

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$3,290.00 from the undesignated fund balance of the 2018 Park Fund as the proceeds from the sale of surplus oxen from Missouri Town 1855 at the Kingsville livestock auction.

**ORDINANCE NO. 5117**, July 23, 2018

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the Park + Rec Department has sold two adult oxen from Missouri Town 1855 through the Kingsville livestock auction; and,

WHEREAS, the Park + Rec Department desires to purchase two young oxen for the interpretive display at Missouri Town 1855; and,

WHEREAS, an appropriation is necessary in order to place the auction proceeds in the proper spending account; and,

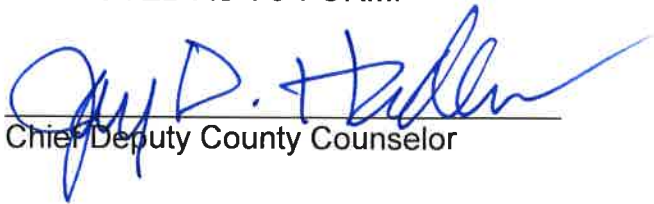
WHEREAS, the County Executive recommends said appropriation; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and is hereby made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Park Fund 003-9999	47020 – Sale of Fixed Assets	\$3,290	
003-2810	Undesignated Fund Balance		\$3,290
003-2810	Undesignated Fund Balance	\$3,290	
Heritage Programs and Museums 003-1603	57165- Livestock Supplies/Svc		\$3,290

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No.5117, introduced on July 23, 2018, was duly passed on \_\_\_\_\_, 2018 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No.5117.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 003 2810  
ACCOUNT TITLE: Park Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$3,290.00

7/18/18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: July 17, 2018

Ord # 5117

Department / Division	Character/Description	From	To
<b>003 Park Fund</b>			
9999 -	47020 Sale of Fixed Assets	\$ 3,290	\$ -
2810 Undesignated Fund Balance	- -		3,290
2810 Undesignated Fund Balance	- -	3,290	
1603 Heritage Programs and Museums	57165 Livestock Supplies/Services		3,290
		<u>\$ 3,290</u>	<u>\$ 3,290</u>

  
Budget Officer

JUL 17 2018

**REQUEST FOR LEGISLATIVE ACTION**

Completed by County Counselor's Office:

Res/Ord No.: 5117

Sponsor(s): Tony Miller

Date: July 23, 2018

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriation of funds from the sale of oxen at Missouri Town</p>																
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$3,290.71</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$3,290.71</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM</td> <td></td> </tr> <tr> <td>003-2810 Park Fund – Undesignated Fund Balance</td> <td>\$3,290.71</td> </tr> <tr> <td>TO</td> <td></td> </tr> <tr> <td>003-1603-57165 Park Fund – Historic Sites – Livestock Supplies</td> <td>\$3,290.71</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is:</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$          Prior Year Actual Amount Spent (if applicable): \$</p>	Amount authorized by this legislation this fiscal year:	\$3,290.71	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$3,290.71	Amount budgeted for this item * (including transfers):	0	Source of funding (name of fund) and account code number; FROM		003-2810 Park Fund – Undesignated Fund Balance	\$3,290.71	TO		003-1603-57165 Park Fund – Historic Sites – Livestock Supplies	\$3,290.71
Amount authorized by this legislation this fiscal year:	\$3,290.71																
Amount previously authorized this fiscal year:	\$0																
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003-2810 Park Fund – Undesignated Fund Balance	\$3,290.71																
TO																	
003-1603-57165 Park Fund – Historic Sites – Livestock Supplies	\$3,290.71																
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):          Prior resolutions and (date):</p>																
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Dianne Kimzey, Deputy Director 503-4825</p>																
<p><b>REQUEST SUMMARY</b></p>	<p>The Park Department has surplused two adult oxen at Missouri Town 1855 through Kingsville Livestock Auction Service in June 2018. The proceeds for both animals totaled \$3,290.71, net of commissions and expenses. The Parks Department would like to appropriate this money to purchase two young oxen for interpretation at Missouri Town.</p> <p>Funds should be appropriated to the following account:          003-1603-57165, Livestock Supplies -- \$3,290.71</p>																
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																
<p><b>ATTACHMENTS</b></p>	<p>Copy of Check from Kingsville Livestock Auction</p>																

REVIEW	Department Director: Michele Newman, Director of Parks + Rec <i>Michele Newman</i>	Date: 7-12-18
	Finance (Budget Approval): <i>If applicable</i>	Date: 7/12/18
	Division Manager: <i>[Signature]</i>	Date: 7/17/18
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
003-9999-47020	Park Fund -- Sale of Fixed Assets	\$3,290.71

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**RICK ANSTINE**  
 CELL (816) 258-3431  
**JEREMY ANSTINE**  
 CELL (816) 716-9288  
 "BONDED FOR YOUR PROTECTION"  
 "WE APPRECIATE YOUR BUSINESS"

**SELLER SETTLEMENT**  
 "ANSTINE ENTERPRISES, INC."  
**D.B.A. KINGSVILLE LIVESTOCK AUCTION**  
 HWY. 58 • P.O. BOX 127 • KINGSVILLE, MO 64061  
 OFFICE (816) 597-3331 • FAX (816) 597-3971


**SALE DATES**  
 Thurs. 10 a.m.: All classes for cattle, stock cows  
 2nd Sat. 9 a.m.: Horse, back auction  
 4th Thurs. 8 p.m.: Fdr pig, goat, small animal auction  
 Monthly special silk cow, breeding bull sales

DATE Jun 26, 2018 Bell-no: 166 216886  
 SOLD FOR JACKSON CO PARKS & REC 8201 JASPER BELL RD BLUE SPRINGS MO 64015

Tag#	Head	Desc	Avg-lb	Buyer	Ticket	WT/lbs	Price	Amount
0097	2	REDX STR	2338	*330-10	000512	4675	76.00C	3,553.00
Buyer: JIMMY LONG		LANCE GABRIEL		EMPLOYEE				
Payable deductions.....								
LANCE GABRIEL 150.00								
Averages:	Head	Avg-wt	Avg-l-cwt	Avg-l-hd				
Steers	2	2338	76.00	1,776.50				
* No COOL-ld * Head: 2 4675 \$3,553.00								

DEDUCTIONS			
COMMISSION	106.39	TRUCKING	150.00
VET INSP	.50	BEEF PROMO	2.00
INSURANCE	3.20		
THANK YOU FOR YOUR BUSINESS - RICK-JEREMY-JARED ANSTINE			TOTAL DEDUCTIONS \$262.29

PLEASE DETACH THIS PORTION BEFORE DEPOSITING CHECK. NET PROCEEDS \$3,290.71

"ANSTINE ENTERPRISES, INC." D.B.A. KINGSVILLE LIVESTOCK AUCTION HWY. 58 • P.O. BOX 127 • KINGSVILLE, MO 64061 Off. (816) 597-3331 • Res. Rick Anstine (816) 732-5070	Farmer's & Commercial Bank Holden, MO 64040 80-2147/819	<b>216886</b>
DATE Jun 26, 2018 CHECK NO 216886 AMOUNT *****3,290.71		
*****Three Thousand Two Hundred Ninety and 71/100 Dollars		
PAY TO THE ORDER OF JACKSON CO PARKS & REC ATTN-JONATHAN KLUSMEYER 8201 JASPER DELL RD BLUE SPRINGS MO 64015		<b>KINGSVILLE LIVESTOCK AUCTION</b> Custom Receipt for Shipper's Proceeds 

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the Jackson County Legislature to hold a closed meeting on Monday, July 23, 2018, for the purpose of conducting privileged and confidential communications between itself and the Jackson County Counselor under section 610.021(1) of the Revised Statutes of Missouri, and closing all records prepared for discussion at said meeting.

**RESOLUTION NO. 19923**, July 23, 2018

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, the Jackson County Legislature desires to hold a closed meeting on Monday, July 23, 2018, during the regularly scheduled meeting of the Legislature; and,

WHEREAS, public notice of such closed meeting has been given by inclusion of this Resolution on the published agenda for said meeting; and,

WHEREAS, the purpose of such closed meeting is to conduct privileged and confidential communications between the Legislature and the Jackson County Counselor concerning the status of legal actions, causes of action, and/or litigation; and,

WHEREAS, such closed meeting is allowable under section 610.021(1) of the Revised Statutes of Missouri; now therefore,



BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature be authorized to hold a closed meeting during the regularly scheduled meeting of the Legislature on Monday, July 23, 2018, pursuant to section 610.021(1), RSMo, and closing all records prepared in connection therewith.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No.19923 of July 23, 2018, was duly passed on \_\_\_\_\_, 2018 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$32,732.00 within the 2018 Anti-Drug Sales Tax Fund to cover the transfer of the population control coordinator position back to the Office of Population Control.

**RESOLUTION NO. 19924**, July 23, 2018

**INTRODUCED BY** Dan Tarwater III, County Legislator

WHEREAS, a transfer within the 2018 Anti-Drug Sales Tax Fund is necessary to provide for the transfer of the population control coordinator position from the Department of Corrections budget back to the Office of Population Control, as recommended by the Director of Corrections; and,

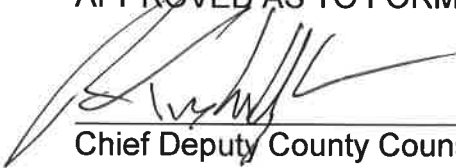
WHEREAS, the County Executive has recommended said transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2018 General Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund			
Corrections			
008-2701	55010- Regular Salaries	\$26,855	
008-2701	55040- FICA Taxes	\$ 2,055	
008-2701	55050- Pension Contribution	\$ 3,822	
Detention Center			
Pop. Control			
008-2304	55010- Regular Salaries		\$26,855
008-2304	55040- FICA Taxes		\$ 2,055
008-2304	55050- Pension Contribution		\$ 3,822

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution.19924 of July 23, 2018, was duly passed on \_\_\_\_\_, 2018 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 008 2701 55010  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Corrections  
Regular Salaries  
NOT TO EXCEED: \$26,855.00

ACCOUNT NUMBER: 008 2701 55040  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Corrections  
FICA Taxes  
NOT TO EXCEED: \$2,055.00

ACCOUNT NUMBER: 008 2701 55050  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Corrections  
Pension Contribution  
NOT TO EXCEED: \$3,822.00

7/18/18  
Date

  
Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

JUN 18 2018

Completed by County Counselor's Office:

Res/Ord No.: 19924

Sponsor(s): Dan Tarwater III

Date: July 23, 2018

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transfer of \$32,732 from the Corrections 008 Fund Salary Accounts to the Population Control 008 Fund Salary Accounts to Reinstate the Population Control Coordinator Position</p>																								
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$32,732</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$32,732</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>FROM ACCT:</td> </tr> <tr> <td>FROM:008-2701-55010 Regular Salaries</td> <td>\$26,855</td> </tr> <tr> <td>008-2701-55040 FICA Taxes</td> <td>\$ 2,055</td> </tr> <tr> <td>008-2701-55050 Pension Contributions</td> <td>\$ 3,822</td> </tr> <tr> <td></td> <td>TO ACCT:</td> </tr> <tr> <td>TO: 008-2304-55010 Regular Salaries</td> <td>\$26,855</td> </tr> <tr> <td>008-2304-55040 FICA Taxes</td> <td>\$ 2,055</td> </tr> <tr> <td>008-2304-55050 Pension Contributions</td> <td>\$ 3,822</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$32,732	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$32,732	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	FROM ACCT:	FROM:008-2701-55010 Regular Salaries	\$26,855	008-2701-55040 FICA Taxes	\$ 2,055	008-2701-55050 Pension Contributions	\$ 3,822		TO ACCT:	TO: 008-2304-55010 Regular Salaries	\$26,855	008-2304-55040 FICA Taxes	\$ 2,055	008-2304-55050 Pension Contributions	\$ 3,822
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008-2304-55050 Pension Contributions	\$ 3,822																								
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):           Prior resolutions and (date):</p>																								
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): L.J. Scott Asst Dir Admin 881-4232</p>																								
<p><b>REQUEST SUMMARY</b></p>	<p>This transfer will accommodate deletion of the Manager of Records and Population Control position under the 2701 Department in order to reinstate the 2304 Population Control Coordinator position.</p>																								
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)</p>																								

	<input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Devin J. Turner</i>	Date: <i>6-12-18</i>
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>6/14/18</i>
	Division Manager: <i>[Signature]</i>	Date: <i>6-18-18</i>
	County Counselor's Office:	Date:

*Jean Peters Baker*

*7-12-18*

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.





🔄 Reply all | ▾ 🗑 Delete Junk | ▾ ⋮

## FW: Pop Control Coord Position

CH

Carmen J. Hayes

Today, 11:33 AM

Laura J. Scott ▾



🔄 Reply all | ▾

Inbox

Laura,

Can you please complete the RLA for this request?

**From:** Mary Rasmussen

**Sent:** Tuesday, June 12, 2018 11:15 AM

**To:** Carmen J. Hayes <CHayes@jacksongov.org>; Diana L. Turner <DLTurner@jacksongov.org>

**Cc:** Mark Lang <MLang@jacksongov.org>; Michelle K. Chrisman <MChrisman@jacksongov.org>

**Subject:** Pop Control Coord Position

To accomplish the move of this position from 2701 to 2304, one of the following will need to occur; an RLA moving the money below into the accounts below, a reorg of the Pop Control department, deleting a vacant position or allocating the money between 008-2701 and 008-2304. Please let me know how you wish to proceed. I will then process the Job Evaluations.

2304-55010 - \$26855

2304-55040 - \$2055

2304-55050 - \$3822

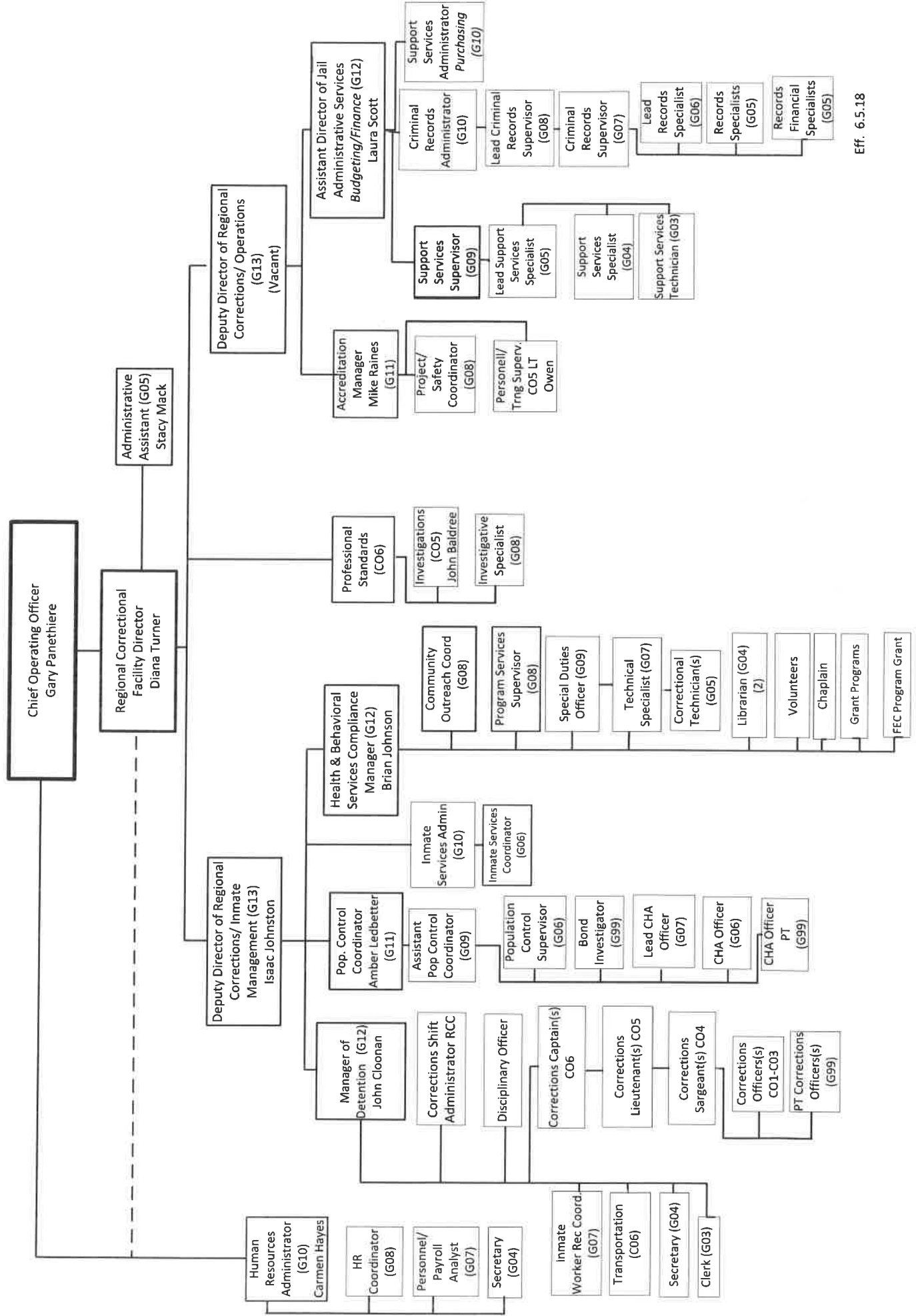
Mary Rasmussen

Budgeting Supervisor

[mrasmussen@jacksongov.org](mailto:mrasmussen@jacksongov.org)

816-881-1278

# JACKSON COUNTY DEPARTMENT OF CORRECTIONS 2018



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding an twelve-month term and supply contract for the furnishing of pediatric radiology services and STAT carboxyhemoglobin testing services for use by the Medical Examiner's Office to Children's Mercy Hospital of Kansas City, MO, as a sole source purchase.

**RESOLUTION NO. 19925**, July 23, 2018

**INTRODUCED BY** Crystal Williams, County Legislator

WHEREAS, the Medical Examiner's Office has a need for pediatric radiology services to perform skeletal surveys; and,

WHEREAS, additionally, the STAT carboxyhemoglobin testing is required for the accreditation of the Medical Examiner's Office by the National Association of Medical Examiners; and,

WHEREAS, pursuant to section 1030.1, Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of a twelve-month term and supply contract for pediatric radiology and STAT carboxyhemoglobin testing services to Children's Mercy Hospital, as a sole source; and,

WHEREAS, award as a sole source is appropriate as this is the only facility in the greater Kansas City, Missouri, area that provides these type of services; now therefore,

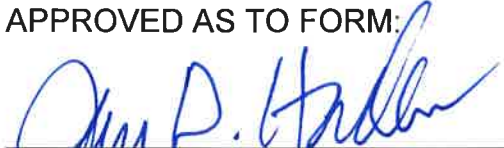
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director

be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director be and hereby is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No.19925 of July 23, 2018, was duly passed on \_\_\_\_\_, 2018 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

7/19/18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

JUL 11 2018

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19925

Sponsor(s): Crystāl Williams

Date: July 23, 2018

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the Award of a Twelve Month Term and Supply Contract for Pediatric Radiology Services and STAT Carboxyhemoglobin Testing Services for use by the Medical Examiner's Office from Children's Mercy Hospital of Kansas City, Missouri as a Sole Source.</u></p>										
<p>BUDGET INFORMATION                  To be completed By Requesting Department and Finance</p>	<table border="1" data-bbox="324 556 1461 745"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: Medical Examiner's Office                      Estimated Use: \$26,031</p> <p>Prior Year Budget (if applicable):                  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:	
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Amount budgeted for this item * (including transfers):											
Source of funding (name of fund) and account code number:											
PRIOR LEGISLATION	<p>Prior ordinances and (date):                  Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>										
REQUEST SUMMARY	<p>The Medical Examiner's Office requires Pediatric Radiology Services to perform pediatric skeletal surveys which are full body radiographs with accompanying pediatric radiology reports used for every child less than the age of 1 and older children as needed. The STAT Carboxyhemoglobin (CO) testing is a requirement of the Medical Examiner's accreditation with the National Association of Medical Examiners.</p> <p>Research conducted by the Medical Examiner's Office and the Purchasing Department indicate that Children's Mercy Hospital is the only facility in the Greater Kansas City, Missouri Area that provides these type of services.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply Contract for Pediatric Radiology and STAT Carboxyhemoglobin (CO) Testing Services for use by the Medical Examiner's Office to Children's Mercy Hospital as a Sole Source.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>										
COMPLIANCE	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals - No Goals are applicable  <input type="checkbox"/> VBE Goals</p>										
ATTACHMENTS	<p>A Memorandum from Dr. Diane Peterson, Chief Medical Examiner, Jackson County, Missouri Medical Examiner's Office.</p>										

REVIEW	Department Director: <i>Diane Peterson MD</i>	Date: <i>07/10/2018</i>
	Finance (Budget Approval): <i>If applicable</i> <i>N/A</i> <i>Mary Rasmussen</i>	Date: <i>7/11/18</i>
	Division Manager: <i>[Signature]</i>	Date: <i>7-11-18</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**THE JACKSON COUNTY MEDICAL EXAMINER'S OFFICE**  
950 East 21<sup>st</sup> Street  
Kansas City, Missouri 64108  
(816) 881-6600

## MEMO

To: Barbara Casamento – Purchasing

From: Diane C. Peterson, MD

Date: July 5, 2018

Re: Sole Source: Children's Mercy Services, Pediatric Radiology and STAT CO testing

The Jackson County Medical Examiner's Office (JCMEO) currently utilizes Children's Mercy Hospital (CMH) for stat carboxyhemoglobin (CO) testing as well as pediatric skeletal surveys. The stat CO testing is a requirement of the JCMEO's accreditation with the National Association of Medical Examiners. Pediatric skeletal surveys are full body radiographs with accompanying pediatric radiologist report; these are used for every child less than the age of 1 and older children as needed. The radiographs are used to identify subtle bone fractures that may be missed by our in-house digital x-ray and pathologist review.

For the stat CO testing, three hospitals were called (KUMC, Truman, and Research) asking if they performed postmortem stat CO testing. None did.

An internet search of local hospitals near the JCMEO was conducted to identify which hospitals had a pediatric radiologist on staff. Besides CMH, only the University of Kansas had a pediatric radiologist. KUMC was called. However, they stated they do not perform skeletal surveys.

The JCMEO's expenditures in 2017 for these services were \$288 for CO testing (32 cases at \$9 each) and \$25,743 for skeletal surveys (23 cases). Last years case numbers for each service are comparable to prior years.

I request to continue to use Children's Mercy Hospital as a sole source provider for both stat carboxyhemoglobin testing and pediatric skeletal surveys.

I thank you.

A handwritten signature in cursive script that reads "Diane C. Peterson MD".

Diane C. Peterson, MD  
County Medical Examiner



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding twenty-four month term and supply contracts with two twelve-month options to extend for the furnishing of body armor, police supplies, and equipment for use by various County Departments to Galls of Lexington, KY, G & T Distributors of Austin, TX, and The Peavey Company of Lenexa, KS, under the terms and conditions of invitation to Bid No. 28-18.

**RESOLUTION NO. 19926**, July 23, 2018

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids for the furnishing of body armor, police supplies, and equipment for use by the Sheriff's Office, the Department of Corrections, the Drug Task Force, and the Parks + Rec Department's Park Safety and Enforcement Division; and,

WHEREAS, a total of forty-one notifications were distributed and three responses were received and evaluated from the following:

**BIDDER**

Galls  
Lexington, KY

G & T Distributors  
Austin, TX

The Peavey Corp  
Lenexa, KS

and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of twenty-four month term and supply contracts with two twelve-month options to extend, to Galls of Lexington, KY G & T Distributors of Austin, TX, and The Peavey Corporation of Lenexa, KS, as the lowest and best bidders; and,

WHEREAS, a split award is requested to take advantage of the best rates and to provide additional sources when one of the vendors may not have the required supplies and/or equipment available; and,

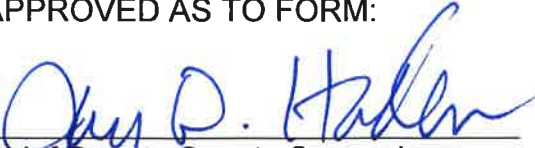
WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary to the accomplishment of the purchase; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payments on the contracts, to the extent that sufficient appropriations to the using spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19926 of July 23, 2018, was duly passed on \_\_\_\_\_, 2018 by the Jackson County Legislature. The votes thereon were as follows:


Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Abstaining \_\_\_\_\_ Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

JUL 11 2018

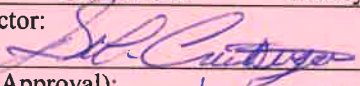


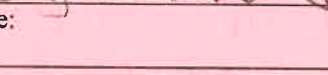
Completed by County Counselor's Office:

Res/Ord No.: 19926

Sponsor(s): Alfred Jordan

Date: July 23, 2018

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty Four Month Term and Supply Contract, with Two Twelve Month Options to extend for the furnishing of Body Armor, Police Supplies and Equipment for use by Various County Departments to Galls of Lexington, KY, G &amp; T Distributors of Austin, TX and The Peavey Company of Lenexa, KS under the terms and conditions of Invitation to Bid No. 28-18</u></p>																																													
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Department</th> <th>Estimated Usage</th> </tr> </thead> <tbody> <tr> <td>Department of Corrections</td> <td>\$ 50,000</td> </tr> <tr> <td>Sheriff's Office</td> <td>\$ 22,000</td> </tr> <tr> <td>Parks + Rec</td> <td>\$ 13,000</td> </tr> <tr> <td>Drug Task Force</td> <td>\$ 2,000</td> </tr> <tr> <td>Total</td> <td>\$ 87,000</td> </tr> </tbody> </table> <p>This RLA only approves the Term and Supply Contract. The funds were appropriated through the annual budget adoption. Figures included in the Budget Information section are for informational purposes to provide an estimate of contract value.</p> <p>Prior Year Budget (if applicable):                  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Department	Estimated Usage	Department of Corrections	\$ 50,000	Sheriff's Office	\$ 22,000	Parks + Rec	\$ 13,000	Drug Task Force	\$ 2,000	Total	\$ 87,000																							
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<b>PRIOR LEGISLATION</b>	Prior ordinances and (date): Prior resolutions and (date): 18539 June 9, 2014																																													
<b>CONTACT INFORMATION</b>	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253																																													
<b>REQUEST SUMMARY</b>	<p>The Department of Corrections, Sheriff's Office, the Parks + Rec Department and the Drug Task Force require a Term and Supply Contract for Body Armor, Police Supplies and Equipment. The Purchasing Department issued Invitation to Bid No. 28-18 in response to those requirements.</p> <p>A total of forty one notifications were distributed and three bids were received and evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>No</th> <th>Description</th> <th>G&amp;T Distributors</th> <th>The Peavey Corp</th> <th>Galls</th> </tr> </thead> <tbody> <tr> <td></td> <td>Body Armor</td> <td></td> <td></td> <td></td> </tr> <tr> <td>01</td> <td>Small, Medium, Large</td> <td>N/B</td> <td>N/B</td> <td>\$945.00</td> </tr> <tr> <td>02</td> <td>2 XL</td> <td>N/B</td> <td>N/B</td> <td>\$945.00</td> </tr> <tr> <td>03</td> <td>3 XL</td> <td>N/B</td> <td>N/B</td> <td>\$945.00</td> </tr> <tr> <td>04</td> <td>4 XL</td> <td>N/B</td> <td>N/B</td> <td>\$945.00</td> </tr> <tr> <td></td> <td>Catalog Discounts</td> <td></td> <td></td> <td></td> </tr> <tr> <td>05</td> <td>Leather Goods</td> <td>10%</td> <td>N/B</td> <td>20%</td> </tr> <tr> <td>06</td> <td>Badges and Brass</td> <td>20%</td> <td>N/B</td> <td>20%</td> </tr> </tbody> </table>	No	Description	G&T Distributors	The Peavey Corp	Galls		Body Armor				01	Small, Medium, Large	N/B	N/B	\$945.00	02	2 XL	N/B	N/B	\$945.00	03	3 XL	N/B	N/B	\$945.00	04	4 XL	N/B	N/B	\$945.00		Catalog Discounts				05	Leather Goods	10%	N/B	20%	06	Badges and Brass	20%	N/B	20%
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	07	Helmets	10%	N/B	10%
	08	Gun Accessories	10%	N/B	N/B
	09	Gun Cleaning Supplies	10%	N/B	15%
	10	Batons and Flashlights	10%	N/B	12%
	11	Training Gear	10%	N/B	10%
	12	Restraints	10%	N/B	10%
	13	Evidence Collection Supplies	10%	10%	10%
	14	Teargas and Munitions	N/B	N/B	12%
	15	Lightbars and Sirens	N/B	N/B	10%
	16	Miscellaneous Supplies	10%	10%	10 - 15%
	17	Miscellaneous Equipment	10%	10%	10 - 15%
<p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the Split Award of a Twenty Four Month Term and Supply Contract, with Two Twelve Month Options to Extend for the furnishing of Body Armor, Police Supplies and Police Equipment to the following bidders: Galls of Lexington, KY; G &amp; T Distributors of Austin, TX and The Peavey Corporation of Lenexa, KS as the lowest and best bids received under the terms and conditions of Invitation to Bid No. 28-18.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>					
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)				
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals - No Goals for this Contract <input type="checkbox"/> VBE Goals				
ATTACHMENTS	The Abstract of Bids Received, Recommendation Memorandums from Using Departments and the pertinent pages of Galls, G & T Distributors and The Peavey Corporation's bid documents.				
REVIEW	Department Director: 				Date: 7-10-2018
	Finance (Budget Approval): If applicable N/A 				Date: 7/11/18
	Division Manager: 				Date: 7/11/18
	County Counselor's Office: 				Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_



- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

NO	DESCRIPTION	UNIT	QTY	GT Distributors	Peavey Corporation	Galls	AMOUNT	AMOUNT	AMOUNT
ITB: 28-18 Date: 6/5/18 COMMODITY: Body Armor, Police Supplies & Equipment									
1.0	Second Chance Summit Model SM01 NIJ Type IIIA, Adult Sizes	Each	1	No bid	No Bid	# 945. <sup>00</sup>			
2.0	Up Charge for 2XL	Each	1			945. <sup>00</sup>			
3.0	Up Charge for 3XL	Each	1			945. <sup>00</sup>			
4.0	Up Charge for 4XL	Each	1			945. <sup>00</sup>			
Catalog Discounts									
5.0	Leather Goods			10%			20%		
6.0	Badges and Brass			20%			20%		
7.0	Helmets and Helmet Accessories			10%			10%		
8.0	Gun Accessories			10%			No bid		
9.0	Gun Cleaning Supplies			10%			15%		
10.0	Batons and Flashlights			10%			10%		
11.0	Training Gear and Red Man Guns			10%			10%		
12.0	Restraints			10%			10%		
13.0	Evidence Collection Supplies			10%	10%		10%		
14.0	Teargas and Munitions			0%	No bid		12%		
15.0	Lightbars and Sirens			0%	No bid		10%		
16.0	Miscellaneous Supplies			10%	10%		10-15%		
17.0	Miscellaneous Equipment			10%	No bid		10-15%		
18	Foot wear			10%	10%		20%		

CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED  
 ON: June 5, 2018, BY  
Yvoni Rowland  
 CLERK OF THE LEGISLATURE  
Kate Hunter  
 PURCHASING

**Jackson County Department of Corrections**  
**MEMO**



**To:** Barbara Casamento, Purchasing Supervisor  
**CC:** Diana Turner, Director; Isaac Johnston, Deputy Director;  
John Cloonan, Manager of Detention; Marvin Walker, SS Supervisor  
**Date:** 6/29/18  
**From:** L.J. Scott, Asst Director of Administration  
**Subject:** Evaluation – Bid No 28-18 Body Armor & Police Supplies

Bid proposals from GT Distributors, Peavey and Galls were reviewed by Manager of Detention, John Cloonan and Deputy Director Isaac Johnston. Galls was selected as the lowest and best bid for supplies utilized by the Department of Corrections. This includes:

5. Leather Goods
6. Badges & Brass
7. Helmets & Helmet Accessories
- 8 Gun Accessories
9. Gun Cleaning Supplies
10. Batons & Flashlights
11. Training Gear & Red Man Guns
12. Restraints
13. Evidence Collections Supplies
16. Miscellaneous Supplies
17. Miscellaneous Equipment

Account number 001-2701-57230 is generally utilized for these purchases. Corrections may spend up to \$50,000 utilizing this T&S contract. Other purchases covered under this account line include: Inmate property bags; Ecolab; Inmate ID bracelets; Lifelock Technologies; Inmate games; Inmate bunks; Safety Supplies; Inmate bus passes; In house property boxes.



**Barbara J. Casamento**

---

**From:** Joseph Piccinini  
**Sent:** Thursday, June 28, 2018 3:39 PM  
**To:** Barbara J. Casamento  
**Subject:** information

Barbara I hope what is below is what you need.

Thanks

JP  
Joseph Piccinini

|  
Thu 6/7/2018 9:48 AM  
Sorry,

Department 1605  
Fund 003 Park Fund  
line item 57190 wearing apparel \$13,000

Thanks

Joe  
BC  
Barbara J. Casamento

|  
Thu 6/7, 9:27 AM  
Thank you Joe

I need a more detail on your accounts, which fund, 003 or 300 and the account object number.

BJC  
JP  
Joseph Piccinini

Reply all |  
Thu 6/7/2018 9:22 AM  
To:  
Barbara J. Casamento  
Barbara

We recommend Galls because they gave bids on body armor and the others did not. We will need to purchase body armor. Our annual total estimate for this term and supply contract is \$13,000 coming from the Ranger Divisions budget (1605), of the Parks + Rec budget.

Thank you,

Joe

**Barbara J. Casamento**

---

**From:** Devyn J. Horsley  
**Sent:** Wednesday, June 06, 2018 3:07 PM  
**To:** Scott Goodman  
**Subject:** RE: Term and Supply Contract No. 28-18 Body Armor and Police Supplies and Equipment

Please send recommendations as follows:

Lynn Peavy: \$3,000 – 004-57230  
GT Distributors: \$2,000 – 004-57230  
Galls: \$2,000 – 004-57230

*Devyn Horsley*  
Purchasing/Payroll

Jackson County Sheriff's Office  
4001 NE Lakewood Ct  
Lee's Summit, MO 64064  
(816) 541-8017 x. 72259

**From:** Barbara J. Casamento  
**Sent:** Wednesday, June 06, 2018 2:16 PM  
**To:** Devyn J. Horsley  
**Cc:** Scott Goodman  
**Subject:** RE: Term and Supply Contract No. 28-18 Body Armor and Police Supplies and Equipment

Devyn:

Yes, we have split the award on this contract in the past and seems to work best that way, especially trying to meet the needs of all four departments.

BJC

**From:** Devyn J. Horsley  
**Sent:** Wednesday, June 06, 2018 2:14 PM  
**To:** Barbara J. Casamento <[BCasamento@jacksongov.org](mailto:BCasamento@jacksongov.org)>  
**Cc:** Scott Goodman <[SGoodman@jacksongov.org](mailto:SGoodman@jacksongov.org)>  
**Subject:** RE: Term and Supply Contract No. 28-18 Body Armor and Police Supplies and Equipment

Hi Barb,

Are we able to have multiple vendors like we have in the past or do we need to pick one? The reason being some vendors carry supplies the others do not.

## Barbara J. Casamento

---

**From:** Cari Beeman <cbeeman@jcdtf.com>  
**Sent:** Thursday, June 28, 2018 11:02 AM  
**To:** Barbara J. Casamento  
**Subject:** RE: Reminder - Evaluation on ITB 28-18 Body Armor, Police Supplies and Equipment

Oops

Galls- Badges \$1000.00  
Peavey - \$1000.00

Thanks  
Cari

**From:** Barbara J. Casamento [mailto:BCasamento@jacksongov.org]  
**Sent:** Thursday, June 28, 2018 10:48 AM  
**To:** Cari Beeman <cbeeman@jcdtf.com>  
**Subject:** RE: Reminder - Evaluation on ITB 28-18 Body Armor, Police Supplies and Equipment

Cari:

Who are you recommending and how much do you plan to spend on an annual basis?

Thanks

BJC

**From:** Cari Beeman [mailto:cbeeman@jcdtf.com]  
**Sent:** Thursday, June 28, 2018 10:44 AM  
**To:** Barbara J. Casamento <BCasamento@jacksongov.org>  
**Subject:** RE: Reminder - Evaluation on ITB 28-18 Body Armor, Police Supplies and Equipment

Hi Barb,

The spreadsheet you had attached to that email looks great. I'm sorry I missed getting this back to you.

Thanks  
Cari

**From:** Barbara J. Casamento [mailto:BCasamento@jacksongov.org]  
**Sent:** Thursday, June 28, 2018 10:11 AM  
**To:** Marvin J. Walker <MWalker@jacksongov.org>; Laura J. Scott <LJScott@jacksongov.org>; John J. Cloonan <JCloonan@jacksongov.org>; Joseph Piccinini <jpiccinini@jacksongov.org>; Jordin Mahnke <JMahnke@jacksongov.org>; Cari Beeman <cbeeman@jcdtf.com>; OIC Danny Cummings <dcummings@jcdtf.com>  
**Cc:** Scott Goodman <SGoodman@jacksongov.org>; Devyn J. Horsley <DJHorsley@jacksongov.org>  
**Subject:** Reminder - Evaluation on ITB 28-18 Body Armor, Police Supplies and Equipment


Good Morning:

**6.0 QUESTIONS**

- 6.1 All questions regarding this Invitation to Bid must be in writing and emailed as detailed under General Conditions, Item Number Five on Page Ten of this Invitation to Bid by 5:00 PM, CDT on May 29, 2018.
- 6.2 Point of Contact for the Purchasing Department is Barbara Casamento, email address [bcasamento@jacksongov.org](mailto:bcasamento@jacksongov.org).
- 6.3 All questions will be answered in the form of Addenda on the Jackson County, Missouri website.
- 6.4 Failure to follow this procedure may result in the REJECTION of your bid.

**7.0 QUOTATIONS**

Number	Description	Price/Discount
	<b>Body Armor</b>	
01	Second Chance Summit Model SM01 NIJ Type IIIA, Adult Sizes	\$ 945.00
02	Up Charge for 2XL	\$ 945.00
03	Up Charge for 3XL	\$ 945.00
04	Up Charge for 4XL	\$ 945.00
	<b>Catalog Discounts</b>	
05	Leather Goods	20 %
06	Badges and Brass	20 %
07	Helmets and Helmet Accessories	10 %
08	Gun Accessories	N/A %
09	Gun Cleaning Supplies	15 %
10	Batons and Flashlights	12 %
11	Training Gear and Red Man Guns	10 %
12	Restraints	10 %
13	Evidence Collection Supplies	10 %
14	Teargas and Munitions	12 %
15	Lightbars and Sirens	10 %
16	Miscellaneous Supplies	10-15 %
17	Miscellaneous Equipment	10-15 %
18	Footwear	20 %
	Delivery Time After Receipt of Order:	4-30 days
19	Vehicle	8%

Company Name: Galls, LLC	Date: 05/31/2018
Representative Name: R. Michael Andrews Jr.	Telephone: 800-876-4242 ext. 2179
Title: CFO	Cell Phone: N/A
Signature: 	Fax: 877-914-2557
Email Address: <a href="mailto:Brewer-Tiffany@galls.com">Brewer-Tiffany@galls.com</a>	
Company Web Address: <a href="http://www.galls.com">www.galls.com</a>	

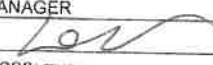
**6.0 QUESTIONS**

- 6.1 All questions regarding this Invitation to Bid must be in writing and emailed as detailed under General Conditions, Item Number Five on Page Ten of this Invitation to Bid by 5:00 PM, CDT on May 29, 2018.
- 6.2 Point of Contact for the Purchasing Department is Barbara Casamento, email address [bcasamento@jacksongov.org](mailto:bcasamento@jacksongov.org).
- 6.3 All questions will be answered in the form of Addenda on the Jackson County, Missouri website.
- 6.4 Failure to follow this procedure may result in the REJECTION of your bid.

**7.0 QUOTATIONS**

Number	Description	Price/Discount
	<b>Body Armor</b>	
01	Second Chance Summit Model SM01 NIJ Type IIIA, Adult Sizes	\$ No Bid
02	Up Charge for 2XL	\$
03	Up Charge for 3XL	\$
04	Up Charge for 4XL	\$
	<b>Catalog Discounts</b>	
05	Leather Goods	10 %
06	Badges and Brass	20 %
07	Helmets and Helmet Accessories	10 %
08	Gun Accessories	10 %
09	Gun Cleaning Supplies	10 %
10	Batons and Flashlights	10 %
11	Training Gear and Red Man Guns	10 %
12	Restraints	10 %
13	Evidence Collection Supplies	10 %
14	Teargas and Munitions	0 %
15	Lightbars and Sirens	0 %
16	Miscellaneous Supplies	10 % *
17	Miscellaneous Equipment	10 % *
	Delivery Time After Receipt of Order:	30-90 Days

(\*include disclaimer for these two lines)

Company Name: GT DISTRIBUTORS, INC	Date: 5/30/2018
Representative Name: DAVID CURTIS	Telephone: 1-800-252-8310
Title: BIDS MANAGER	Cell Phone:
Signature: 	Fax: 1-800-480-5845
Email Address: TXBIDS@GTDIST.COM	
Company Web Address: WWW.GTDIST.COM	gtdist.com

**6.0 QUESTIONS**

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09	Gun Cleaning Supplies	— %
10	Batons and Flashlights	— %
11	Training Gear and Red Man Guns	— %
12	Restraints	— %
13	Evidence Collection Supplies	10 %
14	Teargas and Munitions	— %
15	Lightbars and Sirens	— %
16	Miscellaneous Supplies	10 %
17	Miscellaneous Equipment	10 %
	Delivery Time After Receipt of Order:	2-30 days

\* see internet pricing: [www.lynnpeavey.com](http://www.lynnpeavey.com)

Company Name: The Peavey Corporation dba <i>LYNN Peavey Company</i>	Date: <i>5/21/18</i>
Representative Name: <i>Greg Ebeling</i>	Telephone: <i>913 495 6652</i>
Title: <i>Regional Sales Mgr.</i>	Cell Phone: <i>NA</i>
Signature: <i>Greg Ebeling</i>	Fax: <i>913 495-6787</i>
Email Address: <i>gebelling@peavey.com</i>	
Company Web Address: <i>www.lynnpeavey.com</i>	

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute the Seventh Amendment Intergovernmental Agreement and Mutual Release with the City of Kansas City, MO, and other public entities relating to the Winchester Tax Increment Financing Plan.

**RESOLUTION NO. 19927**, July 23, 2018

**INTRODUCED BY** Theresa Galvin, County Legislator

WHEREAS, the Kansas City, MO Tax Increment Financing (TIF) Commission submitted notice of its intent to amend its Winchester TIF plan for an extension of time for completion of housing improvements within the blighted residential community located in the redevelopment area; and,

WHEREAS, the attached First Amendment to the Intergovernmental Agreement and Mutual Release extend the time for the completion of the housing improvements and remits any unexpended funds to the affected taxing districts, including the County; and,

WHEREAS, the execution of this document is in the best interest of the health, safety and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute the attached First Amendment to the intergovernmental Agreement and Mutual Release with the City of Kansas City, MO, and other public entities; and,



BE IT FURTHER RESOLVED that all County officials be and hereby are authorized to execute any and other all documents and take any other actions necessary to give effect to this Resolution.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19927 of July 23, 2018, was duly passed on \_\_\_\_\_, 2018 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19927

Sponsor(s): Theresa Galvin

Date: July 23, 2018

<b>SUBJECT</b> 19927 811	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution authorizing the County Executive to execute both the Seventh Amendment of the Winchester Center TIF Plan and the First Amendment to the Intergovernmental Agreement and Mutual Release by and among the City of Kansas City, Missouri and the Tax Increment Financing Commission of Kansas City, Missouri, the Raytown School District, Jackson County, Missouri and the Mid-Continent Public Library.</p>												
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="316 598 1201 913"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT</td> </tr> <tr> <td></td> <td>TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:      Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):      Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT		TO ACCT
Amount authorized by this legislation this fiscal year:	\$												
Amount previously authorized this fiscal year:	\$												
Total amount authorized after this legislative action:	\$												
Amount budgeted for this item * (including transfers):	\$												
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT												
	TO ACCT												
<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): Resolution # 18104, 2/19/2013</p>												
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Brandon Keller, Tax Incentive Specialist, 816-881-6486</p>												
<b>REQUEST SUMMARY</b>	<p>Per the Seventh Amendment to the Winchester Center TIF Plan, which provides for, among other things, extending the time for the completion of housing improvements within a blighted residential community located within the Redevelopment Area. The First Amendment to the Intergovernmental Agreement and Mutual Release extends the time for the completion of the housing improvements, as well as the time to remit any unexpended funds to the affected taxing districts.</p>												
<b>CLEARANCE</b>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												

ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: 	Date: 7/18/2018
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



BRYAN CAVE LLP One Kansas City Place, 1200 Main Street, Suite 3800, Kansas City, MO 64105-2122

T: 816 374 3200 F: 816 374 3300 [bryancave.com](http://bryancave.com)

March 14, 2018

Wesley Fields  
Partner  
Direct: 816-391-7667  
Fax: 816-855-3667  
[wofields@bryancave.com](mailto:wofields@bryancave.com)

Frank White Jr.  
County Executive  
Jackson County Courthouse, 2nd Floor  
415 E. 12th Street  
Kansas City, MO 64106

Re: Winchester Center Tax Increment Financing Plan

Dear Mr. White:

On March 14, 2018, the Tax Increment Financing Commission of Kansas City, Missouri approved and recommended that the City Council approve the Seventh Amendment to the Winchester Center TIF Plan, which provides for, among other things, extending the time for the completion of housing improvements within a blighted residential community located within the Redevelopment Area described by the Winchester Center TIF Plan. The TIF Commission also approved a First Amendment to the Intergovernmental Agreement and Mutual Release by and among the City of Kansas City, Missouri, the Raytown School District, Jackson County Missouri and Mid-Continent Public Library (the "Intergovernmental Agreement"), which also extends the time for the completion of the housing improvements, as well as the time to remit any unexpended funds to the affected taxing districts.

Please execute each of the enclosed signature pages, where indicated, to the First Amendment to the Intergovernmental Agreement and return your executed signature pages to me. Upon my receipt of executed signature pages from all parties, I will forward to you a fully executed original Intergovernmental Agreement.

To the extent you have any questions regarding the enclosed Intergovernmental Agreement, please do not hesitate to contact me.

Very truly yours,

  
Wesley Fields

WOF  
Enclosures

cc: Heather Brown, w/o encls.

1259965.1\0188491

**FIRST AMENDMENT TO INTERGOVERNMENTAL AGREEMENT AND MUTUAL  
RELEASE AMONG THE TAX INCREMENT FINANCING COMMISSION OF  
KANSAS CITY, MISSOURI, THE CITY OF KANSAS CITY, MISSOURI, JACKSON  
COUNTY, MISSOURI, CONSOLIDATED SCHOOL DISTRICT NO. 2 (RAYTOWN)  
AND MID-CONTINENT PUBLIC LIBRARY**

THIS FIRST AMENDMENT (this "**Amendment**"), entered into on March \_\_, 2018, amends that certain Intergovernmental Agreement and Mutual Release among the TAX INCREMENT FINANCING COMMISSION OF KANSAS CITY, MISSOURI (the "**Commission**"), the CITY OF KANSAS CITY, MISSOURI ("**City**"), JACKSON COUNTY, MISSOURI ("**County**") CONSOLIDATED SCHOOL DISTRICT NO. 2 (RAYTOWN) (the "**School District**") and MID-CONTINENT PUBLIC LIBRARY (the "**Library**") dated April 1, 2013 (the "**Original Agreement**") (capitalized terms used herein without definition shall have the meanings ascribed thereto in the Original Agreement).

**RECITALS**

**WHEREAS**, on December 19, 1991, the Council, by Ordinance No. 911435, approved the Winchester Center Tax Increment Financing Plan (the "**Plan**"), pursuant to the authority granted the Council by the Real Property Tax Increment Financing Allocation Act, Sections 99.800 to 99.865 RSMo, et seq., as amended (the "**TIF Act**"), which Plan the Council has subsequently amended from time to time;

**WHEREAS**, on May 25, 2012, the Commission distributed notice, as required by Sections 99.825 and 99.830 RSMo., to each of the affected taxing districts regarding a public hearing to consider for recommendation to the Council a proposed Sixth Amendment to the Plan (the "**Proposed Sixth Amendment**");

**WHEREAS**, on November 14, 2012, the Commission conducted a public hearing to consider the Proposed Sixth Amendment to the Plan, at which time the Consolidated School District No. 2 (Raytown), a school district organized and existing under the laws of the State of Missouri (the "**School District**") submitted a letter to the Commission containing objections to the Proposed Sixth Amendment and which disputed the legality of the Proposed Sixth Amendment (the "**School District Letter**");

**WHEREAS**, the School District expressed its intent to initiate litigation, if the issues outlined in the School District Letter cannot be resolved amicably;

**WHEREAS**, certain of the other affected taxing districts expressed a desire to resolve the issues outlined in the School District Letter;

**WHEREAS**, the City disagreed with the conclusions reached in the School District Letter and denied that the Proposed Sixth Amendment failed to comply with the TIF Act;

**WHEREAS**, rather than proceed with and incur the costs associated with litigating the issues raised in the School District Letter, the Commission, the City, the School District, the County and the Library determined that it was in their respective best interests to amicably resolve all issues relative to the Plan, including the Proposed Sixth Amendment, upon the terms

and conditions set forth in an Intergovernmental Agreement and Mutual Release by and among such parties (the “**Intergovernmental Agreement and Mutual Release**”);

**WHEREAS**, the Original Agreement contemplated, inter alia, that the Council would adopt (1) an Ordinance approving a modified Sixth Amendment to the Plan (the “**Modified Sixth Amendment**”) and (2) adopt an Ordinance to terminate the Plan and direct that after provision for payment of all remaining Redevelopment Project Costs contemplated by the Modified Sixth Amendment (consisting of improvements to Bennington Road, Neighborhood Infrastructure and Housing Program costs, KMBC Improvement costs and Commission administrative costs (the “**Remaining Projects**”)) in the amount of \$2,832,000 (the “**Remaining Project Costs**”), all moneys on deposit in the Special Allocation Funds (as defined in the Plan) (estimated to be \$9,102,957.31 in the aggregate), together with all TIF Revenues (as defined in the Plan) estimated to be collected throughout the available statutory life of the Plan were deemed surplus and transferred to the affected taxing districts, provided that the City, the County, the Commission, the School District and the Library have approved, executed and delivered the Original Agreement;

**WHEREAS**, the City, pursuant to Ordinance No. 130155, approved the Modified Sixth Amendment and on April 1, 2013, the City and the Commission entered into a Cooperative Agreement to administer the remaining improvements contemplated by the Modified Sixth Amendment to the Plan, including the implementation of the Neighborhood Housing and Infrastructure Program described therein (the “**Sixth Amendment Improvements**”);

**WHEREAS**, the Original Agreement provides that in the event the Remaining Project Costs in the amount of \$2,832,000 have not been fully expended or obligated for Remaining Projects by April 2018, the City covenants to disburse the unexpended funds to all affected taxing districts (including, but not limited to, the parties to this Agreement) in amounts as if the funds to be so disbursed were surplus to be distributed pursuant to Section 99.850 RSMo., et seq., on termination of the Plan, provided that the City’s covenant to make such payments is subject to appropriation by the City Council;

**WHEREAS**, the City, by Ordinance No. \_\_\_\_\_ accepted the recommendations of the Commission and approved the Seventh Amendment to the Plan, which provides, in part, for certain modifications to the guidelines of the Neighborhood Improvement and Infrastructure Program, including extending the time to implement the improvements contemplated by the Neighborhood and Infrastructure Program; and

**WHEREAS**, the City, the Commission, the County, the School District and the Library desire to amend the Original Agreement to extend the term for the completion of the improvements contemplated by the Neighborhood Housing and Infrastructure Program and the date for distribution of unexpended funds to all affected taxing districts.

## A G R E E M E N T

In consideration of the mutual promises, covenants and conditions set forth in this Amendment, the parties hereto mutually agree as follows:

1. **Amendment No. 1.** Section 3.03 of the Original Agreement, entitled Deadline to Complete Remaining Projects; Disbursement of Unexpended Funds Relative to Remaining Project Costs, is hereby amended by deleting Section 3.03 in its entirety and inserting in lieu thereof the following Section 3.03.

**3.03 Deadline to Complete Remaining Projects; Disbursement of Unexpended Funds Relative to Remaining Project Costs.** The City represents that it expects to complete the Remaining Projects and disbursement of the funds for Remaining Project Costs within the period ending April 30, 2021 (the “**Initial Period**”), provided, however, the Commission, in its sole and absolute discretion, may extend the Initial Period by two (2) one-year additional periods (each a “**Subsequent Period**”) upon providing each of the parties hereto written notice no later than ten (10) days prior to the end of the Initial Period or the first Subsequent Period. The Initial Period and the Subsequent Period(s) shall hereinafter be referred to as the “**Term**”. In the event the Remaining Project Costs in the amount of \$2,832,000 have not been fully expended or obligated for Remaining Projects by the end of the Term, the City covenants to disburse any unexpended funds from the Remaining Project Costs to all affected taxing districts (including, but not limited to, the parties to this Agreement), in amounts as if the funds to be so disbursed were surplus to be distributed pursuant to Section 99.850 RSMo., et seq., on termination of the Plan, provided that the City’s covenant to make such payments is subject to appropriation by the City Council.

2. **Amendment No. 2.** Exhibit C to the Original Agreement, entitled Development Schedule, shall be deleted in its entirety and replaced with Exhibit C, attached hereto.

3. **Amendment No. 3** Exhibit H to the Original Agreement, entitled Neighborhood Improvement and Infrastructure Program, shall be deleted in its entirety and replaced with Exhibit H, attached hereto.

4. **Miscellaneous.** Except as amended hereby, the Original Agreement remains in full force and effect. This First Amendment may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

[REMAINDER OF PAGE INTENTIONALLY BLANK;  
SIGNATURE PAGES FOLLOW]



**SIGNATURE PAGE TO FIRST AMENDMENT TO INTERGOVERNMENTAL AGREEMENT AND MUTUAL RELEASE AMONG THE TAX INCREMENT FINANCING COMMISSION OF KANSAS CITY, MISSOURI, THE CITY OF KANSAS CITY, MISSOURI, JACKSON COUNTY, MISSOURI, CONSOLIDATED SCHOOL DISTRICT NO. 2 (RAYTOWN) AND MID-CONTINENT PUBLIC LIBRARY**

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the date set forth in the first paragraph hereof.

**CITY OF KANSAS CITY, MISSOURI**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: City Clerk

Approved: \_\_\_\_\_

Title: \_\_\_\_\_ City Attorney

APPROVED AS TO FORM:

\_\_\_\_\_  
W. Stephen Nixon

**THE TAX INCREMENT FINANCING TIF COMMISSION OF KANSAS CITY, MISSOURI**

By: \_\_\_\_\_

Cynthia M. Circo, Chair

ATTEST:

\_\_\_\_\_  
Mary Jo Spino, Clerk of the Legislature

**JACKSON COUNTY, MISSOURI**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**CONSOLIDATED SCHOOL DISTRICT NO. 2 (RAYTOWN)**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**SIGNATURE PAGE TO FIRST AMENDMENT TO INTERGOVERNMENTAL  
AGREEMENT AND MUTUAL RELEASE AMONG THE TAX INCREMENT  
FINANCING COMMISSION OF KANSAS CITY, MISSOURI, THE CITY OF KANSAS  
CITY, MISSOURI, JACKSON COUNTY, MISSOURI, CONSOLIDATED SCHOOL  
DISTRICT NO. 2 (RAYTOWN) AND MID-CONTINENT PUBLIC LIBRARY**

**MID-CONTINENT PUBLIC LIBRARY**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Exhibit C**

**Development Schedule**

<b><u>Neighborhood Improvement and Infrastructure Improvements</u></b>	<b><u>Commencement</u></b>	<b><u>Completion</u></b>
Bennington Road Improvements	Spring 2014	Winter 2021
Neighborhood Housing and Infrastructure Program	April 2013	April 2021*

\* The Commission, pursuant to Section 4.01, may extend the date for the completion of the Neighborhood Housing and Infrastructure Program to April 2023.

**Exhibit H**

**Neighborhood Improvement and Infrastructure Program**

### ***Winchester Housing Improvement Program Summary***

The Winchester Housing Improvement Program funds will be targeted to a Benefit Area (Exhibit A Benefit Area Map) with a priority for:

- Rehabilitation of Owner Occupied Single-Family housing.
- Rehabilitation for Rental Single Family housing.
- Replace or repair sanitation/septic tanks systems to comply with Kansas City Code requirements.
- No TIF housing funds shall be used for rehabilitation of multifamily.

Primary recommendations about the administration of the Winchester Housing Program include:

- The TIF Commission will retain overall administrative responsibility. It may establish partnerships with existing organizations and institutions to carry out program delivery functions.
- Develop an evaluation mechanism for the Program.
- Program operations/implementation with availability of housing funds will have a Five Year term beginning the date the City passes an Ordinance, approving an Amendment to the Winchester TIF Plan, which incorporates the Winchester Housing Program. At the end of the Five Year term, any remaining funds not obligated for home repairs will be used to reimburse eligible Redevelopment Project Costs identified by the Winchester Plan.

#### ***Proposed Guidelines***

The Housing Program, will award funding to qualified property owners within the targeted Winchester TIF Housing Benefit Area. The Winchester Housing Program will be administered by the TIF Commission, which may include administration through Program Delivery Contractors ("PDC's") who will solicit and review grant applications, and manage construction and fund disbursements. It is recommended that the PDC's have established ties to the City and Commission and be familiar with housing programs within the City.

A grant program is recommended for the septic system program and a funding program is recommended for the housing rehabilitation and repair program. The TIF staff shall determine, with input from the Commission (including the Housing Committee), appropriate funding limitations based on funding availability and projected needs of the particular target area within the Redevelopment Area. Factors, which should be considered when determining the projected needs and funding limitations for a particular target area, include: condition of housing stock, prioritizing exterior improvements and addressing safety/health issues on the exterior and interior of single and rental housing stock, and number of qualified applicants. It is recommended that the funding limits discussed below, under the Section entitled, *The Housing Program*, be adopted as initial guidelines, which may be subject to modification by the TIF Commission, with input from the Winchester Advisory Committee and the Housing Committee, based on new funding, if any, and periodic program evaluation.

## **The Winchester Housing Improvement Program (WHIP)**

The Winchester Housing Improvement Program ("WHIP" or program) has two components: The septic system program and the housing program. The first priority will be the septic system program and the second priority will be the housing program. The septic system program will provide grants to qualified participants for the costs of septic and sanitation repairs to single family residential and residential rental properties. The housing program will provide funding to qualified participants for the costs of prioritized exterior improvements to single family residential and rental properties. Examples of eligible costs include façade, roofing, windows, porches, siding, masonry, painting, driveways, sidewalks, lighting, heating, cooling and electrical.

As an option, the Winchester Improvement Housing Program may engage existing third party organizations as PDC's for assistance in administering the Winchester Housing Program.

**Funding - Each application for grants to repair and replace septic tanks will be evaluated and approved by the WHIP Advisory Committee. With respect to the Housing Program, the funding will be applied, on a house by house basis, first to septic system repairs or replacement and then to the housing repairs or rehab.**

### **Septic Tank/Sanitation Inspection/Repair or Replacement**

- Maximum grant amount of \$750.00 for septic tank/sanitation system inspection. If applicant participates in septic system program the cost of inspection will become part of the overall grant.
- If applicant does not participate in septic system program, the cost of the inspection will be given as a grant with no deed restrictions on property.
- Elimination of \$7,500.00 cap related to the repair or replacement of septic tanks.

### **Housing Program**

#### **Single Family Owner-Occupied**

- Maximum grant amount for single family owner occupied home of up to \$15,000.00. Owner may be eligible for additional grant to repair/replace septic tanks. The cap of \$7,500.00 to repair or replace septic tanks has been eliminated.
- Elimination of the Dollar for Dollar funding requirement for residents who desire to participate in the housing program.
- **Single Family Rental Housing**
- Maximum grant amount of \$15,000.00 per Single-Family Rental (the housing grant is in addition to any necessary septic system repairs/replacement).
- Owner must match Dollar for Dollar

**Residency Requirement:**

No pre-existing residency requirement. Post funding-award residency of five (5) years is required. The funding for the Winchester Program will be structured as a five (5) year "forgivable loan". So long as the recipient of the forgivable loan resides in the single family house, each year of residency, beginning on the date of the closing of the forgivable loan, twenty percent (20%) of the loan will be forgiven, with the entire loan being forgiven after the fifth year of continued residency. If the single family house is a rental property, so long as the owner retains title in fee simple to the property, twenty percent (20%) of the forgivable loan will be forgiven each year of ownership, beginning on the date of the closing of the forgivable loan, with the entire loan being forgiven after the fifth year of the continued ownership.

**Use of grant funds:** Winchester Housing Program funding will be primarily limited to exterior improvements and addressing septic and sanitation issues. Exterior improvements may include, but are not limited to, façade, roofing, windows, porches, siding, masonry, painting, driveways, sidewalks and lighting. If health and safety violations are identified by Housing Program inspectors, during a pre-qualification inspection, these violations must be corrected prior to approval and authorization of Winchester Housing Program funding or included in the scope of work.

**Repair process:** The PDC will inspect the house to assist the homeowner in determining the scope of work to be performed. The PDC will provide the homeowner with a list of qualified contractors and assist the homeowners (as appropriate and needed) in reviewing the scope of work to be performed, perform all necessary construction oversight, and approve contractor draws. All work will be in accordance with Winchester Rehabilitation Standards (Exhibit B).

**Rental Conversion Program****Single-Family**

1. Property Types: Single-family rental houses.
2. Maximum Funding Amount: \$15,000 per single family house.
3. Ownership Requirements: Rental ownership cannot extend past 18 months of loan/grant closing. If property is not sold to an owner-occupant within that period, the note will become due and payable.
4. Matching-Funding Requirements: All rental-conversion owners must match TIF funding on a dollar for dollar basis.
5. Application Process: All rental-conversion applications must be made to the PDC. All forgivable loans must be made in conjunction with loans and/or owner cash which will be matched on a dollar-for-dollar basis up to the maximum amount.
6. Use of Grant Funds: TIF housing funds will be primarily used for exterior improvements. Exterior improvements may include, but are not limited to:

façade, roofing, windows, porches, siding, masonry, painting, driveways, sidewalks and lighting, septic systems and inspections of sanitation systems. Properties containing dangerous and hazardous health and safety code violations that cannot be corrected with funding provided under this program or other financing will be disqualified from participation.

***Targeting and Selection Criteria***

***Targeting Recommendations***

- The Winchester Housing funds will be should be targeted to homes located within the Redevelopment Area.
- Property located outside the boundaries of the Redevelopment Area will NOT be eligible for benefits from the Winchester Housing Program.



(Exhibit B)

WINCHESTER HOUSING PROGRAM

REHABILITATION GUIDELINES

I. General

For single family home and rental rehabilitation.

The program is designed to rehabilitate and, in connection with the rental conversion program, sell residential dwellings.

- A. Both work to repair or replace items which constitute violations of City Codes as well as other work are eligible to receive funding from the Winchester Housing Program.
- B. Rehabilitated property must comply with requirements under the Kansas City Codes Department for any work that requires a City Codes inspection. In some cases a Certificate of Occupancy may be required depending on the extent of rehab work being performed
- C. Ineligible rehab:  

The following listed items include, but are necessarily limited to, improvements that cannot be funded by Winchester Housing Program:

  - 1. Install swimming pools, hot tubs, saunas, Jacuzzi
  - 2. Window air conditioners, washer/dryer, or other freestanding appliance
  - 3. Pay owners for their own labor.
  - 4. If the PDC has any questions regarding any other work items to be done under this section, Land Bank Staff should be contacted.
- D. All code violations, as well as safety and health violations, including remediation of hazardous materials (Lead Based Paint, asbestos, etc.) must be addressed and resolved prior to or in connection with extending Winchester Housing Funds for any other aspect of a single family home.
- E. The Winchester Housing Program requires repair or replacement of specified exterior or interior deficiencies that may cause the property to become uninhabitable. Funding may be withheld if said deficiencies are not addressed.

## **II. Specific Guidelines for the PDC to Consider**

The PDC is responsible for checking the following items and considering addressing deficient items.

### **A. Exterior**

1. Grading and drainage
2. Concrete/asphalt
3. Roofing
4. Windows, doors, soffits, fascia, walls and other surface areas, including porches
5. Gutters and downspouts
6. Paint/tuck pointing

### **B. Interior**

1. Walls, ceilings, windows, doors
2. Floors and floor coverings
3. Paint
4. Basements
  - a) Plumbing (incl. hot water tanks)
  - b) Electrical
  - c) Heat
  - d) Walls
  - e) Beam, joists, support columns
5. Termite and extermination
  - a) Check wood beam, wood joists, wood support columns, windows and other surfaces
  - b) If there is evidence of active infestation, a termite inspection must be conducted. The cost of inspection as well as treatment expense is an eligible cost. Only licensed exterminators should treat properties. If there is active infestation of roaches, mice or rats, the property must be treated by a licensed pest control company.

The following standards should be used as a guide for property inspections:

A. Exterior

1. Roof

- a) If the roof has five (5) years or more of remaining life, the existing roof can remain.
- b) If, upon inspecting, the roof proves to have 3 or more overlays it must be stripped down to the roof decking and a new 30 year shingle installed.
- c) If an inspection by the PDC shows shingles are curling, loss of granules, missing and broken shingles, or leaking, the roof must be replaced.
- d) Inspect attic for visible signs of leakage.
- e) If there is only (1) layer and the roof is in fair condition, an overlay is permissible.
- f) When replacing or installing roof shingles, a 30 year laminated shingle is to be used.
- g) Rafters, ridge board and collar ties need to be inspected for warping, splitting, or other defects after shingles are removed, or via attic inspection in case of overlays.
- h) When replacing/repairing roof, installation of a minimum of two (2) roof vents, as per manufacturer's specifications and soffit vent is recommended, if possible.
- i) Chimneys, vent pipes, dormers, and edges, install new galvanize or aluminum metal flashing. Asphalt base tar is not acceptable as flashing.
- j) Exterior grade, 7/16 inch OSB (oriented strand board) sheathing and quality 30 year laminated shingles are to be used.

2. Chimneys

- a) There are three types of chimneys used in properties that will be inspected. They are brick (lined and unlined), rock and metalbestos.
- b) *Cleanouts in basement will be inspected to check if bricks or other material have been dislodged, which could be hazardous in using the chimney.* Chimney cleaning is an allowable expense and will be

required if the chimney will be used. If a wood or gas burning fireplace is intended to be operable, a report from a certified chimney company will be required. The report is to verify that the lining in the chimney is in good working condition and poses no fire hazards.

- c) Exterior inspection of chimney should be made to see if it is pulling away from the structure. If the chimney has not moved from the structure, caulking generally will take care of the problem. The inspection fee by a licensed structural engineer is an eligible expense.
- d) Tuck point mortar joints as needed.
- e) Installation of a rain cap with screening is allowed.
- f) If the chimney has excessive height, it can be reduced to approximately 3 linear feet in height above roof.
- g) *If there is an existing furnace / hot water heater vented into the chimney, an inspection from a heating & cooling firm should be made to determine if the chimney should be re-lined. This will require a city inspection. A permit for the installation of the liner is an eligible expense.*

3. Gutters, downspouts and storm drains

- a) Galvanized or aluminum downspouts in good condition and are draining property do not need to be replaced.
- b) Gutters and downspouts that are not being replaced should be cleaned and painted, if galvanized, and inspected for proper drainage fall.
- c) Storm drains in good condition and operating properly do not need to be replaced. Drains not operating properly (letting water enter the basement or drains with broken tile) must be removed and sealed.
- d) Box gutters that indicate no visible signs of damage or leaking do not need to be replaced.
- e) Box gutters that are damaged or leaking may be repaired, relined, or covered up and replaced with traditional guttering.

4. Soffits, fascia and rafter tails:

Soffits, fascia and rafter tails can remain as-is if they are in good condition. If needed, they can be repaired or replaced. Wrapping is allowable.

5. Siding

The following types of siding may be used: Wood siding shingles and various types of lap siding, including wood, vinyl, steel and aluminum. Vinyl, aluminum or steel siding can be repaired, installed or replaced in order to make maintenance easier for the owner. (However, if property has been designated as an historic landmark or is located within an historic district, all exterior work, including siding, must comply with the Historic Designation provisions of the Development Code.)

6. Windows – exterior

- a) Operating windows that have missing ropes, locks, lifts and small glass cracks do not need to be replaced, but must be repaired.
- b) Windows showing excessive damage and missing parts need to be replaced with new window units.
- c) Replacement window units must meet an Energy Star Rating.
- d) Replacement of storm windows are eligible. Any broken or missing storm windows must be replaced to conserve energy.

7. Doors

- a) Exterior solid core doors with operable keyed lock set, hinges, in good operating condition are acceptable.
- b) Hollow core doors are not acceptable for exterior use.
- c) Exterior doors should have a proper fitting threshold and weather-stripping to provide a seal against weather.
- d) Screen or aluminum combination storm doors can be installed, repaired or replaced.
- e) Replacements for exterior doors must be pre-hung and insulated.

8. Sidewalks and Driveways

- a) Private sidewalks and driveways must have an all-weather surface to prevent mud tracking.
- b) Sidewalk surfaces are to be concrete. Driveway surfaces can be asphalt or concrete.
- c) Sidewalks and driveways with: An offset displacement exceeding three (3) inches cracks exceeding one (1) inch, or ponding water (for more than 5 days) shall be repaired or replaced. (Repair/replacement strongly recommended.)

9. Porches

- a) Porches are to be inspected to determine safety and soundness.
- b) Porch decking, headers, joists, support columns, ceiling, and rafters should be solid, secure and safe to use.
- c) Balustrades are to be anchored securely. Balustrades missing or not in usable condition must be replaced.
- d) Wood type porches, can be converted to a concrete deck porch, including new steps, balustrade and support columns.
- e) Existing concrete porch decks that are badly cracked, ponding water and presenting a safety hazard must be replaced with either wood or concrete.

10. Foundations

- a) If visual inspection of the foundation cannot determine the problems, an engineering report can be obtained. This may be an allowable expense.
- b) Foundation walls can be tuck-pointed, parged, replaced, repaired, or rebuilt as needed.

11. Lead-Based Paint

Homes built after 1978 shall not require a lead based paint inspection.

Homes built prior to 1978 shall have a lead based paint inspection as part of the overall environmental assessment.

12. Painting – Exterior and Interior

Exterior and interior painting by the contractor will be done in a manner, which includes cleaning of the exterior surfaces by means of washing, scraping of loose paint, spot priming and application of two (2) coats 100% latex paint (25 year life).

13. Garages/Outbuildings/Fences

- a) Repair/replacement are eligible expenses.
- b) Garages or outbuildings that will remain, must meet Neighborhood Preservation Codes requirements.

B. Interior

1. Plumbing (includes interior and exterior lines)

- a) Galvanized water lines with sufficient pressure and showing no signs of leakage or corrosion do not need to be replaced.
- b) Vertical and horizontal galvanized water lines that are to be replaced will be done with hard copper piping and lead-free solder or pix tubing.
- c) If horizontal galvanized water lines are being replaced, vertical lines above the first floor need to be replaced at the same time. If not replaced, a loss of water pressure to the upper floors could be caused due to calcium in the galvanized pipe
- d) Existing copper water lines connected to galvanized pipe must have dielectric couplings (see 1 above).
- e) PDC's should be aware of the advisability of repairing/replacing leaking faucets and/or fittings. Replacement of faucets shall include a low flow aerator.
- f) Hot water tanks older than 5 years old may be replaced, however, if not leaking or showing any signs of rust at the base of the tank, replacement is not required. If the tank is to be replaced, install minimum of 40-gallon Energy Star Rated tank complete with new vent pipe and pop off valve with overflow pipe for single family. If the hot water tank is not replaced, inspect vent pipe for rust, holes, leaking pop off valve, and drip leg.
- g) Copper gas lines must be replaced with black iron pipe.
- h) Waste lines serving the kitchen or bath that are leaking or showing extensive corrosion should be replaced or repaired.
- i) Repairs to septic systems are allowed. However, if public sanitary sewer is available, hookup to the system is strongly recommended.

## 2. Heating and Air Conditioning

- a) Gravity flow furnaces and ducts that appear to be in good condition and showing no deterioration can remain. However, a mechanical inspection is advised. *Any wrapping on heat runs or furnace showing deterioration should be inspected for asbestos. Asbestos remediation must be performed by a company licensed to perform such work.*
- b) The mechanical inspection may be waived for forced air furnaces and ducts that have been installed in the past 5 years. Units over 5 years must have a mechanical inspection.

- c) Hot water or steam systems can remain as long as there is no sign of leakage. The system should have a mechanical inspection to verify the condition of the unit. If steam pipes are wrapped they should be checked for asbestos and abated or sealed by a certified company.
- d) If there is any doubt regarding the condition of the furnace, a mechanical inspection of the furnace is recommended. The cost for inspection is eligible.
- e) Flue pipes that are missing, defective, rusted, and/or have improper fall, should be replaced or repaired. All flue pipes going into the chimney must be sealed.
- f) Free standing gas or oil heating units, e.g., space heaters, must be disconnected. Vented heaters sitting on fire resistant mats are the only units that are approved for heating.
- g) If there is central air conditioning, the same procedure as used to inspect furnaces will be used.
- h) Replacement of a furnace shall be with a new unit that has a minimum of 90% energy efficiency and side vented.
- i) Replacement of a/c unit shall have a minimum of 13 SEER rating. (If a 14 SEER or greater unit is installed, KCPL will pay \$800.00 towards cost, PDC to check with KCPL for application before purchase of unit.)

### 3. Electrical

- a) If an existing 30 or 60 amp service is still in place, the panel box shall be up-graded to a minimum 100 amp service. Any additional wiring and the masthead shall be replaced to meet city code requirements.
- b) 100 amp Services left in place that are blowing fuses or circuit breakers due to overload shall be checked by a Licensed Electrician.
- c) Installation of updated service could require a masthead. It will be determined by KCPL as to where the service entrance will be located.
- d) All exposed knob and tube wiring (basement and attic areas) shall be removed and new romex wiring installed. If the wiring has been tampered with, the wiring and service panel must be replaced to comply with electrical code.
- e) In any room above basement level, when removal of plaster or drywall has resulted in the exposure of knob and tube wiring,



replacement with Romex must be done and a permit for city inspection obtained. If done, installation of outlets every twelve feet should be included or code required.

- f) Electric outlets in rooms where plaster or drywall is not being removed do not have to comply with paragraph e above. One (1) outlet is all that will be required. Appliance outlets may be installed as needed.
- g) Existing two (2) hole outlets do not have to be replaced with grounded units. New outlets must be grounded.
- h) GFCI outlets need not be installed unless the electric wiring in the home is being updated. However, the GFCI is a safety factor and grounded outlets in kitchen and bath areas are recommended.
- i) Electric switches operating properly do not need to be replaced; however, if electrical work is being done, wall switches must be installed in kitchens and bathrooms to replace pull chain switches, even if they are operating properly.
- j) Electric fixtures that are working properly do not need to be replaced, even though shades are missing. Light fixtures equipped with pull chain switches and operating properly can remain. The participant can select fixtures that are to be replaced.
- k) Ceiling fans equipped with light kit can be installed.
- l) Existing doorbells can be made operable or installed.
- m) Exterior floodlights can be repaired, replaced or installed new.
- n) There must be a smoke detector on each floor, located generally in basements, hallways, and other areas adjacent to bedrooms. Units must be in place prior to final inspection of the property.

#### 4. Walls and Ceilings

- a) Plaster walls and ceilings having few cracks or holes, and/or wallpaper in good condition, will not require any action.
- b) Large holes and cracks in walls and ceilings may be indicative of other problems, and should be considered for repair.
- c) Depending on the condition severity of walls and ceilings, overlay with drywall is acceptable. If overlaying drywall on interior walls that have an exterior side, must be blown with insulation prior to drywall installation to reduce energy loss.

- d) Defective ceiling plaster, adjacent to the attic, should generally be repaired (if small) or covered with sheetrock if removed.
- e) Removal of plaster from walls and ceiling will require that the wiring be brought up to electrical code. Therefore, it is recommended that walls/ceilings be laminated with sheetrock if serious cracks/deterioration occurs.

5. Doors and Trim

- a) Missing or non-operable interior doors must be replaced or repaired.
- b) Bathroom doors must be equipped with operable locks.
- c) Interior doors must fit openings, and have working passage sets and hinges.
- d) Door trim that is missing, must be repaired or replaced.

6. Windows and Trim

- a) Windows that are non-operable must be repaired or replaced.
- b) Missing hardware and sash cords must be repaired or replaced.
- c) Sashes with broken or rotted wood must be repaired or replaced.
- d) Window glass that is missing or with large holes and cracks exceeding ¼ inch displacement must be replaced.
- e) Basement windows must be operable or sealed and glass not broken. Small cracks in glass are permissible. Basements must have one operating window for ventilation.
- f) Storm window repair or replacement is an eligible cost. Any broken or non-operating storms must be repaired or replaced.
- g) Windows located in the basement can be replaced with new energy efficient window units.

7. Floors and Floor covering

- a) Hardwood and pine floors needing repair or refinishing should be addressed.
- b) Hardwood floors can be sanded and refinished as needed.
- c) Pine or softwood floors are not to be sanded. They can be refinished/painted only.

- d) Floors can be carpeted instead of being refinished.
- e) Kitchens, dinettes, and adjoining walls may have new vinyl floor replaced. Existing floor covering must be replaced, if there are soft spots or several layers.
- f) Carpet may be repaired, depending on its condition, or new carpet may be installed. (Carpet stretching is also allowed).

8. Stairs, Steps and Handrails

- a) Stairs, steps, and handrails in good condition can be left as-is.
- b) Repair and/or replacement of basement stairs, steps and handrails that are missing or broken, as well as mill finished stairs, steps and handrail parts that are missing or broken must be repaired or replaced.

9. Insulation

- a) Attic insulation must be inspected.
- b) Attic insulation should be brought up to a minimum (R-38) standard using cellulose or fiberglass
- c) Sidewall insulation can be blown-in as needed to fill the space to achieve a (R-19) rating.
- d) Insulating outside walls from the interior: Plaster/lathe must be removed and vapor barrier battens installed and finished with new drywall.,
- e) Insulating outside walls from the exterior: Cellulose or fiberglass insulation must be applied through drilled holes. When the cavity is filled, holes must be plugged and repainted.
- f) Adequate amount of roof venting must be installed, depending on square footage of attic.
- g) Exterior doors and windows must be weather-stripped to prevent entry of air and moisture.
- h) All areas around doors, windows, and other adjoining surfaces must be caulked as necessary.
- i) Basement area between rim joists: Batt must be installed in an acceptable level by current standards and insulation value.

10. Energy Reduction

When making changes to any energy related items, all efforts shall be made to achieve a reduction in use of energy.

- a) When plaster or drywall has been removed from an exterior wall, that wall shall be insulated to an R-19.
- b) Any areas that allow air to infiltrate into the home shall be sealed.
- c) All exterior doors shall be weather tight.
- d) Basement rim joists shall be insulated if accessible.
- e) If light fixtures are to be replaced, they shall be replaced with Energy Star Rated fixtures. All new appliances shall have a Energy Star Rating.

11. Environmental and Historical regulations must be followed

- a) Lead Based Paint Clearance
- b) Any asbestos wrappings on duct work, heating systems etc. shall be removed by a certified company with a report from that company submitted to the TIF staff or PDC.

A Any alterations to the exterior of properties designated as an historic landmark or located within a area designated as an historic district shall be approved by the Historic Preservation Commission before any exterior work commences.