



# Jackson County Missouri

Jackson County Courthouse  
415 E. 12th Street, 2nd floor  
Kansas City, Missouri  
64106  
(816)881-3242

## Request for Legislative Action

---

**File #: 24-548, Version: 0**

---

**REQUESTED MEETING DATE:** Select Date

Resolution #: 21853

**SPONSORS:**

Sponsor: Sean E. Smith

Date: February 3, 2025

Choose Sponsor #1.

Choose Sponsor #2.

Choose Sponsor #3.

Choose Sponsor #4.

Choose Sponsor #5.

Choose Sponsor #6.

Choose Sponsor #7.

Choose Sponsor #8.

Choose Sponsor #9.

*To be confirmed by County Counselor's Office:*

**STAFF CONTACT:** Keith Allen    **PHONE:** 816-881-3465

**EMAIL:** kallen@jacksongov.org

**DEPARTMENT:** Finance/Purchasing

**TITLE:** Awarding a split award for a Twenty-four Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of miscellaneous HVAC Filters for use by Various County Departments to Kansas City Air Filter of Kansas City, MO and Inspection Experts, Inc of Columbia, Maryland under the terms and conditions of Invitation to Bid No. 24-081.

**SUMMARY:** Various County Departments require a Term and Supply Contract for the furnishing of miscellaneous HVAC Filters. The Purchasing Department issued Invitation to Bid No. 24-081 in response to those requirements. A total of 499 notifications were distributed, forty-three document viewers with seven (7) responses received and evaluated. Bids were received from the following vendors and were considered for evaluation: Certified Engineering Consultants, Filter King LLC, Filterbuy Incorporated, Florence Filter Corporation, Inspection Experts, Inc, Kansas City Air Filter and Koch Filter. An Executive Summary of the Invitation to Bid, and the department's Recommendation Memos are attached. Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing

---

**File #: 24-548, Version: 0**

---

Department recommends a split award of a Twenty-four Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of miscellaneous HVAC Filters for use by Various County Departments to Kansas City Air Filter of Kansas City, MO and Inspection Experts, Inc of Columbia, Maryland under the terms and conditions of Invitation to Bid No. 24-081 as the best qualified bids received. Various County Departments state an annual estimated usage of \$20,500. The award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations. Current Certificate of Compliance is on file.

**FINANCIAL IMPACT:****NO** ☐

Amount	Fund	Department	Line-Item Detail

**YES** ☐**ACTION NEEDED:** Choose an item.**ATTACHMENTS:**

Click or tap here to enter text.