

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18898

Sponsor(s): Scott Burnett

Date: August 3, 2015

|   |  |   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
|---|--|---|--------------------|---------------|--|--------------------|---------------|--|--------------------|---------------|--|--|-------|---|--|--|
| SUBJECT   | <p>Action Requested<br/> <input checked="" type="checkbox"/> Resolution<br/> <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Declaring certain personal property as Surplus and authorizing its disposal pursuant to Chapter 11 of the Jackson County Code.</u></p>  |   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| BUDGET INFORMATION<br><i>To be completed By Requesting Department and Finance</i> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)<br/> <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/>         Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):<br/>         Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: |                    | \$            | Amount previously authorized this fiscal year: |                    | \$            | Total amount authorized after this legislative action: |                    | \$            | Amount budgeted for this item * (including transfers): |  | \$    | Source of funding (name of fund) and account code number: |  |  |
| Amount authorized by this legislation this fiscal year:                           |  | \$  |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| Amount previously authorized this fiscal year:                                    |  | \$  |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| Total amount authorized after this legislative action:                            |  | \$  |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| Amount budgeted for this item * (including transfers):                            |  | \$  |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| Source of funding (name of fund) and account code number:                         |  |   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| PRIOR LEGISLATION   | <p>Prior ordinances and (date):<br/>         Prior resolutions and (date): 18847 June 8, 2015</p>  |   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| CONTACT INFORMATION   | <p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>   |   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| REQUEST SUMMARY   | <p>The Sheriff's Office has requested that certain personal property (portable radios, vehicle radios and radio console equipment) be declared as Surplus and the disposal of the property be authorized.</p> <p>The Director of Finance and Purchasing recommends the unusable personal property on the Attached Exhibit A be declared surplus and unusable and disposed of pursuant to Chapter 11 of the Jackson County Code.</p> <p>Disposal Plans: Pursuant to Section 1137 of Chapter 11, this equipment will be donated to the El Dorado Springs, Missouri Police Department.</p>  |   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| CLEARANCE   | <p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A<br/> <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A<br/> <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>  |   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| ATTACHMENTS   | <p>Memorandum from Capt. David Epperson of the Sheriff's Office; a letter from Jarrod Schiereck, Chief of Police for the El Dorado Springs Police Department and Exhibit A, Surplus Declaration Form</p>   |   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| REVIEW  | <table border="1"> <tr> <td>Department Director:</td> <td><i>[Signature]</i></td> <td>Date: 7/17/15</td> </tr> <tr> <td>Finance (Budget Approval) If applicable</td> <td><i>[Signature]</i></td> <td>Date: 7/21/15</td> </tr> <tr> <td>Division Manager:</td> <td><i>[Signature]</i></td> <td>Date: 7/28/15</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> </tr> </table>  | Department Director:                                    | <i>[Signature]</i> | Date: 7/17/15 | Finance (Budget Approval) If applicable        | <i>[Signature]</i> | Date: 7/21/15 | Division Manager:                                      | <i>[Signature]</i> | Date: 7/28/15 | County Counselor's Office:                             |  | Date: |   |  |  |
| Department Director:  | <i>[Signature]</i>   | Date: 7/17/15   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| Finance (Budget Approval) If applicable   | <i>[Signature]</i>   | Date: 7/21/15   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| Division Manager:   | <i>[Signature]</i>   | Date: 7/28/15   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |
| County Counselor's Office:  |  | Date:   |                    |               |  |                    |               |  |                    |               |  |  |       |   |  |  |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**OFFICE OF JACKSON COUNTY, MISSOURI**  
***SHERIFF***  
**INTER-OFFICE MEMORANDUM**

**TO:** Barbara Casamento

**FROM:** Captain David Epperson

**DATE:** 06/22/2015

**SUBJECT:** Donation of Surplus Sheriff's Office radios and equipment

Ms. Casamento,

I am submitting this memorandum to request authorization to donate 15 Motorola HT 1250 portable radios, 11 CDM-1250 vehicle radios and miscellaneous console equipment, all of which are no longer in use by our agency, to the El Dorado Springs, Missouri Police Department. The Sheriff's Office recently obtained a new communications system and it is not compatible with the older radios and equipment listed above.

The El Dorado Springs Police Department has a limited budget and a small tax base requiring the Police Chief, Jarrod Schiereck, to actively solicit larger agencies for assistance with his communications systems concerns. The donation of listed radios and equipment, which are no longer of use to our agency, would improve the communications of the El Dorado Springs Police Department enhancing public safety within their community.

Thank you for your consideration,





**El Dorado Springs Police Department**  
**Jarrold D. Schiereck, Chief of Police**  
1207 South Main  
El Dorado Springs, MO 64744  
Phone: 417-876-2313  
Fax: 417-876-6512

**Res. 18898**

Date: May 28, 2015

Mike Sharp, Sheriff Jackson County  
4001 Lakewood Court  
Lee's Summit MO 64064

I have been actively looking for radio equipment to include handheld, mobile and base station units. Due to budget restrictions as the result of a small tax based population of approximately 3600 residents, it has become very difficult to obtain the funds needed to improve our communication equipment. Recently the department was blessed with receiving Motorola HT1250 handheld radios that were a donation from a State Agency. These radios were issued to my full time officers and our old radios were released to the El Dorado Springs Volunteer Fire Department to aid the fire fighters in communications on their incident scenes. It is my goal to obtain equipment that would enhance the service to my community and the safety of my personnel.

I have spoken with Sergeant D. Caster. He informed me that your agency may have some radio equipment available that would work for my department's needs. I would like to request your agency's assistance concerning any radio equipment that could be donated to my department. I have a need for <sup>12-15</sup> handheld radios, 8 mobile radios and a base station system. Any help or assistance is greatly appreciated.

Respectfully yours,

  
Jarrold D. Schiereck  
Chief of Police

*Please look into this  
and provide Chief Schiereck  
with whatever extra radio we have.*

*MCS  
6/2/15*