moving to outsource this function which is currently done in house; this will free up resources to focus on other required functions and priorities of the Warrant Division.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of a Twenty-Four Month Term and Supply Contract, with Two Twelve Month Extension Options for the furnishing of Prisoner Transportation Services for the Sheriff's Office to Security Transport Services, Inc. of Topeka, Kansas under the Terms and Conditions of Johnson County, Kansas Contract No. 2009-027, an existing government contract.</p> <p>The Director of Finance and Purchasing requests approval by the Legislature of this Contract which exceeds \$25,000.00. The Director of Finance and Purchasing has determined that due to higher volume discounts offered to larger purchasing groups and/or entities, he recommends the award be made under the following contract:</p> <p>Recommended Vendor: Security Transport Services, Inc, Contract Number: Johnson County, KS #2009-027</p> <p>This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	The Johnson County, Kansas contract documents and a Memorandum from Col. Ben Kenney of the Jackson County Sheriff's Office.	
REVIEW	Department Director: 	Date: 3/19/2010
	Finance (Budget Approval): <i>If applicable</i> 	Date: 3/22/10
	Division Manager:	Date: 3/22/10
	County Counselor's Office:	Date:



Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

REQUEST FOR PROPOSAL

 <p> JOHNSON COUNTY, KANSAS OFFICE OF FINANCIAL MANAGEMENT PURCHASING DIVISION 111 S CHERRY, SUITE 2400 OLATHE, KS 66061-3486 </p>	<p> RFP NO: 2009-027 DATE: May 16, 2009 PURCHASING ADMINISTRATOR Bonnie McCarn PHONE NO: (913) 715-0592 FAX NO: (913) 715-0577 EMAIL: bonnie.mccarn@jocogov.org </p>
<p style="text-align: center;">RETURN RFP NO LATER THAN:</p> <p style="text-align: center;">2009</p> <p style="text-align: center;">Local Time on a clock by OFM Purchasing Division</p>	<p style="text-align: center;">RETURN RFP TO:</p> <p style="text-align: center;"> OFFICE OF FINANCIAL MANAGEMENT PURCHASING DIVISION 111 S CHERRY, SUITE 2400 OLATHE, KS 66061-3486 </p>
<p>PRISONER TRANSPORTATION</p> <p>Worksheet and the appropriate forms should be completed and submitted. The county early marked as such, and five (5) copies to be returned in response to this RFP.</p> <p style="text-align: center;">INVOICE DISCOUNT TERMS</p> <p>Prompt payment of invoices? YES ___ NO <u>x</u>. If yes, please complete information below.</p> <p>Rate: <u>0</u> % DISCOUNT PERIOD <u>0</u> DAYS NET <u>30</u> DAYS</p> <hr/> <p style="text-align: center;">MUST BE SIGNED TO BE VALID</p>	
<p>COMPANY: Security Transport Services, Inc. DATE: June 4, 2009</p>	
<p>MAILING ADDRESS: 1643-SW 41st Street PHONE: (785) 267-3030</p>	
<p>CITY: Topeka STATE: KS ZIP: 66609 E-MAIL: sistopeka4047@yahoo.com</p>	
<p>SSN OR FEDERAL TAX NO: 48-1170298 TITLE OF AUTHORIZED REPRESENTATIVE: President</p>	
<p>AUTHORIZED SIGNATURE:  PRINTED NAME: Thomas L. Baumann</p> <p style="text-align: right;">DATE: June 4, 2009</p>	

RECEIVED
 PURCHASING & RISK MGT
 JOHNSON COUNTY, KS
 2009 JUN -4 AM 11:3

COOPERATIVE PROCUREMENT AND PURCHASING CARD PAYMENTS

This section is optional, it will not affect award.

COOPERATIVE PROCUREMENT WITH OTHER JURISDICTIONS:

- 1) If Johnson County awarded you the proposed contract, would you sell under the prices and terms of this Contract to any Municipal, County Public Utility, Hospital, Educational Institution, or any other non-profit organization having membership in the Mid-America Council of Public Purchasing (MACPP) or Mid-America Regional Council (MARC) and located within the Greater Kansas City Metropolitan Trade Area? (All deliveries shall be F.O.B. Destination and there shall be no obligations on the part of any member of said Council to utilize this Contract).

YES NO

INITIALS: AB

- 2) Sales will be made in accordance with the prices, terms, and conditions of the Request for Proposal and any subsequent contract.
- 3) There shall, however, be no obligation under the cooperative procurement agreement for any organization represented by MACPP or MARC to utilize the RFP or contract unless they are specifically named in the Request for Proposal.
- 4) All sales to other jurisdictions will be made on purchase orders issued by that jurisdiction. All receiving, inspection, payments and other contract administration will be the responsibility of the ordering jurisdiction.
- 5) The principal contracting officer (PCO) is responsible to handle the solicitation and award the contract. The PCO has sole authority to modify the contract and handle disputes regarding the substance of the contract. The PCO is the Purchasing Administrator, Johnson County, Kansas.
- 6) Each jurisdiction that is a party to the joint RFP has authority to act as Administrative Contracting Officer with responsibility to issue purchase orders, inspect and receive goods, make payments and handle disputes involving shipment to the jurisdiction.

PURCHASING CARD PAYMENTS:

Does your firm or agency allow for the payment of goods or services via purchasing cards, typically Visa or MasterCard?

YES NO (We are currently setting this up)

INITIALS: AB

"FEE SCHEDULE"

FORM 6

Failure to state all costs associated with the service being provided including disclosure of any anticipated travel, printing, or other miscellaneous costs may result in such fees not being honored or paid by the County.

TRANSPORT NO. 1

One (1) male prisoner to be transported from the following:

Norton Correctional Facility
PO Box 546 Rural Route 1
Norton, KS 67654

To: "The Johnson County Adult Detention Center
101 N. Kansas Avenue
Olathe, Kansas

Charge per mile \$.87 x 709 total miles = \$ 616.83

List any additional charges (This is round trip mileage for in-state)

<u>N/A</u>	\$ <u>0</u>
<u>N/A</u>	\$ <u>0</u>
<u>N/A</u>	\$ <u>0</u>
TOTAL COST FOR TRANSPORT NO 1	\$ <u>616.83</u>

One (1) female prisoner to be transported from the following:

Sacramento County Jail
6511 Street
Sacramento, CA 95814

To: Johnson County Sheriff's Office
New Century Adult Detention Center
27745 West 159th Street
New Century, KS 66031

Charge per mile \$1.09 x 1741 total miles = \$ 1897.69

List any additional charges (This is one way mileage for interstate)

<u>If date specific</u>	\$ <u>250.00</u>
<u>If Less than 6 days notice</u>	\$ <u>250.00</u>
<u>Minimum Charge</u>	\$ <u>250.00</u>
TOTAL COST FOR TRANSPORT NO 2	\$ <u>1897.69</u>

Request for Proposal No. 2009-027
Prisoner Transportation

SUBMITTED

Thomas J. Baumann
Signature

President

Title
Authorized Representative of

Security Transport Services

Firm Name

1643 SW 41st Street

Address

Topeka, KS

City and State

(785) 267-3030

Telephone No.

June 4, 2009

Date

Barbara J. Casamento

From: Ben Kenney
Sent: Thursday, February 11, 2010 4:49 PM
To: Barbara J. Casamento
Cc: Michael Sharp; Pam Fellin
Subject: Prisoner Trans Doc

Barbara, per your request from 02-02010 e-mail.

Many thanks to all for your time and assistance in getting this started.

Ben

Jackson County Sheriff's Office Memo

February 11, 2010

TO: Barbara J Casamento

FM: Col Ben Kenney

Subj: Use of contract prisoner transporting services

The Jackson County Sheriff's Office is needing to contract with an outside service to pickup some of the out of state fugitives that are apprehended out of the state of Missouri on our original Jackson County warrants.

With the recent budget cuts for the 2010 calendar year we have eliminated one of six Deputy positions that were previously assigned to the warrant unit. We also anticipate a reduction in staff in our Family Support Unit from four Deputy positions to three. The out of state Jackson County warrants we presently travel to pick up and return to Jackson County are reimbursed for total cost by Missouri Department of Corrections. Some of these warrants are able to be transported by a private transporting service which reduces the man hours expended by the Sheriff's Office. The Family Support unit operates in a similar way as the Jackson County Prosecutors Office through state grant funding reimburses the Sheriff's Office for those costs of travel. Some of the Family Support Unit warrants are also able to be transported by contract prisoner transport services. The use of a private transportation resource on those applicable warrants would reduce the amount of lost man hours, travel expenses, lodging, flights and or vehicle fuel costs.

At present the Johnson County Kansas Sheriff's Department is in contract with Security Transport Services Inc, based in Topeka KS. I have contacted Captain Mike Marshall and Major Bret Cartwright with the JOSD who indicate they have

had favorable service with the company.

The funding account for prisoner transportation is 4201-6170.

The sales representative is:

Sandy Kokker
1-800-476-5764
Fax 785-267-7402
e-mail, shokker2002@yahoo.com

I received an e-mail today from Pam Fellin indicating she had been in contact with legal counsel for Security Transport Services.